

**SUMMERSET CITY COMMISSION REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 17th, 2023, 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Reade, Butler, and Hirsch, were present. The City Attorney, City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Hirsch, second by Reade to approve the agenda for the Regular Meeting of the Summerset City Commission for August 17, 2023. Motion carried.

**CONSENT CALENDAR**

**Motion** by Butler, second by Hirsch to approve the minutes of the Regular Meeting of August 3<sup>rd</sup>, 2023. Motion carried.

**Motion** by Reade, second by Kitzmiller to approve the minutes of the Special Meeting of August 9<sup>th</sup>, 2023. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Reade, second by Butler, to approve the claims and hand checks in the amount of \$513,128.57 from August 3<sup>rd</sup>, 2023, through August 16<sup>th</sup>, 2023, as presented or amended. Motion carried.

FIRST NATIONAL TRUST AND INVESTMENT MANAGEMENT SERVICES	SWR SRF P&I	\$ 24,975.77
Cardmember Services	July CC statement	\$ 8,118.10
SD State Treasurer	July 2023 Sales Tax	\$ 971.66
United States Postal Service	postage	\$ 1,000.00
Black Hawk Water Users District	Monthly Water Usage	\$ 36.50
CBH CO-OP	Bulk Fuel	\$ 3,690.18
DEMERSSEMAN JENSEN TELLINGHUISEN & HUFFMAN, LLP	Professional Services	\$ 1,577.50
Diamond Water Company	Water Sun Valley Park	\$ 255.30
GOLDEN WEST TECHNOLOGIES	comp managed serviced/Licenses	\$ 3,808.50
HDR ENGINEERING, INC	WWTP #2022-04; General Eng Fees	\$ 44,873.90
IBM	Maas 360 Essential Suite	\$ 26.76
Kieffer Sanitation	Porta Potty-Summerfest & Temp	\$ 360.00
McIntosh, Darin	Variance Sign Dpst Refund	\$ 75.00
Meade County Auditor	May 2023 Dispatch Fees	\$ 1,723.59
MIDCONTINENT COMMUNICATIONS	WWTP Telephone	\$ 177.00
Midcontinent Testing Laboratories, Inc.	WWTP monthly testing	\$ 379.50
ON-SITE FIRST AID & SAFETY	First Aid Refill PD	\$ 77.65
RCS Construction Inc	WWTP Pay Application #5	\$ 289,800.00
Scott Peterson Motors	2020 Ford Repairs	\$ 712.50
SD ONE CALL	37 Notifications for July 2023	\$ 38.85
SDARWS	Annual Dues	\$ 790.00
SDML Work Compensation Fund	SDML Ann. Conf. Schieffer & Baumierster	\$ 250.00
Simon Contractors	Infinity Drive Improvements	\$ 124,650.14
Three E Elec Eng & Equip	Lift station generator service	\$ 1,176.19
TranSource Truck & Equipment, Inc	Mack Garbage Truck	\$ 2,661.67
Tyler Technologies	Go Live with Doug	\$ 498.75

United States Postal Service	First Class Presort Annual Fee	\$	310.00
USA Bluebook	pH Buffer Powder Pills	\$	113.56

**DEPARTMENT HEAD REPORTS**

Jeff Smith, no behalf of Anthony Kayl, Jon Ambrose, Stephany Baumeister, Lisa Schieffer, and Rich Nasser, gave monthly reports.

**PAYROLL CHANGE – FINANCE OFFICE**

90 DAY REVIEW Nicholin Birgen increase from \$19.00 from to \$20.00 per/hr effective July 26<sup>th</sup>, 2023.

**Motion** by Reade, second by Hirsch to approve the increase to \$20.00. Motion carried.

**SELECTION OF REAL ESTATE BROKER**

**Motion** by Butler, seconded by Reade to open for discussion. Motion carried.

Opportunity to submit an application closed last Friday. We received 2 applications with resume, email, and compensation. Mayor Torno presented Mr. Brennaman as an applicant for Real Estate Broker citing his status as a City resident, he submitted the lowest commission rate. Commissioner Butler agreed and stated the applicant has done a lot for the community, to which Commissioners Kitzmiller, Hirsch and Reade agreed.

**Motion** by Butler, second by Hirsch to close discussion. Motion carried.

**Motion** by Butler, second by Kitzmiller to approve Brennaman as Reas Estate Broker. Motion carried.

**APPLICATION AND CERTIFICATE OF PAYMENT/ENVIRONMENTAL FUNDING REIMBURSEMENT REQUEST**

**Motion** by Butler, second by Kitzmiller. Motion carried.

**STATE REVOLVING FUND LOAN REIMBURSEMENT REQUEST**

**Motion** by Hirsch, second by Reade. Motion carried.

**PURCHASE OF NEW GARBAGE TRUCK**

**Motion** by Kitsmiller, second by Butler to open for discussion. Motion carried.

Mayor Torno stated that they had been looking at the 2023 & 2024 budget because the truck was down multiple times. The 2024 budget needs to be cut, and she sat with Tony about cutting \$260.00 out of his budget. There are finance options at 10%. There is money in the general fund. Wheeler pointed out that it needs to go to bids since the cost is over \$100,000.00. Kitzmiller agreed with others, and then supposed that 2 trucks were down. Should they keep the 3<sup>rd</sup> truck, or sell for surplus? They had found a new truck for \$401,000.00.

**Motion** by Kitzmiller, second by Reade to close discussion. Motion carried.

**Motion** by Butler, second by Reade to purchase new garbage truck and advertise for bid. Motion carried.

**90-DAY STEP INCREASE DISCUSSION**

**Motion** by Reade, second by Hirsch to open for discussion. Motion carried.

Mayor Torno suggested holding 5%, and at review get that as raise. Kitzmiller would like to wait till anniversary date for raise, but still have 90-day review to see where they're at as far as expectations. Reade agrees with Mike: at 90 day, or 6 months should be a feedback session. Hirsch feels that they should stick with steps and grades. And review only, not raise at 90-day review. Feedback.

**Motion** by Hirsch, second by Butler to close discussion. Motion carried.

No action was taken.

**BUDGET FY2024**

**Motion** by Kitzmiller, second by Hirsch to open discussion. Motion carried.

Mayor Torno stated she had looked at budgets with department heads and was able to cut \$512,000 out of the budget. She sat with Lisa to go over revenue increase of \$102,000, and there are more meetings with department heads on cuts to the FY2024 budget. They plan to have the first reading of the budget at the September 7th meeting.

**Motion** by Hirsch, second by Butler to close discussion. Motion carried.

No action was taken.

**CITIZENS INPUT**

None

**UPCOMING EVENTS:**

"Cops 'n' Kids" fundraiser on August 27<sup>th</sup>, at the American Legion from 11am – 3 pm.

**ITEMS FROM CITY ATTORNEY**

None

**ADJOURNMENT**

Motion by Kitzmiller, second by Hirsch to adjourn at 6:46 p.m. Motion carried.

(SEAL)

ATTEST:

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Stephany Baumeister  
Finance Officer

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Melanie Torno  
Mayor

Published once August 29, 2023, at a cost of \$157.66



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0322 - AFLAC Remittance Processing](#) Vendor Total: 135.46

<a href="#">INV0000035</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	34.45	0.00	0.00	0.00	34.45
AFLAC Accidental	BANKEFT - BANK WEST EFT				No	Payment Date: 8/28/2023		Bank Draft:	DFT0000033	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AFLAC Accidental Distributions	NA	0.00	0.00	34.45	0.00	0.00	0.00	34.45

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">998-0000-21840</a>	Accident Insurance		34.45	0%

<a href="#">INV0000036</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	4.29	0.00	0.00	0.00	4.29
AFLAC Accidental	BANKEFT - BANK WEST EFT				No	Payment Date: 8/28/2023		Bank Draft:	DFT0000034	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AFLAC Accidental Distributions	NA	0.00	0.00	4.29	0.00	0.00	0.00	4.29

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">998-0000-21840</a>	Accident Insurance		4.29	0%

<a href="#">INV0000037</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	96.72	0.00	0.00	0.00	96.72
AFLAC Disability	BANKEFT - BANK WEST EFT				No	Payment Date: 8/28/2023		Bank Draft:	DFT0000035	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AFLAC Disability Distributions	NA	0.00	0.00	96.72	0.00	0.00	0.00	96.72

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">998-0000-21840</a>	Accident Insurance		96.72	0%

Vendor: [1111 - Ambrose, Jonathan](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend Distributions	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">604-4000-42810</a>	Phone		50.00	100.00%

Vendor: [1808 - Anglin, Mitch](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend Distributions	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4310-42810</a>	Phone		50.00	100.00%

Vendor: [1866 - Baumeister, Stephany](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Debit Memo	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					



Payable Register

Packet: APPKT00021 - 09.07.2023 invoice

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42810</a>	Phone				50.00	100.00%				

Vendor: [1906 - BIRGEN, NICHOLIN](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
<a href="#">101-4110-42810</a>	Phone			50.00	100.00%			

Vendor: [0095 - Butler, Dave](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
<a href="#">101-4110-42810</a>	Phone			50.00	100.00%			

Vendor: [1813 - DAVIS, OWEN](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
<a href="#">604-4000-42810</a>	Phone			50.00	100.00%			

Vendor: [0468 - Delta Dental](#) Vendor Total: 880.90

<a href="#">1889928</a>	Invoice	9/1/2023	9/1/2023	9/7/2023	9/1/2023	880.90	0.00	0.00	0.00	880.90
Employee Dental		BANKW - BANK WEST			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee Dental	NA	0.00	0.00	880.90	0.00	0.00	0.00	880.90
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
<a href="#">998-0000-21800</a>	Dental & Vision Ins Payable			344.50	39.11%			
<a href="#">101-4210-41700</a>	Med Ins Expense			223.50	25.37%			
<a href="#">101-4140-41700</a>	Med Ins Expense			44.70	5.07%			
<a href="#">604-4000-41700</a>	Med Ins Expense			122.92	13.95%			
<a href="#">101-4310-41700</a>	Med Ins Expense			134.10	15.22%			
<a href="#">211-4650-41700</a>	Med Ins Expense			11.18	1.27%			

Vendor: [0246 - Golden West Technologies](#) Vendor Total: 6,361.56

<a href="#">414992</a>	Invoice	8/18/2023	8/18/2023	9/7/2023	8/18/2023	2,553.06	0.00	0.00	0.00	2,553.06
FO Camera/electronic locks Mayor, City Ad...		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<b>Payable Description</b> Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total FO Camera/electronic locks Mayor, City      NA      0.00      0.00      2,553.06      0.00      0.00      0.00      2,553.06 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4192-43400</a> Equip Expense           2,553.06      100.00%										
<a href="#">415609</a>	Invoice	9/1/2023	9/1/2023	9/7/2023	9/1/2023	559.00	0.00	0.00	0.00	559.00
Microsoft 365 E3 & E1 Subscription License      BANKW - BANK WEST      No										
Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total Microsoft 365 E3 & E1 Subscription Lice      NA      0.00      0.00      559.00      0.00      0.00      0.00      559.00 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4192-42200</a> Prof Fees Expense           559.00      100.00%										
<a href="#">415610</a>	Invoice	9/1/2023	9/1/2023	9/7/2023	9/1/2023	3,249.50	0.00	0.00	0.00	3,249.50
Comprehensive Managed Services      BANKW - BANK WEST      No										
Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total Comprehensive Managed Services      NA      0.00      0.00      3,249.50      0.00      0.00      0.00      3,249.50 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4192-42200</a> Prof Fees Expense           3,249.50      100.00%										

Vendor: [1369 - Greenapsis](#) Vendor Total: 496.79

<a href="#">72</a>	Invoice	8/29/2023	8/29/2023	9/7/2023	8/29/2023	496.79	0.00	0.00	0.00	496.79
Monthly Cleaning      BANKW - BANK WEST      No										
Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total Monthly Cleaning      NA      0.00      0.00      496.79      0.00      0.00      0.00      496.79 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4192-42200</a> Prof Fees Expense           480.00      96.62% <a href="#">101-4192-42600</a> Supply/Material Exp           16.79      3.38%										

Vendor: [1323 - Harvey's Lock & Security](#) Vendor Total: 51.78

<a href="#">T81221</a>	Invoice	9/1/2023	9/1/2023	9/7/2023	9/1/2023	51.78	0.00	0.00	0.00	51.78
Cores for Electronic Locks; City Admin & FO      BANKW - BANK WEST      No										
Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total Cores for Electronic Locks; City Admin &      NA      0.00      0.00      51.78      0.00      0.00      0.00      51.78 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4192-43400</a> Equip Expense           51.78      100.00%										

Vendor: [1133 - HDR Engineering, Inc](#) Vendor Total: 6,701.00

<a href="#">1200552102</a>	Invoice	9/5/2023	9/5/2023	9/7/2023	9/5/2023	5,106.00	0.00	0.00	0.00	5,106.00
General Engineering Fees      BANKW - BANK WEST      No										
Items Item Description      Commodity      Units      Price      Amount      Tax      Shipping      Discount      Total General Engineering Fees      NA      0.00      0.00      5,106.00      0.00      0.00      0.00      5,106.00 Distributions Account Number      Account Name      Project Account Key      Amount      Percent <a href="#">101-4196-42200</a> Prof Fees Expense           5,106.00      100.00%										
<a href="#">1200552104</a>	Invoice	9/5/2023	9/5/2023	9/7/2023	9/5/2023	1,595.00	0.00	0.00	0.00	1,595.00
Task Order 3 - Astoria Ct & Ln      BANKW - BANK WEST      No										



Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Task Order 3 - Astoria Ct & Ln	NA		0.00	0.00	1,595.00	0.00	0.00	0.00	1,595.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4196-42200</a>	Prof Fees Expense		1,595.00	100.00%						

Vendor: [0041 - Health Pool of SD](#) Vendor Total: 15,395.94

<a href="#">2023-5777</a>	Invoice	9/1/2023	9/1/2023	9/7/2023	9/1/2023	15,395.94	0.00	0.00	0.00	15,395.94
Employee Health		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Employee Health	NA		0.00	0.00	15,395.94	0.00	0.00	0.00	15,395.94	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4210-41700</a>	Med Ins Expense		4,788.97	31.11%						
<a href="#">101-4140-41700</a>	Med Ins Expense		2,068.38	13.43%						
<a href="#">604-4000-41700</a>	Med Ins Expense		3,155.69	20.50%						
<a href="#">101-4310-41700</a>	Med Ins Expense		2,407.99	15.64%						
<a href="#">211-4650-41700</a>	Med Ins Expense		205.50	1.33%						
<a href="#">101-4310-41700</a>	Med Ins Expense		2,769.41	17.99%						

Vendor: [1506 - Hermanson Egge Engineering, Inc.](#) Vendor Total: 110.00

<a href="#">2023.152</a>	Invoice	8/11/2023	8/11/2023	9/7/2023	8/11/2023	110.00	0.00	0.00	0.00	110.00
Building Inspection		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Building Inspection	NA		0.00	0.00	110.00	0.00	0.00	0.00	110.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4232-42320</a>	Building Inspection Expense		110.00	100.00%						

Vendor: [1513 - HIRSCH, CLYDE](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4110-42810</a>	Phone		50.00	100.00%						

