

Meeting Notice is posted per Florida Statute,  
violators who remove this agenda could be prosecuted.



**AGENDA**

**CITY OF WEBSTER**

Regular Council Meeting  
Webster City Hall, 85 E. Central Avenue  
May 16, 2024 - 6:00 P.M.

**I. CALL TO ORDER**

Pledge of Allegiance, Invocation  
Roll Call and Determination of Quorum

*Note. All public comment will be limited to 3 minutes per speaker. Anyone wishing to speak during citizen's forum or on an agenda item must fill out a speaker card and present it to the City Clerk prior to being recognized. All comments will be addressed after all speakers have spoken during citizen's forum or on a particular agenda item.*

**II. APPROVAL OF MINUTES**

Regular Council Meeting – April 18, 2024  
M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote

**III. CONSENT AGENDA**

5 Year Service Pin Award-Mayor Vigoa  
City Manager-Deanna Naugler  
City Clerk-Amy Flood

Renewal of Accounting Services Agreement-Brynjulfson CPA  
M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote for Approval

Renewal of Bank Reconciliation Services Agreement-Brynjulfson CPA  
M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote for Approval

**IV. CITIZENS FORUM**

**V. CORRESPONDENCE TO NOTE**

Law Enforcement      Code Compliance Update      City Newsletter Report

**VI. PUBLIC HEARINGS**

First Reading of Ordinance 2024-12 Flood Plain Amendment  
M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote

M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-13 Amend Plan Development-Parcel ID N24-054, N24-099, N24-038-  
Armstrong Air & Heating, Beville's Corner

M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote

M\_\_\_\_\_S\_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-14 Annexation-Parcel ID T07-106-Godfrey

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-15 Comp Plan Amendment-Parcel ID T07-106-Godfrey

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-16 Rezoning-Parcel ID T07-106-Godfrey

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-17 Special Use-T06A112-First Baptist Church

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-18-Joint Planning Area Modification

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

First Reading of Ordinance 2024-19-Market Business License

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote

M \_\_\_\_\_ S \_\_\_\_\_ Roll Call Vote for Approval

**VII. NEW BUSINESS**

**VIII. CITY ATTORNEY'S REPORT AND REQUESTS**

**IX. MAYOR'S AND COUNCIL MEMBER'S REPORTS AND REQUESTS**

**X. STAFF REPORTS**

Sheriff's Office

Planning and Development Services

City Manager

**XI. ADJOURNMENT**

M \_\_\_\_\_ S \_\_\_\_\_ -Roll Call Vote.

PLEASE NOTE IN ACCORDANCE WITH FLORIDA STATUTE 286.105, ANY PERSON WHO DESIRES TO APPEAL ANY DECISION AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THIS PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. ALSO, IN ACCORDANCE WITH FLORIDA STATUTE 286.26; PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK; 85 E. CENTRAL AVENUE; WEBSTER, FLORIDA; (352) 793-2073; 48 HOURS IN ADVANCE.



## **MINUTES**

### **CITY OF WEBSTER**

City Hall, 85 E Central Avenue

April 18, 2024

Council Meeting

6:00 P.M.

#### ***I. CALL TO ORDER***

Pledge of Allegiance and Invocation.

Mayor Vigoa called the council meeting to order at 6:00p.m. Present were Mayor Vigoa, Councilmember Cherry, Councilmember Malott, and Mayor Pro-Tem Dorsey.

We have a quorum.

#### ***II. APPROVAL OF THE MINUTES***

Councilmember Cherry made a motion for approval of the minutes for March 21, 2024, seconded by Mayor Pro-Tem Dorsey.

Vote was as follows:

Mayor Vigoa-Yes

Councilmember Cherry-Yes

Councilmember Malott-Yes

Mayor Pro-Tem Dorsey-Yes

Motion passed 4-0

#### ***III. CONSENT AGENDA***

Councilmember Malott made a motion to approve the appointment to Council Seat 3, seconded by Mayor Pro-Tem Dorsey. New Councilmember Tom Laflamme was sworn in and took his seat at the dias.

Mayor Vigoa-Yes

Councilmember Cherry-Yes

Councilmember Malott-Yes

Mayor Pro-Tem Dorsey-Yes

Motion passed 4-0

Mayor Pro-Tem Dorsey made a motion to approve the City Manager contract revision, seconded by Mayor Vigoa.

Attorney David Hall apprised council of the changes in the contract.

Mayor Vigoa-Yes  
Councilmember Cherry-Yes  
Councilmember Malott-Yes  
Mayor Pro-Tem Dorsey-Yes  
Councilmember Laflamme-Yes  
Motion passed 5-0

**IV. CITIZENS FORUM**

Deb Butterfield apprised council she is running for County Commissioner.

**V. CORRESPONDENCE TO NOTE**

**VI. PUBLIC HEARINGS**

The second reading of Ordinance 2024-11- Rezoning-Parcel ID T07D002-Ramirez. Councilmember Malott motioned to read by title only, seconded by Councilmember Cherry.

Mayor Vigoa-Yes  
Councilmember Cherry-Yes  
Councilmember Malott-Yes  
Mayor Pro-Tem Dorsey-Yes  
Councilmember Laflamme-Yes  
Motion passed 5-0

City Clerk Amy Flood read the ordinance by title only.

Councilmember Malott made a motion to approve Ordinance 2024-11, seconded by Mayor Vigoa.

County Planner Jennifer Bryla and Attorney David Hall apprised the council about Ordinance 2024-11.

Citizen Carrie Ray turned in a speaker card on this item. She is concerned about the impact on water and the environment if this is approved.

Mayor Vigoa-Yes  
Councilmember Cherry-Yes  
Councilmember Malott-Yes  
Mayor Pro-Tem Dorsey-Yes  
Councilmember Laflamme-Yes  
Motion passed 5-0

**VII. NEW BUSINESS**

Councilmember Cherry motion for approval of RRR Town Center Development Agreement Review and Direction, seconded by Mayor Vigoa.

City Manager Deanna Naugler, County Planner Jennifer Bryla and Attorney David Hall apprised the council about this item.

Mayor Vigoa-Yes  
Councilmember Cherry-Yes  
Councilmember Malott-Yes  
Mayor Pro-Tem Dorsey-Yes  
Councilmember Laflamme-Yes  
Motion passed 5-0

### **VIII. CITY ATTORNEY'S REPORT AND REQUESTS**

### **IX. MAYOR'S AND COUNCIL MEMBER'S REPORTS AND REQUESTS**

Mayor Pro-Tem Dorsey thanked Lt. Cassidy for being in the Johnson Subdivision. It has helped with speeding in the area. He also asked about the lights at Hewitt Park, air conditioning in the concession stand and fire hydrants. Public Works Director Keith Vann and City Manager Naugler addressed these items.

Mayor Vigoa and Mr. Labrea talked about the Little Free Libraries and discussed a bookmark contest for students.

Mayor Vigoa apprised the council that there were two scholarship winners, and she will be presenting the awards on May 22<sup>nd</sup>.

Mayor Vigoa apprised the council that the Grinder Pump replacement is going for bids in May.

### **X. STAFF REPORTS**

City Manager Deanna Naugler apprised the council the Joint Planning Area boundary is being modified.

### **XI. ADJOURNMENT**

Councilmember Cherry motioned for adjournment, seconded by Councilmember Mallott.

Mayor Vigoa-Yes  
Councilmember Cherry-Yes  
Councilmember Malott-Yes  
Mayor Pro-Tem Dorsey-Yes  
Councilmember Laflamme-Yes  
Motion passed 5-0

Meeting adjourned at 6:58 P.M.

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Deanna Naugler, City Manager

Attest:

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Amy Flood, City Clerk

August 19, 2023

Deanna Naugler, City Manager  
City of Webster  
85 E. Central Ave.  
Webster, FL 33597

Dear Ms. Naugler,

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide for the City of Webster, Florida.

We will perform the following services:

- Preparation of the basic financial statements of the City of Webster, Florida and the related notes to the financial statements and required supplementary information in accordance with generally accepted accounting principles (GAAP).
- If requested, assist in preparing the additional information required to prepare an Annual Comprehensive Financial Report.
- Preparation of the annual report to the State of Florida Department of Financial Services and the annual report to the Office of Economic and Demographic Research.
- Assist with year-end closing adjustments and audit preparation including the preparation of supporting documentation and responding to auditor and City requests.
- Advisory and consultation on general accounting issues including, but not limited to, accounting for transactions, implementation or changes in accounting policies and implementation of new accounting pronouncements.
- Assist with various special projects, tasks or additional accounting services as necessary. Depending upon the nature and significance of these additional services, they may be governed by a separate supplemental engagement letter.

#### **Our Responsibilities**

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's *Code of Professional Conduct*, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements. Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

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However, we will inform the appropriate level of management of any material errors and any evidence or information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our financial statement preparation procedures regarding any wrongdoing within the entity or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential.

**Responsibilities of Management and Those Charged with Governance:**

By your signature below, you acknowledge that management understands and agrees to assume all of the responsibilities stipulated in this section. Management is responsible for providing us with access to all information of which management is aware that is relevant to the preparation and presentation of the financial statements, such as records, documentation, and other matters, as well as additional information we may request for this engagement. Management will also provide us with unrestricted access to persons within the entity with whom we determine it necessary to communicate. You understand and agree that management is responsible for the accuracy and completeness of the records, documents, explanations, and other information provided to us, including management's significant judgments impacting the preparation and presentation of the financial statements.

As outlined in this letter, we will prepare your financial statements and may advise you about appropriate accounting principles and their application, but the final responsibility for the preparation of the financial statements in accordance with the financial reporting framework you selected, U.S. GAAP, remains with you. Also, as part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. Management, however, has final responsibility for reviewing and accepting the proposed entries and understanding the nature and impact of the proposed entries to the financial statements. Management understands that the financial statements prepared in accordance with the terms of this letter will not be accompanied by a report; and agrees that the financial statements will clearly indicate that no assurance is provided on them.

In addition, you are responsible for establishing and maintaining a system of internal control, including monitoring ongoing activities. This includes designing, implementing, and maintaining a system of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; as well as identifying and ensuring that the organization complies with the laws and regulations applicable to its activities. We will have no responsibility to identify and communicate deficiencies in your system of internal control as part of this engagement.

Our engagement cannot be relied upon to disclose errors, fraudulent financial reporting, misappropriation of assets, or noncompliance with laws and regulations that may have occurred. You understand and agree that you are responsible for preventing and detecting fraud.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

**Term:**

This engagement letter shall remain in effect until terminated by either party. Either party may cancel this engagement letter upon thirty (30) days written notice to the other party.

**Fee:**

Our fees for these services are based on the amount of time required to complete each task. From time to time, you may ask us to estimate what a specific portion, or the entirety, of the services will cost. To aid you in planning, we will attempt to assist you by providing estimates upon request.

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You understand that all such estimates are approximations based on our experience as accountants, and they are not and should not be taken as promises or guarantees.

The initial hourly charges are shown below and are adjusted annually on July 1 of each fiscal year at the year-over-year rate of change of the consumer price index for all urban consumers (CPI-U) as reported by the U.S. Bureau of Labor Statistics (<https://www.bls.gov/cpa/>).

Partner/shareholder	\$235
Senior Accountant	\$190
Accountant	\$150
Administrative/clerical	\$ 95

Our invoices will be rendered as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we have to terminate our services for nonpayment, or if you should elect to terminate our services for any reason, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

**Other Relevant Information**

In accordance with the terms and conditions of this agreement, City of Webster, Florida shall be responsible for the accuracy and completeness of all data, information and representations provided to us for purposes of this engagement. Because of the importance of oral and written management representations to the effective performance of our services, City of Webster, Florida releases and indemnifies our firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions. However, as email can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom it is directed and only to such parties, we cannot guarantee or warrant that email from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of email transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenue or anticipated profits, or disclosure or communication of confidential or proprietary information.

By your signature below, you grant us permission to communicate directly with the City auditors and to provide them with access to our workpapers. You have confirmed to us that these financial statements are intended primarily for use by the City auditors and management. Should you require financial statements for other than the purpose specified in this letter, we require a separate engagement letter for such services. We do understand that the financial statements are public records as defined by Florida law, and we will comply with all pertinent provisions of the Florida public records laws, as further detailed below.

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In accordance with the provisions of Chapter 119.0701(2), Florida Statutes;

**IF THE ACCOUNTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 110, FLORIDA STATUTES, TO THE ACCOUNTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (352) 793-2073 AFLOOD@WEBSTERFL.COM, 85 E. CENTRAL AVE., WEBSTER, FL 33597**

The accountant must comply with public records laws, specifically to:

- 1) Keep and maintain public records required by the City in order to perform the service(s).
- 2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- 3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if the Firm does not transfer the records to the City.
- 4) Upon completion of the Agreement, transfer, at no cost to the City, all public records in possession of the Accountant or keep and maintain public records required by the City to perform the service. If the Accountant transfers all public records to the City upon completion of the Agreement, the Accountant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Accountant keeps and maintains public records upon completion of the Agreement, the Accountant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

Brynjulfson CPA, P.A. acknowledges that Section 287.133, Florida Statutes provides that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or a consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

Brynjulfson CPA, P.A. has registered with the Homeland Security's E-Verify System and uses the system to verify that all employees hired after January 1, 2021 are citizens of the United States or are otherwise legally permitted to perform services in the State of Florida in accordance with F.S. § 448.095.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

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City and accountant both agree that any dispute over fees charged by the accountant to the City will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of Florida. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Nothing herein is intended to act as a waiver of the City's sovereign immunity and/or the limits of liability set forth in section 768.28 of the Florida Statutes regardless of whether any such obligations are based in tort, contract, statute, strict liability, and negligence, product liability or otherwise.

If circumstances arise relating to the condition of your records, the availability of sufficient, competent evidential matter, or indications of a significant risk or material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets which, in our professional judgment prevent us from completing our engagement, we retain the unilateral right to take any course of action permitted by professional standards, including withdrawal from the engagement.

Brynjulfson CPA, P.A. does not keep any original City records, so we will return those to you at the completion of the services rendered under this engagement. When original records are returned to you, it is your responsibility to retain and protect your records for compliance with the Florida public records laws. Brynjulfson CPA, P.A. will otherwise comply with the public records law requirements specified above as to any records kept by it at the completion of the services.

