



Tuesday, June 9, 2020

5:00 pm

Hearing Location: Port Office, 100 Port Island Rd.  
Arlington, OR

**Public Hearing FY 2020-2021 Port Budget**

A public hearing will be held by the Port of Arlington Board of Commissioners regarding adoption of the Fiscal Year 2020-2021 Budget. The hearing is for the purpose of taking public comments on the budget approved by the Budget Committee on May 12, 2020.

1. Open Public Hearing
2. Ask for public comment on the FY 2020-2021 Budget
3. Close Public Hearing

**Regular Commission Meeting Agenda**

**Tuesday, June 9, 2020 Following Budget Hearing**

Meeting Location: Port of Arlington Office, 100 Port Island Road – Arlington

1. **Call meeting to order**
2. **Adopt Resolution 2020-14146 Approving Fiscal Year 2020-21 Budget**
3. **Public Comment on non-agenda items**
4. **Consent Agenda:**
  - Approval of May 12, 2020 Commission meeting minutes
  - Approval of May 2020 payables
5. **Chairman's Report –**
6. **Commissioner's Reports --**
7. **Economic Development –**
  - Island Park Bathroom Project Update
  - Discuss Gilliam County Grant – Small Business Assistance program, marketing program and Island Park water, sewer line extension project.
8. **Administration**
  - 8.1 Personnel Action Forms: COLA Increase for signature; End of probation merit wage Increase for signature
  - 8.2 Prepping for Audit with Solutions CPA'S on August 17th, 18<sup>th</sup> and the 19<sup>th</sup>.
9. **Executive Session per ORS 192.660(2)(g):** To consider preliminary negotiations involving matters of trade of commerce in which the governing body is in competition with governing bodies in other states or nations.

**Upcoming Meetings:**

**Regular Commission Meeting on Tuesday, July 14, 2020 at 5pm - Gilliam County Courthouse, Condon, Or.**

*This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting [Kelly.marqheim@portofarlington.com](mailto:Kelly.marqheim@portofarlington.com) / 541-454-2868*

Posted: Tuesday, June 2, 2020: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office - Condon & Arlington; Condon Times-Journal; Arlington City Hall; Port Office and Website.

PO Box 279, Arlington, Oregon 97812

**RESOLUTION No. 2020-146**

**ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Commissioners of the Port of Arlington hereby adopts the budget for fiscal year **2020-21** in the total amount of \$2,981,089 now on file at the district's **Port of Arlington office** located at **100 Port Island Road in Arlington, Oregon**.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>		<b>Reserve Fund</b>	
Personal Services.....	133,400	Personal Services.....	0
Materials & Services.....	128,900	Materials & Services....	0
Capital Outlay.....	1,980,010	Capital Outlay.....	76,759
Transfers.....	11,650	<b>Total.....</b>	<b>76,759</b>
Contingency.....	156,759	<b>Economic Development Fund</b>	
<b>Total.....</b>	<b>2,410,719</b>	Personal Services.....	141,860
		Materials & Services....	191,175
		Capital Outlay.....	122,000
<b>Economic Development Debt/Loan Service</b>		Contingency.....	26,429
Debt Service	12,147	<b>Total.....</b>	<b>481,464</b>
<b>Total.....</b>	<b>12,147</b>		
		<b>Total APPROPRIATIONS, All Funds . . .</b>	<b>2,981,089</b>
		Total Unappropriated Amounts, All Funds . . .	
		<b>TOTAL ADOPTED BUDGET . . .</b>	<b>2,981,089 *</b>

**IMPOSING THE TAX**

BE IT RESOLVED that the Board of Commissioners of the Port of Arlington hereby imposes the taxes provided for in the adopted budget:

- x (1) In the amount of **Or** at the rate per \$1000 of assessed value of \$ 0.1425 for permanent rate tax;
- (2) In the amount of **Or** at the rate per \$1000 of assessed value of \$ \_\_\_\_\_ for local option tax; and
- (3) In the amount of \$ \_\_\_\_\_ for debt service on general obligation bonds;

and that these taxes are hereby imposed and categorized for tax year 2019-20 upon the assessed value of all taxable property within the district as follows:

**CATEGORIZING THE TAX**

**General Government Limitation**

**Excluded from Limitation**

x Permanent Rate Tax.....	\$0.1425 /\$1000	
Local Option Tax.....	\$ <u>-0-</u> /\$1000	
General Obligation Bond Debt Service.....	\$ <u>-0-</u>	

The above resolution statements were approved and declared adopted on this 11th day of June 2019.

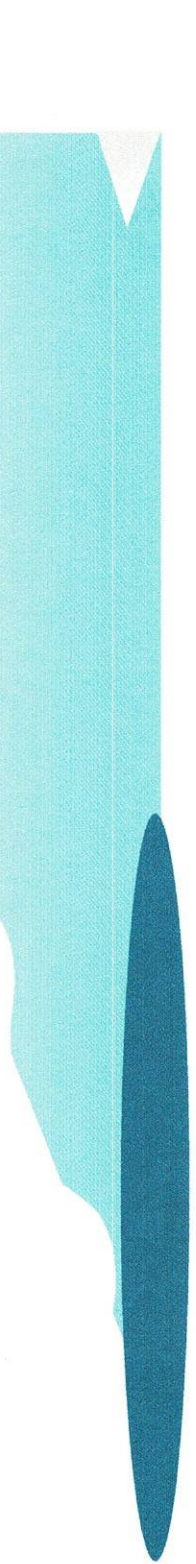
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Signature

6/11/2019

X \_\_\_\_\_  
Signature

6/11/2019





**Port of Arlington  
Proposed**

**Budget Document  
FY 2020-2021**



**RESOURCES**  
General Fund  
Port of Arlington

	Historical Data			RESOURCE DESCRIPTION	Budget FY 2020-2021			
	Actual		Adopted Budget 2019-20		Acct. #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
	First Preceding Year 17-18	First Preceding Year 18-19						
1	\$ 1,322,711.00	\$ 1,108,151.00	\$ 1,237,387.00	1. Available cash on hand* (cash basis) or	4000	\$ 1,479,250.00	\$ 1,479,250.00	
2				2. Net working capital (accrual basis)				
3	\$ 1,739.00	\$ 5,951.00	\$ 500.00	3. Previously levied taxes estimated to be receive	4011	\$ 500.00	\$ 500.00	
4	\$ 35,571.00	\$ 32,498.00	\$ 10,000.00	4. Interest	4022	\$ 10,000.00	\$ 10,000.00	
5				5. Transferred IN, from other funds				
6				<b>OTHER RESOURCES</b>				
7				7. Management Fees				
8	\$ 11,710.00	\$ 625.00	\$ 16,000.00	8. Land Rental	4030	\$ 16,000.00	\$ 16,000.00	
9	\$ 100,000.00	\$ 105,250.00	\$ 108,407.00	9. Elevator Lease	4050	\$ 111,659.00	\$ 111,659.00	
10	\$ 6,511.00	\$ 8,400.00	\$ 5,000.00	10. Marina Moorage Revenue	4210	\$ 5,000.00	\$ 5,000.00	
11	\$ 12,312.00	\$ 17,069.00	\$ 10,000.00	11. Marina Fuel Sales	4213	\$ 12,000.00	\$ 12,000.00	
12	\$ 400.00	\$ 400.00	\$ 250.00	12. Marina Power and Water Sales	4214	\$ 250.00	\$ 250.00	
13	\$ 44,979.00	\$ 39,570.00	\$ 40,000.00	13. RV Park Revenue	4211	\$ 40,000.00	\$ 40,000.00	
14	\$ -	\$ 4,000.00	\$ 100.00	14. Donations/Gifts	4400	\$ 100.00	\$ 100.00	
15	\$ 360.00	\$ 1,417.00	\$ 100.00	15. Miscellaneous	4500	\$ 100.00	\$ 100.00	
16	\$ 22,766.00	\$ 119,472.00	\$ 20,000.00	16. Willow Creek Rock Sales	4340	\$ 40,000.00	\$ 40,000.00	
17				17. SIP Funds	4130	\$ -		
18	\$ 220,910.67			18. Willow Creek Reimbursement	4450			
19				19	4452			
20				<b>GRANT REVENUE</b>	4110			
21		\$ -	\$ 346,160.00	21. Marine Board Bathroom Grant	4111	\$ 353,760.00	\$ 353,760.00	
22	\$ 7,050.00	\$ 7,000.00	\$ 7,000.00	22. MAPS Grant	4120	\$ 7,000.00	\$ 7,000.00	
23				23. Connect Oregon Grant	4112			
24			\$ 100.00	24. Gilliam County Grant	4113	\$ 213,000.00	\$ 213,000.00	
25	\$ 23,525.00	\$ 100.00	\$ 100.00	25. Unanticipated Grant	4114	\$ 100.00	\$ 100.00	
26			\$ 100.00	26. Safety Grant	4115			
27								
28				28				
29	\$ 1,810,544.67	\$ 1,449,903.00	\$ 1,801,204.00	29. Total resources, except taxes to be levied		\$ 2,288,719.00	\$ 2,288,719.00	\$ -
30			\$ 100,000.00	30. Taxes estimated to be received		\$ 122,000.00	\$ 122,000.00	
31	\$ 102,599.23	\$ 99,853.00		31. Taxes collected in year levied				
32	\$ 1,913,143.90	\$ 1,549,756.00	\$ 1,901,204.00	<b>32. TOTAL RESOURCES</b>		\$ 2,410,719.00	\$ 2,410,719.00	\$ -



DETAILED EXPENDITURES  
Administration - General

Port of Arlington

Historical Data				Adopted   Budget 2019-20	EXPENDITURE DESCRIPTION	Acct #	# Emp.	Budget FY 2020-2021			
2nd Preceding Year 17-18	1st Preceding Year 18-19	Actual	Proposed by Budget Officer					Approved By Budget Committee	Adopted by Governing Body		
					PERSONNEL SERVICES						
\$21,179.00	\$21,855.00	\$21,855.00	\$23,700.00		1. Port Manager 25%	6008	1	\$24,700.00	\$24,700.00		
\$34,127.00	\$37,112.00	\$37,112.00	\$32,200.00		2. Administrative Assistant - Regular and OT 66%	6009	1	\$37,200.00	\$37,200.00		
\$4,281.00	\$5,357.00	\$5,357.00	\$5,300.00		3. Payroll Taxes	6011		\$6,200.00	\$6,200.00		
\$0.00	\$0.00	\$0.00	\$500.00		4. Training	6012		\$500.00	\$500.00		
\$170.00	\$120.00	\$120.00	\$250.00		5. Worker's Comp Insurance	6013		\$250.00	\$250.00		
\$11,963.00	\$17,361.00	\$17,361.00	\$26,250.00		6. Employee Benefits - Insurance	6015		\$32,250.00	\$32,250.00		
\$6,637.00	\$8,319.00	\$8,319.00	\$6,500.00		7. Employee Benefits - Retirement	6016		\$9,100.00	\$9,100.00		
<b>\$78,357.00</b>	<b>\$90,124.00</b>	<b>\$90,124.00</b>	<b>\$94,700.00</b>		<b>TOTAL PERSONNEL SERVICES</b>			<b>\$110,200.00</b>	<b>\$110,200.00</b>		<b>\$0.00</b>
					MATERIALS & SERVICES						
\$3,300.00	\$2,932.00	\$2,932.00	\$3,500.00		8. Utilities	6111		\$3,700.00	\$3,700.00		
\$2,745.00	\$2,958.00	\$2,958.00	\$3,000.00		9. Office Supplies and Equipment	6112		\$3,500.00	\$3,500.00		
\$6,314.00	\$8,460.00	\$8,460.00	\$12,000.00		10. Legal Fees	6113		\$12,000.00	\$12,000.00		
\$0.00	\$0.00	\$0.00	\$500.00		11. Insurance - Treasurer Bond	6114		\$500.00	\$500.00		
\$2,590.00	\$2,661.00	\$2,661.00	\$3,000.00		12. Dues/Subscriptions/Fees	6115		\$7,000.00	\$7,000.00		
\$1,484.00	\$1,950.00	\$1,950.00	\$3,000.00		12.1 Credit Card Fees	6115-1		\$3,800.00	\$3,800.00		
\$7,057.00	\$7,126.00	\$7,126.00	\$9,000.00		13. Audit, Budget, Legal Notices	6116		\$10,000.00	\$10,000.00		
\$1,828.00	\$2,733.00	\$2,733.00	\$3,000.00		14. Telephone and Internet	6117		\$3,000.00	\$3,000.00		
\$78.00	\$388.00	\$388.00	\$500.00		15. Staff Travel / Food / Lodging	6128		\$500.00	\$500.00		
\$2,575.00	\$2,200.00	\$2,200.00	\$3,000.00		16. Commissioners Fees & Expenses	6119		\$3,000.00	\$3,000.00		
\$161.00	\$168.00	\$168.00	\$300.00		17. Medicare-SS for Commissioners	6120		\$3,000.00	\$300.00		
\$1,344.00	\$992.00	\$992.00	\$3,000.00		18. Commissioner Conferences & Travel	6127		\$3,000.00	\$3,000.00		
\$455.00	\$588.00	\$588.00	\$1,000.00		19. Postage	6129		\$1,000.00	\$1,000.00		
\$0.00	\$957.00	\$957.00	\$2,000.00		20. Meetings & Elections	6122		\$2,000.00	\$2,000.00		
\$190.00	\$65.00	\$65.00	\$200.00		21. Miscellaneous	6123		\$200.00	\$200.00		
\$1,000.00	\$950.00	\$950.00	\$1,000.00		22. Donations	6121		\$1,000.00	\$1,000.00		
\$167.00	\$111.00	\$111.00	\$250.00		23. Advertising	6118		\$250.00	\$250.00		
\$0.00	\$1,076.00	\$1,076.00	\$2,000.00		24. Consultant	6124		\$2,000.00	\$2,000.00		
\$0.00	\$0.00	\$0.00	\$100.00		25. Bad Debt Write Off	6130		\$100.00	\$100.00		
<b>\$31,288.00</b>	<b>\$36,315.00</b>	<b>\$36,315.00</b>	<b>\$50,350.00</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$59,550.00</b>	<b>\$56,850.00</b>		<b>\$0.00</b>
\$0.00	\$30,700.00	\$30,700.00	\$22,833.00		<b>26. CONTINGENCY</b>	6126		\$156,759.00	\$159,459.00		
<b>\$109,645.00</b>	<b>\$157,139.00</b>	<b>\$157,139.00</b>	<b>\$167,883.00</b>		<b>Total Expenditures - This Page</b>			<b>\$326,509.00</b>	<b>\$326,509.00</b>		<b>\$0.00</b>
\$0.00	\$0.00	\$0.00	\$0.00		<b>TOTAL</b>			<b>\$326,509.00</b>	<b>\$326,509.00</b>		<b>\$0.00</b>