Vendor: [0324 - Kayl, Anthony](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4310-42810</a>	Phone		50.00	100.00%						

Vendor: [1103 - KITZMILLER, MICHAEL](#) Vendor Total: 50.00

<a href="#">Sept 2023</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend Distributions	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42810</a>	Phone				50.00	100.00%				

Vendor: [1101 - Meade County Auditor](#)

Vendor Total: 5,610.71

<a href="#">July 2023</a>	Invoice	8/18/2023	8/18/2023	9/7/2023	8/18/2023	1,311.02	0.00	0.00	0.00	1,311.02
July Dispatch Expense		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
July Dispatch Expense	NA		0.00	0.00	1,311.02	0.00	0.00	0.00	1,311.02	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4210-42820</a>	Dispatch Expense				1,311.02	100.00%				

<a href="#">June 2023</a>	Invoice	8/15/2023	8/15/2023	9/7/2023	8/15/2023	4,299.69	0.00	0.00	0.00	4,299.69
June Dispatch Expense		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
June Dispatch Expense	NA		0.00	0.00	4,299.69	0.00	0.00	0.00	4,299.69	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4210-42820</a>	Dispatch Expense				4,299.69	100.00%				

Vendor: [0759 - Olsen Real Estate](#)

Vendor Total: 75.00

<a href="#">CUP Refund</a>	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	75.00	0.00	0.00	0.00	75.00
CUP sign refund		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CUP sign refund	NA		0.00	0.00	75.00	0.00	0.00	0.00	75.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4652-42900</a>	Other Expense				75.00	100.00%				

Vendor: [0008 - Rapid City Journal](#)

Vendor Total: 1,503.54

<a href="#">58152</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	178.79	0.00	0.00	0.00	178.79
June 15th Comm. Mtg Minutes		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
June 15th Comm. Mtg Minutes	NA		0.00	0.00	178.79	0.00	0.00	0.00	178.79	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				178.79	100.00%				

<a href="#">58238</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	93.11	0.00	0.00	0.00	93.11
Ordinance 2023-05		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-05	NA		0.00	0.00	93.11	0.00	0.00	0.00	93.11	
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				93.11	100.00%				

<a href="#">58239</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	44.56	0.00	0.00	0.00	44.56
Ordinance 2023-04		BANKW - BANK WEST			No					



Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
					On Hold					
<b>Payable Description</b>										
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-04	NA		0.00	0.00	44.56	0.00	0.00	0.00	44.56	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				44.56	100.00%				
<a href="#">58301</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	55.99	0.00	0.00	0.00	55.99
Variance	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Variance	NA		0.00	0.00	55.99	0.00	0.00	0.00	55.99	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4652-42300</a>	Publishing Exp				55.99	100.00%				
<a href="#">58319</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	65.12	0.00	0.00	0.00	65.12
June 27th P&Z Minutes	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
June 27th P&Z Minutes	NA		0.00	0.00	65.12	0.00	0.00	0.00	65.12	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4652-42300</a>	Publishing Exp				65.12	100.00%				
<a href="#">58475</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	99.97	0.00	0.00	0.00	99.97
Ordinance 2023-03	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-03	NA		0.00	0.00	99.97	0.00	0.00	0.00	99.97	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				99.97	100.00%				
<a href="#">58476</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	69.12	0.00	0.00	0.00	69.12
Ordinance 2023-06	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-06	NA		0.00	0.00	69.12	0.00	0.00	0.00	69.12	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				69.12	100.00%				
<a href="#">58494</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	236.48	0.00	0.00	0.00	236.48
July 6th Comm. Mtg Minutes	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
July 6th Comm. Mtg Minutes	NA		0.00	0.00	236.48	0.00	0.00	0.00	236.48	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				236.48	100.00%				
<a href="#">58840</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	53.70	0.00	0.00	0.00	53.70
Notice of Public Hearing CUP	BANKW - BANK WEST					No				
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Notice of Public Hearing CUP	NA		0.00	0.00	53.70	0.00	0.00	0.00	53.70	
<b>Distributions</b>										
Account Number	Account Name	Project Account Key			Amount	Percent				
<a href="#">101-4652-42300</a>	Publishing Exp				53.70	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<a href="#">58866</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	69.69	0.00	0.00	0.00	69.69
Ord. 2023-06 Final		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Ord. 2023-06 Final	NA	0.00	0.00	69.69	0.00	0.00	0.00	69.69

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		69.69	100.00%

<a href="#">58867</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	52.56	0.00	0.00	0.00	52.56
Ord. Revision Final 2023-08		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Ord. Revision Final 2023-08	NA	0.00	0.00	52.56	0.00	0.00	0.00	52.56

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		52.56	100.00%

<a href="#">58868</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	58.27	0.00	0.00	0.00	58.27
Ord. Revision Final 2023-10		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Ord. Revision Final 2023-10	NA	0.00	0.00	58.27	0.00	0.00	0.00	58.27

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		58.27	100.00%

<a href="#">58869</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	48.56	0.00	0.00	0.00	48.56
10.99 General Penalty Final		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
10.99 General Penalty Final	NA	0.00	0.00	48.56	0.00	0.00	0.00	48.56

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		48.56	100.00%

<a href="#">58870</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	66.84	0.00	0.00	0.00	66.84
Ord Revision Final 2023-15		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Ord Revision Final 2023-15	NA	0.00	0.00	66.84	0.00	0.00	0.00	66.84

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		66.84	100.00%

<a href="#">58872</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	109.11	0.00	0.00	0.00	109.11
Ord. 2023-07 Revision Final		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Ord. 2023-07 Revision Final	NA	0.00	0.00	109.11	0.00	0.00	0.00	109.11

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42300</a>	Publishing Exp		109.11	100.00%

<a href="#">58876</a>	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	65.70	0.00	0.00	0.00	65.70
Ord. Revision Final 2023-09		BANKW - BANK WEST			No					



Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
58877	Invoice	7/30/2023	7/30/2023	9/7/2023	7/30/2023	74.84	0.00	0.00	0.00	74.84
Revision Ord. 2023-11										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Revision Ord. 2023-11	NA		0.00	0.00	74.84	0.00	0.00	0.00	74.84	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				65.70	100.00%				

Vendor: <a href="#">1274 - Rapid Rooter</a>										Vendor Total:	1,385.00
099905A	Invoice	8/15/2023	8/15/2023	9/7/2023	8/15/2023	1,385.00	0.00	0.00	0.00	1,385.00	
Municipal Jetter											
Bank Code: BANKW - BANK WEST											
On Hold: No											
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Municipal Jetter	NA		0.00	0.00	1,385.00	0.00	0.00	0.00	1,385.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42500	Repair/Maint Expense				1,385.00	100.00%					

Vendor: <a href="#">1291 - RCS Construction Inc</a>										Vendor Total:	313,650.00
application #6	Invoice	9/5/2023	9/5/2023	9/7/2023	9/5/2023	313,650.00	0.00	0.00	0.00	313,650.00	
WWTP Pay application #6											
Bank Code: BANKW - BANK WEST											
On Hold: No											
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Pay application #6	NA		0.00	0.00	313,650.00	0.00	0.00	0.00	313,650.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
502-4850-48500	Construction Costs				313,650.00	100.00%					

Vendor: <a href="#">1732 - SCHIEFFER, LISA</a>										Vendor Total:	50.00
Sept 2023	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00	
Cell Phone Stipend											
Bank Code: BANKW - BANK WEST											
On Hold: No											
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4140-42810	Phone				50.00	100.00%					

Vendor: <a href="#">0049 - SD MUNICIPAL LEAGUE</a>										Vendor Total:	250.00
SDML Ann Conf 2023	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	250.00	0.00	0.00	0.00	250.00	
SDML Annual Conf. Schieffer & Baumeister											
Bank Code: BANKW - BANK WEST											
On Hold: No											



Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDML Annual Conf. Schieffer & Baumeis	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42700</a>	Travel/Conf Expense				250.00	100.00%				

Vendor: [0011 - SDRS](#)

Vendor Total: 10,241.20

<a href="#">INV0000038</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	4,487.72	0.00	0.00	0.00	4,487.72
SDRS 6%	BANKEFT - BANK WEST EFT				No	Payment Date: 8/28/2023		Bank Draft:		DFT0000036

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 6%	NA		0.00	0.00	4,487.72	0.00	0.00	0.00	4,487.72	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">211-0000-21910</a>	SDRS Payable				181.30	0%				
<a href="#">101-0000-21910</a>	SDRS Payable				2,792.58	0%				
<a href="#">604-0000-21910</a>	SDRS Payable				1,513.84	0%				

<a href="#">INV0000039</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	5,698.42	0.00	0.00	0.00	5,698.42
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 8/28/2023		Bank Draft:		DFT0000037

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 8%	NA		0.00	0.00	5,698.42	0.00	0.00	0.00	5,698.42	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-0000-21910</a>	SDRS Payable				5,698.42	0%				

<a href="#">INV0000044</a>	Invoice	9/1/2023	9/1/2023	9/1/2023	9/1/2023	55.06	0.00	0.00	0.00	55.06
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 9/1/2023		Bank Draft:		DFT0000041

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 8%	NA		0.00	0.00	55.06	0.00	0.00	0.00	55.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-0000-21910</a>	SDRS Payable				55.06	0%				

Vendor: [1022 - SDRS-SUPPLEMENTAL RETIREMENT PLAN \(SDSRP\)](#)

Vendor Total: 495.00

<a href="#">INV0000040</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	495.00	0.00	0.00	0.00	495.00
SDRS Supplemental	BANKW - BANK WEST				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS Supplemental	NA		0.00	0.00	495.00	0.00	0.00	0.00	495.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-0000-21910</a>	SDRS Payable				350.01	70.71%				
<a href="#">604-0000-21910</a>	SDRS Payable				144.99	29.29%				

Vendor: [1328 - Servall Uniform & Linen Supply](#)

Vendor Total: 164.27

<a href="#">0809936</a>	Invoice	8/15/2023	8/15/2023	9/7/2023	8/15/2023	164.27	0.00	0.00	0.00	164.27
Floor Mat Exchange	BANKW - BANK WEST				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Floor Mat Exchange	NA		0.00	0.00	164.27	0.00	0.00	0.00	164.27	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4192-42200</a>	Prof Fees Expense				164.27	100.00%				

Vendor: [1820 - SMITH, JEFF](#)

Vendor Total: 50.00

Payable Register

Packet: APPKT00021 - 09.07.2023 invoice

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Sept 2023	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4310-42810</a>	Phone		50.00	100.00%						

Vendor: [1355 - Sturdevant's AV Rapid City](#) Vendor Total: 502.90

<a href="#">833028540</a>	Invoice	8/16/2023	8/16/2023	9/7/2023	8/16/2023	502.90	0.00	0.00	0.00	502.90
HD Air Construction		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
HD Air Construction	NA	0.00	0.00	502.90	0.00	0.00	0.00	502.90		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">604-4000-42500</a>	Repair/Maint Expense		502.90	100.00%						

Vendor: [1162 - Tech Sales Company](#) Vendor Total: 9,358.00

<a href="#">327415</a>	Invoice	8/28/2023	8/28/2023	9/7/2023	8/28/2023	9,358.00	0.00	0.00	0.00	9,358.00
ISCO 5800 Refrigerated Sampler		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ISCO 5800 Refrigerated Sampler	NA	0.00	0.00	9,358.00	0.00	0.00	0.00	9,358.00		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">604-4000-42500</a>	Repair/Maint Expense		9,358.00	100.00%						

Vendor: [1729 - TORNO, MELANIE](#) Vendor Total: 50.00

Sept 2023	Invoice	9/7/2023	9/7/2023	9/7/2023	9/7/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4120-42810</a>	Phone		50.00	100.00%						

Vendor: [1023 - Tyler Technologies](#) Vendor Total: 3,832.50

<a href="#">025-436163</a>	Invoice	8/16/2023	8/16/2023	9/7/2023	8/16/2023	3,622.50	0.00	0.00	0.00	3,622.50
ERP Pro 10 Utilities		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ERP Pro 10 Utilities	NA	0.00	0.00	3,622.50	0.00	0.00	0.00	3,622.50		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4192-43400</a>	Equip Expense		3,622.50	100.00%						

[025-436663](#) Invoice 8/23/2023 8/23/2023 9/7/2023 8/23/2023 210.00 0.00 0.00 0.00 210.00

ERP Pro 10 Utilities		BANKW - BANK WEST			No					
<b>Items</b>										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ERP Pro 10 Utilities	NA	0.00	0.00	210.00	0.00	0.00	0.00	210.00		
<b>Distributions</b>										
Account Number	Account Name	Project Account Key	Amount	Percent						
<a href="#">101-4192-43400</a>	Equip Expense		210.00	100.00%						



Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0128 - UNITED STATES TREASURY](#) Vendor Total: 18,400.86

<a href="#">INV0000041</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	6,112.14	0.00	0.00	0.00	6,112.14
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 8/28/2023			Bank Draft:	DFT0000038

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	6,112.14	0.00	0.00	0.00	6,112.14

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">211-0000-21710</a>	Payroll Tax Payable		164.95	0%
<a href="#">101-0000-21710</a>	Payroll Tax Payable		5,303.29	0%
<a href="#">604-0000-21710</a>	Payroll Tax Payable		643.90	0%

<a href="#">INV0000042</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	9,872.58	0.00	0.00	0.00	9,872.58
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 8/28/2023			Bank Draft:	DFT0000039

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	9,872.58	0.00	0.00	0.00	9,872.58

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">211-0000-21710</a>	Payroll Tax Payable		185.22	0%
<a href="#">604-0000-21710</a>	Payroll Tax Payable		1,442.34	0%
<a href="#">101-0000-21710</a>	Payroll Tax Payable		8,245.02	0%

<a href="#">INV0000043</a>	Invoice	8/28/2023	8/28/2023	8/28/2023	8/28/2023	2,308.92	0.00	0.00	0.00	2,308.92
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 8/28/2023			Bank Draft:	DFT0000040

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	2,308.92	0.00	0.00	0.00	2,308.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">211-0000-21710</a>	Payroll Tax Payable		43.32	0%
<a href="#">101-0000-21710</a>	Payroll Tax Payable		1,928.30	0%
<a href="#">604-0000-21710</a>	Payroll Tax Payable		337.30	0%

<a href="#">INV0000045</a>	Invoice	9/1/2023	9/1/2023	9/1/2023	9/1/2023	54.56	0.00	0.00	0.00	54.56
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 9/1/2023			Bank Draft:	DFT0000042

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	54.56	0.00	0.00	0.00	54.56

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21710</a>	Payroll Tax Payable		54.56	0%

<a href="#">INV0000046</a>	Invoice	9/1/2023	9/1/2023	9/1/2023	9/1/2023	42.68	0.00	0.00	0.00	42.68
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 9/1/2023			Bank Draft:	DFT0000043

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	42.68	0.00	0.00	0.00	42.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21710</a>	Payroll Tax Payable		42.68	0%

<a href="#">INV0000047</a>	Invoice	9/1/2023	9/1/2023	9/1/2023	9/1/2023	9.98	0.00	0.00	0.00	9.98
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 9/1/2023			Bank Draft:	DFT0000044