This agreement may be executed in two or more counterparts, each of which shall be an original, but all of which together shall constitute one and the same agreement. Delivery of an executed counterpart of this Agreement by facsimile, including, without limitation, by facsimile transmission or by electronic delivery in portable document format (".pdf") or tagged image file format (".tiff"), shall be equally effective as delivery of a manually executed counterpart thereof.

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We appreciate the opportunity to be of service to the City of Webster, Florida and believe this letter accurately summarizes the significant terms of our engagement. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,  
for Brynjulfson CPA, P.A.



Mike Brynjulfson, CPA  
Brynjulfson CPA, P.A., President

**Response:**

This letter correctly sets for the understanding of **The City of Webster, Florida.**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

August 19, 2023

Deanna Naugler, City Manager  
City of Webster  
85 E. Central Ave.  
Webster, FL 33597

Dear Ms. Naugler:

This letter confirms the agreement between City of Webster ("City"), Florida and Brynjulfson CPA, P.A. ("Accountant") for the accounting services described below.

**Scope of Services**

City of Webster, Florida has agreed to provide Brynjulfson CPA, P.A. access to the MCSJ Accounting Information System via remote access by our firm into your system from the Internet and also has agreed to provide electronic copies of all the monthly bank statements in order to perform the following procedures:

**Standard Bank Reconciliation Services:**

Our 'standard bank reconciliation services' are performed solely to reconcile the amount of Cash in Bank on your books with the amount of Cash in Bank shown on the bank statement.

This service is limited in scope and is neither designed nor intended to deter or discover fraud, embezzlements or any other irregularities.

When performing the 'standard bank reconciliation services' we **DO NOT**:

- Look at individual checks (because we do not have access to such information),
- Examine signatures, payees or any other information on any individual check (because we do not have access to such information),
- Examine the signature cards on file with the bank or determine if the correct authorized individuals have signed the check (because we do not have access to such information),
- Determine whether payee information matches what is shown in your books,
- Perform any procedures to determine whether the checks are for appropriate expenses, or
- Supervise, audit or review accounting work.

**Quarterly Procedures:**

- Compare MCSJ payroll register reports to the expenditure/expense accounts in the general ledger.

**Quarterly Procedures (cont...):**

- Compare MCSJ accounts receivable and customer deposits report to the receivables and deposit liability accounts in the general ledger.
- Other procedures as deemed necessary to produce internal financial statements.

**Other Services:**

- Assist the City with the mapping of revenue and expense codes to allow for proper recording of City transactions

Our firm's remote access to your MCSJ Accounting Information System will be on an as-needed basis in order to perform the procedures identified above and will be for your convenience. However, by your signature below, you understand that the accounting records are solely the responsibility of City of Webster, Florida.

Our work in connection with this engagement is not intended to result in the submission or issuance of financial statements by Brynjulfson CPA, P.A. as defined by Statements on Standards for Accounting and Review Services (SSARS) issued by the American Institute of Certified Public Accountants (AICPA). As such, this engagement does not contemplate the audit, review, compilation or preparation of financial statements.

The work performed above will be done on an as-needed hourly basis, which limits our involvement and knowledge of the daily operations of the City. Because of this, there is a risk that material errors, irregularities, or noncompliance with laws and regulations, including fraud or defalcation, may exist and may not be detected by us. By signing below City of Webster, Florida acknowledges this fact and agrees to indemnify us should any of the above situations occur.

You also understand and agree, by your signature below, that you maintain sole responsibility for the appropriateness of the City's security measures related to its remote access users.

**Confidentiality**

During the course of this engagement we may have access to confidential information. We acknowledge that such information, regardless of its form, is confidential and proprietary to the City, and that we shall not use, copy, or disclose the information in whole or in part in any manner or to any person or entity without the express prior written consent of a duly authorized officer of the City.

## **Fees**

Our fees for these services are based upon our actual hours worked at the rates outlined in our master consulting agreement dated August 19, 2023.

You understand and agree that we may withdraw from the present engagement at any time for any reason at our sole discretion. In particular, you agree that if you fail to pay for services rendered or expenses incurred for this engagement, we may either discontinue performing services for you until all outstanding balances are paid, and/or may withdraw from the engagement ten (10) days after the mailing of written notice to you at the same address to which invoices are sent. You recognize that any discontinuation of work or withdrawal by us could seriously harm your interests but nevertheless specifically give your consent to us to do so regardless of any filing or other deadlines you face. As such, City of Webster, Florida acknowledges and agrees that in the event we stop work or withdraw from this engagement as a result of City of Webster, Florida's failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services.

## **Mediation/Arbitration**

If a dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

City and Accountant both agree that any dispute over fees charged by the Accountant to the City will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of Florida. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

**PUBLIC RECORDS** In accordance with the provisions of Chapter 119.0701(2), Florida Statutes;

**IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 110, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (352) 793-2073 AFLOOD@WEBSTERFL.COM, 85 E. CENTRAL AVE., WEBSTER, FL 33597.**

The auditor must comply with public records laws, specifically to:

- 1) Keep and maintain public records required by the City in order to perform the service(s).
- 2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if the Firm does not transfer the records to the City.

- 3) Upon completion of the Agreement, transfer, at no cost to the City, all public records in possession of the Auditor or keep and maintain public records required by the Plan to perform the service. If the Auditor transfers all public records to the City upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

Brynjulfson CPA, P.A. acknowledges that Section 287.133, Florida Statutes provides that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or a consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

This agreement may be executed in two or more counterparts, each of which shall be an original, but all of which together shall constitute one and the same agreement. Delivery of an executed counterpart of this Agreement by facsimile, including, without limitation, by facsimile transmission or by electronic delivery in portable document format (".pdf") or tagged image file format (".tiff"), shall be equally effective as delivery of a manually executed counterpart thereof.

**City of Webster**

August 19, 2023

Page Five...

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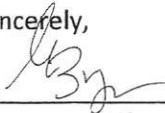
**Term**

This engagement letter shall remain in effect until terminated by either party. Either party may cancel this engagement letter upon thirty (30) days written notice to the other party.

Conclusion

If this letter correctly describes our engagement, please sign the original and return it in the enclosed envelope for our files.

Sincerely,



\_\_\_\_\_  
Mike Brynjulfson, CPA

**Brynjulfson CPA, P.A.**

The above letter confirms our understanding of the services to be performed and the limitations of those services.

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Date:

Incident Number	Primary Unit	Date Time Recieved	Complaint Type	Address	
SCSO24CAD032829	ENMANUEL SURIEL, 218	03/27/2024 00:06:30	SUSPICIOUS VEH	602 NW 9TH AVE	2501
SCSO24CAD032828	ENMANUEL SURIEL, 218	03/27/2024 00:07:28	EXTRA PATROL	871 NW 6TH ST	8901
SCSO24CAD032869	AMANDA MARQUES, 245	03/27/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD032876	AMANDA MARQUES, 245	03/27/2024 07:00:39	SUSPICIOUS INCIDENT	871 NW 6TH ST	6601
SCSO24CAD032895	ROBERT HANSEN, X133	03/27/2024 08:04:34	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD032981	AMANDA MARQUES, 245	03/27/2024 10:54:01	TRAFFIC STOP	NE 3RD ST	7301
SCSO24CAD033000	KELSEY BRIDGEMAN, 171	03/27/2024 11:38:52	ATC -WELFARE CHECK	650 NW 3RD ST	2501
SCSO24CAD033013	MICHAEL LARGE, T173	03/27/2024 11:55:42	INFORMATION	773 NW 10TH AVE	1801
SCSO24CAD033022	WILLIAM LAMB, K102	03/27/2024 12:11:36	SUSPICIOUS VEH	349 S MARKET BLVD	6603
SCSO24CAD033088	AMANDA MARQUES, 245	03/27/2024 14:41:24	DCF/ABUSE REG	773 NW 10TH AVE	1102
SCSO24CAD033220	JASON VOIGT, 201	03/27/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD033242	JASON VOIGT, 201	03/27/2024 23:36:38	TRAFFIC STOP	NW 8TH AVE	7301
SCSO24CAD033245	JASON VOIGT, 201	03/27/2024 23:41:58	TRAFFIC STOP	NW 4TH ST	7301
SCSO24CAD033259	JASON VOIGT, 201	03/28/2024 01:18:08	EXTRA PATROL	871 NW 6TH ST	8901
SCSO24CAD033290	AMANDA MARQUES, 245	03/28/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD033410	AMANDA MARQUES, 245	03/28/2024 12:02:45	ANIMAL COMPLAINT	871 NW 6TH ST	1601
SCSO24CAD033424	AMANDA MARQUES, 245	03/28/2024 12:39:05	ACCIDENT	85 E CENTRAL AVE	7102
SCSO24CAD033636	LOUIE CORNELIO, 243	03/28/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD033687	JASON VOIGT, 201	03/29/2024 02:51:44	SHOTS HRD- AREA	871 NW 6TH ST	6601
SCSO24CAD033695	ROBERT BAZATA, 240	03/29/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD033713	DONOVAN REYNOLDS, 176	03/29/2024 07:18:30	ASSIST OTHER AGENCY	28631 SR 471	3801
SCSO24CAD033740	EAGLE ONE, E01	03/29/2024 08:31:26	INFORMATION	28631 SR 471	4401
SCSO24CAD033923	ROBERT BAZATA, 240	03/29/2024 15:58:47	RECOVERED PROPERTY	9009 OAK ALLEY BLVD	5702
SCSO24CAD033960	RILEY TONER, 260	03/29/2024 17:24:02	STALKING	871 NW 6TH ST	2501
SCSO24CAD034049	ENMANUEL SURIEL, 218	03/29/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD034106	WALTER PETERSON, 209	03/30/2024 03:10:27	TRAFFIC STOP	SE 1ST AVE	7301
SCSO24CAD034120	ROBERT BAZATA, 240	03/30/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD034320	WALTER PETERSON, 209	03/30/2024 19:08:08	TRAFFIC STOP	SE 1ST AVE	7301
SCSO24CAD034347	WALTER PETERSON, 209	03/30/2024 20:42:44	TRAFFIC STOP	374 N MARKET BLVD	7301
SCSO24CAD034359	ENMANUEL SURIEL, 218	03/30/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD034451	ROBERT BAZATA, 240	03/31/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	2501
SCSO24CAD034507	ROBERT BAZATA, 240	03/31/2024 11:18:31	SUICIDE-ATTEMPT	342 SW 1ST ST	5101
SCSO24CAD034622		03/31/2024 18:11:26	911 MISDIAL	8949 RECREATION CIR	9201
SCSO24CAD034681	ENMANUEL SURIEL, 218	03/31/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD034743		04/01/2024 05:40:57	SICK/INJURED	1010 E CENTRAL AVE	6301
SCSO24CAD034748	TAYLOR VIEU, 232	04/01/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD034749	TAYLOR VIEU, 232	04/01/2024 06:19:12	ASSIST OTHER AGENCY	1010 E CENTRAL AVE 10	6301
SCSO24CAD034923	MICHAEL LARGE, T173	04/01/2024 13:12:26	INFORMATION	773 NW 10TH AVE	4401
SCSO24CAD034994	TAYLOR VIEU, 232	04/01/2024 15:16:59	ALARM-COMRCL	155 E CENTRAL AVE	1402
SCSO24CAD035013	SHAWN DECKARD, B126	04/01/2024 15:50:00	CIVIL PROCESS	445 NW 10TH AVE	2201
SCSO24CAD035141	JOSHUA CALDWELL, 261	04/01/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	2302
SCSO24CAD035148	JOSHUA CALDWELL, 261	04/01/2024 21:34:47	SUSPICIOUS VEH	486 NW 9TH AVE	6602
SCSO24CAD035182	JOSHUA CALDWELL, 261	04/02/2024 00:47:43	EXTRA PATROL	871 NW 6TH ST	5602
SCSO24CAD035186	JOSHUA CALDWELL, 261	04/02/2024 01:23:35	MENTAL PATIENT	811 NW 3RD ST	2501
SCSO24CAD035215	TAYLOR VIEU, 232	04/02/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD035309	JAMES TOBIN, X504	04/02/2024 09:56:21	HIT AND RUN	773 NW 10TH AVE	7102
SCSO24CAD035329	JEAN SILVA, X146	04/02/2024 10:35:22	TRAFFIC STOP	349 S MARKET BLVD	7301
SCSO24CAD035340	JEAN SILVA, X146	04/02/2024 10:56:44	TRAFFIC STOP	349 S MARKET BLVD	7301
SCSO24CAD035377	MICHAEL LARGE, T173	04/02/2024 12:17:53	DCF/ABUSE REG	773 NW 10TH AVE	6101
SCSO24CAD035424	MICHAEL LARGE, T173	04/02/2024 13:41:55	DCF/ABUSE REG	773 NW 10TH AVE	6101
SCSO24CAD035467	JEAN SILVA, X146	04/02/2024 14:52:19	TRAFFIC STOP	349 S MARKET BLVD	7301
SCSO24CAD035572		04/02/2024 19:02:19	SICK/INJURED	178 SW 1ST AVE	6301
SCSO24CAD035603	JOSHUA CALDWELL, 261	04/02/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	2302
SCSO24CAD035635	JOSHUA CALDWELL, 261	04/03/2024 00:26:21	EXTRA PATROL	871 NW 6TH ST	2302