**DETAILED EXPENDITURES**  
**Administration - General**

Port of Arlington

Historical Data				EXPENDITURE DESCRIPTION	Acct #	Budget FY 2020-2021			
Actual	First Preceding Year 18-19	Adopted Budget 2019-20	Proposed by Budget Officer			Approved By Budget Committee	Adopted by Governing Body		
				CAPITAL OUTLAY					
				1. Land Improvements & Development					
\$0.00	\$0.00	\$0.00		2. Engineering & Surveying					
\$0.00	\$0.00	\$0.00		3. Plant Construction					
\$0.00	\$0.00	\$0.00		4. Office Equipment					
				TOTAL CAPITAL OUTLAY		\$0.00	\$0.00	\$0.00	\$0.00
				DEBT SERVICE					
				5. Loan Principal		\$0.00			
\$0.00	\$0.00	\$0.00		6. Loan Interest		\$0.00			
				TOTAL DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00
				TRANSFERS OUT					
				7. Transfer to Reserve Fund Created 2013	6170	\$11,650.00	\$11,650.00	\$11,650.00	\$0.00
\$10,000.00	\$10,300.00	\$10,841.00		8. Transfer to Economic Develop. Fund	6170	\$0.00	\$0.00	\$0.00	\$0.00
\$400,000.00	\$0.00	\$0.00		TOTAL TRANSFERS OUT		\$11,650.00	\$11,650.00	\$11,650.00	\$0.00
				TOTAL EXPENDITURES - Previous Page		\$326,509.00	\$326,509.00		
\$109,645.00	\$182,000.00	\$167,883.00		Total Expenditures - This Page		\$11,650.00	\$11,650.00	\$0.00	\$0.00
\$410,000.00	\$10,300.00	\$10,841.00		TOTAL EXPENDITURES - Admin		\$338,159.00	\$338,159.00	\$0.00	\$0.00
\$519,645.00	\$192,300.00	\$178,724.00		UNAPPROPRIATED ENDING FUND BAL	1500				
\$0.00	\$0.00	\$0.00		TOTAL		\$338,159.00	\$338,159.00	\$0.00	\$0.00
\$519,645.00	\$192,300.00	\$178,724.00							



DETAILED EXPENDITURES  
ISLAND PARK - GENERAL

Port of Arlington

	Historical Data			Adopted Budget 2019-20	EXPENDITURE DESCRIPTION	Acct #	# Emp	Budget FY 2020-2021			
	Actual		Proposed by Budget Officer					Approved By Budget Committee	Adopted by Governing Body		
	2nd Preceding Year 17-18	1st Preceding Year 18-19									
	\$7,597.00	\$5,751.00	\$12,500.00		PERSONNEL SERVICES						
	\$596.00	\$528.00	\$750.00		1. Maintenance Person	6610	0.3	\$13,500.00	\$13,500.00		
	\$377.00	\$142.00	\$500.00		2. Payroll Taxes - Maintenance	6611		\$850.00	\$850.00		
			\$0.00		3. Worker's Comp Insurance	6612		\$500.00	\$500.00		
			\$0.00		4. Other Personal Services			\$0.00	\$0.00		\$0.00
					<b>TOTAL PERSONNEL SERVICES</b>			<b>\$14,850.00</b>	<b>\$14,850.00</b>		<b>\$0.00</b>
					<b>MATERIALS &amp; SERVICES</b>						
	\$728.00	\$0.00	\$1,200.00		5. Water Fees	6621		\$1,200.00	\$1,200.00		
	\$889.00	\$1,333.00	\$1,000.00		6. Sanitation and Sewer	6622		\$1,000.00	\$1,000.00		
	\$33.00	\$575.00	\$1,800.00		7. Comfort Station Supplies - OSMB	6623		\$1,800.00	\$1,800.00		
	\$954.00	\$1,828.00	\$1,500.00		8. Park Electricity	6624		\$1,500.00	\$1,500.00		
	\$197.00	\$244.00	\$200.00		9. Pest Control / Chemical / Fertilizer	6625		\$200.00	\$200.00		
	\$1,850.00	\$1,159.00	\$2,000.00		10. Liability Insurance	6626		\$2,000.00	\$2,000.00		
	\$2,864.00	\$1,927.00	\$2,800.00		11. Park Maintenance & Supplies	6627		\$2,800.00	\$2,800.00		
	\$0.00	\$12.00	\$100.00		12. Miscellaneous	6628		\$100.00	\$100.00		
					<b>TOTAL MATERIALS &amp; SUPPLIES</b>			<b>\$10,600.00</b>	<b>\$10,600.00</b>		<b>\$0.00</b>
					<b>CAPITAL OUTLAY</b>						
	\$19,919.00	\$8,825.00	\$200,000.00		13. West End Park Infrastructure and Improvements	6631		\$200,000.00	\$200,000.00		
	\$587.00	\$2,252.00	\$20,000.00		14. Engineering, Surveying & Monitoring	6632		\$20,000.00	\$20,000.00		
		\$0.00	\$0.00		15. Improvements: Construction Grant Gilliam Court	6633		\$213,000.00	\$213,000.00		
		\$0.00	\$346,160.00		16. Improvements: Construction Grant Marine Board	6634		\$353,760.00	\$353,760.00		
		\$0.00	\$229,720.00		17. Improvements: Construction (Grant Match) Gillia	6635		\$76,000.00	\$76,000.00		
					18. Marine Board Restrooms Grant Match	6636		\$142,350.00	\$142,350.00		
					<b>TOTAL CAPITAL OUTLAY</b>			<b>\$1,005,110.00</b>	<b>\$1,005,110.00</b>		<b>\$0.00</b>
					<b>DEBT SERVICE</b>			\$0.00	\$0.00		\$0.00
					<b>TOTAL EXPENDITURES - This Page</b>			<b>\$1,030,560.00</b>	<b>\$1,030,560.00</b>		<b>\$0.00</b>
	\$0.00	\$0.00	\$0.00		UNAPPROPRIATED ENDING FUND BALANCE			\$0.00	\$0.00		\$0.00
	<b>\$36,591.00</b>	<b>\$24,576.00</b>	<b>\$820,230.00</b>		<b>TOTAL</b>			<b>\$1,030,560.00</b>	<b>\$1,030,560.00</b>		<b>\$0.00</b>



DETAILED EXPENDITURES  
MARINA - GENERAL

Port of Arlington

Budget FY 2020-2021

Historical Data		Adopted Budget 2019-20	EXPENDITURE DESCRIPTION	Acct #	# Emp	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
Actual 2nd Preceding Year 17-18	1st Preceding Year 18-19							
			<b>PERSONNEL SERVICES</b>					
\$981.00	\$212.00	\$3,700.00	1. Maintenance Person	6710	0.2	\$3,900.00	\$3,900.00	
\$77.00	\$22.00	\$250.00	2. Payroll Taxes - Maintenance	6711		\$350.00	\$350.00	
\$50.00	\$50.00	\$50.00	3. Worker's Comp Insurance	6712		\$60.00	\$60.00	
	\$116.00		4. Other Personal Services	6700		\$0.00	\$0.00	
<b>\$1,108.00</b>	<b>\$400.00</b>	<b>\$4,000.00</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>\$4,310.00</b>	<b>\$4,310.00</b>	<b>\$0.00</b>
			<b>MATERIALS &amp; SERVICES</b>					
\$2,742.00	\$3,101.00	\$3,000.00	8. Electricity - Marina	6721		\$4,500.00	\$4,500.00	
\$0.00	\$225.00	\$2,000.00	9. OMB Repairs MAPS Grant	6722		\$2,000.00	\$2,000.00	
\$1,850.00	\$2,200.00	\$2,500.00	10. Liability Insurance	6723		\$2,600.00	\$2,600.00	
\$4,378.00	\$1,587.00	\$2,500.00	11. Marina Maint. & Supplies	6724		\$5,000.00	\$5,000.00	
\$399.00	\$421.00	\$500.00	12. Miscellaneous	6725		\$500.00	\$500.00	
			13. Contractual Services	6726		\$0.00	\$0.00	
\$9,693.00	\$15,358.00	\$16,000.00	14. Marina Fuel	6727		\$16,000.00	\$16,000.00	
<b>\$19,062.00</b>	<b>\$22,892.00</b>	<b>\$26,500.00</b>	<b>TOTAL MATERIALS &amp; SUPPLIES</b>			<b>\$30,600.00</b>	<b>\$30,600.00</b>	<b>\$0.00</b>
			<b>CAPITAL OUTLAY</b>					
\$0.00	\$0.00	\$0.00	14. Marina Improvement Project (Grants)	6731		\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	15. Engineering & Surveying	6732		\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	16. Marina EMV Equipment	6733		\$29,000.00	\$29,000.00	\$0.00
\$0.00	\$0.00	\$0.00	17. Marina Improvements Match	6734		\$0.00	\$0.00	\$0.00
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>\$29,000.00</b>	<b>\$29,000.00</b>	<b>\$0.00</b>
			<b>DEBT SERVICE</b>					
\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00
<b>\$20,170.00</b>	<b>\$23,292.00</b>	<b>\$30,500.00</b>	<b>Total Expenditures - This Page</b>			<b>\$63,910.00</b>	<b>\$63,910.00</b>	<b>\$0.00</b>
\$0.00	\$0.00	\$0.00	UNAPPROPRIATED ENDING FUND BALANCE			\$0.00	\$0.00	\$0.00
<b>\$20,170.00</b>	<b>\$23,292.00</b>	<b>\$30,500.00</b>	<b>TOTAL</b>			<b>\$63,910.00</b>	<b>\$63,910.00</b>	<b>\$0.00</b>