Payable Register

Packet: APPKT00021 - 09.07.2023 invoice

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare	NA		0.00	0.00	9.98	0.00	0.00	0.00	9.98	
<b>Distributions</b>										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-0000-21710</a>	Payroll Tax Payable				9.98	0%				

### Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Debit Memo	1	50.00	0.00	0.00	0.00	50.00	0.00	50.00
Invoice	63	396,152.41	0.00	0.00	0.00	396,152.41	28,777.52	367,374.89
<b>Grand Total:</b>		<b>396,202.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>396,202.41</b>	<b>28,777.52</b>	<b>367,424.89</b>

### Account Summary

Account	Name	Amount
<a href="#">101-0000-21710</a>	Payroll Tax Payable	15,583.83
<a href="#">101-0000-21910</a>	SDRS Payable	8,896.07
<a href="#">101-4110-42300</a>	Publishing Exp	1,328.73
<a href="#">101-4110-42810</a>	Phone	200.00
<a href="#">101-4120-42810</a>	Phone	50.00
<a href="#">101-4140-41700</a>	Med Ins Expense	2,113.08
<a href="#">101-4140-42700</a>	Travel/Conf Expense	250.00
<a href="#">101-4140-42810</a>	Phone	100.00
<a href="#">101-4192-42200</a>	Prof Fees Expense	4,452.77
<a href="#">101-4192-42600</a>	Supply/Material Exp	16.79
<a href="#">101-4192-43400</a>	Equip Expense	6,437.34
<a href="#">101-4196-42200</a>	Prof Fees Expense	6,701.00
<a href="#">101-4210-41700</a>	Med Ins Expense	5,012.47
<a href="#">101-4210-42820</a>	Dispatch Expense	5,610.71
<a href="#">101-4232-42320</a>	Building Inspection Expense	110.00
<a href="#">101-4310-41700</a>	Med Ins Expense	5,311.50
<a href="#">101-4310-42810</a>	Phone	150.00
<a href="#">101-4652-42300</a>	Publishing Exp	174.81
<a href="#">101-4652-42900</a>	Other Expense	75.00
<b>Total:</b>		<b>62,574.10</b>

Account	Name	Amount
<a href="#">211-0000-21710</a>	Payroll Tax Payable	393.49
<a href="#">211-0000-21910</a>	SDRS Payable	181.30
<a href="#">211-4650-41700</a>	Med Ins Expense	216.68
<b>Total:</b>		<b>791.47</b>

Account	Name	Amount
<a href="#">502-4850-48500</a>	Construction Costs	313,650.00
<b>Total:</b>		<b>313,650.00</b>

Account	Name	Amount
<a href="#">604-0000-21710</a>	Payroll Tax Payable	2,423.54
<a href="#">604-0000-21910</a>	SDRS Payable	1,658.83
<a href="#">604-4000-41700</a>	Med Ins Expense	3,278.61
<a href="#">604-4000-42500</a>	Repair/Maint Expense	11,245.90
<a href="#">604-4000-42810</a>	Phone	100.00
<b>Total:</b>		<b>18,706.88</b>

Account	Name	Amount
<a href="#">998-0000-21800</a>	Dental & Vision Ins Payable	344.50
<a href="#">998-0000-21840</a>	Accident Insurance	135.46
<b>Total:</b>		<b>479.96</b>



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [1098 - A&B Business Solutions](#) Vendor Total: 498.10

<a href="#">IN079972</a>	Invoice	8/21/2023	8/21/2023	8/31/2023	8/21/2023	453.10	0.00	0.00	0.00	453.10
Monthly Copier	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Copier	NA	0.00	0.00	453.10	0.00	0.00	0.00	453.10

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-43400</a>	Equip Expense		453.10	100.00%

<a href="#">IN1078880</a>	Invoice	8/17/2023	8/17/2023	8/31/2023	8/17/2023	45.00	0.00	0.00	0.00	45.00
Monthly Water Machine	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Water Machine	NA	0.00	0.00	45.00	0.00	0.00	0.00	45.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-43400</a>	Equip Expense		45.00	100.00%

Vendor: [1816 - AT&T Mobility](#) Vendor Total: 607.16

<a href="#">287320061570X08242023</a>	Invoice	8/16/2023	8/16/2023	8/31/2023	8/16/2023	603.92	0.00	0.00	0.00	603.92
PD FirstNet	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD FirstNet	NA	0.00	0.00	603.92	0.00	0.00	0.00	603.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4210-42810</a>	Phone		603.92	100.00%

<a href="#">287331276198X08232023</a>	Invoice	8/15/2023	8/15/2023	8/31/2023	8/15/2023	3.24	0.00	0.00	0.00	3.24
NetMotion License 605.381.9923	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NetMotion License 605.381.9923	NA	0.00	0.00	3.24	0.00	0.00	0.00	3.24

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4210-42810</a>	Phone		3.24	100.00%

Vendor: [0808 - BH Energy](#) Vendor Total: 6,523.05

<a href="#">Aug 2023</a>	Invoice	8/16/2023	8/16/2023	8/31/2023	8/16/2023	6,523.05	0.00	0.00	0.00	6,523.05
Monthly Energy Usage	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Energy Usage	NA	0.00	0.00	6,523.05	0.00	0.00	0.00	6,523.05

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-42800</a>	Utility Expense		821.23	12.59%
<a href="#">101-4310-42800</a>	Utility Expense		1,074.90	16.48%
<a href="#">101-4520-42800</a>	Utility Expense		49.47	0.76%
<a href="#">604-4000-42800</a>	Utility Expense		4,577.45	70.17%

Vendor: [0036 - City of Rapid City](#) Vendor Total: 5,215.77



Payable Register

Packet: APPKT00018 - 08.31.2023 Invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<a href="#">2308003</a>	Invoice	8/21/2023	8/21/2023	8/31/2023	8/21/2023	5,215.77	0.00	0.00	0.00	5,215.77
Payable Description		Bank Code			On Hold					
Solid Waste Disposal July		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Solid Waste Disposal July	NA	0.00	0.00	5,215.77	0.00	0.00	0.00	5,215.77

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-43230</a>	Solid Waste Collection		5,215.77	100.00%

Vendor: [1830 - Clarity Telecom](#)

Vendor Total: 1,124.95

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<a href="#">August 2023</a>	Invoice	8/18/2023	8/18/2023	8/31/2023	8/18/2023	1,124.95	0.00	0.00	0.00	1,124.95
August fax/phone/internet		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
August fax/phone/internet	NA	0.00	0.00	1,124.95	0.00	0.00	0.00	1,124.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-42800</a>	Utility Expense		1,124.95	100.00%

Vendor: [0468 - Delta Dental](#)

Vendor Total: 925.60

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<a href="#">1884205</a>	Invoice	8/18/2023	7/1/2023	8/18/2023	7/1/2023	925.60	0.00	0.00	0.00	925.60
July Employee Dental		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
July Employee Dental	NA	0.00	0.00	925.60	0.00	0.00	0.00	925.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">998-0000-21800</a>	Dental & Vision Ins Payable		344.50	37.22%
<a href="#">101-4210-41700</a>	Med Ins Expense		268.20	28.98%
<a href="#">101-4140-41700</a>	Med Ins Expense		44.70	4.83%
<a href="#">604-4000-41700</a>	Med Ins Expense		122.92	13.28%
<a href="#">101-4310-41700</a>	Med Ins Expense		134.10	14.49%
<a href="#">211-4650-41700</a>	Med Ins Expense		11.18	1.21%

Vendor: [0937 - MDU](#)

Vendor Total: 251.76

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<a href="#">Aug 2023</a>	Invoice	8/10/2023	8/10/2023	8/31/2023	8/10/2023	251.76	0.00	0.00	0.00	251.76
Utilities		BANKW - BANK WEST			No					

