

**MINUTES OF THE APRIL 22, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	April 22, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Ben D'Andrea and Mark Hammond were present.
Others:	William Thomas, James Hare, Jason Fowler, and Dan Whiston.

AGENDA ITEM NUMBER:

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:31 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, April 22, 2025, by Trustee D'Andrea. Trustee D'Andrea, Trustee Dougherty and Trustee Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments nor any public in attendance other than those identified above.

3. **LONG RANGE PLANNING.** No report.

4. OLD BUSINESS.

- a. Approval of the minutes of the February 25, 2025 Board of Trustees Meeting. Motion by Trustee Hammond to approve the minutes of the February 25, 2025 Board of Trustees Meeting; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Approval of the Minutes of the March 25, 2025 Board of Trustees Meeting. Motion by Trustee Doherty to approve the minutes of the March 25, 2025 Board of Trustees Meeting; Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports including accounts payable in the amount of \$122,843.47.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. **Operations Report from Sheaffer & Roland.**

Jason Fowler provided an update to the Board which included that the irrigation season for 2025 was underway. The golf courses have been pressurized and the irrigation is active on the West irrigation. As to Well 1 and 2 VFD installations, the Well 2 cabinet has been set and is ready for final connection. The equipment will be tested then put into service. As to the filter building roof replacement, Carmody completed the roof replacement as of last Friday. As to the blower 3 failure, this is an agenda item to be addressed later on in this meeting. As to the lift station 1 control panel replacement, this will be addressed later at this meeting. Two proposals for the control panel replacement have been provided for consideration. As to the electrical supply representative, this will also be an agenda item later on at this meeting. There was discussion as to a sand filter pump repair and potentially having an additional spare on hand at the cost of approximately less than 50% of the new pump. The Board declined this repair to have a spare on hand. Motion by Trustee Hammond to approve the operations report from Sheaffer & Roland; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- c. Discussion and Approval of spare blower purchase in the amount of \$10,633 with Harris Equipment. Motion by Trustee Hammond to approve the spare Blower in the amount of \$10,633 with Harris Equipment; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- d. Discussion and approval of lift station number 1 control panel replacement with bids from Metropolitan Pump Company and AAC. Motion by Trustee Hammond to approve the lift station number 1 control panel replacement with AAC in the amount of \$123,550; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- e. Discussion and approval of a Letter of Exclusivity with Century Energy Solutions, LLC for the procurement of the Districts power and gas supply from Retail Energy Suppliers ("RES"). Motion by Trustee Hammond to approve and execute the Letter of Exclusivity with Century Energy Solutions, LLC for the procurement of the Districts power and gas supply from Retail Energy Suppliers ("RES"); Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- f. Discussion and approval of a Cherry Bekaert statement of work change order effective May 1, 2025 through December 31, 2025. Motion by Trustee Hammond to approve of a Cherry Bekaert statement of work change order effective May 1, 2025 through December 31, 2025; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- g. Discussion and approval of an Amendment to Ordinance 2023-06, an Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Water Works, Waste Water

Reclamation and Reuse Systems Owned or Operated, or Located Within the Boundaries of, the Mill Creek Water Reclamation District. Discussion was had by the Trustee's and Jason Fowler who indicated that recent bills have been issued based on interpretation of the most recent established rates in which we will need to rework the language of the Ordinance for clarity and interpretation as to the water meter size and also adjust the due date on the bills. Trustee's suggested changing the date the bills are due to the 28th day of each month and will bring forth this issue to the May meeting to adjust the appropriate accounts on the bills issued with the improper interpretation on the established rates. Motion by Trustee Hammond to correct the billing error associated with the Fire Protection charge interpretation and the water meter size with direction to staff and the District's billing company to adjust and/or provide the appropriate account credit affected by the misinterpretation of the established rates; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6. CLOSED SESSION.

- a. Consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c). None.
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that

finding shall be recorded and entered into the Minutes of the closed meeting 5
ILCS 120/2(c)(11). None.

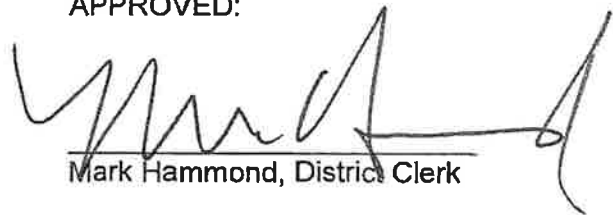
7. ADJOURNMENT.

Upon motion duly made by Trustee Hammond to adjourn until the next Meeting of
the Board of Trustees on May 27, 2025; seconded by Trustee Dougherty and
unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:18
p.m.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is stylized and cursive.

Mark Hammond, District Clerk

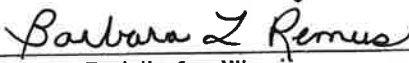
CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the April 22,
2025 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Date: 5/27/25

Subscribed and sworn to
this 27th day of May, 2025.


Notary Public for Illinois