DETAILED EXPENDITURES  
RV PARK - GENERAL

Port of Arlington

Historical Data		Adopted Budget 2019-2020	EXPENDITURE DESCRIPTION	Acct #	# Emp	Budget FY 2020-2021		
Actual Second Preceding Year 17-18	First Preceding Year 18-19					Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
			<b>PERSONNEL SERVICES</b>					
\$927.00	\$329.00	\$3,000.00	1. Maintenance Person	6310	0.2	\$3,300.00	\$3,300.00	
\$72.00	\$27.00	\$300.00	2. Payroll Taxes - Maintenance	6311		\$500.00	\$500.00	
\$200.00	\$200.00	\$200.00	3. Worker's Comp Insurance	6312		\$240.00	\$240.00	
			<b>TOTAL PERSONNEL SERVICES</b>			<b>\$4,040.00</b>	<b>\$4,040.00</b>	<b>\$0.00</b>
			<b>MATERIALS AND SERVICES</b>					
\$3,614.00	\$4,114.00	\$4,000.00	4. Water Fees	6321		\$4,000.00	\$4,000.00	
\$1,162.00	\$1,170.00	\$2,000.00	5. Sanitation	6322		\$2,000.00	\$2,000.00	
\$8,308.00	\$9,474.00	\$9,000.00	6. Electricity	6323		\$9,000.00	\$9,000.00	
\$4,201.00	\$4,187.00	\$4,000.00	7. Sewer	6329		\$4,000.00	\$4,000.00	
\$325.00	\$230.00	\$1,000.00	8. Maintenance & Supplies	6326		\$3,000.00	\$3,000.00	
\$900.00	\$1,433.00	\$1,500.00	9. Liability Insurance	6327		\$1,800.00	\$1,800.00	
\$170.00	\$0.00	\$500.00	10. Advertising	6325		\$1,000.00	\$1,000.00	
\$0.00	\$0.00	\$250.00	11. Miscellaneous	6328		\$250.00	\$250.00	
\$539.00	\$425.00	\$1,000.00	12. Telephone/WIFI	6324		\$1,000.00	\$1,000.00	
<b>\$19,219.00</b>	<b>\$21,033.00</b>	<b>\$23,250.00</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>			<b>\$26,050.00</b>	<b>\$26,050.00</b>	<b>\$0.00</b>
			<b>CAPITAL OUTLAY</b>					
\$0.00	\$0.00	\$45,000.00	13. Gilliam County Grant RV Park Construction / Pl	6341		\$60,000.00	\$60,000.00	
			14. Grant Match	6343		\$8,000.00	\$8,000.00	
			15. RV Park Equipment and Infrastructure	6344		\$80,000.00	\$80,000.00	
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$45,000.00</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>\$148,000.00</b>	<b>\$148,000.00</b>	<b>\$0.00</b>
			<b>DEBT SERVICE</b>					
\$0.00	\$0.00	\$0.00	13. Loan - Principal			\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	14. Loan - Interest			\$0.00	\$0.00	\$0.00
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>TOTAL DEBT SERVICE</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>\$20,418.00</b>	<b>\$21,589.00</b>	<b>\$21,589.00</b>	<b>TOTAL EXPENDITURES</b>			<b>\$178,090.00</b>	<b>\$178,090.00</b>	<b>\$0.00</b>
		<b>\$0.00</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>\$20,418.00</b>	<b>\$21,589.00</b>	<b>\$21,589.00</b>	<b>TOTAL</b>			<b>\$178,090.00</b>	<b>\$178,090.00</b>	<b>\$0.00</b>



**DETAILED EXPENDITURES**

**FORM LB-31**

**WILLOW CREEK FACILITY - GENERAL**

**Port of Arlington**

Historical Data			Adopted Budget 2019-20	EXPENDITURE DESCRIPTION	Acct #	Budget FY 2020-2021		
2nd Preceding Year 17-18	1st Preceding Year 18-19	Proposed by Budget Officer				Approved By Budget Committee	Adopted by Governing Body	
\$0.00	\$0.00	\$0.00	\$0.00	1. Administrative Asst.		\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	2. Payroll Taxes - Staff		\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	3. Worker's Comp Insurance		\$0.00	\$0.00	\$0.00
				<b>PERSONNEL SERVICES</b>				
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
				<b>MATERIALS AND SERVICES</b>				
\$0.00	\$0.00	\$100.00	\$100.00	4. Travel	6524	\$100.00	\$100.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	5. Training				
\$0.00	\$0.00	\$0.00	\$0.00	6. Legal Fees (Grant from Gilliam County)	6522			
\$1,115.00	\$1,087.00	\$2,000.00	\$2,000.00	7. Permits: Miscellaneous	6523	\$2,000.00	\$2,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	8. Contractual Services		\$0.00	\$0.00	\$0.00
				<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>\$2,100.00</b>	<b>\$2,100.00</b>	<b>\$0.00</b>
<b>\$1,115.00</b>	<b>\$1,087.00</b>	<b>\$2,100.00</b>	<b>\$2,100.00</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>\$2,100.00</b>	<b>\$2,100.00</b>	<b>\$0.00</b>
				<b>CAPITAL OUTLAY</b>				
\$0.00	\$0.00	\$747,900.00	\$747,900.00	9. Construction	6540	\$747,900.00	\$747,900.00	\$0.00
\$0.00	\$0.00	\$50,000.00	\$50,000.00	10. Engineering & Surveying	6542	\$50,000.00	\$50,000.00	\$0.00
				<b>TOTAL CAPITAL OUTLAY</b>		<b>\$797,900.00</b>	<b>\$797,900.00</b>	<b>\$0.00</b>
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$797,900.00</b>	<b>\$797,900.00</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>\$797,900.00</b>	<b>\$797,900.00</b>	<b>\$0.00</b>
				<b>DEBT SERVICE</b>				
\$0.00	\$0.00	\$0.00	\$0.00	11. Loan - Principal		\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	12. Loan - Interest		\$0.00	\$0.00	\$0.00
				<b>TOTAL DEBT SERVICE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
				<b>TOTAL EXPENDITURES</b>		<b>\$800,000.00</b>	<b>\$800,000.00</b>	<b>\$0.00</b>
				<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				
<b>\$1,115.00</b>	<b>\$1,087.00</b>	<b>\$800,000.00</b>	<b>\$800,000.00</b>	<b>TOTAL</b>		<b>\$800,000.00</b>	<b>\$800,000.00</b>	<b>\$0.00</b>



















Port of Arlington  
Regular Monthly Commission Meeting

MAY 2020 PAYABLES

**Resources:**

Deposits and Credits through 5/31/2020 (see attached detail)

**Total Deposits and Credits– All Accounts           \$13,336.97**

**Expenses:**

Checks Written: 9334 through 9353

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

**Total Expenses and Transfers– All Accounts   (\$29,357.21)**

**Bank Balance Information:**

Ending Balance as of 5/31/20: Bank of Eastern Oregon Checking: \$ 41,434.23  
Bank of E. Oregon Reserve Fund: \$ 65,158.76  
Bank of E. Oregon Muni Market Fund: \$ 588,394.71  
LGIP: (04/30/20) \$1,295,721.83

\_\_\_\_\_  
Commission President Ron Wilson

\_\_\_\_\_  
Vice President Dewey Kennedy



**Regular Commission Meeting**

**MINUTES**

**Port of Arlington**

**May 12, 2020**

**4:48 p.m.**

**Port of Arlington- Free Conference Call Meeting**

1. **The Port of Arlington Commission meeting was called to order via video conference at 4:48 pm by President Wilson.**  
**Those Present:** President Wilson; Vice President Kennedy; Commissioner Shaffer; Commissioner McGuire; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst.; Kelly Margheim; Attorney Ruben Cleaveland;  
**Absent: Commissioner Hunking**  
**Audience:** Lisa Atkin, and many other community tuned into the remote video meeting.
2. **Public Comment on non-agenda items - None**
3. **Consent Agenda:**
  - Approval of March 10, 2020 Commission Meeting Minutes
  - Approval of March and April 2020 Payables and FinancialsCommissioner McGuire moved to approve the consent agenda and Commissioner Shaffer seconded. The motion carried 4-0
4. **Presidents Report:** President Wilson shared a letter of appreciation from the Arlington Saddle Club.  
President Wilson also stated the Port has not heard back from the County Court on joint meeting request sent March 13, 2020.
5. **Commissioner Reports:** None
6. **RV and Marina Rate increase:** After extensive discussion about rising costs of utilities for the RV Park, Commissioner Shaffer moved to increase RV rate for monthly from \$375.00 to \$525.00, weekly from \$125.00 to \$155.00, daily from \$30.00 to \$35.00 and dry camp from \$9.00 to \$10.00. Commissioner McGuire seconded. Motion carried 4-0  
Commissioner McGuire move to increase Moorage rates as follows: "Annual" - Boats up to 30' \$720.00 per year, boats over 30' \$2.25 per foot/per month/per year.  
"Monthly" rates – Boats up to 30' \$60.00 per month, Boats over 30' \$2.25 per foot/per month. All boats to pay \$1.25 per foot if hooked up to electrical pedestal November 1st through March 31<sup>st</sup>. Transient Moorage rates for utility hookups to remain the same. Commissioner Shaffer seconded. The motion carried 4-0
7. **Gilbarco Fuel Pump Upgrade –** Discussed upgrading the fuel pumps and POS system for chip readers at the pump. The upgrade must be complete by October 2020. The cost will be approximately \$12,000 and is a budgeted line item for 2020-2021 fiscal year.



8. **Economic Development** – EDO Mitchell said the Railroad property is nearing completion. This project will create a new office building for the local short line operator, Watco. Great job performed by Vernon Grey Designs, Pillar Consulting and China Creek Contractor's. All of the utilities have been buried to the building.

The Hanger building three phase power is complete and the Electric Inspector has signed off on the work. Paul Jayo, the tenant, is doing a fantastic job on his car restoration business. The building is working out very well for him.

The Ports Flex building is available for lease. The building offers 6,000' sq. ft. of flexible space. The building is zoned industrial M2. Several industrial prospects have expressed interest in the building, no signers yet.

This has been an exceedingly difficult time for many small businesses in Gilliam County. The Port has provided consultation assistance to several small businesses on the numerous grant opportunities available at the local and Federal level. The County grant program was a godsend to many small businesses. The County made available \$150,000 to support small businesses during the crisis and administered the program through the Condon Chamber of Commerce. K'Lynn Lane from the Chamber managed the funds and did a wonderful job ensuring many hard hit businesses received much needed funds.

EDO Mitchell stated Port will open the RV Park when Phase 1 starts. He hopes to do so on May 15<sup>th</sup>. EDO Mitchell asked Lisa Atkins, Chief of Staff for Gilliam County Court, when the County will enter phase one. Lisa stated that the paperwork to open was submitted and she is also hoping May 15<sup>th</sup> or May 18<sup>th</sup> the County can begin a Phase I opening. It all depends on the Governors' response.

9. **Administration:** Commissioner Shaffer moved to approve Volunteer Resolution 2020-145 and Commissioner McGuire seconded. The motion carried 4-0

Meeting adjourned 5:20 pm

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President Ron Wilson

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V.P. Dewey Kennedy



**Goal:** *Develop and promote industrial and commercial site offerings County-wide.*

**Strategy:** *Shutler Station Industrial Park: Create and begin implementation of master development plan.*

**Project:** **Shutler Station Industrial Park "Master" Plan**

**Lead Agency:** Gilliam County – Economic Development Officer (EDO)

**Project Description:** Pursue the drafting of a development "Master Plan" for Shutler Station Industrial Park. Research funding opportunities for plan development. Seek out and contract with consultant for plan creation. Begin implementation of plan upon completion.

**Collaborators:** Various State Agencies (as appropriate)  
Gilliam County Road Department  
Consultant

**Project Benchmarks:**

- Research funding options.
- Obtain funding if available.
- Research possible consultant to draft plan.
- Work with consultant to complete plan.
- Begin implementation.

**Success Measurements:**

- Alternative funding obtained to pay for plan development.
- Successfully find and contract with consultant.
- Complete plan.
- Begin implementation.

**Goal:** *Develop and promote industrial and commercial site offerings County-wide.*

**Strategy:** *Use established development study to complete Arlington Airport development and pursue state industrial site certification.*

**Project:** **Arlington Airport: Research Funding**

**Lead Agency:** City of Arlington

**Project Description:** Work with appropriate agencies to research funding options for further development of the Arlington Airport.

**Collaborators:** Port of Arlington  
Gilliam County  
State of Oregon  
US (Federal) Government  
Other development partners as identified.

**Project Benchmarks:**

- Research funding options.
- Research development options.
- Work with appropriate partners to aid in securing funding.

**Success Measurements:**

- Secure funding.

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**Goal:** *Develop and promote industrial and commercial site offerings County-wide.*

**Strategy:** *Continue development of Port of Arlington.*

**Project:** **Port of Arlington Lands: Research and Pursue Additional Uses**

**Lead Agency:** Port of Arlington

**Project Description:** Inventory current Port of Arlington physical assets. Research regional strengths, weaknesses, opportunities and threats for industrial site offerings. Compare with current assets and create a list of possible property uses appropriate for Port of Arlington lands. As directed by Port of Arlington Commissioners, pursue additional uses for Port land as is feasible, desired and appropriate.

