Skagit County Fire Protection District #4

23624 Jackson St Clear Lake WA 98235

Agenda – BUSINESS MEETING

JULY 11,2024, 7:00 pm

1. Call to Order and flag salute-
2. Public Comment-
   1. Final Actions-
3. Reading of Minutes- 6/6/2024
4. Correspondence –
   1. William Hansen letter-Nookachamp Hills records request.
   2. WA State Auditor-
      1. The SAO and agency agree that they will have the right, at any time with reasonable notice, to monitor, audit and review activities and methods in implementing this agreement in order to assure compliance.
   3. American Transparency records request
5. Attorney Report –
6. Unfinished Business-
   1. Skagit County Public Health- Sewer inspection-
   2. Demand letter- No updates at this time.
   3. EIN/UBI-Department and association- Secretary Olson is still looking/researching.
   4. MES- Credit issue- Secretary Olson has been going through emails and documents from 2019-current to try and gather all information for Valorie at MES and Donald Garnder as he wants to try and help resolve the multiple credit issues.

Currently, we have a credit issue from 2019 on a duplicate bunker gear payment, a missing amount from the grant invoice of $9,752.28. Chief McDonald and Secretary Olson have been waiting for Valorie and Greg at MES to get back to us after they reviewed this 8/2023. Secretary Olson received 2 invoices IN1874665 for $141.18 for preventative maintenance on 5/11/2023, and IN1923487 for $879.80 for Compressor maintenance. INC1874665 and INC1923487 /were not sent to Secretary Olson until 7/12/2024 from Donald Gardner. We have never received late notices from MES or additional statements.

* 1. Investment Pool Skagit County Treasurer Office-Response from Brian Snure. No updates at this time.
  2. Astound/Wave pricing of $154.44 was paid in June. Secretary Olson confirmed that July is the same amount. The issue is resolved currently.
  3. Burn Box updates- Commissioner Mattox resent the original burn box email to the new Commissioners for Big Lake Fire District 9. Commissioner Herold Hudson and Michelle Pidduck said they would get back to us.
  4. DOH Application updates
  5. Star Link $120.00/month $499.00 set up est.

1. New Business
   1. Station #2 signage
   2. SOG #- Drug and Alcohol
2. Chief’s Report-
3. Assistant Chief’s report –
4. Training Officer report-
5. Accounts Payable & Financial Report

|  |  |
| --- | --- |
| **Payroll checks #**  **4834-4837**  **4831-4833** | **$4244.84**  **$1329.76**  **Total $5574.60** |
| **Voided Checks #4827/4829/4828/4830** | **Printed on the wrong side of checks.** |
| **A/P Checks #4838-4852** | **$6344.02** |
| **EFTPS-Electronic** | **$1660.54** |
| **Total Amt/approved** | **$13,579.16** |

1. Adjournment

Next Business Meeting: Thursday, August 1st at 7:00 p.m.

**\*\*OCTOBER 3, 2024 meeting, reschedule to October 10, 2024\*\***

Respectfully Submitted,

Katy Olson, Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_