Items

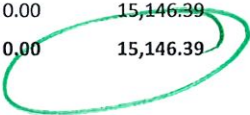
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Utilities	NA	0.00	0.00	251.76	0.00	0.00	0.00	251.76

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-42800</a>	Utility Expense		51.94	20.63%
<a href="#">101-4310-42800</a>	Utility Expense		18.15	7.21%
<a href="#">604-4000-42800</a>	Utility Expense		181.67	72.16%

### Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	9	15,146.39	0.00	0.00	0.00	15,146.39	0.00	15,146.39
<b>Grand Total:</b>		<b>15,146.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,146.39</b>	<b>0.00</b>	<b>15,146.39</b>



### Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<a href="#">101-4140-41700</a>	Med Ins Expense	44.70
<a href="#">101-4192-42800</a>	Utility Expense	1,998.12
<a href="#">101-4192-43400</a>	Equip Expense	498.10
<a href="#">101-4210-41700</a>	Med Ins Expense	268.20
<a href="#">101-4210-42810</a>	Phone	607.16
<a href="#">101-4310-41700</a>	Med Ins Expense	134.10
<a href="#">101-4310-42800</a>	Utility Expense	1,093.05
<a href="#">101-4320-43230</a>	Solid Waste Collection	5,215.77
<a href="#">101-4520-42800</a>	Utility Expense	49.47
	<b>Total:</b>	<b>9,908.67</b>

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<a href="#">211-4650-41700</a>	Med Ins Expense	11.18
	<b>Total:</b>	<b>11.18</b>

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<a href="#">604-4000-41700</a>	Med Ins Expense	122.92
<a href="#">604-4000-42800</a>	Utility Expense	4,759.12
	<b>Total:</b>	<b>4,882.04</b>

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<a href="#">998-0000-21800</a>	Dental & Vision Ins Payable	344.50
	<b>Total:</b>	<b>344.50</b>



City of Summerset, SD

# Refund Check Register

## Refund Check Detail

UBPKT00020 - 08.31.2023 Refund Checks

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	***VOID CHECK***		26833	0.00				
	***VOID CHECK***		26834	0.00				
	***VOID CHECK***		26835	0.00				
	***VOID CHECK***		26836	0.00				
01-0071-01	Horton, Deone	8/31/2023	26837	15.66			15.66	Deposit
01-0083-02	Buchte, Rikka	8/31/2023	26838	14.22			14.22	Deposit
02-0353-07	Meffley, Carol	8/31/2023	26839	50.00			50.00	Deposit
02-0618-01	Steiner, Jon	8/31/2023	26840	21.22			21.22	Deposit
<b>Total Refunds: 8</b>							<b>101.10</b>	

### Revenue Code Summary

Revenue Code	Amount
996 - 996	101.10
<b>Revenue Total:</b>	<b>101.10</b>

### General Ledger Distribution

Posting Date: 08/31/2023

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 604 - Sanitary Sewer Fund</b>			
604-0000-10100	Cash	-101.10	Yes
604-0000-11500	A/R Misc	101.10	
<b>604 Total:</b>		<b>0.00</b>	
<b>Fund: 999 - AP Clearing Fund</b>			
999-0000-10100	Cash	-101.10	
999-0000-23000	Due to Other Funds	101.10	Yes
<b>999 Total:</b>		<b>0.00</b>	
<b>Distribution Total:</b>		<b>0.00</b>	



City of Summerset, SD

# Refund Check Register

## Refund Check Detail

UBPKT00033 - Refunds 0 UBPKT00028 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-0443-01	Millhouse, Janae	8/31/2023	26841	45.29			45.29	Generated From Billing
<b>Total Refunded Amount:</b>				45.29				

### Revenue Code Summary

Revenue Code	Amount
996 - 996	45.29
<b>Revenue Total:</b>	45.29

### General Ledger Distribution

Posting Date: 08/31/2023

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 604 - Sanitary Sewer Fund</b>			
604-0000-10100	Cash	-45.29	Yes
604-0000-11500	A/R Misc	45.29	
<b>604 Total:</b>		0.00	
<b>Fund: 999 - AP Clearing Fund</b>			
999-0000-10100	Cash	-45.29	
999-0000-23000	Due to Other Funds	45.29	Yes
<b>999 Total:</b>		0.00	
<b>Distribution Total:</b>		0.00	

# **AUGUST 2023 MAYOR REPORT**

## **COMMISSION MEETINGS**

- \* Attended Two (2) Commission Meetings
- \* Attended One (1) Special Meeting

## **CITY DEVELOPMENT AND PLANNING**

- \* Discussions regarding surplus city land with MWheeler and LSchieffer with follow up emails
- \* Meeting with residents near surplus land to discuss change in process and to introduce to real estate broker
- \* Discussed changes in the Norman Ranch housing development with LSchieffer with follow up emails
- \* Meeting with Norman Ranch development team to discuss updated layout plan, sewer, and needs for the development
- \* Meeting with BBjorn and DBrennenman of Piedmont Valley Chamber of Commerce, AAnglin from SEDC, and LSchieffer to discuss future needs of economic development and collaboration
- \* Meeting with Bjorn and DBrennenman of the Piedmont Valley Chamber of Commerce regarding presentation to Commission
- \* Discussions (ongoing) with City Administrator regarding current developments, including zoning, platting, and future growth
- \* Discussions with LSchieffer regarding future developments, both residential and commercial developments
- \* Follow up conversations with possible businesses and individuals with ideas for future business
- \* Meeting with JAmbrose, DButler, AKayl, LSchieffer, and Gingras family to discuss purchase of and agreement regarding land purchase
- \* Meeting with LSchieffer, AKayl, and LShagla from HDR with specialized engineers regarding their review of the alluvial fan study
- \* Reviewed and signed multiple building permits

## **DEPARTMENT AND PERSONNEL INTERACTION**

- \* Discussion with SBaumeister regarding garbage truck purchase and 2023 budget
- \* Discussion with SBaumeister (multiple) regarding 2024 budgets – overall and each department

- \* Discussions with AKayl regarding 2023 budget, anticipated turn back monies, and purchasing garbage truck in 2023, including line item discussions regarding money in budget available.
- \* Meeting with AKayl and MKitzmilller regarding purchase of garbage truck in the 2023 budget year and 2024 budget
- \* Discussions with Chief Nasser regarding personnel matters and job postings
- \* Reviewed applications to appoint real estate broker to represent city in sale of surplus land
- \* Phone conversations with both applicants re: real estate broker
- \* Discussions with LSchieffer regarding revenues for 2024
- \* Discussions with Chief Nasser regarding 2024 budget with follow up conversations regarding cuts and needs
- \* Discussions with AKayl regarding 2024 budget with follow up conversations regarding cuts and needs
- \* Discussion with JAmbrose and DButler regarding waste water budget
- \* Follow up discussion with SBaumeister and BankWest regarding plan to move money into money market with plan for monthly transfers for best interest rate accrual
- \* Reviewed emails and information with FEMA
- \* Reviewed email updates and billing statements from TWieczorek, including dismissal of case
- \* Discussion with LSchieffer regarding brochure design featuring Summerset and community information
- \* Reviewed invoices for the month of August
- \* Reviewed financial information, including revenue and expenditure reports
- \* Follow up conversations with LSchieffer, LShagla, and AKayl regarding FEMA
- \* Discussion regarding news interview with Chief Nasser regarding Cops and Kids fundraiser
- \* Phone call with Commissioner Hirsch regarding police matters
- \* Follow up discussion with AKayl regarding ordinances, revisions, and methods of fines/tickets
- \* Discussion with LSchieffer regarding 2024 budget overview
- \* Attended meeting regarding website design/needs with DHolcomb, LSchieffer, Chief Nasser, and ODavis
- \* Update discussions with SBaumeister regarding Incode Training and Migration for new software
- \* Phone call with Commissioner Hirsch regarding police department



- \* Discussions with LSchieffer regarding grant opportunities
- \* Email with SReade regarding FEMA update
- \* Email to Commissioners Butler, Reade, Kitzmiller, and Hirsch
- \* Email discussion regarding equipment purchase with Public Works
- \* Discussions with AKayl regarding garbage truck repairs and budgeting for new truck for 2024 year
- \* Discussions with LSchieffer regarding steps and grades – ongoing/ updates
- \* Emails with LSchieffer, AAnglin, and BBjorum, and DBrenneman regarding future collaboration and funding for Chamber expansion
- \* Reviewed email of citizens complaint and correspondence with LSchieffer and MWheeler
- \* Reviewed annual review of Officer Uebel
- \* Reviewed 90 day review of Officer Siferd
- \* Discussion with AKayl regarding contract for mosquito control grant
- \* Meeting with LSchieffer, AKayl, and GOED for Capital Improvement Plan and attended kick off meeting
- \* Review email from AKayl regarding DOT chip seal of Sturgis Rd.
- \* Discussion with AKayl regarding abatements
- \* Email discussion with Russ Olson regarding forensic audit
- \* Meeting with SBaumesiter and Russ Olson with others from Legislative Audit regarding forensic audit
- \* Review NBirgen's 90 day review with follow up discussion with SBaumeister
- \* Discussion with LSchieffer regarding grades and scales
- \* Review of grades and scales for personnel for approval
- \* Discussed via phone regarding yard waste, cardboard, and recycling containers with AKayl
- \* Reviewed agenda for Commission meeting
- \* Approved and signed leave slips
- \* Reviewed Planning & Zoning Committee meeting via facebook live
- \* Reviewed Parks & Recreation Committee meeting
- \* Reviewed major incident reports (MIR) from Police Department
- \* Discussion with JAmbrose regarding updates to waste water expansion project and current progress
- \* Reviewed waste water meeting minutes provided by JAmbrose

**MISC.**

- \* Attended Piedmont Valley Chamber of Commerce Food Truck Night at the city admin building
- \* Contact with Senator Thune's office
- \* Served at Cops and Kids fundraiser for Summerset Police Department
- \* Attended Piedmont Valley Chamber of Commerce End of Summer Event at Stagebarn Middle School
- \* Reviewed citizen emails through cityinfo
- \* Phone conversations with citizen from Black Hawk
- \* Conversations with multiple citizens regarding Sun Valley and Elk Creek exits
- \* Conversations regarding DOT land at Stage Stop exit and plan for interchange project and 2nd exit
- \* Emails regarding FEMA update requests
- \* Conversations with multiple citizens regarding DOT expansion of Elk Creek overpass and traffic for Sun Valley Estates, as well as FEMA

## Required Report

Aug 2023 Commissioner Kitzmiller

### MEETINGS

- Attended 1 Commission Meeting
- Attended 1 Special Meeting
- Attended 1 Parks Board Meeting

### PUBLIC WORKS

Almost daily calls or text messages with Public Works Supervisor.

- Public Works Supervisor and I discussed the purchase of “Battle Motors” purchase for the new City Garbage truck. Order has been placed.
- Phone conversation regarding abatements. Update on City Code for weeds to clarify abatements. Specifically rock areas.
- Public Works Supervisor provided pricing for Parks. Fencing of Sun Vally Park, and benches for the Castlewood Drive green space. Information provided to our Parks board Chair.

Monitored my Facebook page.

**Sid Reade**  
**Finance Commissioner**

***Month of:*** August, 2023

***Meetings:***

- Attended two regular commission meetings
- Attended special meeting by phone
- Observed the:
  - Planning and Zoning Meeting
  - Parks and Recreation Board Meeting
- 

***Contacts:***

- Attended the police department Kids fund raiser
- Budget discussion with Finance Officer
- Discussion with City Administrator
  - Pay Grades/step system
  - Budget
- Phone call with Finance Officer
- Answered Residents question/comment regarding Sun Valley FEMA Study

## Required Report

\_\_\_\_\_ 2023 Commissioner Clyde Hirsch

### MEETINGS

- Attended \_\_\_\_\_ (2) Commission Meetings
- Attended \_\_\_\_\_ (1) Special Meetings.

### POLICE DEPARTMENT

8-4 visit with chief about Rally  
8-14 Visit with chief about Durango & Budget  
8-26 Attended Cops & Kids Fund Raiser

Ordinance 2023-16

AN ORDINANCE ADDING ORDINANCE TITLE IX – GENERAL REGULATIONS, CHAPTER 92- HEALTH AND SANITATION; NUISANCES, SUBSECTION 92.034 DUTY OF OWNER, MANAGER, LESSEE OR TENANT

§ 92.034 DUTY OF OWNER, MANAGER, LESSEE OR TENANT.

It shall be unlawful for any owner, manager, agent, lessee, tenant, or other person occupying or having charge or control of any premises-lot in the city to permit unmaintained vegetation and weeds to remain upon said city lot. This requirement shall apply not only to the lot but also to the area between the lot line and the street surface within the right-of-way adjoining the lot. ~~or any area between the property lines of said premises and the centerline of any adjacent street or alley, including but not specifically limited to sidewalks, streets, alleys, easements, boulevards, rights-of-way, parking pads and all other area, public or private.~~ All weeds as hereinafter defined are hereby declared a nuisance and are subject to abatement as hereinafter provided.

"Weeds" as used herein, means any of the following:

- 1.Brush and woody vines;
- 2.GrassesVegetation and grasses, categorized as weeds, and any growth of the soil which attains such growth as to become, when dry, a fire menace to adjacent property;
- 3.Any growth or product of the soil which bear or may bear seeds of a down or wing type nature;
- 4.Vegetation which is located in an area which harbors rats, insects, animals, reptiles, or any other creature which either may or does constitute a menace to health, public safety or welfare;
- 5.Vegetation and grasses on or about property which would be categorized as weeds, having a negative appearance on the neighborhood.

"Vegetation" as used herein, means any growth or product of the soil except a vegetable garden, ornamental flowers or shrubs, trees, grain or food crops, if kept and maintained free of weeds and grass.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Melanie Torno, Mayor

ATTEST:

\_\_\_\_\_  
Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Reade:

First Reading: September 21<sup>st</sup>, 2023

Second Reading:

Adoption:

Publication:

Effective:

Published once \_\_\_\_\_ at the total approximate cost of \$\_\_\_\_\_.

DRAFT





CORRECTED 7/28/2023

COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset

7055 Leisure Lane, Summerset, SD 57718

Phone: (605) 718-9858

Fax: (605) 718-9883

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply)

- Annexation
Comprehensive Plan Amendment
Fence Height Exception
Planned Development (Overlay)
Designation
Initial Plan
Major Amendment
Minimal Amendment

- Subdivision
Layout Plan
Preliminary Plat
Minor Boundary Change
Final Plat
Minor Plat
Rezoning
Road Name Change

- Conditional Use Permit
Major Amendment
Minimal Amendment
Vacation
Utility / Drainage Easement
R.O.W. / Section Line Highway
Access / Non-Access
Planting Screen Easement
OTHER (specify)

RECEIVED JUL 28 2023

BY: [Signature]

LEGAL DESCRIPTION (Attach additional sheets as necessary)

EXISTING

Lot 2 and Lot 3 Semmler Subdivision, Summerset, BHM, Meade County, SD (see attached plat)

PROPOSED no change

LOCATION SE side of INDEPENDENCE STREET between existing Semmler and RCS properties (see attached plat)

Size of Site-Acres 0.417 + 0.576 acres Square Footage 43,270.88 Proposed Zoning no change

DESCRIPTION OF REQUEST: Conditional use permit for McKeever Properties, LLC to build a warehouse to store their products for local delivery.