**Collaborators:** City of Arlington  
Gilliam County

**Project Benchmarks:**

- Inventory physical assets.
- Property uses identified.
- Pursue as directed.

**Success Measurements:**

- Pursue new uses per plan outline and direction.
- Opportunities marketed to potential tenants.

**Goal:** *Develop and promote industrial and commercial site offerings County-wide.*

**Strategy:** *Continue development of Port of Arlington.*

**Project:** **City of Arlington/Port of Arlington Management Agreement**

**Lead Agency:** Port of Arlington

**Project Description:** Research and support cooperative management opportunities between City of Arlington and Port of Arlington in regards to industrial land. Consider joint or shared management staff as appropriate.

**Collaborators:** City of Arlington

**Project Benchmarks:**

- Research options for management agreement.
- Negotiate agreement to acceptable terms between all parties.
- Agreement signed and enacted.

**Success Measurements:**

- Agreement signed and enacted.
- Airport setbacks completed.
- Continue with consultant for future development plans and marketing.



**kelly.margheim@portofarlington.com**

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**From:** Les Ruark <leswruark@gmail.com>  
**Sent:** Monday, May 18, 2020 3:19 PM  
**Subject:** Fwd: Slowing down the obvious push.  
**Attachments:** Example of MOU there could be for GCC\_PoAC..pdf; Untitled attachment 00020.html

Begin forwarded message:

**From:** Les Ruark <[leswruark@gmail.com](mailto:leswruark@gmail.com)>  
**Subject:** Slowing down the obvious push.  
**Date:** May 18, 2020 at 3:12:01 PM PDT  
**To:** "[elizabeth.farrar@co.gilliam.or.us](mailto:elizabeth.farrar@co.gilliam.or.us)" <[elizabeth.farrar@co.gilliam.or.us](mailto:elizabeth.farrar@co.gilliam.or.us)>, "[leslie.wetherell@co.gilliam.or.us](mailto:leslie.wetherell@co.gilliam.or.us)" <[leslie.wetherell@co.gilliam.or.us](mailto:leslie.wetherell@co.gilliam.or.us)>, Sherrie Wilkins <[sherrie.wilkins@co.gilliam.or.us](mailto:sherrie.wilkins@co.gilliam.or.us)>  
**Cc:** "[lisa.atkin@co.gilliam.or.us](mailto:lisa.atkin@co.gilliam.or.us)" <[lisa.atkin@co.gilliam.or.us](mailto:lisa.atkin@co.gilliam.or.us)>, Teresa Aldrich <[teresa.aldrich@co.gilliam.or.us](mailto:teresa.aldrich@co.gilliam.or.us)>, "[ronwilsoncustomleather@gmail.com](mailto:ronwilsoncustomleather@gmail.com)" <[ronwilsoncustomleather@gmail.com](mailto:ronwilsoncustomleather@gmail.com)>, "[peter.mitchell@portofarlington.com](mailto:peter.mitchell@portofarlington.com)" <[peter.mitchell@portofarlington.com](mailto:peter.mitchell@portofarlington.com)>, "[cityofa@gorge.net](mailto:cityofa@gorge.net)" <[cityofa@gorge.net](mailto:cityofa@gorge.net)>, "[administration@cityofcondon.com](mailto:administration@cityofcondon.com)" <[administration@cityofcondon.com](mailto:administration@cityofcondon.com)>, "[chrostek@bljlawyers.com](mailto:chrostek@bljlawyers.com)" <[chrostek@bljlawyers.com](mailto:chrostek@bljlawyers.com)>, "[christy@localgovtlaw.com](mailto:christy@localgovtlaw.com)" <[christy@localgovtlaw.com](mailto:christy@localgovtlaw.com)>, g <[condonchamber@condonchamber.org](mailto:condonchamber@condonchamber.org)>, "[pcdc@ncesd.k12.or.us](mailto:pcdc@ncesd.k12.or.us)" <[pcdc@ncesd.k12.or.us](mailto:pcdc@ncesd.k12.or.us)>, Ellen Wagenaar <[Ellen.wagenaar@co.gilliam.or.us](mailto:Ellen.wagenaar@co.gilliam.or.us)>, "[chet.wilkins@co.gilliam.or.us](mailto:chet.wilkins@co.gilliam.or.us)" <[chet.wilkins@co.gilliam.or.us](mailto:chet.wilkins@co.gilliam.or.us)>, "[nathan.hammer@co.gilliam.or.us](mailto:nathan.hammer@co.gilliam.or.us)" <[nathan.hammer@co.gilliam.or.us](mailto:nathan.hammer@co.gilliam.or.us)>, Gary Bettencourt <[gary.bettencourt@co.gilliam.or.us](mailto:gary.bettencourt@co.gilliam.or.us)>, Cris Patnode <[cris.patnode@co.gilliam.or.us](mailto:cris.patnode@co.gilliam.or.us)>, "[timesjournal1886@gmail.com](mailto:timesjournal1886@gmail.com)" <[timesjournal1886@gmail.com](mailto:timesjournal1886@gmail.com)>

Please, slow down Liz's "push".

18 May 2020

Elizabeth Farrar, Judge  
Leslie Wetherell, Commissioner  
Sherrie Wilkins, Commissioner  
Gilliam County Court  
Condon, Oregon

Judge; Commissioners:

Concerning tomorrow's (Tuesday's) agenda item 5.1, I can't urge you strongly enough to just plain *slow down* and allow for some serious *rethinking* of Liz's request (her "ask").

It would behoove the court in several ways to postpone taking action on it, until there's at least been the joint meeting of the court and the Port of Arlington commission I've previously urged you to arrange for—an occurrence (given the Willow Creek IGA circumstances) which appears to be purposefully getting left to wilt while simultaneously being “used” as reason for the county moving forward to divorce itself from any relationship with the port.

Giving Liz a green light Tuesday to move forward with this convoluted effort would be, as I'm very much frankly seeing it, a sadly disconcerting and unnecessarily “muddying of the political waters” mistake. For sure.

The way by which Liz's “ask” has reached the court's table for a second time in two back-to-back meetings—principally by use on April 22 of a last-minute added to the agenda and adopted furlough policy facilitating essentially an arbitrarily determined furloughing of the community development coordinator position, under the guise of the COVID-19 circumstances—quite disconcertingly takes on the appearance (intended or not) of a no-holds barred means of achieving the objective sought: going it alone on the economic development front (even at the risk of this being seen as, as I'm thinking many *are* seeing it as, a somewhat underhandedly arrived-at “push”).

Do we really want to work it so there's a judge who would now have *three* principal and immediate staff—a chief of staff, an administrative assistant and an administrative assistant for development—in order to simply carry out pretty much the basic responsibilities the judge is/was *elected* to perform?

Seems to me one, perhaps two, such positions (certainly minus the chief of staff title) would be far and away enough assistance to successfully perform the responsibilities involved, particularly understanding the smaller size of the public and governing body Gilliam county *is*.

What's happened over this past year to the county judgeship position the voters elected Liz to? When were those responsibilities said to be *fundamentally changeable—and without* some form of sign-off of that from the voters, or at least a current check-in with them about it (such as the use of a charter review committee)—*aside* from the quite limited (essentially one or two meetings of the full budget committee) and, really, inadequate opportunity there was of commenting on the budget-crafted creation of the COS position, courtesy of last year's budget process?

The judge doesn't need a fast-tracked formal “approval” of item 5.1 to take up the economic development endeavoring that she herself has stated is already inherently amongst her duties as judge.

The approval she *does* need, of reconfiguring the community development coordinator position (if there is to be that) can await the outcome of some far more important direction (consensus) that's needed Tuesday from the two sitting commissioners: that being a definitely voiced direction that that work (the judge's economic development endeavoring) needs to *continue* to include a cooperative, tandem, and liaison-driven relationship (informal for now but formalized going forward) with the Port of Arlington, in order to successfully and sustainably guide economic development *county wide*.

Whether that be courtesy of the current informal arrangement *or* (as I've advocated) a collectively arrived-at different one, perhaps setting forth some specific portfolios of economic development per jurisdiction. After all, the county's and the port's geographical boundaries are one in the same. Doesn't it make sense to at least continue to recognize that? I'm thinking so.

I'm thinking, too, such entities at the state level as BusinessOregon's Infrastructure Finance Authority also certainly would—not to mention the State's Energy Facility Siting Council and probably a half-dozen other such state boards and commissions.



Their first question to the county, were it (the county) to show up before them seeking funding for or supporting approval of a particular project, would be, "well, where's the port?" and vice versa ("where's the county?") were it the port doing the seeking.

The *actual* issue involved here (or should be) is how *best* to arrive at recognizing, going forward, the reality of the two jurisdictions having the same boundaries. To begin with, I respectfully suggest: *by the following means*:

1. Immediately arranging for a joint electronically provided-for meeting of the county court with the Port of Arlington commission to talk thru (in the public eye) what each believes the relationship ought to encompass overall and the specific economic and community development portfolios each could or should focus on; to discuss arriving at at least a framework of an accord to resolve the differences there are between the two governing bodies over how the Willow Creek IGA should be interpreted; and, to take up a proposed "MOU" (Memorandum of Understanding) outlining an agreed upon manner, going forward, for *continuing* a cooperative and meaningful relationship.

To facilitate this, as an example of an MOU that could easily be used as a template for what needs to exist between the county court and the port commission, I am attaching below an MOU from a similar (least somewhat) set of jurisdictions.

2. As a court, revisit the county's relationship with its *other* just as important economic development partners, to examine whether those partnerships cannot also be improved upon, expanded, and perhaps even brought into the fold of the court's/port's MOU.

Where, for instance, has been an inclusion of the Pioneer Community Development Corporation (PCDC) in the county's COVID-19 small business recovery assistance effort or its small business stabilization grant program?

From the politics of it, it certainly appears the PCDC has, quite intriguingly, for the most part been amongst those *left out* of the loop of both efforts. It, *and* the port.

3. Invite, solicit, and seriously consider in-person and/or written comment in this matter from previous Gilliam county court judges and commissioners. Their perspectives (regardless of political stances) could well add significant light to what or what hasn't proven successful previously, that the current court (collectively) may not be aware of, or needs to be reminded of.

—

The bottom line here needs to be this:

Liz's ask (desire) need not be "automatically" or pretty much "issue-brief based" acted upon on Tuesday—there's time for slowing down and giving her ask much more serious thinking (rethinking) than that.

Whatever the action taken, it *absolutely* deserves and needs to be arrived at correctly, and as completely as possible. And certainly, as I for one am seeing it this afternoon, with a *far* greater dose of employee *equity*, and a far more genuine recognition, inclusion, serious reflection, and on-the-record transparency of the important policy-making responsibility at the heart of it all—the latter including (if not being) the two governing bodies involved here somehow finding a way to set aside personalities, and the age-old north county-south county disputes that are undoubtedly a part of things behind the scenes, and just plain get along with one another.

Quite sincerely (and seriously),

Les

[leswruark@gmail.com](mailto:leswruark@gmail.com)

(541) 454-2511

c: several other interested parties and persons



**CLACKAMAS, CLARK, MULTNOMAH, WASHINGTON  
COOPERATIVE WEED MANAGEMENT AREA**

**MEMORANDUM OF UNDERSTANDING**

**Between:**

Portland Audubon  
Bureau of Land Management—Northwest Oregon  
Cascade Pacific—Resource Conservation and Development  
City of Gresham  
City of Portland—Bureau of Environmental Services  
Clackamas River Basin Council  
Clackamas Soil and Water Conservation District  
Clark County Noxious Weed Control Board  
Clark Public Utilities  
Clean Water Services  
Columbia Land Trust  
East Multnomah Soil and Water Conservation District  
Johnson Creek Watershed Council  
Metro  
North Clackamas Parks and Recreation District  
Oregon Department of Transportation  
Portland State University  
Port of Portland  
Sandy River Watershed Council  
The Nature Conservancy  
Tryon Creek Watershed Council  
Tualatin Hills Park and Recreation District  
Tualatin River Watershed Council  
Tualatin Soil and Water Conservation District  
U.S. Department of Agriculture—Natural Resources Conservation Service; Clackamas County  
U.S. Department of Agriculture—Natural Resources Conservation Service; Multnomah County  
U.S. Department of Agriculture—Natural Resources Conservation Service; Washington County  
U.S. Forest Service —Mt. Hood National Forest  
West Multnomah Soil and Water Conservation District

*\*This is an actively growing list and may be revised as needed.*

*Expires December 31st, 2024*

**A. PURPOSE:**

The purpose of this Memorandum of Understanding (MOU) is to provide a means to effectively coordinate the actions that each party has authority to undertake to address invasive weeds on lands within its jurisdiction. Because weeds readily cross property boundaries, it is in each party's interest to coordinate efforts to accomplish a more effective integrated invasive weed management program.

