



VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Zoom Video Conference
Tuesday, August 11, 2020, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) **PUBLIC HEARING - 2020 Tax Levy**
- 4) ROLL CALL
- 5) APPROVAL OF AGENDA
- 6) APPROVAL OF MINUTES:
 - a. Regular Meeting: July 14, 2020
- 7) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 8) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 9) BOARD OF TRUSTEES COMMENTS
- 10) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 11) DEPARTMENT REPORTS:
 - a. Financial Reports - July 2020
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 12) UNFINISHED BUSINESS:
 - a. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK. (ORD. 281)** Discussion and first reading.
 - b. Request For Exemption For Special Community Event Noise - Innsbrook Corporation
 - i. Summer Breeze Concert Series -Charrette Creek Commons; Saturday's from 5/30/20 through 9/4/20; 7:30-10pm
 - ii. Fireworks Event - Aspen Lake; Saturday, September 5, 2020; 8-10pm
- 13) NEW BUSINESS:
 - a. **BILL NO. 283 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2020 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI. (ORD. 280)** First and second reading.
- 14) ADJOURNMENT

<p>Unfinished Business/ Hold Items</p> <ul style="list-style-type: none">• BHS/Zykan Landfill Area• Animal Shelter• Dry Hydrants• Village Cemetery• Short Term Rental Properties <p>(Next quarterly report October 2020)</p>

MINUTES

The August 11, 2020 regular meeting of the Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 5:13 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance.

PUBLIC HEARING - 2020 Tax Levy

Motioned by Trustee Sator, seconded by Trustee Bowers, to open the Public Hearing. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen opened the public hearing at 5:14pm and opened the floor to questions. There being none, motioned by Trustee Bowers, seconded by Trustee Sator, to close the Public Hearing. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen closed the public hearing at 5:16pm.

Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Jeff Thomsen and Donna West were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. After roll call,

Chairman Thomsen announced that a quorum was present for the transaction of business. Also in attendance were Village Administrator/Clerk, Carla Ayala; Chris Graville and Michael Lindgren, The Graville Law Firm; as well as over 78 participants via Zoom.

APPROVAL OF AGENDA

With the addition of "12).b. Request for exemption for special community event noise", motioned by Trustee West, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Sator, seconded by Trustee Dunn to approve the July 14, 2020 regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

The Village Administrator received over 30 emails prior to the beginning of the meeting. Too many to read out loud, however they will be entered into the record and attached to the minutes. Village Attorney, Chris Graville, suggested that the Chairman address proposed Bill No. 284 for persons in attendance. Chairman Thomsen stated that the Board of Trustees have decided to postpone formal action on Bill No. 284 until the September 8, 2020 meeting. This will allow the Board of Trustees to arrange a meeting with Innsbrook Corporation to find a solution to the issues with rental properties. Chris Graville spoke to the public in attendance about the past issues over the last three years, or so, and the reason behind this Bill. The Board of Trustees held an executive session prior to this meeting to discuss a Petition the Village received earlier. The goal is now to get owners and Innsbrook Corporation together to propose a solution, a comfortable middle ground. It is the Board of Trustees desire to give this group an opportunity to work with the Board to come up with a reasonable solution.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Bowers mentioned an issue with voting at Village Hall this past election. The polling locations are set by Warren County, not by the Village. Trustee Bowers urged voters to visit the Warren County Clerk's office prior to election day to vote absentee. This is a simple process. For the November 3, 2020 election, absentee ballots will be available on September 22, 2020 at the Warren County Clerk's office.

Trustee Dunn was informed that some persons felt that the Board of Trustees was trying to slip something through. Trustee Dunn stated that the Village of Innsbrook is very transparent. Everything is available for public review and comment either on the Village website, at Village Hall or on the Village Facebook page.

Trustee Sator advised those in attendance that the Board of Trustees are trying to be part of the solution on the rental issues.

Trustee West expressed gratitude to everyone for sending in their comments and views to the Board of Trustees for consideration. The messages were very insightful.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen stated that the Village of Innsbrook is dedicated to transparency, as we always have been.

DEPARTMENT REPORTS

- a. Financial Report - The July financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Sator, seconded by Trustee West to approve the financial report and pay all of the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, had nothing to report at this time.
- c. Planning and Zoning Commission - The Planning and Zoning Commission's most recent meeting was held on July 8, 2020.

UNFINISHED BUSINESS:

- a. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK. (ORD. 281)** By unanimous agreement of the Board of Trustees, any action on Bill No. 284 has been postponed until the September 8, 2020 meeting. Readings will not be conducted at this time.
- b. Request For Exemption For Special Community Event Noise - Innsbrook Corporation
 - i. Summer Breeze Concert Series - Charrette Creek Commons; Saturday's, 5/30/20 - 9/4/20; 7:30-10pm. Tracy Dickherber, Innsbrook Corporation Activities Director, joined the conversation to answer questions from the Board of Trustees. The Board of Trustees agreed that the same stipulations as last year will be added to this exemption upon approval. Motioned by Trustee Sator, seconded by Trustee Dunn, to approve the noise exemption of the Summer Breeze Concert Series with added stipulations. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote.
 - ii. Fireworks Event - Aspen Lake; Saturday, September 5, 2020; 8-10pm. Trustee Bowers questioned if the letters for the event hosted by Missouri Pyrotechnics have been sent out yet. Chairman Thomsen stated that Charlie Boyce has informed him that they have been sent. Motioned by Trustee Dunn, seconded by Trustee Sator, to approve the noise exemption of the Fireworks Event. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote.

NEW BUSINESS:

- a. **BILL NO. 283 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2020 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI. (ORD. 280)** Motioned by Trustee Dunn, seconded by Trustee Bowers to hold the first and second readings of Bill No. 283 by title only. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Chairman Thomsen read Bill No. 283 twice by title only. There was no discussion on the Bill. Motioned by Trustee Bowers, seconded by Trustee Sator, to vote to approve Bill No. 283. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 283 is enacted as Ordinance No. 280 of the Village of Innsbrook, Missouri. The Tax rate for 2020 has been set at 0.1272 on \$100 assessed valuation for Real Estate property and 0.0000 on \$100 assessed valuation for Personal property.

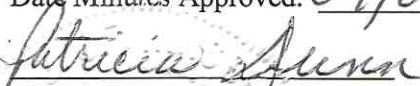
VOTE TO ADJOURN


Motioned by Sator, seconded by Trustee Dunn, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 5:50 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, August 11, 2020.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 09/08/2020


Patricia Dunn,
Village Board Clerk
(seal)


Attest: Carla Ayala,
Village Administrator/Clerk