

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
APRIL 14, 2025 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the April 14, 2025 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Thursday, April 10, 2025.

Elected Officers present: Sue Griffin, John Knapp, Jim Young, Tory Much and Amiee Stracy

Elected Officers absent: None

Others present: Jamie Lindholm, Adam Janke, Mike Bruette, Lynette Gitter, Christine Thompson, Hans Thompson, Gary Coroneos

Approval of March 10, 2025 Town Board Meeting minutes

Knapp made a motion, seconded by Young, to approve the March 10, 2025 Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of March 31, 2025, are as follows: Checking - \$3,658.59; Investment Savings - \$202,178.11; Town Reserve CD's - \$148,259.50; Town ARPA Reserve CD - \$72,065.97. Total town funds - \$426,162.17. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report

No issues to report from Sheriff. A resident brought forth a noise complaint regarding a property on County Rd D that has band practices on some Thursdays and Saturdays and inquired about the town's noise ordinance. The town follows Outagamie County's noise ordinance, which would be enforced by the county. A resident advised that the road sign for Young Rd was pulled down and the sign taken.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Hans Thompson inquired about using the town hall for a bagpipe group to hold weekly practice for around 1 hour or so per week, and if the board could change the \$100 rental fee to a smaller monthly rate. Currently the town hall is only available to be rented by resident taxpayers. A resident mentioned multiple mailboxes being down, Supervisor Knapp acknowledged this is likely due to county snow removal of the last heavy snow.

Specific matters for discussion and possible action:

A. Cemetery

- Quote from New London Tree Service for \$1,750.00 to complete tree maintenance at Old and New cemeteries to include removal of a large branch on an ash tree in the Old cemetery, cut down and clean-up of 1 cedar tree in the Old cemetery, and cut down and clean-up of 1 cedar tree in the New cemetery. Griffin made a motion, seconded by Young, to approve the quote from New London Tree Service for \$1,750.00 to complete tree maintenance at Old and New cemeteries. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Increase wages of Multiple Groundskeepers from \$17.00 per hour to \$19.00 per hour, and Cemetery Mowers from \$14.00 per hour to \$16.00 per hour. Young made a motion, seconded by Knapp, to Increase wages of Multiple Groundskeepers from \$17.00 per hour to \$19.00 per hour, and Cemetery Mowers from \$14.00 per hour to \$16.00 per hour. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

B. Fire/Ambulance

- Updates from Semi-Annual meeting for Bear Creek Fire Department held on March 6th, 2025. The payment schedule for the new fire truck was reviewed, the first payment of \$34,938.33 is due 11/30/2025. A copy of the fire department budget was received and provided to the board members.

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

- Gold Cross West Service Area Consortium Bi-Annual Meeting will be held April 30, 2025 at 6:00 p.m. at Weyauwega City Hall, 109 E Main St. Weyauwega, WI. – INFORMATIONAL

C. Building and Roads

- Holding tank permit for Lynette and Michael Bruette. Knapp made a motion, seconded by Young, to approve the holding tank permit for Mike Bruette. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- 2025 Engineering Services – Outagamie County Highway Department support for bridge inspections, PASER Ratings, and pavement markings for 2025. Knapp made a motion, seconded by Young, to contract with Outagamie County Highway Department for support for bridge inspections for 2025. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Outagamie County Code Rewrite – Task Force Meeting #3 updates – Chairperson Griffin provided a brief update on the progress of the task force in updating the Outagamie County Code for land usage and zoning.
- Pre-application meeting for Glass Hill Farms LLC Solar Project – This is a proposed 30-acre project that has not yet submitted applications to the county. The county is requesting a pre-application meeting with the town. Meeting information forwarded to incoming board members.

D. Wisconsin Towns Association

- Registration for 2025 Spring New & Continuing Officials Workshops, in-person or online, \$70 per person. Knapp made a motion, seconded by Griffin, to approve four registrations for the 2025 Spring New & Continuing Officials Workshops. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Wisconsin Towns Association renewal dues in the amount of \$942.96. Griffin made a motion, seconded by Young, to approve the Wisconsin Towns Association renewal dues in the amount of \$942.96. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Wisconsin Towns Association Town Advocacy Council renewal dues in the amount of \$146.00. Knapp made a motion, seconded by Young, to approve the Wisconsin Towns Association Town Advocacy Council renewal dues in the amount of \$146.00. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Update contact information for incoming board – WTA will need updated contact information for all incoming board members.

E. Constable appointment – Steve Janke received the most write-in votes for Constable, but is not interested in the position. The board will see if there are any residents interested in the position, in the interim, Knapp made a motion, seconded by Young, to appoint Susan Griffin as the interim Constable. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.

F. Clerk

- Oaths of Office for incoming elected officials
- Update contact information for Outagamie County – Outagamie County will need updated contact information for all incoming board members
- Board of Review – INFORMATIONAL
 - Assessment Roll will not be ready, will need to meet and adjourn on May 12, 2025 at 6:15 p.m. just prior to scheduled Town Board meeting
 - Open Book – Monday, June 9th, 2025 from 11:00 a.m. – 1:00 p.m.
 - Board of Review – Tuesday, June 24th, 2025 from 5:00 p.m. – 7:00 p.m.

Report of officers:

- Cemetery – addressed prior
- Plan Commission— nothing to report
- Building Inspector— No permits issued or closed for the month of March. Waiting for additional application details (sanitary/county permits) for the Sugar Creek Farms permit.
- Constable— nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- None

Complaints/Correspondence – No action taken

- None

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

Review and payment of vouchers

Vouchers for checks numbering 12957 to 12978 were submitted for review and payment. An additional payment will be made by direct debit from checking for the April Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

- Power sweeper rental for cemetery work
- Appoint Constable

Adjournment/Calendar

- April 15 – Annual Meeting of Town Electors 6:00 p.m.
- April 30 – Gold Cross West Service Area Consortium Bi-Annual Meeting 6:00 p.m. at Weyauwega City Hall
- May 5 – Plan Commission meeting, if needed, 6:00 p.m.
- May 12 – Board of Review meet and adjourn 6:15 p.m.
- May 12 – Town Board meeting 6:30 p.m.
- June 9 – Open Book meetings by phone with Assessor from 11:00 a.m. – 1:00 p.m.
- June 24 – Board of Review 5:00 p.m. – 7:00 p.m.
- August 28 – Bear Creek Fire Department Semi-Annual meeting 7:00 p.m.
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Young made a motion, seconded by Knapp to adjourn at 7:53 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 14th day of April 2025, and were entered in this record book by:

_____, Clerk Gitter
And were approved this 12th day of May 2025 by:

_____, Chairperson Griffin
_____, Supervisor Janke
_____, Supervisor Stracy