No party is delegating to any other party any decision-making authority. Each party will still be responsible for making decisions concerning land or resources within its jurisdiction. The benefit of the cooperative effort, however, is that when a party chooses to take action, the action can be taken in a manner that enhances and benefits from efforts taken by other parties. Further, on a case-specific basis, parties may choose to share resources. Agency decisions will be subject to applicable laws, regulations, and public processes.

**B. MUTUAL BENEFIT:**

All parties to the MOU agree that it is to their mutual interest and benefit to work cooperatively in inventorying, controlling, monitoring, and preventing the establishment and spread of invasive weeds (integrated invasive weed management) across jurisdictional and ownership boundaries within the Cooperative Weed Management Area (CWMA). All parties also agree it is to their mutual benefit to work cooperatively to educate, train, and share technology and information with agency and general public personnel about invasive weeds, and to work cooperatively to make the best use of available funds to manage the invasive weed problems within the CWMA.

**C. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:**

1. This MOU serves to renew the Clackamas, Clark, Multnomah, Washington Cooperative Weed Management Area (CWMA) which encompasses the geographic area of the four counties.
2. The parties to this MOU will cooperatively prepare a Management Plan to describe the goals, objectives and strategies of the CWMA. The Management Plan will also outline the structure and functioning of the CWMA and provide any other needed background information. Absent any separate agreement among one or more parties, each party is solely responsible for its own costs and participation in this joint planning effort.
3. Modifications within the scope of this MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
4. Any party, in writing, may terminate their participation in this MOU in whole, or in part, at any time before the date of expiration.



5. New parties may be added to the MOU by modifying the MOU as described in Section C (4) above. It is the intent that the CWMA remain open and inclusive of all organizations and individuals who wish to work cooperatively on invasive weed issues.
6. This instrument in no way restricts the parties from participating in similar activities with other public or private agencies, organizations, and individuals.
7. This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement, contribution of funds, or transfer of anything of value between the parties to this instrument will be handled in accordance with applicable laws, regulations, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. Specifically, this instrument does not establish authority for noncompetitive award to the cooperator of any contract or other agreement. Any contract of agreement for training or other services must fully comply with all applicable requirements for competition.
8. Any information furnished to Federal Agencies under this Agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
9. This agreement is subject to all applicable laws, and each party agrees to be individually responsible for full legal compliance with laws and regulations applicable to each party. Each party is an individual entity, and no party is an agent for any other party.
10. This instrument is executed as of the last date shown below and expires no later than December 31, 2024, at which time it is subject to review and renewal or expiration.

#### **D. AUTHORITY**

The following is a listing of authorities that are applicable to this MOU: the Cooperative Funds and Deposits Act of December 12, 1975 (PL94-148); ORS 570.500 to 570.600; the Granger-Thye Act of April 24, 1950; the Federal Noxious Weed Act of 1974 (PL 93-629); the Oregon Noxious Weed Law; the Invasive Species Executive Order of February 3, 1999; the Federal Land Policy and Management Act of 1976 (FLPMA) (Public Law 94-579, Section 307 (b)); the Omnibus Consolidated Appropriations Act of 1997, Wyden Amendment (Public Law 104-208, Section 124, as amended, Public Law 105-277, Section 136); the Watershed Restoration and Enhancement Agreement Authority of FY 1999 and Beyond, Section 323 (a); Flood Control Acts of 1938, 1946, and 1950; and other applicable laws.

**E. MOU PARTY REPRESENTATIVE(S) IS/ARE:**  
(Primary Contact Information)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**CLACKAMAS, CLARK, MULTNOMAH, WASHINGTON COOPERATIVE WEED  
MANAGEMENT AREA**

**MEMORANDUM OF UNDERSTANDING**

**Signature Page**

**IN WITNESS of the above named MOU \_\_\_\_\_**  
(Name of Organization)

**hereby agrees to join with other signatories to this MOU to execute this agreement.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**From:** "Bufton, Jeff" <[jbufton@wm.com](mailto:jbufton@wm.com)>  
**Date:** May 18, 2020 at 5:10:28 PM PDT  
**To:** Elizabeth Farrar <[elizabeth.farrar@co.gilliam.or.us](mailto:elizabeth.farrar@co.gilliam.or.us)>  
**Cc:** Leslie Wetherell <[leslie.wetherell@co.gilliam.or.us](mailto:leslie.wetherell@co.gilliam.or.us)>, Sherrie Wilkins <[sherrie.wilkins@co.gilliam.or.us](mailto:sherrie.wilkins@co.gilliam.or.us)>, "leswruark@gmail.com" <[leswruark@gmail.com](mailto:leswruark@gmail.com)>  
**Subject:** FW: [EXTERNAL] Fwd: Slowing down the obvious push.

Judge Farrar, Commissioners Wetherell and Wilkins,

I have been following this from early on and I have to agree With Les. that this is an opportunity to slow down and re-examine the goals of this endeavor. I think we are a small enough county that we should as a whole be able to achieve the desirable outcome for Economic growth with the tools available such as the Port manager already filling the niche. Maybe consider to set aside any issues between the County and the Port, have a roundtable and lay out the goals and needs and work as a TEAM and be that much stronger!.

MY 2 CENTS.

Sincerely,  
Mayor Bufton

## Port Manager/ Economic Development Report June 9, 2020

The Port of Arlington's mission is to *support the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy and quality of life of Gilliam County.*

This report covers recent activities of the Port of Arlington including developments at the Port's various properties and industrial parks.

### **Administration**

The RV Park is open for RV overnight camping once again. The Port closed the RV park and camping during the governors Stay Home initiative to fight the Covid-19 pandemic. The Boat ramp and fuel dock remained open for boater safety.

### **Railroad Avenue**

China Creek Construction is finishing up the Railroad Depot building project while simultaneously finishing up a new house build in Arlington. The quality work they are doing is much appreciated. We are looking forward to open house once the Depot project is completed.

The project will create a new office building for the local short line rail operator, Watco. The building is designed to resemble a railroad depot. The building designed was by Vernon Grey, Vernon Grey Designs of Condon. The site engineering was performed by Jeff Schott, Pillar Consulting of Condon. The facilities construction is by China Creek Contractors of Arlington.

### **Economic Development**

The Port's Flex Building property at Arlington Mesa Industrial Park is available for lease.

#### Property Highlights:

- 6,000' sq. ft. Flexible space building.
- 1,000 – 6,000 sq. ft. available
- Industrial M2 zoned property

In the past 90 days our marketing outreach has produced 4,712 internet views of the property. This effort produced 4 companies expressing real interest the property and one site visit.

Small Business Assistance – Governor Brown placed Gilliam County into Phase 1 on May 15th, easing many social distancing requirements. Restaurants are now open for inside seating at 50% capacity. June 8 should see Gilliam County go to Phase 2 which will also allow for larger venue gatherings of up to 100 people and youth sport recreation.





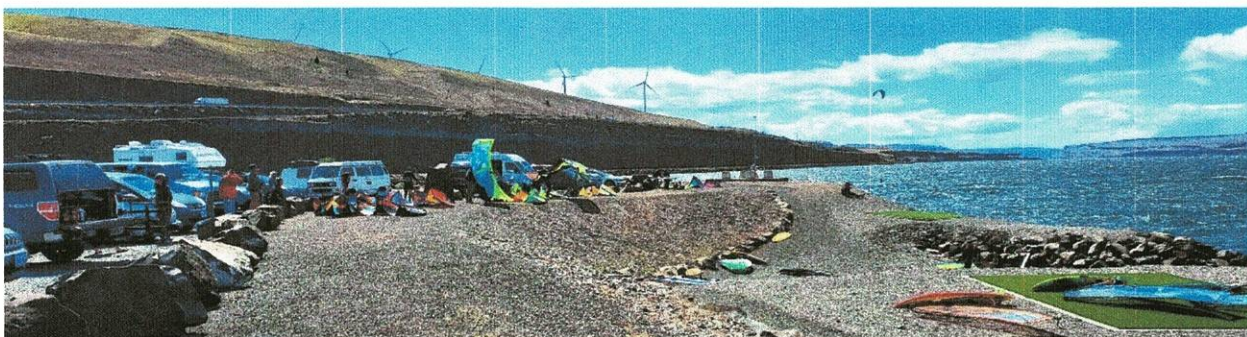
Gary Grossmiller, owner of Happy Canyon Pizza, is all smiles after taking a Covid-19 break. The Happy Canyon is open for business with dine in service.

### Island Park

Big wind storm came through Arlington producing sustained winds 75 MPH with gust up to 95 MPH. The Port did not sustain any major damage but several trees lost branches, including two large trees in the boat trailer parking island that are leaning, but still standing.

RV and Marina - Fuel sales 34 customers for gasoline and diesel purchases in May, down 25% from the same period as last year.

The A-Town launch site was busy as several excellent wind days brought locals out for a great day of wind surfing.



**Up Coming Dates:**

June 1 – Arlington Chamber, Gazebo, 6:30 p.m.

June 6 - Arlington Chamber Fishing Derby, Earl Snell Par, 8 a.m.

June 9 – Port of Arlington Board meeting, Port office, 5 p.m.

June 10 – Arlington TV Cooperative, 6 p.m.

June 18 – OPPA, virtual, 10 a.m.

June 29 – Arlington Chamber, City Hall, 6:30 p.m.



**PORT OF ARLINGTON**  
**YTD Income & Expense vs. Budget**  
**YTD**

	Jul '19 - Jun 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
<b>GENERAL FUND RESOURCES</b>			
4000 · Carryover Balance	1,385,623.23	1,237,387.00	112.0%
4010 · Taxes-Current	111,902.30	100,000.00	111.9%
4011 · Taxes-Prior	1,582.68	500.00	316.5%
4020 · Interest - NOW Checking	96.98	0.00	100.0%
4021 · Interest - Best A/C	4,789.08	0.00	100.0%
4022 · Interest - LGIP A/C	27,504.31	10,000.00	275.0%
4030 · Land Rental	4,056.00	16,000.00	25.4%
4050 · Grain Elevator Lease Pymt	108,407.50	108,407.00	100.0%
4110 · Grants Income			
4111 · OSMB Grant	0.00	346,160.00	0.0%
4113 · Gilliam County Grant	0.00	100.00	0.0%
4114 · Unanticipated Grant Funds	0.00	100.00	0.0%
4115 · Safety Grant	0.00	100.00	0.0%
4120 · MAPS Grant	7,000.00	7,000.00	100.0%
4110 · Grants Income - Other	0.00	0.00	0.0%
Total 4110 · Grants Income	7,000.00	353,460.00	2.0%
4210 · Marina Revenue	10,534.00	5,000.00	210.7%
4211 · RV Park Revenues			
4211-1 · RV Park Monthly Rent	24,862.00	0.00	100.0%
4211-2 · RV Park Weekly Rent	2,125.00	0.00	100.0%
4211-3 · RV Park Daily Rent	5,002.00	0.00	100.0%
4211-4 · RV Park Dry Camp	1,280.00	0.00	100.0%
4211-5 · Monthly TV	240.00	0.00	0.0%
4212 · RV Park fee Refund	0.00	0.00	0.0%
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	33,509.00	40,000.00	83.8%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	13,038.50	7,000.00	186.3%
4213-1 · Diesel Sales	966.49	3,000.00	32.2%
4213 · Marina Fuel Revenue - Other	13.54	0.00	0.0%
Total 4213 · Marina Fuel Revenue	14,018.53	10,000.00	140.2%
4214 · Marina Power and Water Revenue	400.00	250.00	160.0%
4340 · Willow Creek Rock Sales	102,149.65	20,000.00	510.7%
4350 · Willow Creek Lease Revenue	12,446.69	0.00	100.0%
4400 · Donations/Gifts	0.00	100.00	0.0%
4500 · Miscellaneous Income	18,078.10	100.00	18,078.1%
Total GENERAL FUND RESOURCES	1,842,098.05	1,901,204.00	96.9%
<b>5000 · ECONOMIC DEVELOP FUND RESOURCES</b>			
5005 · Carryover (cash basis)	412,813.17	180,340.00	228.9%
5031 · Building Lease 11-002	91,200.00	91,200.00	100.0%
5032 · Building Lease 11-004	3,056.00	1,000.00	305.6%
5033 · Flex Bldg Lease	24,000.00	48,000.00	50.0%
5113 · Grants - Gilliam County	40,000.00	40,000.00	100.0%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5116 · Grants - Other	7,848.00	7,800.00	100.6%
5130 · SIP Funds	25,342.17	25,000.00	101.4%
5600 · Transfer from General Fund	0.00	0.00	0.0%
Total 5000 · ECONOMIC DEVELOP FUND RESOUR...	604,259.34	394,340.00	153.2%