SCSO24CAD035662	DAVID KELLY, 212	04/03/2024 05:12:35	TRAFFIC STOP	SE 3RD AVE	7301
SCSO24CAD035676	DAVID KELLY, 212	04/03/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD035734		04/03/2024 09:22:20	ANIMAL COMPLAINT	4120 CR 721	2501
SCSO24CAD035751	DAVID KELLY, 212	04/03/2024 10:01:19	ATC -WELFARE CHECK	1010 E CENTRAL AVE 10	2501
SCSO24CAD035866	LACEY NORDLE, 162	04/03/2024 13:49:23	ASSIST OTHER AGENCY	4120 CR 721	1601
SCSO24CAD035882	LACEY NORDLE, 162	04/03/2024 14:32:50	PHONE COMPLT	4120 CR 721	2501
SCSO24CAD035914	DAVID KELLY, 212	04/03/2024 15:04:28	OBSTRUCTION ON HWY	349 S MARKET BLVD	4301
SCSO24CAD035960	SHAWN DECKARD, B126	04/03/2024 16:36:03	CIVIL PROCESS	343 SW 1ST ST	2201
SCSO24CAD035988	ERICA HILLMAN, 205	04/03/2024 17:41:20	TRAFFIC STOP	374 N MARKET BLVD	7301
SCSO24CAD036061	ERICA HILLMAN, 205	04/03/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD036129	DAVID KELLY, 212	04/04/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD036150	WILLIAM LAMB, K102	04/04/2024 08:19:00	INFORMATION	349 S MARKET BLVD	2501
SCSO24CAD036181		04/04/2024 09:23:39	911 HANGUP	373 NE 9TH ST	9201
SCSO24CAD036218		04/04/2024 10:48:47	INFORMATION	102 NE 4TH AVE	2501
SCSO24CAD036224	JACOB HOLLOWAY, T117	04/04/2024 10:53:03	DCF/ABUSE REG	773 NW 10TH AVE	1102
SCSO24CAD036238	CHRISTOPHER ROESEL, D138	04/04/2024 11:30:13	INVESTIGATION FOLLOW	2236 SE 100TH LN	6805
SCSO24CAD036245		04/04/2024 11:48:48	SICK/INJURED	349 S MARKET BLVD	6301
SCSO24CAD036259	CHRISTOPHER ROESEL, D138	04/04/2024 12:07:25	STOLEN VEHICLE	2236 SE 100TH LN	2801
SCSO24CAD036279	CHRISTIAN CALLAWAY, 204	04/04/2024 12:47:27	ALARM-COMRCL	4309 CR 772	1402
SCSO24CAD036325		04/04/2024 14:12:37	SICK/INJURED	211 NE 9TH ST	6301
SCSO24CAD036390	SHAWN DECKARD, B126	04/04/2024 16:32:27	CIVIL PROCESS	524 N MARKET BLVD	2201
SCSO24CAD036395	JAMES TOBIN, X504	04/04/2024 16:37:46	INVESTIGATION FOLLOW	534 NW 6TH AVE	3801
SCSO24CAD036410		04/04/2024 17:04:23	SICK/INJURED	10539 CR 727	6301
SCSO24CAD036444	ERICA HILLMAN, 205	04/04/2024 18:39:32	TRAFFIC STOP	NE 1ST AVE	7301
SCSO24CAD036445	TYLER FROELICH, 194	04/04/2024 18:39:59	TRAFFIC STOP	SE 1ST AVE	7301
SCSO24CAD036454	CHANCE ROSA, Z186	04/04/2024 19:00:01	TRAFFIC STOP	NW 5TH ST	5404
SCSO24CAD036485	ERICA HILLMAN, 205	04/04/2024 20:34:19	TRAFFIC STOP	329 N MARKET BLVD	7301
SCSO24CAD036492	ERICA HILLMAN, 205	04/04/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD036523	TYLER FROELICH, 194	04/04/2024 23:25:41	EXTRA PATROL	871 NW 6TH ST	8901
SCSO24CAD036524	ERICA HILLMAN, 205	04/04/2024 23:27:20	EXTRA PATROL	2236 SE 100TH LN	8901
SCSO24CAD036554	ERICA HILLMAN, 205	04/05/2024 03:19:42	SUSPICIOUS VEH	524 N MARKET BLVD	2501
SCSO24CAD036571	TAYLOR VIEU, 232	04/05/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD036577	TAYLOR VIEU, 232	04/05/2024 07:26:34	TRAFFIC PARKING	349 S MARKET BLVD	7001
SCSO24CAD036591	SHAWN DECKARD, B126	04/05/2024 08:02:54	CIVIL PROCESS	343 SW 1ST ST	2201
SCSO24CAD036641	TAYLOR VIEU, 232	04/05/2024 10:11:40	ATC -WELFARE CHECK	385 NE 3RD ST	2501
SCSO24CAD036693	TAYLOR VIEU, 232	04/05/2024 12:30:53	VIN VERIFICATION	9009 OAK ALLEY BLVD	2501
SCSO24CAD036875	ROBERTH MATA, K143	04/05/2024 18:25:35	TRAFFIC STOP	E C 478	7301
SCSO24CAD036931	JOSHUA CALDWELL, 261	04/05/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	2302
SCSO24CAD036949	JOSHUA CALDWELL, 261	04/05/2024 22:18:16	ARMED & DANGEROUS	370 NW 8TH AVE	6601
SCSO24CAD036965	JOSHUA CALDWELL, 261	04/05/2024 23:42:02	EXTRA PATROL	871 NW 6TH ST	2302
SCSO24CAD036993	JOSHUA CALDWELL, 261	04/06/2024 02:41:00	EXTRA PATROL	2236 SE 100TH LN	2302
SCSO24CAD037002	TAYLOR VIEU, 232	04/06/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD037023	TAYLOR VIEU, 232	04/06/2024 08:34:43	SUSPICIOUS PERSON	N MARKET BLVD	6602
SCSO24CAD037039	TAYLOR VIEU, 232	04/06/2024 09:34:24	SUSPICIOUS INCIDENT	871 NW 6TH ST	2105
SCSO24CAD037262	JOSHUA CALDWELL, 261	04/06/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	2302
SCSO24CAD037304	JOSHUA CALDWELL, 261	04/06/2024 23:29:13	EXTRA PATROL	2236 SE 100TH LN	2302
SCSO24CAD037318	JOSHUA CALDWELL, 261	04/07/2024 00:13:03	EXTRA PATROL	871 NW 6TH ST	2302
SCSO24CAD037347	TAYLOR VIEU, 232	04/07/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD037378	TAYLOR VIEU, 232	04/07/2024 08:19:59	CITZ ASST-ESCRT	469 N MARKET BLVD	2501
SCSO24CAD037394	RONDEZ MOORE, X129	04/07/2024 08:57:45	ACCIDENT/OBSTRUCTION	349 S MARKET BLVD	7102
SCSO24CAD037420		04/07/2024 10:09:03	SICK/INJURED	258 NE 3RD AVE	6301
SCSO24CAD037428		04/07/2024 10:35:28	911 MISDIAL	166 NW 6TH AVE	9201
SCSO24CAD037585	KELSEY BRIDGEMAN, 171	04/07/2024 20:39:28	911 HANGUP	NW 3RD ST	9201
SCSO24CAD037600	JOSHUA CALDWELL, 261	04/07/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD037610		04/07/2024 22:01:42	911 HANGUP	102 NE 4TH AVE	9201

SCSO24CAD037657	DAVID KELLY, 212	04/08/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD037760	DAVID KELLY, 212	04/08/2024 10:45:54	ATC -WELFARE CHECK	385 NE 3RD ST	2501
SCSO24CAD037820		04/08/2024 12:30:18	911 MISDIAL	102 NE 4TH AVE	9201
SCSO24CAD037832		04/08/2024 13:03:23	SICK/INJURED	516 NW 3RD ST	9901
SCSO24CAD037952	LACEY NORDLE, 162	04/08/2024 17:14:10	SUSPICIOUS INCIDENT	638 NW 9TH AVE	6601
<b>SCSO24CAD038038</b>	<b>LACEY NORDLE, 162</b>	<b>04/08/2024 21:15:01</b>	<b>EXTRA PATROL</b>	<b>447 NW 6TH AVE</b>	<b>8901</b>
SCSO24CAD038060	ERICA HILLMAN, 205	04/08/2024 23:09:48	INVESTIGATION FOLLOW	871 NW 6TH ST	2501
SCSO24CAD038062	ERICA HILLMAN, 205	04/08/2024 23:28:04	EXTRA PATROL	2236 SE 100TH LN	8901
SCSO24CAD038102	DAVID KELLY, 212	04/09/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD038112	ROBERT HANSEN, X133	04/09/2024 07:15:02	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD038227	DAVID KELLY, 212	04/09/2024 11:45:28	TRAFFIC STOP	SE 1ST AVE	7301
SCSO24CAD038275	EDWARD FRITZ, L29	04/09/2024 13:26:57	INVESTIGATION FOLLOW	NE 3RD AVE	2501
SCSO24CAD038313	ROBERT VACHON, 246	04/09/2024 14:44:09	INFORMATION	85 E CENTRAL AVE	2501
SCSO24CAD038315	DAVID KELLY, 212	04/09/2024 14:46:53	TRAFFIC STOP	SE 1ST AVE	7301
SCSO24CAD038322	ROBERT VACHON, 246	04/09/2024 15:13:51	ABANDON VEHICLE	SR 471	2501
SCSO24CAD038366	MICHAEL LARGE, T173	04/09/2024 16:45:03	MENTAL PATIENT	773 NW 10TH AVE	5101
SCSO24CAD038425	ERICA HILLMAN, 205	04/09/2024 18:55:48	DCF/ABUSE REG	814 NW 5TH ST	2501
SCSO24CAD038451		04/09/2024 20:45:57	911 MISDIAL	102 NE 4TH AVE	9201
SCSO24CAD038458	ERICA HILLMAN, 205	04/09/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD038499	ERICA HILLMAN, 205	04/10/2024 00:52:21	EXTRA PATROL	2236 SE 100TH LN	8901
SCSO24CAD038511	TYLER FROEHLICH, 194	04/10/2024 02:34:45	SUSPICIOUS PERSON	524 N MARKET BLVD	6602
SCSO24CAD038531	JENNIFER ADKINS, 182	04/10/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD038544	TAYLOR VIEU, 232	04/10/2024 07:18:32	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD038681	WILLIAM LAMB, K102	04/10/2024 12:50:51	INFORMATION	349 S MARKET BLVD	4401
SCSO24CAD038763	JENNIFER ADKINS, 182	04/10/2024 15:26:34	ANIMAL COMPLAINT	NW 3RD ST	2501
SCSO24CAD038781	JENNIFER ADKINS, 182	04/10/2024 15:58:36	ALARM-COMRCL	155 E CENTRAL AVE	1402
SCSO24CAD038897	JOSHUA CALDWELL, 261	04/10/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD038936	JOSHUA CALDWELL, 261	04/11/2024 00:16:34	EXTRA PATROL	2236 SE 100TH LN	8901
SCSO24CAD038971		04/11/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD038980	JENNIFER ADKINS, 182	04/11/2024 06:54:36	STOLEN VEHICLE	211 SW 2ND ST	6804
SCSO24CAD038987	ROBERT HANSEN, X133	04/11/2024 07:26:26	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD039006	SHAWN DECKARD, B126	04/11/2024 08:28:01	CIVIL PROCESS	49 SE 1ST ST	2201
SCSO24CAD039019	WILLIAM LAMB, K102	04/11/2024 09:05:59	INFORMATION	349 S MARKET BLVD	1102
SCSO24CAD039044	JAMES TOBIN, X504	04/11/2024 10:31:06	ACCIDENT	374 N MARKET BLVD	7102
SCSO24CAD039047		04/11/2024 10:36:41	911 HANGUP	102 NE 4TH AVE	9201
SCSO24CAD039083	WILLIAM LAMB, K102	04/11/2024 11:56:53	DCF/ABUSE REG	349 S MARKET BLVD	1102
SCSO24CAD039273	JOSHUA CALDWELL, 261	04/11/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD039332	DAVID KELLY, 212	04/12/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD039362	ROBERT HANSEN, X133	04/12/2024 08:15:43	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD039429	DAVID KELLY, 212	04/12/2024 10:57:56	DCF/ABUSE REG	349 S MARKET BLVD	1102
SCSO24CAD039433	MICHAEL LARGE, T173	04/12/2024 11:09:03	NARCOTICS	773 NW 10TH AVE	5404
SCSO24CAD039434	DAVID KELLY, 212	04/12/2024 11:10:18	OBSTRUCTION ON HWY	SE 3RD ST	4301
SCSO24CAD039442		04/12/2024 11:25:52	SICK/INJURED	10539 CR 727	6301
SCSO24CAD039451	DAVID KELLY, 212	04/12/2024 11:41:19	RECOVERED PROPERTY	2810 C 478A	5702
SCSO24CAD039477		04/12/2024 12:43:28	SICK/INJURED	67 SE 1ST AVE	6301
SCSO24CAD039498	DAVID KELLY, 212	04/12/2024 13:30:57	DCF/ABUSE REG	475 NW 10TH AVE	1102
SCSO24CAD039519		04/12/2024 14:07:00	CITIZENS ASSIST	SR 471	2501
SCSO24CAD039531	MICHAEL LARGE, T173	04/12/2024 14:28:32	BATTERY	773 NW 10TH AVE	1801
SCSO24CAD039543	DAVID KELLY, 212	04/12/2024 14:54:05	DISTURBANCE-UNK	349 S MARKET BLVD	2501
SCSO24CAD039562		04/12/2024 15:45:57	911 HANGUP	349 S MARKET BLVD	9201
SCSO24CAD039684	KENNETH ZIMMERMAN, 242	04/12/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD039765	ROBERT VACHON, 246	04/13/2024 06:09:54	ACCIDENT	SR 471	7102
SCSO24CAD039766	DAVID KELLY, 212	04/13/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD039925		04/13/2024 16:55:54	SICK/INJURED	148 NE 4TH ST	6301
SCSO24CAD040003	KENNETH ZIMMERMAN, 242	04/13/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	5602

