



**H. Discussion Items**

A. Kendrick received a letter of resignation from R. Wilson. The board asked that the STWEC office reach out and search for a new member to join the board for the March meeting. Suggestions were given.

**I. Approval of Bills**

- \$14,600.00 RCDTC, January 2025 STWEC Management Services
- \$14,600.00 RCDTC, February 2025 STWEC Management Services
- \$163,563.26 2024-2025 Sacramento Valley Regional Water Quality Coalition Invoice 1<sup>st</sup> Installment Payment and State Water Board Invoice
- \$1,618.00 Intermountain Insurance, Directors & Officers Policy
- Up to \$1,200.00 Intermountain Insurance, Liability Policy (Invoice not yet received)

Motion: R. Keown  
Second: G. Hawes  
All in favor, Motion carried

**J. Reports**

1. 2024 – 2025 membership renewals and invoicing update  
A. Kendrick gave an update to the board about invoicing and reporting. 6% of members completed reporting and 35% of invoices are paid.
2. Outreach and Deliverables update  
A. Kendrick sent out a notice to all members as a reminder that a payment must be made by January 31.

**K. Next Regular Bi-monthly Board Meeting**

March 13, 2025 @ 8:00 am

**L. Adjourn @ 8:45 am**

**Respectfully Submitted,**

Martin Spannaus  
STWEC President

Jessica Hammonds  
STWEC Project Coordinator



Shasta Tehama Watershed Education Coalition • PO Box 933 • Red Bluff California • 96080 • 530-527-4208

**BOARD MEETING MINUTES**

January 9, 2025, 8:00 AM

202 Walnut Street, Red Bluff, CA 96080

**Board of Directors:** Martin Spannaus, President; Glenn Hawes, Vice President; James Lefor, Treasurer; Ron Keown, Director

**Board Members Present:** J. Lefor, R. Keown, M. Spannaus

**Board Members Attending Remotely:** G. Hawes

**Board Members Excused:** None

**RCDTC Staff Present:** A. Kendrick, J. Hammonds, K. Lamkin, J. Barrett

**Guests Present:** J. Johns

**Guests Attending Remotely:** B. Houdesheldt

**A. Call to Order**

M. Spannaus called the meeting to order at 8:00 am

**B. Public Comments/ Correspondence**

None

**C. Agency Reports**

B. Houdesheldt explained that SVWQC submitted a letter to the State water board to not convene a meeting to discuss the A over R formula that determines the average nitrogen application rate, it would impact Northern California. B. Houdesheldt also paid tribute to Pit River Membership Coordinator, Pam Giacomini who passed away. B. Houdesheldt continued to state January 16<sup>th</sup> Sac Valley Water Coalition has been cancelled due to low attendance.

**D. Director Reports**

R. Keown gave STWEC Staff about the watershed tour and the Battle Creek Watershed Working Group Meeting.

**E. Minutes**

Approval of November 14, 2024, Bi-monthly Board Meeting Minutes

Motion: R. Keown

Second: G. Hawes

All in favor, Motion carried

**F. Accounting Reports**

1. Financial General Status Report (Available at Meeting)

K. Lamkin reports on STWEC financials.

**G. New Business/ Action Items**

None