**PORT OF ARLINGTON**  
**YTD Income & Expense vs. Budget**  
**YTD**

	Jul '19 - Jun 20	Budget	% of Budget
<b>RESERVE FUND RESOURCES</b>			
9000 · Reserve Fund Beginning Balance	53,072.76	51,650.00	102.8%
9001 · Transfer from General Fund	10,841.00	10,841.00	100.0%
9002 · Interest Earned Reserve Fund	1,245.00	400.00	311.3%
<b>Total RESERVE FUND RESOURCES</b>	<b>65,158.76</b>	<b>62,891.00</b>	<b>103.6%</b>
<b>Total Income</b>	<b>2,511,516.15</b>	<b>2,358,435.00</b>	<b>106.5%</b>
<b>Expense</b>			
6560 · Payroll Expenses	0.00	0.00	0.0%
<b>GENERAL FUND EXPENSES</b>			
<b>ADMINISTRATION EXPENSES</b>			
<b>6000 · Personal Services - AD</b>			
6008 · Port Manager	20,597.49	23,700.00	86.9%
6009 · Administrative Assistant	30,098.11	32,200.00	93.5%
6011 · Payroll Taxes - Staff	3,955.99	5,300.00	74.6%
6012 · Training	0.00	500.00	0.0%
6013 · Workmens Compensation	173.65	250.00	69.5%
6015 · Employee Benefits Insurance	18,269.44	26,250.00	69.6%
6016 · Employee Benefits Retirement	6,083.46	6,500.00	93.6%
<b>Total 6000 · Personal Services - AD</b>	<b>79,178.14</b>	<b>94,700.00</b>	<b>83.6%</b>
<b>6100 · Materials and Services - AD</b>			
6110 · Internet Service	4.25		
6111 · Utilities	1,924.33	3,500.00	55.0%
6112 · Office Supplies and Equipment	3,059.65	3,000.00	102.0%
6113 · Legal Fees	4,596.75	12,000.00	38.3%
6114 · Insurance, Treasurer Bond	160.00	500.00	32.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	2,906.19	3,000.00	96.9%
6115 · Dues, Subscriptions, Fees - Other	4,847.29	3,000.00	161.6%
<b>Total 6115 · Dues, Subscriptions, Fees</b>	<b>7,753.48</b>	<b>6,000.00</b>	<b>129.2%</b>
6116 · Audit, Budget, Legal Notices	7,419.00	9,000.00	82.4%
6117 · Telephone and Internet Srv.	1,576.59	3,000.00	52.6%
6118 · Advertising - AD	0.00	250.00	0.0%
6119 · Commissioner Fees/Expenses	1,120.99	3,000.00	37.4%
6120 · Medi/SS for Commissioners	57.36	300.00	19.1%
6121 · Donations	650.00	1,000.00	65.0%
6122 · Meetings and Elections	64.53	2,000.00	3.2%
6123 · Miscellaneous - AD	130.00	200.00	65.0%
6124 · Consultant Services	0.00	2,000.00	0.0%
6126 · Contingency	0.00	22,833.00	0.0%
6127 · Commissioner Conference & Trave	1,664.81	3,000.00	55.5%
6128 · Staff Travel/Food/Lodging	439.47	500.00	87.9%
6129 · Postage	421.45	1,000.00	42.1%
6130 · Bad Debt Write Off	0.00	100.00	0.0%
6100 · Materials and Services - AD - Other	618.09		
<b>Total 6100 · Materials and Services - AD</b>	<b>31,660.75</b>	<b>73,183.00</b>	<b>43.3%</b>
6170 · Transfers Out of General Fund	10,841.00	10,841.00	100.0%
<b>Total ADMINISTRATION EXPENSES</b>	<b>121,679.89</b>	<b>178,724.00</b>	<b>68.1%</b>
<b>ISLAND PARK</b>			
<b>6600 · Personal Services</b>			
6610 · Maintenance Person	8,709.16	12,500.00	69.7%
6611 · Payroll Taxes	657.48	750.00	87.7%
6612 · Worker's Comp Insurance	-44.21	500.00	-8.8%
<b>Total 6600 · Personal Services</b>	<b>9,322.43</b>	<b>13,750.00</b>	<b>67.8%</b>



**PORT OF ARLINGTON**  
**YTD Income & Expense vs. Budget**  
**YTD**

	Jul '19 - Jun 20	Budget	% of Budget
<b>6620 · Materials &amp; Services</b>			
6621 · Water Fees	0.00	1,200.00	0.0%
6622 · Sanitation	526.20	1,000.00	52.6%
6623 · Comfort Station Supplies	855.02	1,800.00	47.5%
6624 · Park Electricity	434.89	1,500.00	29.0%
6625 · Pest Control / Chem & Fert.	0.00	200.00	0.0%
6626 · Insurance	1,541.25	2,000.00	77.1%
6627 · Park Maintenance & Supplies	1,073.69	2,800.00	38.3%
6628 · Miscellaneous	0.00	100.00	0.0%
6620 · Materials & Services - Other	26.84		
<b>Total 6620 · Materials &amp; Services</b>	<b>4,457.89</b>	<b>10,600.00</b>	<b>42.1%</b>
<b>6630 · Capital Outlay</b>			
6635 · Grant Match Isl.Erosion Repair	0.00	229,720.00	0.0%
6634 · Grant Island Erosion Repair	0.00	346,160.00	0.0%
6631 · Park Improvements	5,125.00	200,000.00	2.6%
6632 · Engineering & Surveying	6,500.00	20,000.00	32.5%
<b>Total 6630 · Capital Outlay</b>	<b>11,625.00</b>	<b>795,880.00</b>	<b>1.5%</b>
<b>Total ISLAND PARK</b>	<b>25,405.32</b>	<b>820,230.00</b>	<b>3.1%</b>
<b>MARINA</b>			
<b>6700 · Personal Services</b>			
6710 · Maintenance Person	0.00	3,700.00	0.0%
6711 · Payroll Taxes	49.67	250.00	19.9%
6712 · Worker's Comp Insurance	-50.67	50.00	-101.3%
6700 · Personal Services - Other	483.80		
<b>Total 6700 · Personal Services</b>	<b>482.80</b>	<b>4,000.00</b>	<b>12.1%</b>
<b>6720 · Materials &amp; Services</b>			
6721 · Marina Electricity	3,649.04	3,000.00	121.6%
6722 · OMB Repairs - 1/2 MAPS	0.00	2,000.00	0.0%
6723 · Insurance	2,541.25	2,500.00	101.7%
6724 · Marina Maint. & Supplies	1,573.35	2,500.00	62.9%
6725 · Miscellaneous	0.00	500.00	0.0%
6727 · Marina Fuel			
6727-2 · Marina Diesel	0.00	5,000.00	0.0%
6727-1 · Marina Gas	7,542.82	11,000.00	68.6%
6727 · Marina Fuel - Other	2,712.30	0.00	100.0%
<b>Total 6727 · Marina Fuel</b>	<b>10,255.12</b>	<b>16,000.00</b>	<b>64.1%</b>
<b>Total 6720 · Materials &amp; Services</b>	<b>18,018.76</b>	<b>26,500.00</b>	<b>68.0%</b>
<b>6730 · Captial Outlay</b>			
6731 · Marina Improvements	0.00	0.00	0.0%
<b>Total 6730 · Captial Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total MARINA</b>	<b>18,501.56</b>	<b>30,500.00</b>	<b>60.7%</b>
<b>RV PARK EXPENSES</b>			
<b>6300 · Personal Services - RV</b>			
6310 · Maintenance Person - RV	483.88	3,000.00	16.1%
6311 · Payroll Taxes, Maintenance - RV	46.79	300.00	15.6%
6312 · Workmens Compensation - RV	212.56	200.00	106.3%
<b>Total 6300 · Personal Services - RV</b>	<b>743.23</b>	<b>3,500.00</b>	<b>21.2%</b>

**PORT OF ARLINGTON**  
**YTD Income & Expense vs. Budget**  
**YTD**

	Jul '19 - Jun 20	Budget	% of Budget
<b>6320 · Materials &amp; Services - RV</b>			
6321 · Water Fees - RV	2,942.92	4,000.00	73.6%
6322 · Sanitation - RV	949.80	2,000.00	47.5%
6323 · Electricity - RV Park	7,100.72	9,000.00	78.9%
6324 · WIFI - RV	876.05	1,000.00	87.6%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	489.46	1,000.00	48.9%
6327 · Insurance - RV	1,762.25	1,500.00	117.5%
6328 · Misc. - RV	0.00	250.00	0.0%
6329 · Sewer	3,055.44	4,000.00	76.4%
6320 · Materials & Services - RV - Other	44.13		
<b>Total 6320 · Materials &amp; Services - RV</b>	<b>17,220.77</b>	<b>23,250.00</b>	<b>74.1%</b>
<b>6340 · Capital Outlay - RV</b>			
6341 · RV Park Const Improv	1,000.00	45,000.00	2.2%
<b>Total 6340 · Capital Outlay - RV</b>	<b>1,000.00</b>	<b>45,000.00</b>	<b>2.2%</b>
<b>Total RV PARK EXPENSES</b>	<b>18,964.00</b>	<b>71,750.00</b>	<b>26.4%</b>
<b>WILLOW CREEK QUARRY</b>			
<b>6520 · Materials &amp; Services - WQ</b>			
6523 · Miscellaneous - WQ	1,079.27	2,000.00	54.0%
6524 · Travel	0.00	100.00	0.0%
<b>Total 6520 · Materials &amp; Services - WQ</b>	<b>1,079.27</b>	<b>2,100.00</b>	<b>51.4%</b>
<b>6540 · Capital Outlay - WQ</b>			
6542 · Engineering & Surveying	0.00	50,000.00	0.0%
6540 · Capital Outlay - WQ - Other	0.00	747,900.00	0.0%
<b>Total 6540 · Capital Outlay - WQ</b>	<b>0.00</b>	<b>797,900.00</b>	<b>0.0%</b>
<b>Total WILLOW CREEK QUARRY</b>	<b>1,079.27</b>	<b>800,000.00</b>	<b>0.1%</b>
<b>Total GENERAL FUND EXPENSES</b>	<b>185,630.04</b>	<b>1,901,204.00</b>	<b>9.8%</b>
<b>8400 · ECON.DEVELOP.FUND EXPENSES</b>			
<b>PERSONNEL SERVICES</b>			
8410 · Officer	61,792.36	69,000.00	89.6%
8410-1 · Admin. Asst. 1/3	15,505.09	16,600.00	93.4%
8410-2 · Lab Technician	0.00	0.00	0.0%
8411 · Payroll Taxes	5,964.94	7,000.00	85.2%
8412 · Worker's Comp Ins.	264.30	300.00	88.1%
8413 · Employee Benefits - Insurance	22,954.64	31,100.00	73.8%
8414 · Employee Benefits - Retirement	9,275.68	10,100.00	91.8%
<b>Total PERSONNEL SERVICES</b>	<b>115,757.01</b>	<b>134,100.00</b>	<b>86.3%</b>
<b>MATERIALS AND SERVICES</b>			
8421 · Travel/Food/Lodging	3,828.02	6,000.00	63.8%
8422 · Training/Seminars/Conventions	59.95	3,000.00	2.0%
8423 · Legal Fees	5,174.75	15,000.00	34.5%
8424 · Office Supplies & Equipment	374.88	1,500.00	25.0%
8424-3 · Consultant	0.00	2,000.00	0.0%
8425 · Utilities	1,178.21	2,500.00	47.1%
8426 · Advertising & Marketing	19,835.30	20,000.00	99.2%
8426-1 · Dues & Subscriptions	225.00	500.00	45.0%
8426-2 · A Town Throw Down	430.00	0.00	100.0%
8427 · Telephone & Internet Service	2,253.91	2,500.00	90.2%
8428 · Website Develop. & Maint.	0.00	1,000.00	0.0%
8429 · Building Insurance	5,821.25	9,000.00	64.7%
8430 · City of Arlington Insitu Lease	19,800.00	21,600.00	91.7%
8430-1 · Feasibility Studies	0.00	1,000.00	0.0%
8430-2 · Grant Match	0.00	1,000.00	0.0%
8430-3 · Business Start Up Program	16,108.16	20,000.00	80.5%