SCSO24CAD040084	DAVID KELLY, 212	04/14/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD040085	ROBERT VACHON, 246	04/14/2024 06:22:31	ALARM-COMRCL	13904 SR 471	1402
SCSO24CAD040203	LACEY NORDLE, 162	04/14/2024 12:39:53	TRESPASSING	212 NW 6TH AVE	7502
SCSO24CAD040356	TYLER FROEHLICH, 194	04/14/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD040414	TYLER FROEHLICH, 194	04/15/2024 01:57:52	ABANDON VEHICLE	SR 471	7701
SCSO24CAD040446	JOSEPH TRIA, 202	04/15/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD040464	TAYLOR VIEU, 232	04/15/2024 07:29:04	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD040465	ROBERT HANSEN, X133	04/15/2024 07:31:49	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD040475	TAYLOR VIEU, 232	04/15/2024 08:18:09	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD040487	JOSEPH TRIA, 202	04/15/2024 09:30:14	INFORMATION	N MARKET BLVD	9901
SCSO24CAD040613	RONNIE MURCHINSON, 225	04/15/2024 14:04:34	TRAFFIC STOP	374 N MARKET BLVD	7301
SCSO24CAD040799	JOSHUA CALDWELL, 261	04/15/2024 21:15:02	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD040865	JOSEPH TRIA, 202	04/16/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD040898	ROBERT HANSEN, X133	04/16/2024 07:58:19	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD040900	SHAWN DECKARD, B126	04/16/2024 08:02:21	CIVIL PROCESS	212 SW 1ST ST	2201
SCSO24CAD040912	MICHAEL LARGE, T173	04/16/2024 08:37:04	ANIMAL COMPLAINT	773 NW 10TH AVE	2501
SCSO24CAD040950	DANIELLE DOWLER, 190	04/16/2024 10:05:26	TRAFFIC STOP	S MARKET BLVD	7301
SCSO24CAD041025	JOSEPH TRIA, 202	04/16/2024 12:26:21	TRAFFIC STOP	530 W KINGS HWY	7301
SCSO24CAD041123	CARL DUNLAP, B154	04/16/2024 15:30:10	CIVIL-SERV PAPER	710 NW 4TH ST	2201
SCSO24CAD041126		04/16/2024 15:36:38	911 MISDIAL	773 NW 10TH AVE	9201
SCSO24CAD041172	CORBIN HRADECKY, 249	04/16/2024 17:51:20	TRESPASSING	524 N MARKET BLVD	7501
SCSO24CAD041175	CARL DUNLAP, B154	04/16/2024 17:55:27	CIVIL-SERV PAPER	710 NW 4TH ST	2201
SCSO24CAD041208	JOSHUA CALDWELL, 261	04/16/2024 19:38:37	SUSPICIOUS VEH	SE 4TH ST	6603
SCSO24CAD041227	JOSHUA CALDWELL, 261	04/16/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD041252	JOSHUA CALDWELL, 261	04/16/2024 22:40:52	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD041301	DAVID KELLY, 212	04/17/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD041326		04/17/2024 07:42:50	911 HANGUP	102 NE 4TH AVE	9201
SCSO24CAD041331	ROBERT HANSEN, X133	04/17/2024 08:19:02	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD041369	TAYLOR PREVATT, C166	04/17/2024 09:53:13	RECKLESS DRIVER	SR 471	7203
SCSO24CAD041388	CALEB ROSS, T139	04/17/2024 10:29:00	INFORMATION	349 S MARKET BLVD	4401
SCSO24CAD041417	DAVID KELLY, 212	04/17/2024 11:46:45	ALARM-RES	119 SW 6TH ST	1403
SCSO24CAD041418	SHAWN DECKARD, B126	04/17/2024 11:49:09	CIVIL PROCESS	212 SW 1ST ST	2201
SCSO24CAD041437	MICHAEL LARGE, T173	04/17/2024 12:21:35	SICK/INJURED	773 NW 10TH AVE	5101
SCSO24CAD041463	CAMERON REILLY, 223	04/17/2024 13:16:13	ANIMAL COMPLAINT	N MARKET BLVD	1601
SCSO24CAD041561		04/17/2024 17:22:28	INFORMATION	74 SW 5TH ST	2501
SCSO24CAD041620		04/17/2024 20:46:07	911 MISDIAL	332 NW 6TH AVE	9201
SCSO24CAD041624	KENNETH ZIMMERMAN, 242	04/17/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD041652	ERICA HILLMAN, 205	04/18/2024 00:19:22	SUSPICIOUS INCIDENT	871 NW 6TH ST	2501
SCSO24CAD041700	DAVID KELLY, 212	04/18/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD041781	JOSEPH TRIA, 202	04/18/2024 10:37:33	TRAFFIC STOP	N MARKET BLVD	7301
SCSO24CAD041847	SHAWN DECKARD, B126	04/18/2024 12:22:53	CIVIL PROCESS	846 NW 4TH ST	2201
SCSO24CAD041860	SHAWN DECKARD, B126	04/18/2024 12:40:43	CIVIL PROCESS	97 NW 3RD AVE	2201
SCSO24CAD041933	SHAWN DECKARD, B126	04/18/2024 15:18:00	CIVIL PROCESS	846 NW 4TH ST	2201
SCSO24CAD042058	KENNETH ZIMMERMAN, 242	04/18/2024 19:57:10	ANIMAL COMPLAINT	1010 E CENTRAL AVE 5	1601
SCSO24CAD042086	KENNETH ZIMMERMAN, 242	04/18/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD042159	JOSEPH TRIA, 202	04/19/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD042209	SHAWN DECKARD, B126	04/19/2024 09:22:50	CIVIL PROCESS	97 NW 3RD AVE	2201
SCSO24CAD042325	JOSEPH TRIA, 202	04/19/2024 13:42:53	DCF/ABUSE REG	349 S MARKET BLVD	1102
SCSO24CAD042418		04/19/2024 17:59:53	911 MISDIAL	624 NW 5TH ST	9201
SCSO24CAD042466	JOSHUA CALDWELL, 261	04/19/2024 20:41:50	DISTURBANCE-VERBAL	624 NW 3RD ST	3102
SCSO24CAD042475	JOSHUA CALDWELL, 261	04/19/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD042509	CORBIN HRADECKY, 249	04/19/2024 22:55:56	SUSPICIOUS INCIDENT	811 NW 3RD ST	2501
SCSO24CAD042565	JOSEPH TRIA, 202	04/20/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD042578	JOSEPH TRIA, 202	04/20/2024 07:46:40	DIST-O/W	445 NW 10TH AVE	2103
SCSO24CAD042596	DERRICK CANNA, K174	04/20/2024 08:58:18	SICK/INJURED	258 NE 3RD AVE	6301

SCSO24CAD042601		04/20/2024 09:20:08	INFORMATION	S MARKET BLVD	2501
SCSO24CAD042617	JOSEPH TRIA, 202	04/20/2024 10:22:41	INVESTIGATION FOLLOW	445 NW 10TH AVE	3801
SCSO24CAD042684	CHRISTIAN CALLAWAY, 204	04/20/2024 14:32:32	ALARM-COMRCL	NW 1ST ST	1402
SCSO24CAD042767	JOSHUA CALDWELL, 261	04/20/2024 19:37:01	ANIMAL COMPLAINT	773 NW 10TH AVE	1601
SCSO24CAD042797	RONDEZ MOORE, X129	04/20/2024 20:41:19	SUSPICIOUS PERSON	2810 C 478A	6602
SCSO24CAD042805	JOSHUA CALDWELL, 261	04/20/2024 21:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD042877		04/21/2024 04:02:00	SICK/INJURED	10539 CR 727	6301
SCSO24CAD042891	JOSEPH TRIA, 202	04/21/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	5602
SCSO24CAD042930	JOSEPH TRIA, 202	04/21/2024 11:35:19	SUICIDE THREATS	836 E CENTRAL AVE	5101
SCSO24CAD042991		04/21/2024 14:32:49	911 MISDIAL	102 NE 4TH AVE	9201
SCSO24CAD043003	JENNIFER ADKINS, 182	04/21/2024 15:54:26	ARMED & DANGEROUS	260 SE 3RD ST	4402
SCSO24CAD043067	JOSHUA CALDWELL, 261	04/21/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043094	JOSHUA CALDWELL, 261	04/22/2024 01:28:19	RECOVERED PROPERTY	7697 SR 471	5702
SCSO24CAD043123	DAVID KELLY, 212	04/22/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043153	DAVID KELLY, 212	04/22/2024 08:10:45	CITIZENS ASSIST	342 SW 1ST ST	2501
SCSO24CAD043168	DAVID KELLY, 212	04/22/2024 09:16:38	SEX OFFENSE	N MARKET BLVD	3101
SCSO24CAD043177	MICHAEL LARGE, T173	04/22/2024 09:41:32	BATTERY	773 NW 10TH AVE	1102
SCSO24CAD043187		04/22/2024 10:10:41	SICK/INJURED	516 NW 3RD ST	6301
SCSO24CAD043200		04/22/2024 10:45:07	911 MISDIAL	524 N MARKET BLVD	9201
SCSO24CAD043209		04/22/2024 11:09:00	911 HANGUP	524 N MARKET BLVD	9201
SCSO24CAD043214	ROBERT VACHON, 246	04/22/2024 11:21:24	CIVIL	814 NW 5TH ST	2501
SCSO24CAD043222	LACEY NORDLE, 162	04/22/2024 11:47:07	DCF/ABUSE REG	349 S MARKET BLVD	1102
SCSO24CAD043224	ROBERT VACHON, 246	04/22/2024 11:48:26	SUSPICIOUS VEH	1010 E CENTRAL AVE	6603
SCSO24CAD043266	ROBERT VACHON, 246	04/22/2024 13:55:27	ABANDON VEHICLE	SR 471	6603
SCSO24CAD043312	MICHAEL LARGE, T173	04/22/2024 15:34:23	INFORMATION	773 NW 10TH AVE	4401
SCSO24CAD043348	MICHAEL LARGE, T173	04/22/2024 16:33:21	MENTAL PATIENT	773 NW 10TH AVE	5101
SCSO24CAD043395	TYLER FROEHLICH, 194	04/22/2024 18:46:16	TRAFFIC STOP	SE 3RD AVE	7301
SCSO24CAD043452	KENNETH ZIMMERMAN, 242	04/22/2024 21:15:02	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043530	DAVID KELLY, 212	04/23/2024 06:15:00	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043677	MICHAEL LARGE, T173	04/23/2024 13:39:59	INFORMATION	773 NW 10TH AVE	4401
SCSO24CAD043713	MICHAEL LARGE, T173	04/23/2024 14:59:52	FIRE-UNKNOWN	773 NW 10TH AVE	3702
SCSO24CAD043716		04/23/2024 15:04:18	SICK/INJURED	2647 SR 50	6301
SCSO24CAD043724	LACEY NORDLE, 162	04/23/2024 15:18:14	ASSIST OTHER AGENCY	2647 SR 50	6301
SCSO24CAD043772	TYLER FROEHLICH, 194	04/23/2024 17:02:29	911 HANGUP	4029 GRACELAND LN	9201
SCSO24CAD043869	KENNETH ZIMMERMAN, 242	04/23/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043938	MARISA CUMMINS, 224	04/24/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD043948	MARISA CUMMINS, 224	04/24/2024 07:24:32	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD043961	ROBERT HANSEN, X133	04/24/2024 08:17:56	TRAFFIC ENFORCEMENT	773 NW 10TH AVE	7001
SCSO24CAD044013	TRAVIS SEARS, 120	04/24/2024 10:44:06	DISTURBANCE-PHYSICAL	1010 E CENTRAL AVE 5	1804
SCSO24CAD044072	MYLES DUNLAP, 256	04/24/2024 13:33:27	TRAFFIC STOP	N MARKET BLVD	7301
SCSO24CAD044093	JONATHAN GOEHRING, X226	04/24/2024 14:14:29	TRAFFIC ENFORCEMENT	349 S MARKET BLVD	7001
SCSO24CAD044108	MYLES DUNLAP, 256	04/24/2024 14:36:53	TRAFFIC STOP	349 S MARKET BLVD	7701
SCSO24CAD044196	JOSHUA CALDWELL, 261	04/24/2024 18:49:44	CITZ ASST-ESCRT	1010 E CENTRAL AVE	3401
SCSO24CAD044248	JOSHUA CALDWELL, 261	04/24/2024 21:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD044318	TAYLOR VIEU, 232	04/25/2024 06:15:01	EXTRA PATROL	447 NW 6TH AVE	8901
SCSO24CAD044355	HOLLY ECKSTEIN, D137	04/25/2024 09:26:29	INVESTIGATION FOLLOW	349 S MARKET BLVD	3801
SCSO24CAD044376	ADAM GLAYZER, X132	04/25/2024 10:09:05	OBSTRUCTION ON HWY	SR 471	4301

## CURRENT CODE CASES - MAY 2024

Number	Tag	Location	Status	Status Code	Initiated By	Initiated Date
CE-23-05099	Q31D024 Sowinski <b>(UNPAID FEES/LIEN)</b>	854 OAK AVE, WEBSTER, FL 33597	FOF	OPEN	Emily.Estep	2023-03-28 09:13 AM
CE-23-11733	N36B104 GAVIN <b>(GRINDER PUMP)</b>	871 NW 6TH ST, WEBSTER, FL 33597	FOF	OPEN	Emily.Estep	2023-07-12 09:28 AM
CE-23-18237	N36-046 BRONSON <b>(CONTAINER)</b>	130 NW 2ND ST, WEBSTER, FL 33597	FOF	OPEN	Emily.Estep	2023-11-01 04:26 AM
CE-23-20374	N36D006 Stewart <b>(GRASS/TRASH)</b>	85 NW 4TH AVE, Webster, FL	FOF	OPEN	jared.oberholtzer	2023-12-15 09:12 AM
CE-23-20662	N36B110 Rivera <b>(SHED W/O PERMIT)</b>	814 NW 5TH ST, WEBSTER, FL 33597	NOV	OPEN	Ashley.Evans	2023-12-21 10:12 AM
CE-24-01165	Q30-009 Hernandez <b>(CONTAINERS)</b> - GRANITE/QUARTZ SOLUTIONS	8243 SR 471, Webster, FL	RFH	OPEN	jared.oberholtzer	2024-01-24 10:30 AM
CE-23-11878	N36D001 GIFFORD <b>(TRAILERS)</b>	NW 4TH AVE, WEBSTER, FL 33597	SENT TO CITY	CLOSED	Emily.Estep	2023-07-14 09:52 AM
CE-23-11879	N36D003 GIFFORD <b>(TRAILERS)</b>	NW 4TH AVE, WEBSTER, FL 33597	SENT TO CITY	CLOSED	Emily.Estep	2023-07-14 09:55 AM



# City of Webster Monthly Newsletter



## City Manager's Office

**Deanna Naugler, City Manager**



The City Manager's Office is pleased to present the City of Webster monthly newsletter which is produced for the Webster City Council, city residents, businesses and other interested readers. This report contains information of the City's monthly operational and financial activity for the month along with highlights. The Business Report provides two (2) sections of reporting: □ Operational Activity – A summary of operational activities/accomplishments and the progress of significant projects reported by each city department. □ Financial Activity – A summary of revenues and expenditures for the City's most active funds. This newsletter strives to provide an informative view into the City's monthly activities. It is the City Manager's intent to produce a newsletter that is informative and useful to all who live, work and recreate in the City of Webster.

