



# L.B.J. & C. Head Start

A Limited Purpose Agency Serving  
Clay, Cumberland, Dekalb, Fentress, Jackson, Macon, Overton,  
Pickett, Putnam, Smith, Warren, and White Counties

1150 Chocolate Drive • Cookeville, Tennessee 38501 • Telephone: (931) 528-3361 • FAX: (931) 528-2409 • [www.lbjc.org](http://www.lbjc.org)

## MEMO

### Public Service Announcement

**To:** All Radio and TV Stations in Clay, Cumberland, Dekalb, Fentress, Overton, Jackson, Macon, Pickett, Putnam, Smith, Warren, and White Counties

**From:** Penny Meadows, Head Start Director

**Date:** November 13, 2019

**Subject:** Agency Audit Proposal

The L.B.J. & C. Development Corporation Head Start Program will be accepting sealed Audit Proposals until 12:00 noon on December 31, 2019.

The Corporation is requesting proposals from CPA firms interested in contracting for a Financial and Compliance Audit of our Private Non-Profit Agency. The fiscal year runs from May 1 through April 30.

Contact Betty Way for Proposal Specifications at L.B.J. & C. Central Office, 1150 Chocolate Drive, Cookeville, Tennessee at 931-528-3361 ext. 231.

Audit Proposals will be opened January 6, 2020 at the Central Office.

The L.B.J. & C. Development Corporation is an Equal Opportunity Employer and has the right to reject any or all proposals.

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AN EQUAL OPPORTUNITY AGENCY

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**Funded by the U.S. Department of Health and Human Services, Administration for Children and Families**

L.B.J. & C. Development Corporation is an Equal Opportunity Agency. The agency does not discriminate on any non-merit reasons such as race, color, religion, sex, national origin, age, marital status, political affiliation, sexual preference, or qualified individuals with mental and physical handicaps. The 504/ADA/Title VI Contact Person: Barbara Pendergrass (931) 528-3361