



VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Tuesday, December 10, 2019, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: November 12, 2019
- 6) PUBLIC COMMENT (Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Walkers Way Property
 - b. Short Term Rentals
 - c. Medical Marijuana
- 12) NEW BUSINESS:
 - a. **RESOLUTION NO. 2019-5 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, CHANGING SPECIFIC BOARD OF TRUSTEES MEETING DATES IN THE YEAR 2020.**
 - b. East Central Missouri Solid Waste Management District Meeting Review
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
 - Village Cemetery
 - Shooting Range
- (Next quarterly report January 2020)

MINUTES

The December 10, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:02 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. Trustee Cynthia Bowers was absent at the time of roll call, however arrived later at 5:29pm. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Donna West (1 Elysium); Carol Zuckner (15735 Walkers Way); and Nancy Pound (473 Fairway View).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the November 12, 2019, regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 4-0 vote.

PUBLIC COMMENTS

None at this time.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Stevener shared a review with the Trustees on the Transportation Advisory Committee meeting he recently attended. The proposed future overpass to be located at Hwy 70 and Stracks Church Road continues to be high on the list.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen attended the Warren County Municipal Team meeting. Sheriff Kevin Harrison discussed the MO Supreme Court ruling pertaining to Non Violent offenders being released after processing. Medical Marijuana Vape was also discussed as well as the Warren County homeless population.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Sator, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Motioned by Trustee Dunn, seconded by Trustee Stevener, to approve the attendance of Carla Ayala at the IIMC Conference to be held in May 2020 in St. Louis. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Two (2) Trustee positions are available for the April 7, 2020 Municipal Election. Candidate filing opens on December 17, 2019 at 8:00am and will close on January 21, 2020 at 5:00pm.
- c. Planning and Zoning Commission - The last meeting was held on October 2, 2019. There was not a meeting held in December.

UNFINISHED BUSINESS:

- a. Walkers Way Property - Chairman Thomsen stated that he will compile a draft lawsuit over the next month to submit to the Village Attorney for approval. Carol Zuckner stated that the camper trailer that has been moved onto the property is unlicensed.
- b. Short Term Rentals - Trustee Sator stated that he would like to see a town hall type meeting to hear opinions from constituents. Two newspaper articles were forwarded to the Trustees showing other Municipalities which approved restrictions on Short Term Rentals. A thirty day minimum rental period and a rental fee was discussed. An email was sent to the Village Attorney regarding questions from Trustee Bowers on November 14, 2019.
- c. Medical Marijuana - Chairman Thomsen has contacted the Missouri Municipal League (MML) requesting a draft ordinance on Medical Marijuana. After reviewing the Village Comprehensive plan, there are two small parcels in the area of Hwy M and Hwy F intersection, showing future "Commercial Zones". The comprehensive plan clearly states that Businesses are highly opposed by residents in the Innsbrook Resort and in Residential areas. Rezoning a property near the Hwy F and Hwy M intersection to Commercial was discussed.

NEW BUSINESS:

- a. **RESOLUTION NO. 2019-5 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, CHANGING SPECIFIC BOARD OF TRUSTEES MEETING DATES IN THE YEAR 2020.** Motioned by Trustee Dunn, seconded by Trustee Sator to hold the first and second reading of Resolution No. 2019-5 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Resolution No. 2019-5 by title only. Discussion pertained to the reason the change is needed. This is due to Village Hall being closed on the regular scheduled meeting dates. There is only one conflicting date this coming year. The March 10, 2020 meeting would be moved to March 17, 2020. Motioned by Trustee Bowers, seconded by Trustee Dunn to vote to approve Resolution No. 2019-5. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee

Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Resolution No. 2019-5 is enacted as a Resolution of the Village of Innsbrook.

- b. East Central Missouri Solid Waste Management District Meeting Review - Carla Ayala attended the East Central Missouri Solid Waste Management District annual meeting on November 19, 2019. A presentation by Dr. Sheldon Chesky with BioSpan Technologies showed a green solution to dissolve Styrofoam into a liquid state that is then sprayed onto asphalt and pavement to prevent wear and tear for a minimum of five years. Boonslick Regional Planning Commission (BRPC) is in the process of obtaining a collection truck and would like to create a route to pick up clean, dry Styrofoam products for recycling. BRPC would like to know if the Village would be willing to be part of this collection route. Items could be stored in the Village Hall garage until pick up if the insurance company would allow doing so.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned into executive session at 6:30 PM.

EXECUTIVE SESSION - REAL ESTATE

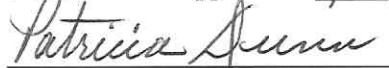
VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:41 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, December 10, 2019.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 1/14/2020



Patricia Dunn,
Village Board Clerk
(seal)



Attest: Carla Ayala,
Village Administrator/Clerk