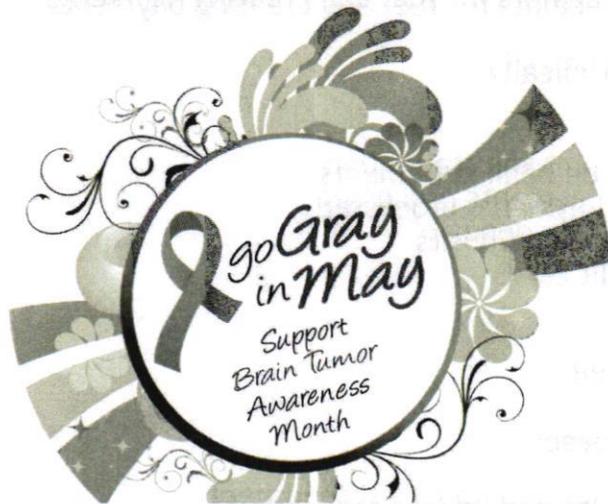
### Personnel

The City Manager's department personnel status for the month is as follows:

Number of Authorized Positions	Full-time filled positions	Full-time open positions	Part-time filled
8.5	8	0	1

### Important Dates:

- 05/21 Utility Turn-off for non-payment
- 06/13 6pm Planning & Zoning Meeting  
City Hall
- 06/17 Utility Payment Deadline to prevent late fees
- 06/20 6pm City Council Meeting  
City Hall



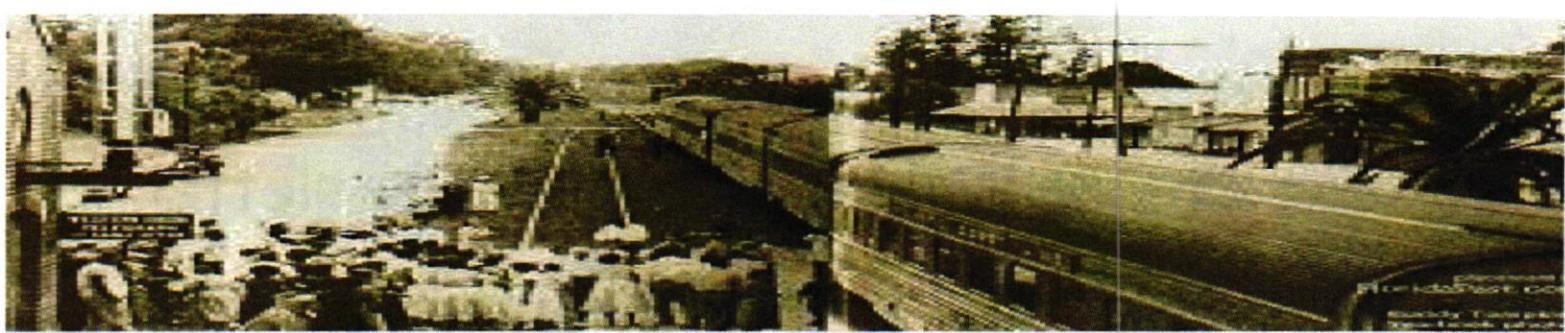
## Go Gray in May

The brain tumor experience is full of extraordinary challenges and extraordinary hope. The gray area that falls in between is what drives us, unrelentingly, toward our mission of conquering and curing brain tumors – once and for all. As the National Brain Tumor Society, we offer a variety of ways to #GoGrayInMay, from advocating to Congress for better policies to participating in events (race, walk, or ride) that raise urgently needed funds to sharing your story to raise awareness and foster community.

Congressional resolutions marking Brain Tumor Awareness Month were first passed by Congress in 2008. NBTS continues to work with our volunteer advocates each year to renew these calls for public awareness of brain tumors and to honor everyone who has faced this disease.

The resolutions serve as a commitment to every family who has lost someone and to every American who receives this frightening diagnosis that Congress continues to support research funding as the best means of advancing knowledge and treatment of all brain tumors.

National Brain Tumor Society



## Operational Activities—Administration

On-line payment processing—81

New Accounts— 9

Late Fee Assessments—109

Notaries—31

Faxes—9

Locates—18

Work Orders closed—93

Container Permit Renewals—0

Follow-up on existing Code Enforcement Cases—5

Code Enforcement Foreclosures—0

Checks Processed for Payments—40

Utility Batches/Balancing—38

In office Payment Processing—398

Closed Accounts—1

Turn-offs—20

Copy Requests—7

New Account Impact Fees—2

Work orders created—95

Business License Processed—7

New Code Enforcement Cases—0

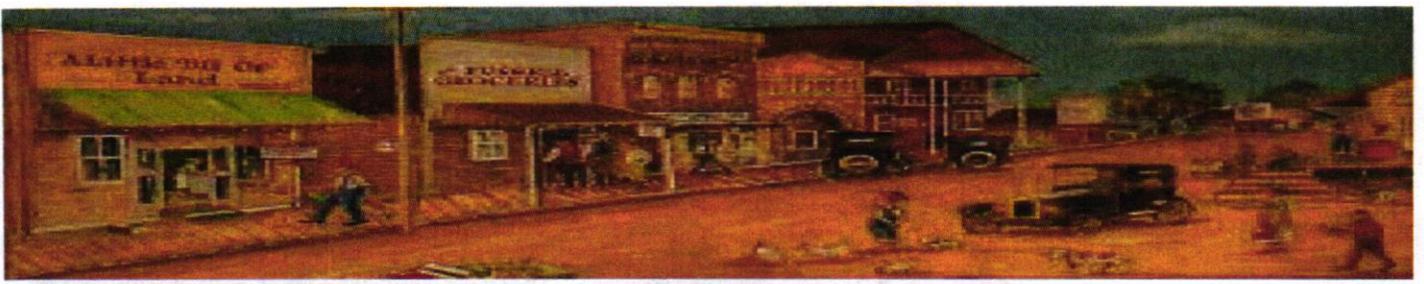
Code Enforcement Liens—2

Public Records Request—7

Purchase Orders—65

Community Hall Rental—3

- Entered Meter Reads and processed utility bills for 516 utility accounts
- Reviewed Waste Management Bill for accuracy of billed/type of accounts
- Processed Bureau of Labor and Statistics Report
- Worked with council members and city attorney for ordinances related to the city
- Opened and disbursed incoming mail
- Created/Processed P&Z and Council agendas, minutes, and packets
- Attended City Manager meeting with County and other municipalities
- Discussions/meetings with County, Public and Developers on upcoming ordinances
- Verifying charges on invoices for payment, matching receipts for fuel and creating payments
- Entering GL Entries for all income on FLAIR Report
- Entering any GL Entries for payments processed electronically
- Updating the Utilities (Duke/SECO) spreadsheet
- Doing PO's for monthly recurring payments
- Reconciliation or verification of income and expenses on bank statements
- Scanning of all documents pertaining to GL Entry and Payments processed
- Verification of correct documents, amounts, etc. for daily deposits
- Helping to verify charges and reimbursements on credit cards
- Prepare Finance Report for monthly Council meeting
- Processing payroll checks for all employees
- Calculate and enter 941 tax payments for payroll period
- Completing GL entry for 941 taxes and FRS paid
- Verifying and entering FRS Monthly payment for employees
- Processing Council checks and direct deposits
- Review and update transfers for City of Bushnell Utilities and update spreadsheet
- Updated a monthly staff report for Admin
- Attended Emergency Management meeting in Wildwood
- Work with county and cities on JPA modification
- Working with county on ARPA funds for Grinder Replacement
- Sent final PSAR report to Southwest Water Management District
- Working with county and engineer on Phase II Grinder Pump Replacement
- Working with county and cities on JPA and USA modifications



## Operational Activities—Public Works

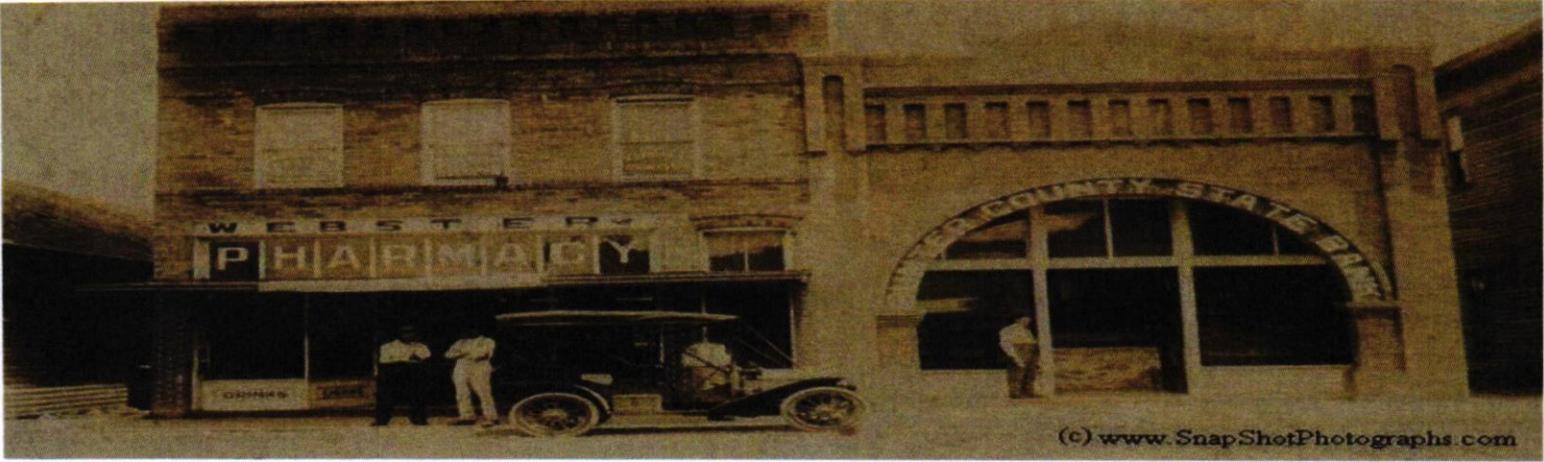
Work orders processed—95  
Utility turn-off —20  
Utility account turn-on—16  
Locates—18  
Other—41

- Right of way trimming around the city continuous throughout the month.
- Used automatic meter reading system to conduct Data Logs of various meters throughout the city. Doing this enables Public Works staff to better explain water usage to the customer.
- Automatic meter reading system used to do meter reading.
- Conducted multiple utility locates throughout the city.
- Had multiple site visits with Ranger Const. to resolve issues that arose with construction of Multi use path on Hwy 471.
- Performed routine service on public works trucks.
- Performed routine service on mower. Sharpened blades.
- Checked chemical levels at North and South wells.
- Ran portable generators to ensure they work properly. North well generator and Master Lift station generator need repairs
- Lift station route ran two times each week of the month to ensure proper operation and document station operations.
- Park checks conducted daily at Sam Harris Park and Hewitt Park to ensure areas are clean and address any issues.
- Extra garbage and debris pick-up around the city.
- Monthly Webster/Bushnell Interconnect sample for sewer.
- Attended virtual progress meetings for multiuse path on SR 471.
- Met with several customers to discuss concerns about their water use.
- Met with SERCAP about helping the City update our emergency plans.
- Fire hydrant flushing continued throughout the city. This is to ensure all water lines are flushed and chemical residual levels are within normal range.
- New water meter installed at Homes in Partnership
- Weedeated around fire hydrants throughout the city. This makes them more visible and freer of obstruction for emergency personnel. North and South wells were weedeated, Sam Harris and Hewitt parks, lift stations were weedeated and herbicide applied to keep weeds and grass down. Drainage ditch on NE 4<sup>th</sup> Ave weedeated to ensure proper water drainage.
- The fence around the water tower cleared of all overgrown weeds and grass.
- The city lot between E Central Ave and NE 1<sup>st</sup> Ave was cleared of all overgrown weeds around the trees. Small trees were cut down to all bigger trees room to grow.
- Asphalt millings were used to repair several driveways with severe drop off at the edge of the roadway. Received very positive feedback from several homeowners after completion.
- Rebuilt pump installed at master lift station.
- Bryon Covelle came to wire the new pump to the VFD and adjust the setting for proper operation.
- Keith attended the Sumter County EOC meeting in Wildwood.
- Brandon cleaned the right of way at SE 1<sup>st</sup> Ave and SE 1<sup>st</sup> St. The view for drivers was almost completely obstructed at the stop sign on SE 1<sup>st</sup> St. The area is now safe for drivers to see traffic. Several citizens called and complimented him on his work and how much better the intersection looked, as well as how much safer it was.
- Gathered information for an Engineering firm for a project they are working on for Sumter County School Board.
- Met with Ranger Construction about a customer complaint on SE 2<sup>nd</sup> Ave.
- Contacted contractors for quotes for sewer line lateral installation for a new mobile home on SW 1<sup>st</sup> St. The lot where the mobile home is located did not have a sewer lateral installed when the sewer system was originally installed by the city.
- Picked up supplies from Core and Main that were needed to do utility locates.
- Gathered quotes for grinder pump parts needed to repair.
- Called out after hours for a broken water line at Sam Harris Park.

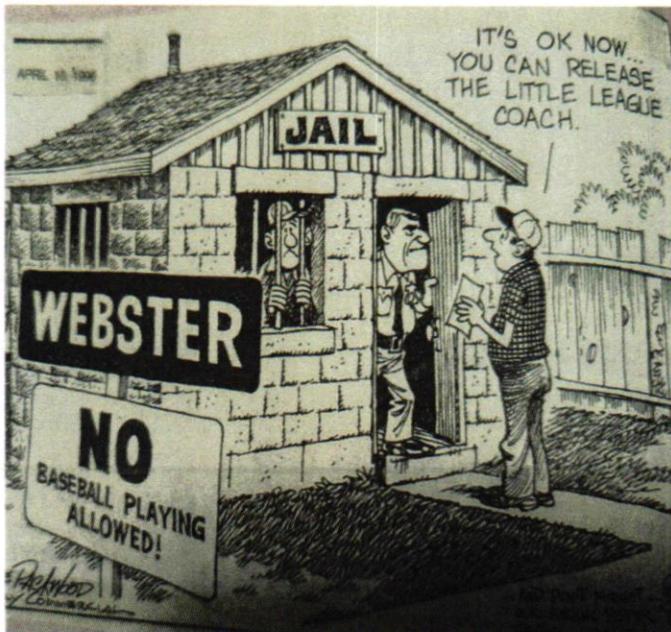


### REVENUE AND LOSS 2024

FUND	REVENUE	April
101	GENERAL FUND	\$83,123.60
104	TRANSPORTATION	\$3,543.25
105	CDBG GRANT	\$0.00
430	WATER	\$27,810.71
440	GARBAGE	\$18,702.30
450	SEWER	\$41,350.59
460	IMPACT FEES	\$13,500.00
	<b>TOTAL REVENUE</b>	<b>\$188,030.45</b>
	<b>EXPENSE</b>	
101-1011	GENERAL FUND-ADMIN	\$35,946.52
101-2021	GENERAL FUND-SCSO	\$13,801.82
101-7072	GENERAL FUND-PUBLIC WORKS	\$13,498.02
104	TRANSPORTATION	\$5,021.49
105	CDBG GRANT	\$0.00
430	WATER	\$19,378.97
440	GARBAGE	\$24,450.42
450	SEWER	\$38,832.12
460	IMPACT FEES	\$15.23
	<b>TOTAL EXPENSE</b>	<b>\$150,929.36</b>
	<b>REVENUE/LOSS</b>	<b>\$37,101.09</b>



# Remember when.....



31

No. 10 July 31<sup>st</sup> 1908.

