

February 6, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, February 6, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Younghwan Won. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Stirton, and Krug. City Attorney Kevin Hill and City Clerk/Administrator Kim Clausen were also present.

Motion by Commissioner Edwards to adopt the agenda. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Stirton to approve the minutes from the January 17, 2017 regular meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Stirton to approve the minutes from the January 30, 2017 special meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Stirton to approve Appropriation Ordinance #3441 (Payroll) for the amount of \$33,708.37. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Stirton approve Appropriation Ordinance #3442 (Payroll) for the amount of \$33,169.69. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Stirton approve Appropriation Ordinance #3443 (Disbursements) for the amount of \$238,443.68. Seconded by Commissioner Edwards. All aye.

Public Comments

Harlen Coulter inquired about purchasing a shed that sits on a property that was recently demolished by the city (520 West 9th). The Commission agreed to let him purchase the shed for \$25.00, and Harlen would move the shed.

Boy Scouts of America Proclamation

Motion by Commissioner Stirton to approve the mayor to sign the Cub Scout/Boy Scout Proclamation. Seconded by Commissioner Edwards. All aye. The mayor proclaims the second week of February, 2017 as Boy Scout Anniversary Week.

Request to be placed on Agenda

Bobby Bacon was present to discuss why the trailer at 510 West 9th isn't getting demolished. City attorney Kevin Hill advised that it not be discussed in the Commission meetings any further since it is pending in district court and is not a Commission issue at this time.

Procurement Policy

Motion by Commissioner Edwards to approve the Procurement Policy for federal projects with the changes recommended by city attorney Kevin Hill. Seconded by Commissioner Stirton. All aye.

Appoint KMEA Director #1

Motion by Commissioner Stirton to appoint Wade Edwards as Director #1 to serve on the Board of Directors of the Kansas Municipal Energy Agency. Seconded by Commissioner Krug. All aye.

By-Laws for Parks & Recreation Board

Motion by Commissioner Edwards to table the discussion until the Parks & Recreation Commissioner is present. Seconded by Commissioner Krug. All aye.

Discuss Employee Raises

Motion by Commissioner Edwards to approve the proposed raises of 3% for the city employees as proposed by the City Clerk/Administrator. Seconded by Commissioner Stirton. All aye. Raises will be retroactive to January 1, 2017.

Todd Horton

Not present. Kim asked about hiring a full-time laborer per the request of Todd Horton. Mayor Lentz suggested hiring a part-time position to start. Motion by Commissioner Krug to table until the next meeting and Todd Horton can present it to the Commission. Seconded by Commissioner Edwards. All aye.

Chief Calhoon

Chief Calhoon has a new police officer starting on Sunday. Brian Swenson will replace Christopher Horns during his deployment.

Robert Hamilton, Law Enforcement Liaison for KDOT will attend the Commission meeting on 3/20 to present the 2016 AAA Kansas Community Traffic Safety Award to the Police Department.

An auction will be held in one of the upcoming months to sell items in the cities possession that are less than \$500.00. A firm date will be set at the next Commission meeting.

Mayor Lentz

Since spring is right around the corner, Mayor Lentz suggested that the city go out for bid for mowing. Motion by Commissioner Stirton for the city to advertise for bidding on the cemetery, baseball fields, soccer field, and the shooting range. Seconded by Commissioner Edwards. All aye.

Mayor Lentz spoke to Kevin Hill about by-laws for the baseball association per the request of J.T. Strube.

Mayor Lentz and Chief Calhoon asked for the Commissions opinion on how to improve the look of Lake Village Apartments. This topic will be addressed again at the second Commission meeting in March.

City Clerk/Administrator

Brown Atchison Electric has requested to be allowed to cover the "No Parking" signs on East 17th Street for their annual meeting to be held on February 23rd from approximately 10:00 a.m. to 2:00 p.m. Motion by Commissioner Edwards to allow the signs to be covered. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to hold the next Commission meeting on Tuesday, February 21 due to Presidents Day being a city observed holiday on Monday. Seconded by Commissioner Stirton. All aye.

Traci Molt submitted her resignation to the City Clerk/Administrator on 02/06/2017. She will remain in the position until Mayor Lentz appoints someone in her place.

Commissioner Krug

Commissioner Krug asked about regulations of fuel station barrels.

Commissioner Edwards

No comment.

Commissioner Forkenbrock

Not present.

Motion by Commissioner Stirton to go into a 10 minute executive session to discuss non-elected personnel to include Mayor Lentz, the Commission, and Kevin Hill. Seconded by Commissioner Edwards. All aye. No action taken after executive session.

Motion by Commissioner Stirton to award the bid for conservation work (install tile, build terraces, push trees, and level ditches) at the airport ground to Lowe Construction, LLC for the amount of \$5,600.00. Seconded by Commissioner Edwards. All aye. The other bid was received by Killoren's Earthmoving.

Motion by Commissioner Edwards to adjourn at 6:33 p.m. Seconded by Commissioner Stirton. All aye.

Kim Clausen, City Clerk/Administrator

Tim Lentz, Mayor