

GBN Choir & Theatre Patrons Organization

Board Position Report
2016-2017 School Year

Patricia Dolins

Board Position or Committee Name: [Fundraising Chair](#)

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Your position – describe the duties of your job and when each should be done (what month). The amount of time dedicated to position and skills needed. If you are very busy during one time period and not others, please specify (for example, Membership is busiest at the start of the school year):

[Fundraising Chair is responsible for planning and overseeing all of the organization's fundraisers, with assistance from committee members, as needed. The head of fundraising also evaluates the success of fundraising events to determine if they should continue and researches potential new events. A willingness to contact potential donors is a key element. This position requires a significant amount of time throughout the school year.](#)

Please provide comments or suggestions to make this job run smoothly:

[You must plan well ahead of time for each of the events.](#)

If you oversee a committee, how many committee members helped you this year?

[The only event that requires a committee is Open Mic Night. About 10 people help out, which is perfect.](#)

Do you think this was the right number? Explain why more or fewer might be needed in the future:

What was the budget for your committee? Was this amount too much / not enough / just right? Explain:

The only event which needs a budget is Open Mic Night. We haven't had the event yet, so I will comment on this in a few months.

What is your RECOMMENDED budget for next year?

Did you regularly need to purchase items for your committee? Please list here:

No

Please provide a list of contacts for your committee including contact names, phone numbers and e-mail addresses if you have them.

We have yet to have our first meeting this year. Let's wait on this until I actually have people show up for a meeting.

Please email a copy of this report to carolcurrie@bjorkgroup.com and Nfrese2192@aol.com.

Thank you!