Town council met in special session July 31, 1908 for reasons as stated in minutes of last meeting. Meeting was called to order by J. Brown chairman, members present S. M. Patton and J. M. Russell.

Minutes of the last meeting were read and approved.

Pursuant to call the council proceeded at once to canvass the returns of the regular election held for the town of Webster on July 24, 1908. Said election resulted in the election of the following named officers for their respective places:

E. M. Wallace Mayor, E. T. Pauley Marshal, W. Carothers Clerk, Treasurer and assessor, A. P. R. Churchill and W. R. Kimbrough Councilmen.

On motion the council in due and regular form ordinance No. 20, providing street work re. see copy of same in back of book.

On motion the council in due and regular form passed ordinance No. 21, for the prevention of the game of ball inside the town limits. Newly elected officers designated there being no regular business for which the meeting was called the Council adjourned to the next regular meeting.

Attest  
Clerk

Approved  
J. M. Carothers  
Mayor.

Did you know that baseball was banned in the City of Webster in 1908? For unknown reasons the mayor and council chairman at the time signed a no-baseball ordinance. The ordinance was repealed along with 32 other outdated laws on April 11, 1996. Some of the other laws that were repealed were: a ban on the sale of fish on streets, a one dollar head tax on all male citizens, pool rooms, and a ban on wild dogs.

## ORDINANCE 2024-12

**AN ORDINANCE OF THE CITY OF WEBSTER, FLORIDA AMENDING THE CITY OF WEBSTER'S LAND DEVELOPMENT CODE, ARTICLES II, III, V AND VII; AMENDING SUCH SECTIONS TO BRING THE REGULATIONS INTO COMPLIANCE WITH THE CURRENT FEMA-APPROVED, CODE-COMPANION FLOODPLAIN MANAGEMENT ORDINANCE FOR FLORIDA COMMUNITIES; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR CODIFICATION AND SCRIVENER'S ERRORS; PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR CONFLICTS AND REPEALER AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Webster ("City") has complied with all requirements and procedures of Florida law in processing this Ordinance; and

**WHEREAS**, the City Council of the City of Webster ("City Council") has the power and authority to enact this Ordinance under the controlling provisions of State law such as, by way of example only, the provisions of Article VIII, Section 2 of the *Constitution of the State of Florida* and the provisions of Chapter 163, *Florida Statutes*, and Chapter 166, *Florida Statutes*, and other controlling law of the State of Florida; and

**WHEREAS**, the City enjoys all governmental, corporate and proprietary powers necessary to enact ordinances in order to protect the health, safety and welfare of the City's citizens and residents; and

**WHEREAS**, the City of Webster Land Development Code is a comprehensive compilation of local laws and regulations that are enforced by the City of Webster, and which outlines the rules and regulations that govern development within the City of Webster; and

**WHEREAS**, the City Council hereby finds that this Ordinance is in the best interest of the public, health, safety, and welfare of the citizens and residents of the City.

**WHEREAS**, the City Council is enacting this Ordinance in order to protect and promote the public health, safety and welfare of the citizens of the City.

**WHEREAS**, the City Council has determined that the City's Land Development Code should be amended to adhere to the State of Florida's Floodplain Management requirements, including those requirements for the State of Florida's Community Rating System.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, FLORIDA AS FOLLOWS:**

**SECTION 1. LEGISLATIVE FINDINGS AND INTENT; PURPOSE.**

The foregoing recitals (whereas clauses) are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance and incorporated herein, *in haec verba*.

The purpose of this Ordinance is to amend certain provisions of the City of Webster Land Development Code regarding Floodplain Management so that the City's Land Development Code adheres to the State of Florida's Floodplain Management requirements, including those requirements for the State of Florida's Community Rating System.

The City has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

**SECTION 2. AUTHORITY.**

Pursuant to Article VIII, Section I of the Florida Constitution and Section 166.021

of the Florida Statutes, the City of Webster City Council has all powers of local self-government to perform city functions and render city services and facilities except when prohibited by law, including the authority to establish and amend its Code of Ordinances, including its Land Development Code.

### **SECTION 3. AMENDMENT TO CITY OF WEBSTER LAND DEVELOPMENT CODE.**

The City Council of the City of Webster hereby amends the Webster Land Development Code, specifically amending as follows: words with underlined type shall constitute additions to the original text, strike-through shall constitute deletions to the original text and \*\*\* shall constitute ellipses to the original text.

### **SECTION 4. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE II – DEFINITIONS, SEC. 13-200 - DEFINITIONS.**

**Article II - Definitions, Sec. 13-200 – Definitions - is hereby amended by amending certain definitions, adding certain definitions and deleting certain definitions as follows:**

\*\*\*\*\*

*Existing building* means a building lawfully erected prior to the effective date of this Code, or one for which a legal building permit has been issued and activated in the time period specified. For the purposes of floodplain management, the definition of "existing building" shall be any buildings and structures for which the "start of construction" commenced before the effective date (~~March 15, 1982~~ July 1, 1987) of the City's first flood plain management code, ordinance or standard.

~~*Existing manufactured home park or subdivision* means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before March 15, 1982.~~

~~*Expansion to an existing manufactured home park or subdivision* means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of~~

utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

*Functionally dependent facility use* means a *facility use* which cannot be used for its intended purpose unless it is located or carried out in close proximity to water, such as a marina and/or fish camp. For floodplain management purposes this definition includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities; the term ~~Term~~ does not include long-term storage, manufacture, sales, or service facilities.

*Historic structure* means any structure that is determined eligible for the exception to the flood hazard area requirements of the Florida Building Code, Existing Building, Chapter 12 44 Historic Buildings.

*Letter of map change (LOMC)* means an official determination issued by FEMA that amends or revises an effective flood insurance rate map or flood insurance study. Letters of map change include:

(1) *Letter of map amendment (LOMA)* means an amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective flood insurance rate map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.

(2) *Letter of map revision (LOMR)* means a revision based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.

(3) *Letter of map revision based on fill (LOMR-F)* means a determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.

(4) *Letter of map revision (conditional)—(CLOMR)* means a formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective flood insurance rate map or flood insurance study; upon submission and approval of certified as-built documentation, a letter of map revision may be issued by FEMA to revise the effective FIRM.

Manufactured home. See Mobile Home.

~~Market value means the price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in this chapter, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value may be established by a qualified independent appraiser, the actual cash value (in-kind replacement cost depreciated for age, wear and tear, neglect, and quality of construction) determined by a qualified independent appraiser, or tax assessment value adjusted to approximate market value by a factor provided by the county property appraiser.~~

~~New construction means structures or substantial improvements for which the "start of construction" occurred on or after the effective date of this Code. For the purposes of floodplain management and the flood resistant construction requirements of the Florida Building Code, the definition of "new construction" structures for which the "start of construction" commenced on or after March 15, 1982 July 1, 1987 and includes any subsequent improvements to such structures.~~

~~New manufactured home park or subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after March 15, 1982.~~

~~Permanent construction does not include land preparation (such as clearing, grading, or filling), the installation of streets or walkways, excavation for a basement, footings, piers, or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main buildings. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.~~

\*\*\*\*\*

**SECTION 5. AMENDMENT TO LAND DEVELOPMENT CODE ARTICLE III – ADMINISTRATION, DIVISION 1 – APPROVING AUTHORITIES, SEC. 13-303 – DEVELOPMENT STAFF.**

**Article III - Administration, Division 1 – Approving Authorities, Sec. 13-303 Development Staff - is hereby amended as follows:**

\*\*\*\*\*

**Sec. 13-303. Development staff.**

(a) *Development services director: Planning Manager*

(1) *Establishment and purpose.* The council shall employ a person as Planning Manager ~~development services director~~ (or other relevant title, and herein referred to as "~~director~~ Planning Manager") who shall have primary responsibility for administering, interpreting and enforcing this Code and related codes and laws, except as otherwise specifically provided for herein, and to serve as administrator of the department.

(2) *Duties.* The ~~director~~ Planning Manager shall administer and enforce this Code and other regulations and codes pertaining to the subject matter hereof. The ~~director~~ Planning Manager may delegate duties and responsibilities to staff. The duties and responsibilities of the ~~director~~ Planning Manager shall include, but are not necessarily limited to, the following:

- a. Review all applications for amendments and permits for completeness.
- b. Schedule public hearings and meetings and cause public notice of the same, as required by law.
- c. Recommend or act upon applications for amendments and permits as specified in this article.
- d. Collect all fees required and transmit same to the city clerk for disposition as required by law.
- e. Acting as floodplain administrator, is authorized to administer and enforce the provisions of the Floodplain Management Ordinance contained in this Code. The floodplain administrator shall have the authority to perform or delegate those duties described in article VII.
- f. Other actions pertaining to the administration and enforcement of this Code and other related codes.

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**SECTION 6. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE III – ADMINISTRATION, DIVISION 5 – DEVELOPMENT PERMITS, SEC. 13-340 - GENERAL.**

**Article III - Administration, Division 5 – Development Permits, Sec. 13-340 - General, is hereby amended as follows:**

**Sec. 13-340 – General**

\*\*\*\*\*

(6) *Floodplain development permit.*

a. Any owner or owner's authorized agent who intends to undertake any development activities which are wholly within or partially within any flood hazard area shall obtain the required permits and approvals consistent with article VII. Floodplain development permits or approvals may be incorporated, or combined, with other development permits and approvals.

b. Depending on the nature and extent of proposed development that includes buildings or structures subject to Florida Building Code standards, the floodplain administrator may determine that a floodplain development permit or approval is required as part of a building permit.

c. *Submission materials.* An application, in a format provided by the floodplain administrator, and other materials as necessary to demonstrate compliance with floodplain management standards, are required for each permit application.

d. The floodplain administrator is authorized to waive the submission of site plans, construction documents, and other data that are not required to be prepared by a registered design professional if it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance with floodplain development standards contained in this Code.

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**SECTION 7. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE III – ADMINISTRATION, DIVISION 7 – APPEALS AND VARIANCES, SEC. 13-372 – FLOODPLAIN VARIANCES.**

**Article III - Administration, Division 7 – Appeals and Variances, Sec. 13-372 – Floodplain Variances is hereby amended as follows:**

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**Sec. 13-372. Floodplain variances.**

(a) *Authority to grant floodplain variances.* The council shall base its decisions on variances on technical justifications submitted by applicants, the considerations for issuance in Subsection (d) below, the conditions of issuance set forth in Subsection (e) below, and the comments and

recommendations of the floodplain administrator and the building official. The planning and zoning board has the right to attach such conditions as it deems necessary to further the purposes and objectives of this Code.

(1) *Restrictions in floodways.* A variance shall not be issued for any proposed development in a floodway if any increase in base flood elevations would result, as evidenced by the applicable analyses and certifications required in article VII.

(b) *Historic buildings.* A variance is authorized to be issued for the repair, improvement, or rehabilitation of a historic building that is determined eligible for the exception to the flood resistant construction requirements of the Florida Building Code, Existing Building, Chapter-44 12 Historic Buildings, upon a determination that the improvements will not preclude the building's historic status and the variance is the minimum necessary to preserve the historic character and design of the building. If the proposed work precludes the building's continued designation as a historic building, a variance shall not be granted and the building and any repair, improvement, and rehabilitation shall be subject to the requirements of the Florida Building Code.

\*\*\*\*\*

(4) If the request is for a variance to allow construction of the lowest floor of a new building, or substantial improvement of a building, below the required elevation, a copy in the record of a written notice from the floodplain administrator to the applicant for the variance, specifying the difference between the base flood elevation and the proposed elevation of the lowest floor, stating that the cost of federal flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation (up to amounts as high as \$25 for \$100 of insurance coverage), and stating that construction below the base flood elevation increases risks to life and property.

**SECTION 8. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE V – GENERAL DEVELOPMENT STANDARDS, DIVISION 7 – FLOODPLAIN DEVELOPMENT STANDARDS, SEC. 13-550 – FLOOD RESISTANT DEVELOPMENT.**

**Article V - General Development Standards, Division 7 – Floodplain Development Standards, Sec. 13-550 – Flood Resistant Development is hereby amended as follows:**

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## **DIVISION 7. RESERVED FLOODPLAIN DEVELOPMENT STANDARDS**

### **Sec. 13-550. Flood resistant development.**

The development standards of this division and article VII, as well as the Florida Building Code, shall apply to all flood hazard area (see section 13-801(c)) within the incorporated area of the City of Webster. Terms within this division shall have the meanings ascribed to them in article VII when applied within a flood hazard area.

(1) — *Development permits.* No development approval or permit may be issued for any development within a floodplain or floodway until the issuing authority has reviewed the plans for any such development to assure that:

- a. — The proposed development is consistent with the need to minimize flood damage, and
- b. — All public utilities and facilities such as sewer, gas, electrical and water systems are located and constructed to minimize or eliminate flood damage, and
- c. — Adequate drainage is provided to minimize or reduce exposure to flood hazards, and
- d. — Proposed development is consistent with the standards contained in chapter 9, of the Sumter County Code of Ordinances.

