

**Clarion County Career Center
Joint Operating Committee
July 22, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on July 22, 2024 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Garrett Carulli (alt), Kevin Johnson, David Lewis, Todd MacBeth, Jason McMillen, Chris Mogus, and Lisa Norbert.

Members absent: Heidi Byers, Brady Feicht, Jeffrey Powell, Abby Simcheck, Gary Sproul and Winfield Lutz, and Terry Sweeney.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: None

Public Comment Period:

No public comments were made.

Committee Reports:

No report given.

Agenda:

On a motion by Kevin Johnson seconded by Rick Best with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the July 22, 2024 meeting with the correction of Policy V to state Approve the first reading of Policy #250 Student Recruitment.

Introductions:

Traci introduced Karen Hughes as the new business manager. Karen reviewed the changes in formatting to some of the Treasurer's Report that is presented monthly at the meetings. Karen also alerted the group to the maturity date of the CD. The group discussed investment options for the money moving forward.

Minutes Approved:

On a motion by Kevin Johnson seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the June 24, 2024 regular meeting.

Financial Reports Approved:

On a motion by Kevin Johnson, seconded by Lisa Norbert, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for July 2024, the Activity report for June 2024 and the Treasurer's report for June 2024.

Other/New Business:

No Other or New Business items were presented.

Executive Session:

On a motion by Garrett Carulli, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:10 pm.

Personnel:

On a motion by Kevin Johnson, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation of Emilee Parkes as the Cosmetology Styling Academy Instructional Aide and retroactively approve advertising for a full-time Cosmetology Styling Academy Instructional Aide.

On a motion by Jason McMillen, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to approve hiring Nicole Pearce as the part-time instructional aide at an hourly rate of \$13.50/hr effective August 19, 2024, pending receipt of all required clearances; there are no benefits with this position.

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve hiring Sarah Zeigler as the full-time Cosmetology Styling Academy instructional aide at an hourly rate of \$13.50/hr effective August 19, 2024, pending receipt of all required clearances.

On a motion by Kevin Johnson, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation of Gavin Maxwell as the Custodian effective July 26, 2024 and to advertisement for a part-time custodian.

Travel:

None

Policy

Traci Wildeson explained the changes made to the individual policies and responded to any questions prior to voting.

On a motion by Jason McMillen, seconded by Rick Best, Garrett Carulli (alt), David Lewis, Todd MacBeth, Jason McMillen, Chris Mogus, and Lisa Norbert voting in the affirmative, member Kevin Johnson voting in the negative, **IT WAS RESOLVED to** approve **A.** first reading of Policy 146.1 Trauma-Informed Approach; **B.** first reading of Policy 218 Student Discipline; **C.** first reading of Policy 218.1 Weapons; **D.** first reading of Policy 218.2 Terroristic Threats; **E.** first reading of Policy 222 Tobacco & Vaping Products; **F.** first reading of Policy 223 Use of Motor Vehicles; **G.** first reading of Policy 224 Care of Center Property; **H.** first reading

of Policy 226 Searches; **I.** first reading of Policy 227 Controlled Substances/Paraphernalia; **J.** first reading of Policy 228 Student Government; **K.** first reading of Policy 229 Student Fundraising; **L.** first reading of Policy 230 Public Performances by Students; **M.** first reading of Policy 231 Social Events and Class Trips; **N.** first reading of Policy 232 Student Involvement in Decision-Making; **O.** first reading of Policy 233 Suspension and Expulsion; **P.** first reading of Policy 234 Pregnant/Married Students; **Q.** first reading of Policy 235 Student Rights and Responsibilities; **R.** first reading of Policy 236 Student Assistance Program; **S.** first reading of Policy 236.1 Threat Assessment; **T.** first reading of Policy 237 Electronic Devices; **U.** first reading of Policy 246 School Wellness; **V.** first reading of Policy 250 Student Responsibilities; **W.** first reading of Policy 252 Dating Violence; **X.** first reading of Policy 254 Educational Opportunity for Military Children; **Y.** first reading of Policy 323 Tobacco and Vaping Products; **Z.** first reading of Policy 351 Controlled Substances Abuse; **AA.** first reading of Policy 610 Purchases Budgeted; **BB.** first reading of Policy 611 Purchases Budgeted; **CC.** first reading of Policy 626 Federal Fiscal Compliance; **DD.** first reading of Policy 707 Use of (Center) School Facilities; **EE.** first reading of Policy 801 Public Records; **FF.** first reading of Policy 803 School Calendar; **GG.** first reading of Policy 805 Emergency Preparedness and Response; **HH.** first reading of Policy 805.1 Relations with Law Enforcement Agencies; **II.** first reading of Policy 805.1 Relations with Law Enforcement Agencies; **JJ.** first reading of Policy 806 Child Abuse; **KK.** first reading of Policy 904 Public Attendance at Center Events;

On a motion by Rick Best, seconded by Jason McMillen, with all members voting in the affirmative, **IT WAS RESOLVED** to approve **LL.** second reading of Policy 210 Medications; **MM.** second reading of Policy 210.1 Possession/ Administration of Asthma Inhalers/ Epinephrine Auto-Injectors; **NN.** second reading of Policy 212 Reporting Student Progress; **OO.** second reading of Policy 214 Class Rank; **PP.** second reading of Policy 215 Promotion and Retention; **QQ.** second reading of Policy 216 Student Records; **RR.** second reading of Policy 216.1 Supplemental Discipline Records; **SS.** second reading of Policy 217 Skills Certification; **TT.** second reading of Policy 218.3 Discipline of a Student Convicted/Adjudicated of Sexual Assault; **UU.** second reading of Policy 219 Student Complaint Process; **VV.** second reading of Policy 220 Student Expression/Dissemination of Materials; **WW.** second reading of Policy 221 Dressing and Grooming; **XX.** second reading of Policy 247 Hazing; **YY.** second reading of Policy 249 Bullying/Cyberbullying.

Considerations:

On a motion by Kevin Johnson seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the cancellation of the RFP award to Twisted Communications and retroactively approve the RFP submitted by Fedora Intertech in the amount of \$52,536 for a PA System.

On a motion by Kevin Johnson, seconded by Jason McMillen, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the TAP Memorandum of Understanding with The Bureau of Career & Technical Education and to approve the RFP from the Lincoln Center in the amount of \$50,000 for mental health services to begin in August 2024. This should have had a roll call vote...did it?

Old Business:

None

Director's Report – Traci Wildeson:

- Thanked everyone for coming to the July meeting, which does not usually take place, but due to the policy reviews and the hiring of personnel for the start of the school year, was necessary.
- The HVAC unit in Room 108 leaked and caused a minor flood this morning.
- The lockers in Auto Tech and the garage door have been installed
- No response regarding the School, Improvement Grant.
- Current enrollment for the 24-25 school years is 360. This number is expected to change over the next few months, which is normal.

Superintendent of Record – Dr. David McDeavitt

- Free breakfast program to continue throughout the commonwealth
- Budget updates including and increase in CTE funding by \$125 million.

Announcements

- A. Committee: Strategic Planning: **Monday 8/26/24 6pm**
- B. Regular JOC meeting for August 2024: **Monday 8/26/24, 7pm**

Adjournment

On a motion by Kevin Johnson, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED** to move into an executive session followed by adjournment at 8:03 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary