

# 2020 NJOMA Conference Information

## February 9, 10, and 11, 2020

Early Bird Check-in on February 8<sup>th</sup> at 6:00 p.m.

Registration Information	Hotel Information	Exhibit/Vendor Information
<p><b>Early Registration Deadline</b> <b><u>December 15, 2019</u></b></p> <p><u>Adults Only:</u>                      Early Registration \$600                      Registration (Dec 16-Jan 20) \$700                      "NO" On Site Registration!                      "NO" Student Registration!</p> <p>Adult Registration includes one (1) Banquet Ticket – no other meals included                      Extra Banquet Tickets \$50</p> <p><b><u>NEED TO KNOW:</u></b></p> <ul style="list-style-type: none"> <li>• Online registration only - access through <a href="http://www.njoma.com">www.njoma.com</a></li> <li>• Forms of payment accepted are credit card, business check or purchase order. No personal checks!</li> <li>• Purchase Orders will be accepted on-site; however, credit cards, business checks and cash are preferred.</li> </ul>	<p><b>Hotel Group Rate deadline:</b> <b>6:00 p.m. EST</b> <b><u>Monday, January 20, 2020</u></b></p> <p style="color: red;">Crystal Gateway Marriott                      1700 Jefferson Davis Highway                      Arlington, VA 22202                      General Information: 703-920-3230                      Marriott Reservations: 800-228-9290</p> <p>Online Room Reservations:                      See Hotel link at <a href="http://www.njoma.com">www.njoma.com</a></p> <p>Conference Hotel Rate                      \$176.00/night +                      13.25% state and local taxes</p> <p><b><u>NEED TO KNOW:</u></b></p> <ul style="list-style-type: none"> <li>• A credit card for guaranteed reservations is required and will be charged for the first night's deposit (room and tax).</li> <li>• A purchase order will need to be approved by the Marriott.</li> <li>• Room cancellations within 72 hours of arrival will forfeit any room deposit.</li> <li>• Airport shuttles, taxis and Ubers are available at guest expense.</li> </ul>	<p><b><u>Exhibit/Vendor</u></b></p> <p>Registration (one table) \$250  <b>Full payment by credit card due prior to set up. No exceptions!</b></p> <ul style="list-style-type: none"> <li>• Online registration only - access through <a href="http://www.njoma.com">www.njoma.com</a>; must accept "Release of Liability" clause on registration document.</li> <li>• Includes one 6' skirted table and two chairs.</li> <li>• Set up is available after 3:00 p.m. on Saturday, 2/8/20 – No exceptions! Check in at Registration table for booth location.</li> <li>• Shipment of materials can arrive after 2/2/20 and will be subject to shipping/handling charges by the hotel.</li> </ul> <div style="background-color: red; color: white; text-align: center; padding: 5px;"><b>Student Strand Information</b></div> <p>"No" Student Strand this year.</p>

### ADULT REGISTRATION – PLEASE READ IMPORTANT INFORMATION:

<ul style="list-style-type: none"> <li>• <b>Registration fees are non-refundable!</b></li> <li>• Registrations may be transferred to other persons in the same organization.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Cancellations</b> received after January 24<sup>th</sup> will be subject to a cancellation fee of \$100. Substitutions will be accepted at no charge.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>No Shows</b> (registered with no cancellation notice) will be subject to a full registration fee of \$600.</li> </ul>
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