**PORT OF ARLINGTON**  
**YTD Income & Expense vs. Budget**  
**YTD**

05/29/20

Cash Basis

	Jul '19 - Jun 20	Budget	% of Budget
8430-4 · Property Taxes	1,231.62	0.00	100.0%
8439 · Contingency	0.00	19,496.00	0.0%
<b>Total MATERIALS AND SERVICES</b>	<b>76,321.05</b>	<b>126,096.00</b>	<b>60.5%</b>
<b>CAPITAL OUTLAY</b>			
8431 · Land Improvements/Development	0.00	17,000.00	0.0%
8432 · Engineering & Surveying	8,520.00	45,000.00	18.9%
8435 · Building Construction	18,750.91	60,000.00	31.3%
<b>Total CAPITAL OUTLAY</b>	<b>27,270.91</b>	<b>122,000.00</b>	<b>22.4%</b>
<b>DEBT SERVICE</b>			
8441 · Loan - Principal	8,643.58	9,533.00	90.7%
8442 · Loan - Interest	2,488.29	2,611.00	95.3%
<b>Total DEBT SERVICE</b>	<b>11,131.87</b>	<b>12,144.00</b>	<b>91.7%</b>
8400 · ECON.DEVELOP.FUND EXPENSES - Other	53.79		
<b>Total 8400 · ECON.DEVELOP.FUND EXPENSES</b>	<b>230,534.63</b>	<b>394,340.00</b>	<b>58.5%</b>
<b>RESERVE FUND EXPENSES</b>			
9500 · Repair, Maint., Grant Match	0.00	62,891.00	0.0%
<b>Total RESERVE FUND EXPENSES</b>	<b>0.00</b>	<b>62,891.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>416,164.67</b>	<b>2,358,435.00</b>	<b>17.6%</b>
<b>Net Ordinary Income</b>	<b>2,095,351.48</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>2,095,351.48</b>	<b>0.00</b>	<b>100.0%</b>

2020 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-20	\$ 3.99	7	94	\$ 373.93	\$ 2.69	0	0	\$ -
February-20	\$ 3.99	6	31	\$ 122.30	\$ 2.69	1	6	\$ 16.97
March-20	\$ 3.99	27	258	\$ 1,049.13	\$ 2.69	0	0	\$ -
April-20	\$ 3.99	32	259	\$ 1,032.66	\$ 2.69	0	0	\$ -
May-20	\$ 3.99	33	234	\$ 836.72	\$ 2.69	1	10	\$ 27.10
June-20					\$ 2.69	0		
July-20					\$ 2.69	1		
August-20					\$ 2.69	3		
September-20					\$ 2.69	5		
October-20					\$ 2.69	4		
November-20					\$ 2.69	0		
December-20					\$ 2.69	0		
YTD Totals		105	876	\$ 3,414.74		15	16	\$ 44.07

2019 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-19	\$ 3.90	11	109	\$ 413.84	\$ 2.69	0	0	\$ -
February-19	\$ 3.90	12	154	\$ 583.47	\$ 2.69	0	0	\$ -
March-19	\$ 3.90	13	91	\$ 337.40	\$ 2.69	0	0	\$ -
April-19	\$ 3.90	33	268	\$ 1,004.21	\$ 2.69	0	0	\$ -
May-19	\$ 4.59	41	291	\$ 1,256.28	\$ 2.69	0	0	\$ -
June-19	\$ 4.59	40	331	\$ 1,528.44	\$ 2.69	0	0	\$ -
July-19	\$ 3.99	46	443	\$ 1,872.21	\$ 2.69	1	13	\$ 35.49
August-19	\$ 3.99	57	618	\$ 2,442.36	\$ 2.69	3	108	\$ 290.91
September-19	\$ 3.99	45	465	\$ 1,757.99	\$ 2.69	5	46	\$ 123.11
October-19	\$ 3.99	38	422	\$ 1,576.03	\$ 2.69	4	184	\$ 472.91
November-19	\$ 3.99	24	229	\$ 914.15	\$ 2.69	0	0	\$ -
December-19	\$ 3.99	16	212	\$ 808.98	\$ 2.69	0	0	\$ -
YTD Totals		376	3,632	\$ 14,495.36		13	352	\$ 922.42

2018 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-18	\$ 3.46	8	101	\$ 348.57	\$ 2.69	0	0	\$ -
February-18	\$ 3.46	8	75	\$ 258.03	\$ 2.69	0	0	\$ -
March-18	\$ 3.89	16	171	\$ 642.94	\$ 2.69	0	0	
April-18	\$ 3.89	28	251	\$ 890.77	\$ 2.69	0	0	\$ -
May-18	\$ 3.89	31	295	\$ 1,148.39	\$ 2.69	1	109	\$ 294.09
June-18	\$ 3.99	31	491	\$ 1,952.05	\$ 2.69	0	0	\$ -
July-18	\$ 3.99	45	431	\$ 1,729.80	\$ 2.69	2	325	\$ 876.54
August-18	\$ 3.99	42	465	\$ 1,860.38	\$ 2.69	3	155	\$ 417.42
September-18	\$ 4.09	30	296	\$ 1,150.99	\$ 2.69	3	94	\$ 254.24
October-18	\$ 4.09	53	573	\$ 2,352.91	\$ 2.69	4	905	\$ 2,441.98
November-18	\$ 4.09	13	126	\$ 516.79	\$ 2.69	0	0	
December-18	\$ 3.80	7	86	\$ 336.71	\$ 2.69	0	0	
YTD Totals		312	3,360	\$ 13,188.33		13	1588	\$ 4,284.27



**PORT OF ARLINGTON**  
**Deposit Detail**  
**May 2020**

Type	Num	Date	Name	Account	Amount
Deposit		05/06/2020		1001 · Bank of E...	476.79
			Heartland Payme...	4213-2 · Gasoline...	-92.90
			Heartland Payme...	6115-1 · Credit C...	2.40
			Heartland Payme...	4211-1 · RV Park...	-375.00
			Heartland Payme...	4211-5 · Monthly ...	-20.00
			Heartland Payme...	6115-1 · Credit C...	8.71
TOTAL					-476.79
Deposit		05/06/2020		1001 · Bank of E...	1,175.00
			Cash Sales	4210 · Marina Re...	-300.00
			Cash Sales	4210 · Marina Re...	-100.00
			Cash Sales	4211-1 · RV Park...	-375.00
Payment	1489	05/06/2020	Paul Kramar	1499 · Undeposit...	-400.00
TOTAL					-1,175.00
Deposit		05/08/2020		1001 · Bank of E...	100.54
			Cash Sales	4213-2 · Gasoline...	-20.54
			Cash Sales	4210 · Marina Re...	-30.00
			Cash Sales	4210 · Marina Re...	-50.00
TOTAL					-100.54
Deposit		05/08/2020		1001 · Bank of E...	149.15
			Heartland Payme...	4213-2 · Gasoline...	-152.42
			Heartland Payme...	6115-1 · Credit C...	3.27
TOTAL					-149.15
Deposit		05/14/2020		1001 · Bank of E...	171.94
			Heartland Payme...	4213-2 · Gasoline...	-175.05
			Heartland Payme...	6115-1 · Credit C...	2.94
			Heartland Payme...	6115 · Dues, Sub...	0.17
TOTAL					-171.94

\$13,336.97

**PORT OF ARLINGTON**  
**Deposit Detail**  
**May 2020**

Type	Num	Date	Name	Account	Amount
Deposit		05/18/2020		1001 · Bank of E...	58.32
			Heartland Payme...	4213-2 · Gasoline...	-60.01
			Heartland Payme...	6115-1 · Credit C...	1.69
TOTAL					-58.32
Deposit		05/18/2020		1001 · Bank of E...	1,165.38
			Heartland Payme...	4213-2 · Gasoline...	-88.75
			Heartland Payme...	6115-1 · Credit C...	2.26
			Heartland Payme...	4210 · Marina Re...	-600.00
			Heartland Payme...	6115 · Dues, Sub...	10.85
			Heartland Payme...	4211-1 · RV Park...	-375.00
			Heartland Payme...	4211-2 · RV Park...	-125.00
			Heartland Payme...	6115-1 · Credit C...	10.26
TOTAL					-1,165.38
Deposit		05/18/2020		1001 · Bank of E...	409.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-27.00
			Cash Sales	4211-2 · RV Park...	-125.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-2 · RV Park...	-125.00
			Cash Sales	4210 · Marina Re...	-30.00
TOTAL					-409.00
Deposit		05/20/2020		1001 · Bank of E...	855.00
			Cash Sales	4210 · Marina Re...	-280.00
			Cash Sales	4210 · Marina Re...	-50.00
Payment	1493	05/19/2020	Cash Sales	4211-2 · RV Park...	-125.00
			Paul Kramer	1499 · Undeposit...	-400.00
TOTAL					-855.00



**PORT OF ARLINGTON**  
**Deposit Detail**  
**May 2020**

Type	Num	Date	Name	Account	Amount
Deposit		05/26/2020		1001 · Bank of E...	102.02
			Heartland Payme...	4213-2 · Gasoline...	-77.66
			Heartland Payme...	4213-1 · Diesel S...	-27.10
			Heartland Payme...	6115-1 · Credit C...	2.74
TOTAL					-102.02
Deposit		05/27/2020		1001 · Bank of E...	8,488.38
			Cash Sales	4211-4 · RV Park...	-45.00
			Cash Sales	4211-3 · RV Park...	-78.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4210 · Marina Re...	-30.00
			Cash Sales	4211-1 · RV Park...	-375.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-36.00
			Cash Sales	4211-4 · RV Park...	-18.00
			Cash Sales	4210 · Marina Re...	-50.00
			Insitu Inc.	5031 · Building L...	-7,600.00
			Cash Sales	4210 · Marina Re...	-50.00
			Gilliam County Tr...	4010 · Taxes-Cur...	-149.38
TOTAL					-8,488.38
Deposit		05/29/2020		1001 · Bank of E...	185.45
			Heartland Payme...	4213-2 · Gasoline...	-169.39
			Heartland Payme...	6115-1 · Credit C...	3.39
			Heartland Payme...	4210 · Marina Re...	-20.00
			Heartland Payme...	6115-1 · Credit C...	0.55
TOTAL					-185.45

**PORT OF ARLINGTON**  
**Deposit Detail**  
 May 2020

Type	Num	Date	Name	Account	Amount
Paycheck	DD1...	05/29/2020	Margheim, Kelly L	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	3,625.60
				6560 · Payroll Ex...	101.97
				6560 · Payroll Ex...	181.28
				6560 · Payroll Ex...	1,833.66
				2100 · Payroll Lia...	-1,833.66
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	469.06
				2100 · Payroll Lia...	-469.06
				6560 · Payroll Ex...	4.10
				2100 · Payroll Lia...	-4.10
				2100 · Payroll Lia...	-3.91
				2100 · Payroll Lia...	-231.00
				6560 · Payroll Ex...	242.35
				2100 · Payroll Lia...	-242.35
				2100 · Payroll Lia...	-242.35
				6560 · Payroll Ex...	56.67
				2100 · Payroll Lia...	-56.67
				2100 · Payroll Lia...	-56.67
				2100 · Payroll Lia...	-228.00
				2111 · Direct Dep...	-2,045.50
				2111 · Direct Dep...	-1,101.42
TOTAL					0.00
Paycheck	DD1...	05/29/2020	Mitchell, Peter D	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	7,476.34
				6560 · Payroll Ex...	897.16
				2100 · Payroll Lia...	-897.16
				6560 · Payroll Ex...	1,833.66
				2100 · Payroll Lia...	-1,833.66
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	4.03
				2100 · Payroll Lia...	-4.03
				2100 · Payroll Lia...	-7.48
				2100 · Payroll Lia...	-616.00
				6560 · Payroll Ex...	463.54
				2100 · Payroll Lia...	-463.54
				2100 · Payroll Lia...	-463.54
				6560 · Payroll Ex...	108.40
				2100 · Payroll Lia...	-108.40
				2100 · Payroll Lia...	-108.40



PORT OF ARLINGTON  
Deposit Detail  
May 2020

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Type	Num	Date	Name	Account	Amount
				2100 · Payroll Lia...	-475.00
				2111 · Direct Dep...	-5,805.92
TOTAL					0.00