(2) — *Provisions for flood hazard reduction.*

a. — *Design and construction of buildings and structures exempt from the Florida Building Code.* Pursuant to section 13-340(b)(6) of this Code, buildings, structures, and facilities that are exempt from the Florida Building Code, including substantial improvement or repair of substantial damage of such buildings, structures and facilities, shall be designed and constructed in accordance with the requirements of article VII.

b. — *Subdivisions.*

1. — All new subdivisions of more than five lots, including proposals for manufactured home parks and subdivisions shall be reviewed to determine that:

- a) — Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
- b) — All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize flood damage;

~~e) Adequate drainage is provided to reduce exposure to flood hazards;~~

~~d) Individual lots/parcels provide an adequate upland area suitable for the proposed use;~~

~~e) The proposed subdivision meets floodplain management standards contained in article VII.~~

~~2. Where any portion of a proposed platted subdivision, exempt subdivision of more than five lots or greater than five acres in size, or planned urban development, lies within a flood hazard area, the following shall be provided:~~

~~a) Delineation of flood hazard areas, floodway boundaries and flood zones.~~

~~b) Design flood elevations shall be shown on preliminary plans and recorded plats, exempted subdivision plans, or planned urban development plans. Design flood elevations shall be established in accordance with the procedures provided in article VII.~~

~~c. *Site improvements, utilities, and limitations.*~~

~~1. *Surveys.* The location of new and substantially improved structures subject to the standards of the Florida Building Code, shall be accurately sited on the property. At the time of development, a survey prepared and certified by a Florida licensed surveyor shall be provided documenting the locations of new and existing structures subject to the standards of the Florida Building Code, positioned within the flood hazard area.~~

~~2. *Utilities.* Development proposals shall have utilities and facilities such as sewer, gas, electrical and water systems located and constructed in compliance with article VII.~~

~~3. *Limitations on placement of fill.* Subject to the limitations of article VII, fill shall be designed to be stable under conditions of flooding and if intended to support buildings and structures, fill shall comply with the requirements of the Florida Building Code.~~

~~a) *Filling.* Any filling within a flood hazard area that causes displacement of the base flood shall be mitigated, except as provided below, by providing on the same parcel on which the filling occurs, and within the same overlay zone, an excavation of a volume at least equal to the base flood displaced or by obtaining~~

~~a FEMA letter of map revision (LOMR). Excavation below the seasonal high water table may not be used in the volume computation.~~

~~1) — Lawful parcels of record on February 3, 1992, of one-half acre or less in area shall be exempt from the requirements of this subsection provided the use of fill complies with the requirements of the Florida Building Code and article VII of this Code and is only that required for the principal structure, and drainfields constructed to comply with F.A.C. ch. 64E-6.~~

~~2) — Filling within a flood hazard area that are part of a development with an approved unified drainage system shall be allowed without compensating excavation, provided the unified system results in no net loss in base flood storage capacity, and provided the base flood is only raised within flood hazard area completely with the development.~~

~~b) — No lot or parcel shall be filled to partially or fully achieve the base flood elevation where such filling results in fill slopes steeper than 6:1 when terminated at a distance less than ten feet from adjoining R/W or property lines, or where by such filling, the stormwater management provisions of this Code are violated.~~

~~4. — Placement of recreational vehicles and park trailers shall meet the requirements of section 13-814.~~

~~5. — Pollutant storage tanks and storage of regulated materials:~~

~~a) — Storage tanks subject to F.A.C. ch. 62-761 or 62-762 shall meet the standards of section 13-815 of this Code.~~

~~b) — Hazardous waste treatment facilities and petroleum contaminated soil treatment facilities subject to section 13-641, shall locate all operating, storage, and treatment areas at least one foot above the 100-year flood elevation.~~

~~6. — Other development. All development for which specific provisions are not specified in this section shall meet the requirements of section 13-816.~~

**Sec. 13-551. Acknowledgment, warning and disclaimer of liability.**

- (a) ~~*Acknowledgment.* Prior to issuance of a permit for development within the floodplain, the property owner shall be required to execute an affidavit acknowledging his/her knowledge that subject development is within the floodplain.~~
- (b) ~~*Warning and disclaimer of liability.* The degree of flood protection required by the standards of this division is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may also be increased by man-made or natural causes. Consequently, these regulations do not imply that land outside the floodplain and floodway overlay zones, or uses permitted within such zones will be free from flooding or flood damage. These regulations shall not create liability on the part of the council, or by any officer or employee thereof, for any flood damages that result from reliance on these regulations or any administrative decision lawfully made thereunder.~~

**Secs. 13-552—13-559. Reserved.**

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**SECTION 9. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE VII – FLOODPLAIN MANAGEMENT, DIVISION 1 - ADMINISTRATION, SEC. 13-701 APPLICABILITY AND SEC. 13-702 - DUTIES AND POWERS OF FLOODPLAIN ADMINISTRATOR.**

**Article VII - Floodplain Management, Division 1- Administration, Sec. 13-701 - Applicability and Sec. 13-702 – Duties and Powers of Floodplain Administrator are hereby amended as follows:**

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**Sec. 13-701. Applicability.**

- (a) *General.* Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.
- (b) *Areas to which this article applies.* This article shall apply to all flood hazard areas within the City, as established in Subsection (c) below.
- (c) *Basis for establishing flood hazard areas.* The Flood Insurance Study for Sumter County, Florida and Incorporated Areas dated June 5, 2020 ~~September 27, 2013~~, and all subsequent amendments and revisions, and the accompanying flood insurance rate maps (FIRM), and all subsequent amendments and revisions to such maps, are adopted by reference as a part of this article and shall serve as the minimum basis for establishing

flood hazard areas. Studies and maps that establish flood hazard areas are on file at the Sumter County Planning and Development Division.

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**Sec. 13-702. Duties and powers of the floodplain administrator.**

- (a) *Designation.* The director of the division of development services (the Planning Manager) is designated as the floodplain administrator. The floodplain administrator may delegate performance of certain duties to other employees.

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**SECTION 10. AMENDMENT TO LAND DEVELOPMENT CODE, ARTICLE VII – FLOODPLAIN MANAGEMENT, DIVISION 2 - FLOOD RESISTANT DEVELOPMENT, SEC. 13-733 MANUFACTURED HOMES.**

**Article VII - Floodplain Management, Division 2- Floodplain Resistant Development, Sec. 13-733 - Manufactured homes is hereby amended as follows:**

\*\*\*\*\*

**Sec. 13-733. Manufactured homes.**

\*\*\*\*\*

- (d) *Elevation.* Manufactured homes that are placed, replaced, or substantially improved shall be elevated such that the bottom of the frame is at or above the elevation required in the Florida Building Code, Residential Section R3222.2 (Zone A) with subsection (d)(1) or (d)(2), as applicable.

~~(1) — *General elevation requirement.* Unless subject to the requirements of subsection (d)(2), all manufactured homes that are placed, replaced, or substantially improved on sites located: (a) outside of a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; or (d) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall be elevated such that the bottom of the frame is at or above the elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A).~~

~~(2) — *Elevation requirement for certain existing manufactured home parks and subdivisions.* Manufactured homes that are not subject to subsection (d)(1), including manufactured homes that are placed, replaced, or substantially improved on sites located in an existing manufactured home~~

~~park or subdivision, unless on a site where substantial damage as result of flooding has occurred, shall be elevated such that either the:~~

~~a. Bottom of the frame of the manufactured home is at or above the elevation required in the Florida Building Code, Residential Section R322.2 (Zone A); or~~

~~b. Bottom of the frame is supported by reinforced piers or other foundation elements of at least equivalent strength that are not less than 36 inches in height above grade.~~

- (e) *Enclosures.* Enclosed areas below elevated manufactured homes shall comply with the requirements of the Florida Building Code, Residential Section R322 for such enclosed areas.
- (f) *Utility equipment.* Utility equipment that serves manufactured homes, including electric, heating, ventilation, plumbing, and air conditioning equipment and other service facilities, shall comply with the requirements of the Florida Building Code, Residential Section R322.

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#### **SECTION 11. APPLICABILITY.**

For the purposes of jurisdictional applicability, this ordinance shall apply in all areas within the City of Webster. This ordinance shall apply to all applications for development, including building permit applications and subdivision proposals, submitted on or after the effective date of this ordinance.

#### **SECTION 12. CODIFICATION; SCRIVENER'S ERRORS.**

It is the intention of the City Council, and it is hereby ordained, that the provisions of this Ordinance shall be reflected and made a part of the City of Webster Code of Ordinances and the word "Ordinance," or similar words may be changed to "section," "article," or other appropriate word or phrase and the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention. The Code codifier is granted

liberal authority to make such changes and to rescind those sections of the Code declared null and void as set forth herein.

Sections 4 through 10 of this Ordinance shall be codified, and all other sections shall not be codified.

Typographical errors and other matters of a similar nature that do not affect the intent of this Ordinance, as determined by the City Clerk and City Attorney, may be corrected with the endorsement of the City Manager, or designee, without the need for a public hearing.

**SECTION 13. IMPLEMENTING ADMINISTRATIVE ACTIONS.**

The City Manager is hereby authorized and directed to take such actions as he or she may deem necessary and appropriate to implement the provisions of this Ordinance. The City Manager may, as deemed appropriate, necessary, and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

**SECTION 14. CONFLICTS AND REPEALER.**

This Ordinance shall be cumulative of all provisions of the Ordinances of the City, except where the provisions of this Ordinance are in direct conflict with the provisions of another Ordinance, in which event all Ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 15. SEVERABILITY.**

If any section, sentence, phrase, word, or portion of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to impair the validity or effect of any other action or part of this Ordinance.

**SECTION 16. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon enactment.

**PASSED AND ENACTED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY COUNCIL OF THE CITY OF  
WEBSTER, FLORIDA**

\_\_\_\_\_  
Anagalys Vigoa, Mayor

**ATTEST:**

**APPROVED AS TO FORM AND  
LEGALITY:**

\_\_\_\_\_  
Amy Flood, City Clerk

\_\_\_\_\_  
William L. Colbert, City Attorney

**ORDINANCE NO. 2024-13**

**AN ORDINANCE OF THE CITY OF WEBSTER, FLORIDA PROVIDING FOR THE AMENDMENT OF A PREVIOUSLY APPROVED PLANNED DEVELOPMENT; PROPERTY TOTALING 28 ACRES IN SIZE (TAX PARCEL IDENTIFICATION NUMBER N24-054, N24-099 & N24-038) WITHIN THE CITY LIMITS; PROVIDING FOR THE AMENDMENT OF THE MAP BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Armstrong Air & Heating whose address 671 Business Park Blvd., Winter Garden, FL 34787, is the owner of the property which is the subject of this Ordinance; and

**WHEREAS**, David Beeler of 75502 w. Stoneybrook Parkway, Winter Garden FI7478 S SR 471, Bushnell, Fl. 34787 is the registered agent for the project; and

**WHEREAS**, the real property, totaling 28 acres in size, is located on the west side of SR 471, 1100-ft south of C-48 E (Attachment A); and

**WHEREAS**, the owner applied to the City of Webster, for a rezoning and Comprehensive Plan amendment which was approved on January 17<sup>th</sup>, 2019, pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Webster*, to have the subject property rezoned from Light Commercial (CL- County) and Regional Commercial (CR - County) zoning districts/classifications to Residential Planned Unit Development (RPUD - City) zoning district/classification; and

**WHEREAS**, the Applicant chooses to amend the approved Development Plan to add additional residential units and therefore requires City Council approval of the amendments

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, FLORIDA:**

**SECTION 1. LEGISLATIVE FINDINGS AND INTENT.**

(a). The City Council of the City of Webster hereby adopts and incorporates into this Ordinance the City staff report and City Council agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.

(b). The City of Webster has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

**SECTION 2. REZONING OF REAL PROPERTY/IMPLEMENTING ACTIONS.**

(a). Upon enactment of this Ordinance the following described property, as depicted in the Attachment of this Ordinance, and totaling 28 acres in size, shall have a development order amended that allows for the following: 224 apartment units, a 250 bed ALF facility, 54,000 sf of professional office, 10,000 sf of truck stop/gas/convenience store and 115,000 sf of retail.

ALL BEING IN SEC 24, TWP 21N, RNG 22E:

PARCEL N24-054: BEGIN AT A POINT THAT IS 50 FT SOUTH ON A BEARING OF S 1 DEG 55 MIN 05 SEC EAST OF THE SW CORNER OF THE W ½ OF THE SE ¼ OF THE NE ¼; RUN THENCE NORTH 1 DEG 55 MIN 50 SEC W 1326.92 FT TO A POINT ON THE R/W OF CR 48; THENCE NORTH 88 DEG 02 MIN 40 SEC E 660.40 FT ALONG THE R/W OF SAID CR 48 TO A POINT REFERRED TO HEREIN AS POINT "B"; BEGIN AGAIN AT THE POINT OF BEGINNING RUN NORTH 88 DEG 02 MIN 40 SEC E TO A POINT THAT IS 1326.92 FT S/LY OF POINT " B", THENCE NORTHLY 1326.92 FT TO POINT "B" LESS COMMENCE AT THE NE CORNER OF THE WEST ½ OF THE SE ¼ OF THE NE ¼, THENCE RUN SOUTH 00 DEG 03 MIN 14 SEC W 51.52 FT TO THE SOUTH R/W LINE OF CR 48 AND THE POINT OF BEGINNING OF THIS DESCRIPTION, RUN NORTH 89 DEG 47 MIN 09 SEC E 32 FT, THENCE NORTH 00 DEG 03 MIN 14 SEC E, A DISTANCE OF 210.87 FT TO THE POINT OF BEGINNING.

AND

PARCEL N24-038: THE SOUTH 914.56 FT OF THE E ½ OF THE SE ¼ OF THE NE ¼, LESS ROAD RIGHT OF WAY AND LESS THE SOUTH 210 FT OF THE EAST 470 FT OF THE E ½ OF THE SE ¼ OF THE NE ¼, AND LESS THE NORTH 210 FT OF THE SOUTH 420 FT OF THE EAST 210 FT THEREOF.

AND

PARCEL N24-099: COMMENCE AT THE SE CORNER OF THE SE ¼ OF SE ¼ OF NE ¼, RUN THENCE SOUTH 88 DEG 03 MIN 20 SEC WEST A DISTANCE OF 50.65 FT TO THE WESTERLY RIGHT OF WAY LINE OF SR 471, RUN NORTH 1 DEG 56 MIN 40 SEC WEST A DISTANCE OF 210 FT TO THE POINT OF BEGINNING, THENCE LEAVING SAID RIGHT OF WAY, RUN SOUTH 88 DEG 03 MIN 20 SEC WEST A DISTANCE OF 210 FT, RUN NORTH 01 DEG 56 MIN 40 SEC WEST A DISTANCE OF 210 FT, RUN NORTH 38 DEG 03 MIN 20 SEC EAST A DISTANCE OF 210 FT TO THE WESTERLY RIGHT OF WAY LINE OF SR 471, RUN SOUTH 01 DEG 56 MIN 40 SEC EAST ALONG THE RIGHT OF WAY A DISTANCE OF 210 FT TO THE POINT OF BEGINNING

(b). The attached conditions of development (Attachment B) relating to the subject property may be incorporated into the subsequent pertinent development orders and development permits and such development orders and development permits may be subject to public hearing requirements in accordance with the provisions of controlling law.

**SECTION 3. INCORPORATION OF MAP.** The map attached to this Ordinance as the Attachment is hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

**SECTION 4. CONFLICTS.** All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

**SECTION 5. SEVERABILITY.** If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise

determined to be invalid, unlawful, or unconstitutional.

**SECTION 6. NON-CODIFICATION.** This Ordinance shall be not be codified in the *City Code of the City of Webster* or the *Land Development Code of the City of Webster*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Webster by the City Manager, or designee.

**SECTION 7. EFFECTIVE DATE** This Ordinance shall take effect immediately upon enactment;

**PASSED AND ENACTED** this 20th day of June, 2024.

**CITY COUNCIL OF THE CITY OF  
WEBSTER, FLORIDA**

\_\_\_\_\_  
**Anagalys Vigoa, Mayor**

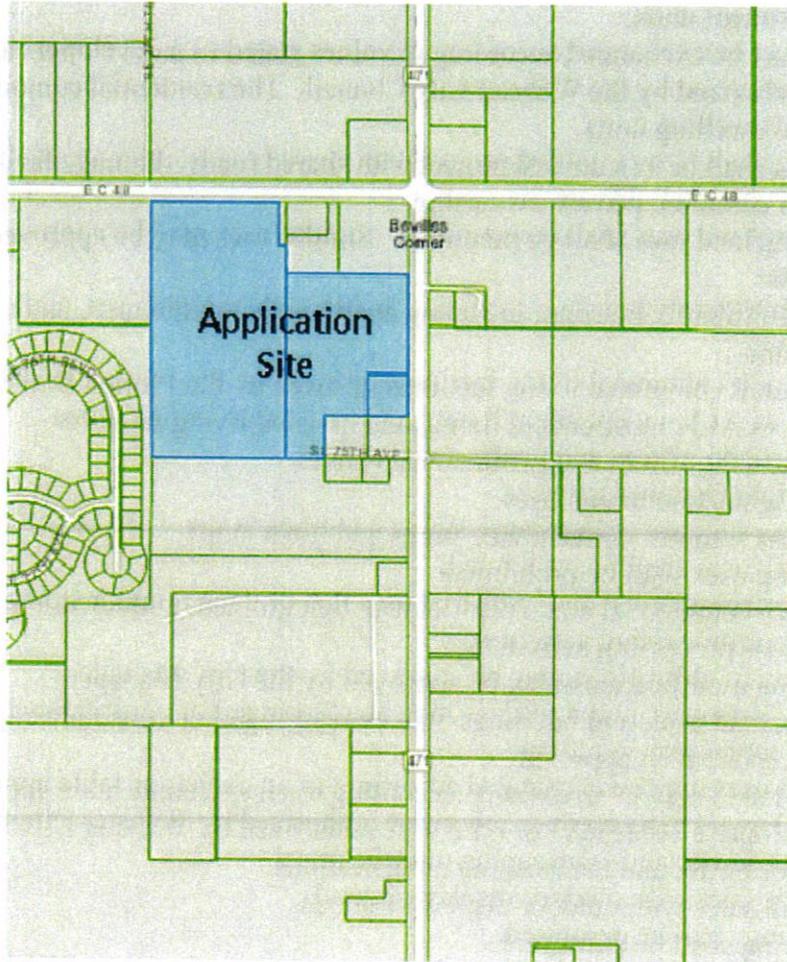
**Approved as to form and Legality:**

**ATTEST:**

\_\_\_\_\_  
**Amy Flood  
City Clerk**

\_\_\_\_\_  
**William L. Colbert  
City Attorney**

Attachment A  
Map



**Attachment B**  
**Conditions of Approval**

1. Development as a Planned Unit Development shall be as generally depicted in the attached conceptual plan. Intensity shall not exceed: 10,000 sf gas station/convenience store/truck stop, 115,000 sf retail/commercial, 54,000 sq ft office, 250 bed congregate living facility, and 224 apartment units.
2. Land uses may be exchanged according to values stated in a developers agreement or otherwise authorized by the Webster City Council. The residential component shall not be less than 100 dwelling units.
3. Site planning shall be as a unified project with shared roads, drainage facilities and parking remaining in common, private ownership.
4. The following land uses shall be permitted. Similar uses may be approved by the Webster City Manager:
  - a. Multifamily housing, including apartments, townhouses, and other attached housing.
  - b. Adult communal living facilities licensed by the Florida Department of Health such as ALF, independent living, and assisted living facilities
  - c. General offices and professional offices
  - d. Light Commercial uses.
  - e. Gas stations, convenience stores and truck stops.
5. The following uses shall be prohibited:
  - a. Heavy commercial and industrial uses that utilized outdoor storage of raw goods or outdoor processing activities.
6. The following modifications may be approved by the City Manager:
  - a. Lots, land uses, and buildings may be rearranged or consolidated without a new conceptual plan approval.
  - b. Land uses may be exchanged according to an exchange table approved within a developer's agreement or otherwise authorized by Webster City Council.
  - c. Minor buffer and landscaping modifications.
  - d. Retail sales with outdoor display of goods.
7. Shared parking shall be permitted.
8. The owner shall enter into a developer's agreement with the City of Webster. Development must adhere to the requirements of the developer's agreement.
9. A traffic impact analysis (TIA), meeting FDOT standards, shall be provided by the Applicant and approved by Sumter County Public Works before final plat approval. The TIA shall encompass the potential impacts of the entire project. The applicant shall coordinate with FDOT and Sumter County Engineering Division to analyze the potential impacts to the public roadway system and identify appropriate mitigation strategies as necessary. The Developer shall be financially responsible for any roadway improvements necessary to mitigate roadway impacts identified in the TIA.
10. A plat application must be submitted within two years of the approval of the plan. If subdivision improvements are not complete within five years a new conceptual plan approval is required. The City Manager may extend these deadlines for up to one year if permitting and development have proceeded in good faith.
11. Public potable water and sanitary sewer service shall be provided by the City of Webster.

**BEVILLE'S CORNER PUD  
TRIP GENERATION EVALUATION**

The purpose of this evaluation is to provide a projection of the expected trip generation for the proposed mixed-use planned unit development (PUD). The property is located southwest of the intersection of SR 471 and CR 48 in the City of Webster. The existing use is pasture and a flea market. The proposed use will be a mixed use development with a truck stop, retail space, office buildings, an assisted living facility, and apartments.

**TRIP GENERATION RATES**

Trip rates in this analysis are from the ITE publication, Trip Generation, 11th Edition. The existing property is a flea market that operates once or twice a week. Since it typically does not generate traffic during the PM peak hour period, for this analysis it is considered as vacant land with no associated trip generation. Table 1 below summarizes the land use type, land use code and trip rate for the proposed condition.

• Table 1 - ITE Trip Rate

LAND USE	LUC	UNIT RATE	24 HOUR	PM PEAK HOUR		
			EQUATION	EQUATION	% In	% Out
Multi-Family Low-Rise	220	Trips/Dwelling Units	$T=6.41(x)+75.31$	$T=0.43(x)+20.55$	63%	37%
Assisted Living	254	Trips/Beds	Average Rate = 2.60	Average Rate = 0.24	39%	61%
General Office Building	710	Trips/1,000 SF GFA	$\ln(T) = 0.87\ln(x)+3.05$	$\ln(T) = 0.83\ln(x)+1.29$	17%	83%
Shopping Plaza (40-150k)	821	Trips/1,000 SF GFA	$T=76.96(x)+1412.79$	$T=7.67(x)+118.86$	48%	52%
Truck Stop	950	Trips/Fuel Stations	Average Rate = 224.00	Average Rate = 15.42	53%	47%

**TRIP GENERATION - PROPOSED**

For the proposed condition, internal capture was calculated using the NCHRP 684 Trip Capture Estimation Tool. The output from that calculation is included in this report. Pass-by percentages are taken from the Sumter County Impact Fee Schedule, however they will be limited to 20% per the County TIA guidelines. Table 2 shows the proposed trip volumes. Table 3 shows the adjusted trip volumes accounting for internal capture and passby.

• Table 2 - Proposed Trip Generation Volumes

LAND USE	AMOUNT	24 HR	PM PK HR		
			Vol.	In	Out
Multi-Family Low-Rise	224 Dwelling Units	1,511	117	74	43
Assisted Living	250 Beds	650	60	23	37
General Office Building	54,000 SF of GFA	679	100	17	83
Shopping Plaza (40-150k)	115,000 SF of GFA	10,263	1,001	480	521
Truck Stop	10 Fueling Stations	2,240	154	82	72
<b>TOTAL</b>		<b>15,343</b>	<b>1,432</b>	<b>676</b>	<b>756</b>

• Table 3 – Adjusted Trip Generation Volumes

ADJUSTED DAILY TRIP GENERATION						
LAND USE	TRIP GEN VOLUME	% INTRNL CAPTURE	EXTRNL VOLUME	% PASSBY	PASSBY VOLUME	ADJSTD VOL
Multi-Family Low-Rise	1,511	10%	1,360	0%	0	1,360
Assisted Living	650	10%	585	0%	0	585
General Office Building	679	10%	611	8%	49	562
Shopping Plaza (40-150k)	10,263	10%	9,237	20%	1,847	7,390
Truck Stop	2,240	10%	2,016	20%	403	1,613
<b>TOTAL</b>	<b>15,343</b>	<b>---</b>	<b>13,809</b>	<b>---</b>	<b>2,300</b>	<b>11,510</b>

ADJUSTED PM PK HR TRIP GENERATION								
LAND USE	TRIP GEN VOLUME	% INTRNL CAPTURE	EXTRNL VOLUME	% PASSBY	PASSBY VOLUME	ADJ PM PK VOL	VOL IN	VOL OUT
Multi-Family Low-Rise	117	10%	105	0%	0	105	66	39
Assisted Living	60	10%	54	0%	0	54	21	33
General Office Building	100	10%	90	8%	7	83	14	69
Shopping Plaza (40-150k)	1,001	10%	901	20%	180	721	346	375
Truck Stop	154	10%	139	20%	28	111	59	52
<b>TOTAL</b>	<b>1,432</b>	<b>---</b>	<b>1,289</b>	<b>---</b>	<b>215</b>	<b>1,074</b>	<b>506</b>	<b>568</b>

**NET NEW TRIPS**

The net new trip volume for the proposed project is the difference between the proposed volume and the existing volume. Table 4 summarizes the results.

• Table 4 - Net New Trips

CONDITION	24 HOUR	PM PEAK HOUR		
	Vol.	Vol.	In	Out
Existing	0	0	0	0
Proposed	11,510	1,074	506	568
<b>Net New Trips</b>	<b>11,510</b>	<b>1,074</b>	<b>506</b>	<b>568</b>

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Donald A. Griffey, P.E. Reg. # 36799

This item has been digitally signed and sealed by Donald A. Griffey, P.E.

Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

NCHRP 684 Internal Trip Capture Estimation Tool			
Project Name:	Beville's Corner PUD	Organization:	Griffey Engineering
Project Location:	City of Webster	Performed By:	DAG
Scenario Description:		Date:	
Analysis Year:	2024	Checked By:	
Analysis Period:	PM Street Peak Hour	Date:	

Table 1-P: Base Vehicle-Trip Generation Estimates (Single-Use Site Estimate)						
Land Use	Development Data (For Information Only)			Estimated Vehicle-Trips <sup>3</sup>		
	ITE LUCs <sup>1</sup>	Quantity	Units	Total	Entering	Exiting
Office	710	54,000	SF GFA	100	17	83
Retail	821	115,000	SF GFA	1,001	480	521
Restaurant				0		
Cinema/Entertainment				0		
Residential	220	224	Units	117	74	43
Hotel				0		
All Other Land Uses <sup>2</sup>				0		
				1,218	571	647

Table 2-P: Mode Split and Vehicle Occupancy Estimates						
Land Use	Entering Trips			Exiting Trips		
	Veh. Occ. <sup>4</sup>	% Transit	% Non-Motorized	Veh. Occ. <sup>4</sup>	% Transit	% Non-Motorized
Office	1.67	0%	0%	1.67	0%	0%
Retail	1.67	0%	0%	1.67	0%	0%
Restaurant						
Cinema/Entertainment						
Residential						
Hotel						
All Other Land Uses <sup>2</sup>						

Table 3-P: Average Land Use Interchange Distances (Feet Walking Distance)						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		350				
Retail						
Restaurant						
Cinema/Entertainment						
Residential						
Hotel						

Table 4-P: Internal Person-Trip Origin-Destination Matrix*						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		27	0	0	3	0
Retail	9		0	0	34	0
Restaurant	0	0		0	0	0
Cinema/Entertainment	0	0	0		0	0
Residential	2	18	0	0		0
Hotel	0	0	0	0	0	

Table 5-P: Computations Summary			
	Total	Entering	Exiting
All Person-Trips	1,956	904	1,052
Internal Capture Percentage	10%	10%	9%
External Vehicle-Trips <sup>5</sup>	1,083	500	583
External Transit-Trips <sup>6</sup>	0	0	0
External Non-Motorized Trips <sup>6</sup>	0	0	0

Table 6-P: Internal Trip Capture Percentages by Land Use		
Land Use	Entering Trips	Exiting Trips
Office	39%	22%
Retail	6%	5%
Restaurant	N/A	N/A
Cinema/Entertainment	N/A	N/A
Residential	50%	47%
Hotel	N/A	N/A

<sup>1</sup>Land Use Codes (LUCs) from *Trip Generation Manual*, published by the Institute of Transportation Engineers.

<sup>2</sup>Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator.

<sup>3</sup>Enter trips assuming no transit or non-motorized trips (as assumed in ITE *Trip Generation Manual*).

<sup>4</sup>Enter vehicle occupancy assumed in Table 1-P vehicle trips. If vehicle occupancy changes for proposed mixed-use project, manual adjustments must be made.

<sup>5</sup>Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-P.

<sup>6</sup>Person-Trips

\*Indicates computation that has been rounded to the nearest whole number.

Estimation Tool Developed by the Texas A&M Transportation Institute - Version 2013.1



