



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Aerospace Medicine
Drug Abatement Division
800 Independence Ave., S.W.
Washington, D.C. 20591

July 1, 2016

Joseph Ortiz
Director
DCJet Services LLC
8903 Sweetbriar Street
Manassas, VA 20110

Dear Mr. Ortiz:

We have processed your Drug and Alcohol Testing Program Registration and a copy is enclosed. Please note your registration number is **CONN365D** for future reference.


Please note that your program registration will expire on **July 1, 2019** and we recommend that you submit a registration renewal prior to the date.

As a contractor with an active FAA-mandated testing program, you must implement your program no later than the date you start performing safety-sensitive functions for a part 119 certificate holder with authority to operate under parts 121 and/or 135, or an air tour operator defined in § 91.147. I have enclosed some information regarding how to implement your FAA-mandated testing program, as well as a brochure. For more information, please visit <http://www.faa.gov/go/drugabatement>.

If you have any questions, contact our office at (202) 267-8442 or drugabatement@faa.gov.

Sincerely,



 Margie Rustin
Manager, Program Administration Branch
Drug Abatement Division

Enclosures

The Drug Abatement Division strives to provide quality service. We invite you to complete a feedback form at http://www.faa.gov/about/office_org/headquarters_offices/avs/stakeholder_feedback/aam/aam800/.

FAA DRUG AND ALCOHOL TESTING PROGRAM REGISTRATION (sample form)

(Document is located at: http://www.faa.gov/about/office_org/headquarters_offices/avs/offices/aam/drug_alcohol/starting/media/RegistrationForm.pdf)

Check one: New Registration Registration Renewal (CONN _____) Registration Amendment (CONN _____)

Type of Company: Contractor (if you are a part 145 certificate holder, list certificate numbers to be covered under this registration below)
 Air traffic control facility not operated by the FAA or by or under contract to the U.S. Military

Company Name: DCJet Services LLC

Physical Address: 8903 Sweetbriar St. Manassas VA 20110

Address City State Zip

Check box, if your program records are kept at the physical address location

Mailing Address:

Address City State Zip

Check box, if your program records are kept at the mailing address location

Records Address:

Address City State Zip

(The records address, if different, should be the location where an inspection would be held, NOT the address of a service agent.)

List DBA's and/or part 145 certificates covered by this registration, if applicable (use attachment if necessary):

Identify the type of safety-sensitive function(s) included in your program:

- | | | |
|--|--|---|
| <input type="checkbox"/> Flight crewmember duties | <input type="checkbox"/> Aircraft dispatcher duties | <input type="checkbox"/> Air traffic control duties |
| <input type="checkbox"/> Flight attendant duties | <input type="checkbox"/> Ground security coordinator duties | <input type="checkbox"/> Aviation screening duties |
| <input type="checkbox"/> Flight instruction duties | <input checked="" type="checkbox"/> Aircraft maintenance or preventive maintenance duties (as defined in 14 CFR part 43) | <input type="checkbox"/> Operations control specialist duties |

Please describe the safety-sensitive duties you plan to provide (use attachment if necessary).

Aircraft maintenance on mobile repair units

How many safety-sensitive employees will be covered by this Registration: 10

Indicate whether you are: A Staffing Company Not A Staffing Company

Certification Statement: I certify that I/my company will comply with 14 CFR part 120 and 49 CFR part 40. If I am a contractor, I certify that I intend to provide safety-sensitive functions, directly or by contract, to a part 119 certificate holder with authority to operate under part 121 or 135, an air traffic control facility not operated by the FAA or by or under contract to the U.S. military, or an Air Tour Operator conducting flights under part 91.147.

Signature: [Signature] Date: 06/29/2016
Authorized Representative (Service Agents may not sign for company)

Print Name: Joseph Ortiz Title: Director

Telephone: Business - 7036595779 Facsimile - _____ Cell - _____

E-mail address: jortiz@dcjetservices.com

Send form to: Federal Aviation Administration, Drug Abatement Division (AAM-810)
800 Independence Avenue, S.W., Room 806
Washington, DC 20591
Fax Number - (202) 267-5200; Email - drugabatement@faa.gov Office Number - (202) 267-8442;

DO NOT WRITE BELOW - FOR FAA USE ONLY

FAA Registration number: CONN 365D Registered by: Saida Pierri

Date Registered/Amended/Renewed: July 1, 2016 Expiration Date: July 1, 2019