**Profit & Loss Prev Year Comparison**  
July 2019 through May 2020

	Mar 20	Mar 19	\$ Change	% Change	Apr 20	Apr 19	\$ Change	% Change	May 20	May 19	\$ Change
Ordinary Income/Expense											
Income											
<b>GENERAL FUND RESOURCES</b>											
4210 - Marina Revenue	300.00	820.00	-520.00	-63.42%	690.00	1,552.00	-862.00	-55.54%	2,390.00	1,374.00	1,016.00
4211 - RV Park Revenues											
4211-1 - RV Park Monthly Rent	2,790.00	5,125.00	-2,335.00	-45.56%	2,550.00	4,500.00	-1,950.00	-43.33%	1,500.00	2,625.00	-1,125.00
4211-2 - RV Park Weekly Rent	125.00	0.00	125.00	100.0%	0.00	125.00	-125.00	-100.0%	500.00	0.00	500.00
4211-3 - RV Park Daily Rent	120.00	0.00	120.00	100.0%	0.00	60.00	-60.00	-100.0%	108.00	600.00	-492.00
4211-4 - RV Park Dry Camp	18.00	9.00	9.00	100.0%	18.00	27.00	-9.00	-33.33%	255.00	81.00	174.00
4211-5 - Monthly TV	40.00	40.00	0.00	0.0%	20.00	40.00	-20.00	-50.0%	20.00	0.00	20.00
4212 - RV Park fee Refund	0.00	0.00	0.00	0.0%	0.00	-187.50	187.50	100.0%	0.00	0.00	0.00
4211 - RV Park Revenues - Other	0.00	375.00	-375.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00
<b>Total 4211 - RV Park Revenues</b>	<b>3,093.00</b>	<b>5,549.00</b>	<b>-2,456.00</b>	<b>-44.26%</b>	<b>2,588.00</b>	<b>4,564.50</b>	<b>-1,976.50</b>	<b>-43.3%</b>	<b>2,383.00</b>	<b>3,306.00</b>	<b>-923.00</b>
4213 - Marina Fuel Revenue											
4213-2 - Gasoline Sales	1,049.13	337.40	711.73	210.95%	1,032.66	1,004.21	28.45	2.83%	836.72	1,256.28	-419.56
4213-1 - Diesel Sales	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	27.10	0.00	27.10
4213 - Marina Fuel Revenue - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00
<b>Total 4213 - Marina Fuel Revenue</b>	<b>1,049.13</b>	<b>337.40</b>	<b>711.73</b>	<b>210.95%</b>	<b>1,032.66</b>	<b>1,004.21</b>	<b>28.45</b>	<b>2.83%</b>	<b>863.82</b>	<b>1,256.28</b>	<b>-392.46</b>
4214 - Marina Power and Water Revenue	0.00	0.00	0.00	0.0%	0.00	80.00	-80.00	-100.0%	0.00	0.00	0.00
4340 - Willow Creek Rock Sales	0.00	536.46	-536.46	-100.0%	0.00	0.00	0.00	0.0%	0.00	4,356.21	-4,356.21



**PORT OF ARLINGTON**  
**Check Detail**  
 May 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check		05/28/2020	QuickBooks Pay...		1001 · Bank of E...		-8,952.84
			QuickBooks Payr...		2111 · Direct Dep...	-8,952.84	8,952.84
TOTAL						-8,952.84	8,952.84
Check	EFT	05/08/2020	Pacific Power		1001 · Bank of E...		-863.74
				6100 · Materials ...		-135.05	135.05
				6323 · Electricity ...		-406.57	406.57
				6721 · Marina Ele...		-260.00	260.00
				6721 · Marina Ele...		-50.00	50.00
				6624 · Park Elect...		-12.12	12.12
TOTAL						-863.74	863.74
Liability Check	EFT	05/27/2020	Oregon Departm...		1001 · Bank of E...		-749.00
					2100 · Payroll Lia...	-749.00	749.00
TOTAL						-749.00	749.00
Liability Check	EFT	05/27/2020	United States Tr...		1001 · Bank of E...		-2,736.38
					2100 · Payroll Lia...	-847.00	847.00
					2100 · Payroll Lia...	-765.64	765.64
					2100 · Payroll Lia...	-765.64	765.64
					2100 · Payroll Lia...	-179.05	179.05
					2100 · Payroll Lia...	-179.05	179.05
TOTAL						-2,736.38	2,736.38
Paycheck	DD1...	05/29/2020	Margheim, Kelly L		1001 · Bank of E...		0.00
				6560 · Payroll Ex...		-3,625.60	3,625.60
				6560 · Payroll Ex...		-101.97	101.97
				6560 · Payroll Ex...		-181.28	181.28
				6560 · Payroll Ex...		-1,833.66	1,833.66
				2100 · Payroll Lia...		1,833.66	-1,833.66
				6560 · Payroll Ex...		-116.46	116.46
				2100 · Payroll Lia...		116.46	-116.46
				6560 · Payroll Ex...		-469.06	469.06
				2100 · Payroll Lia...		469.06	-469.06
				6560 · Payroll Ex...		-4.10	4.10
				2100 · Payroll Lia...		4.10	-4.10

29,357.21

PORT OF ARLINGTON

Check Detail

May 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					2100 · Payroll Lia...	3.91	-3.91
					2100 · Payroll Lia...	231.00	-231.00
					6560 · Payroll Ex...	-242.35	242.35
					2100 · Payroll Lia...	242.35	-242.35
					2100 · Payroll Lia...	242.35	-242.35
					6560 · Payroll Ex...	-56.67	56.67
					2100 · Payroll Lia...	56.67	-56.67
					2100 · Payroll Lia...	56.67	-56.67
					2100 · Payroll Lia...	228.00	-228.00
					2111 · Direct Dep...	2,045.50	-2,045.50
					2111 · Direct Dep...	1,101.42	-1,101.42
TOTAL						0.00	0.00
Paycheck	DD1...	05/29/2020	Mitchell, Peter D		1001 · Bank of E...		0.00
					6560 · Payroll Ex...	-7,476.34	7,476.34
					6560 · Payroll Ex...	-897.16	897.16
					2100 · Payroll Lia...	897.16	-897.16
					6560 · Payroll Ex...	-1,833.66	1,833.66
					2100 · Payroll Lia...	1,833.66	-1,833.66
					6560 · Payroll Ex...	-116.46	116.46
					2100 · Payroll Lia...	116.46	-116.46
					6560 · Payroll Ex...	-4.03	4.03
					2100 · Payroll Lia...	4.03	-4.03
					2100 · Payroll Lia...	7.48	-7.48
					2100 · Payroll Lia...	616.00	-616.00
					6560 · Payroll Ex...	-463.54	463.54
					2100 · Payroll Lia...	463.54	-463.54
					2100 · Payroll Lia...	463.54	-463.54
					6560 · Payroll Ex...	-108.40	108.40
					2100 · Payroll Lia...	108.40	-108.40
					2100 · Payroll Lia...	108.40	-108.40
					2100 · Payroll Lia...	475.00	-475.00
					2111 · Direct Dep...	5,805.92	-5,805.92
TOTAL						0.00	0.00
Check	9335	05/08/2020	The Times-Jour...		1001 · Bank of E...		-72.00
					6112 · Office Sup...	-72.00	72.00
TOTAL						-72.00	72.00



**PORT OF ARLINGTON**  
**Check Detail**  
**May 2020**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9336	05/08/2020	Arlington T.V. C...		1001 · Bank of E...		-120.00
				8427 · Telephone...		-40.00	40.00
				6114 · Insurance,...		-40.00	40.00
				6324 · WIFI - RV		-40.00	40.00
TOTAL						-120.00	120.00
Check	9337	05/08/2020	Morrow County ...		1001 · Bank of E...		-190.01
				8425 · Utilities		-190.01	190.01
TOTAL						-190.01	190.01
Check	9338	05/08/2020	Arlington Hardw...		1001 · Bank of E...		-297.61
				6724 · Marina Ma...		-76.58	76.58
				6326 · Maintenanc...		-64.87	64.87
				6623 · Comfort St...		-112.03	112.03
				6320 · Materials ...		-44.13	44.13
TOTAL						-297.61	297.61
Check	9339	05/08/2020	Loop Net		1001 · Bank of E...		-69.00
				8426 · Advertisin...		-69.00	69.00
TOTAL						-69.00	69.00
Check	9340	05/08/2020	Arlington Market		1001 · Bank of E...		-260.94
				6127 · Commissi...		-176.02	176.02
				6623 · Comfort St...		-84.92	84.92
TOTAL						-260.94	260.94
Check	9341	05/08/2020	US Postal Service		1001 · Bank of E...		-120.00
				6129 · Postage		-120.00	120.00
TOTAL						-120.00	120.00

## PORT OF ARLINGTON

## Check Detail

May 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9342	05/08/2020	Meadow Outdoo...		1001 · Bank of E...		-1,374.00
					8426 · Advertisin...	-1,374.00	1,374.00
TOTAL						-1,374.00	1,374.00
Check	9343	05/08/2020	Gilliam County T...		1001 · Bank of E...		-1,011.97
					8441 · Loan - Pri...	-792.35	792.35
					8442 · Loan - Inte...	-219.62	219.62
TOTAL						-1,011.97	1,011.97
Check	9344	05/08/2020	Nicholas Evans		1001 · Bank of E...		-408.16
					8430-3 · Busines...	-408.16	408.16
TOTAL						-408.16	408.16
Check	9345	05/26/2020	VanKoten & Cle...		1001 · Bank of E...		-1,244.50
					6113 · Legal Fees	-159.50	159.50
					8423 · Legal Fees	-1,085.00	1,085.00
TOTAL						-1,244.50	1,244.50
Check	9346	05/26/2020	Nicholas Evans		1001 · Bank of E...		-549.45
					8430-3 · Busines...	-549.45	549.45
TOTAL						-549.45	549.45
Check	9347	05/26/2020	Gorge Networks		1001 · Bank of E...		-201.32
					8427 · Telephone...	-50.67	50.67
					6324 · WIFI - RV	-50.48	50.48
					6117 · Telephone...	-50.67	50.67
					6117 · Telephone...	-49.50	49.50
TOTAL						-201.32	201.32



## PORT OF ARLINGTON

## Check Detail

May 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9348	05/29/2020	Metzker, James L		1001 · Bank of E...		-844.02
				6560 · Payroll Ex...		-963.75	963.75
				6560 · Payroll Ex...		-1.80	1.80
				2100 · Payroll Lia...		1.80	-1.80
				6560 · Payroll Ex...		-59.75	59.75
				2100 · Payroll Lia...		59.75	-59.75
				2100 · Payroll Lia...		59.75	-59.75
				6560 · Payroll Ex...		-13.98	13.98
				2100 · Payroll Lia...		13.98	-13.98
				2100 · Payroll Lia...		13.98	-13.98
				2100 · Payroll Lia...		46.00	-46.00
TOTAL						-844.02	844.02
Liability Check	9349	05/27/2020	Fidelity Brokera...		1001 · Bank of E...		-1,366.22
					2100 · Payroll Lia...	-1,366.22	1,366.22
TOTAL						-1,366.22	1,366.22
Check	9350	05/26/2020	City of Arlington		1001 · Bank of E...		-940.96
				6111 · Utilities		-44.00	44.00
				8425 · Utilities		-44.00	44.00
				6321 · Water Fee...		-280.00	280.00
				6329 · Sewer		-320.00	320.00
				6322 · Sanitation ...		-65.00	65.00
				6622 · Sanitation		-29.00	29.00
				8435 · Building C...		-158.96	158.96
TOTAL						-940.96	940.96
Check	9351	05/26/2020	Grand Ronde Pe...		1001 · Bank of E...		-1,284.85
					6724 · Marina Ma...	-1,284.85	1,284.85
TOTAL						-1,284.85	1,284.85
Check	9352	05/26/2020	The City of Arlin...		1001 · Bank of E...		-1,800.00
					8430 · City of Arli...	-1,800.00	1,800.00
TOTAL						-1,800.00	1,800.00

PORT OF ARLINGTON

Check Detail

May 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9353	05/27/2020	SDIS		1001 - Bank of E...		-3,900.24
					2100 - Payroll Lia...	-1,833.66	1,833.66
					2100 - Payroll Lia...	-116.46	116.46
					2100 - Payroll Lia...	-1,833.66	1,833.66
					2100 - Payroll Lia...	-116.46	116.46
TOTAL						-3,900.24	3,900.24