

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 15, 2025

1. **Call to Order:** Supervisor Judy Maike called the regular Board meeting to order at 1:07 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, Treasurer Fleming & Trustee Long. Also present was Transfer Station Attendant Jeffrey Craigmyle, Jim Maike, and Stan Stroven
3. **Pledge of Allegiance**
4. **Approve Agenda** – Trustee Chaffee moved to approve the agenda with the additions of (E) Yoder Special Use Permit \$200 and (F) Attorney , second by Trustee Long. All ayes, agenda approved.
5. **Approve 6/17/25 Minutes** – Motion to approve the minutes as presented made by C. Chaffee with support by Trustee Long. Ayes all, so moved.
6. **Public Comment** – none
7. **Bills & Financials:**
 - A. **Treasurer's Report** – Reconciled Bank Balances as of 6/30/25 ; General Checking \$1,234,675.04, Tax Account \$44.06.
 - B. **Bank Reconciliation General Checking 6/30/25** – Statement balance \$1,234,675.04. Motion to accept the Bank Reconciliation made by R. Long with support C. Chaffee. Ayes all, so moved.
 - C. **Township Bills-** Amount: \$20,088.29 (cks 13148 – 13166 & E866 – E872). A motion by Trustee Long supported by Trustee Chaffee to approve the payments. Ayes all. So moved.
 - D. Budget Review – July is 34% of FY 25/26
8. **Unfinished Business:**
 - A. **Transfer Station Fence & Security Cameras** – FYI (back burner until Audit is completed). The brush along the fences as well as the trees along the back needs to be cleared out. The Clerk will talk to the neighbor to get his approval.
 - B. **Re-Trac** – FYI (back burner until Audit is completed).
9. **New Business:**
 - A. **Official Township Map** – Updated map was signed by the Supervisor and the Clerk.
 - B. **White Cloud Girl Scouts Meetings** – Discussion. The White Cloud Girl Scouts will meet here every Tuesday from 5 pm to 6:30 pm.at a rental fee of \$10 per week. Trustee Chaffee has volunteered to cover the cost to the Girl Scouts. The motion to approve was made by Supervisor Maike and seconded by Trustee Long. Roll Call Vote: all ayes. Approved.
 - C. **Adventure Bound/Emergency Vehicles** – Discussion. They will be invited to our next meeting along with the Road Commission.
 - D. **Spectrum Broadband** – Moving through the township.
 - E. **Yoder \$200 Special Use Permit** – C. Chaffee, Zoning Administrator, asked the Board to approve a refund of the \$200 paid by Mr. Yoder. Brandy Fleming, seconded by Richard Long, moved to approve the refund. Roll Call Vote: All ayes. The Clerk will prepare the refund.

- F. **Attorney** – The Board moved to a closed session. 2:40 closed regular meeting & open closed session. 2:55 end closed session and return to regular meeting.

10. Officer's Reports

- a. **Zoning Official/Planning Co/ZBA** – Reports given.
- b. **County Commissioner** – Reported that the only current issue is the White Cloud Dam.
- c. **Transfer Station** – Attendant Craigmyle reported.
- d. **Supervisor** – Supervisor Maike reported.
- e. **Clerk** – Reported.
- f. **Treasurer** – had left.
- g. **Trustees** – Trustee Long reported about the Fire Board.

- 11. Public Comment – (limited to 3 minutes per person on any topic)** – Stan Stroven addressed the Board regarding a meeting with the Fire Board and their attorney to explore 3 possible ways to fund the Fire Department. There will be a power point presentation.

- 12. Adjournment** – The meeting was adjourned at 3:25pm.

Respectfully submitted by Clerk Pam Chaffee