Table with 2 columns: Utilities (Water, Sewer) and their respective types (Private / Public, BHWD, Summerset)

APPLICANT

Name McKeever Properties, LLC Phone 605-881-5463
Address 2637 15th Ave SE E-mail mckeever@midconetwork.com
City, State, Zip Watertown, SD 57201

PROJECT PLANNER - AGENT

Name Phil Olsen, Broker Phone 605-390-8868
Address PO Box 795 E-mail polsen1@midco.net
City, State, Zip Black Hawk, SD 57718

OWNER OF RECORD (If different from applicant)

Name Steve Elfstrand Jim Semmler Phone Elfstrand 605-431-8725 Semmler 605-391-9373
Address 9151 N, Emerald Ridge Road 330 Westberry Court West E-mail elfstrandsteve@gmail.com jimsemmler1@msn.com
City, State, Zip Rapid City, SD 57702 Rapid City, SD 57702

Property Owner Signatures and Dates: Steve Elfstrand (7/28/23), Jim Semmler (07-28-23)

Signature and Print Name fields for Steve Elfstrand and Jim Semmler

\*required for Corporations, Partnerships, etc.

FOR STAFF USE ONLY

ZONING table with rows: Current, North, South, East, West, Planner, File No., Comp Plan, Received By:

- Checkboxes for various departments and services: Sewer Utility, Fire Department, Public Works, Planning, Building Inspector, Engineering, City Code Enforcement, Police, City Attorney, BHP&L, Finance Officer, Register of Deeds, County - Planning, SD DOT, SD DENR, Auditor - Annexation, Drainage, Parks & Recreation, Diamond D Water, Black Hills Water, Other.

Planning and Zoning Meeting Date:
Date Paid:
Sign Deposit Received: Amount: Sign returned:

Payment Type: Cash [ ] Check [ ] Credit [ ]



**PLAT OF**  
**LOT 1, 2, AND 3 OF SEMMLER ADDITION,**  
**CITY OF SUMMERSET, MEADE COUNTY,**  
**SOUTH DAKOTA.**

FORMERLY: Vested lots 34 thru 84 and lots 9 thru 22 of Block 9 of SummerSet (AS) as shown in Plat Book 21 Pages 313-314 of the Meade County Register of Deeds.  
 LOCATED IN: NW1/4 OF SE1/4 AND SW1/4 OF SE1/4 OF SECTION 25, T4N, R6E, E4M, SUMMERSET, MEADE COUNTY, SOUTH DAKOTA

**UTILITY & MINOR DRAINAGE EASEMENTS:**

5' WIDE UTILITY AND MINOR DRAINAGE EASEMENTS ON THE INTERIOR SIDE OF ALL LOT LINES EXCEPT THE COMMON LOT LINES BETWEEN LOT 5, 6, 7, AND LOT 7, 8, AND BETWEEN LOT 7, 8, AND LOT 9, 10.

**BUILDING RESTRICTIONS:** Per Zoning Requirements

**DRAINAGE NOTES:**

All major drainage easements shown hereon shall be kept free of all obstructions including but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

Line #	Length	Direction
L1	16.39	N32° 55' 39.00"E
L2	57.94	N48° 31' 55.00"E

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	86.38	317.16	15.60	S40° 43' 47"W	86.11
C2	108.93	238.98	28.34	N28° 27' 46"W	107.98

**CERTIFICATE OF SUMMERSET CITY FINANCE OFFICER.**

I, Finance Officer of the City of SummerSet, do hereby certify that all special assessments that are liens upon any land included within such plot, as shown by the records of this office, have been paid in full.

*Caroline Sauer*  
 Finance Officer of the City of SummerSet



**CERTIFICATE AND ACKNOWLEDGMENT OF OWNERSHIP:**

State of South Dakota  
 County of Meade S.S.

We, James Semmler and Pam Semmler, do hereby certify that we are the owners of the land shown and described hereon, and that this plot was done at our request for the purposes indicated hereon; that we do hereby approve the survey and within plot of said land; and that the development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations.

OWNERS: *James Semmler Pam Semmler*  
 By: James Semmler Pam Semmler

On this 5th day of August, 2020, before me, a Notary Public, personally appeared James Semmler and Pam Semmler, known to me to be the persons described in the foregoing instrument and acknowledged to me that being so authorized, they signed this plot for the purposes herein contained.

NOTARY PUBLIC: *Loanne Hanson*  
 My commission expires: February 9, 2025



**CERTIFICATE OF COUNTY TREASURER:**

I, Treasurer of Meade County, do hereby certify that all taxes which are liens upon the within described lands are fully paid according to the records of my office.

Dated this 5th day of August, 2020  
*John Holt*  
 Treasurer of Meade County

**CERTIFICATE OF DIRECTOR OF EQUALIZATION**

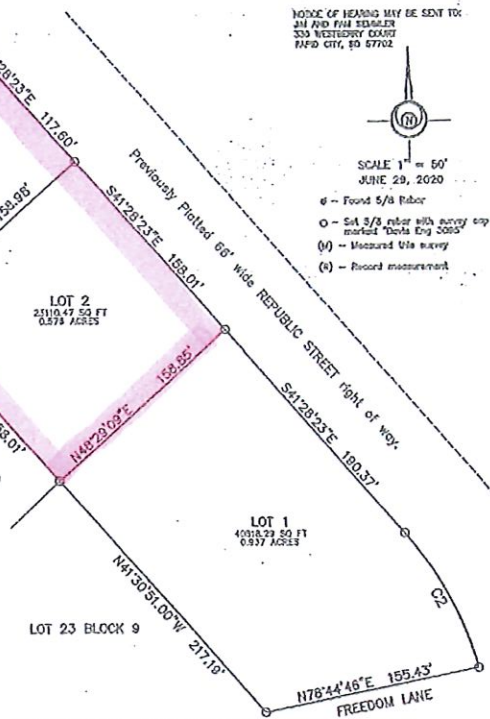
I, Director of Equalization of Meade County do hereby certify that I have on record in my office a copy of the within described plot.

Dated this 5th day of August, 2020  
 APPROVED: *Rhea Crane*  
 Director of Equalization of Meade County

**CERTIFICATE OF HIGHWAY OR STREET AUTHORITY:**

The location of the proposed lot lines with respect to the Highway or Street as shown hereon is hereby approved. Any approaches or access to the Highway or Street will require additional approval.

Dated this 12th day of July, 2020  
*Michael Hester*  
 City of SummerSet Street Authority  
 South Dakota Department of Transportation  
 Meade County Highway Department



NOTICE OF HEARING MAY BE SENT TO:  
 JIM AND FINE SEMMLER  
 303 WESTERN COURT  
 RAPID CITY, SD 57702



SCALE 1" = 50'  
 JUNE 29, 2020  
 6 - Found 5/8 Rebar  
 0 - Set 3/8 rebar with survey cap marked 'Davis Eng 2005'  
 (M) - Measured via survey  
 (e) - Record measurement

**RESOLUTION OF APPROVAL: SummerSet City Commission (SOSS 11-3-6)**

Whereas there has been presented to the City Commission of the City of SummerSet, South Dakota, the within plat of the above-described lands, and it appears to this Council of Commissioners that:

- Whereas the system of streets set forth therein conforms to the system of streets of the existing plats of the City;
- Whereas all provisions of the City subdivision regulations have been complied with;
- Whereas all taxes and special assessments upon the tract or subdivision have been fully paid;
- Whereas such plot and the survey thereof have been executed according to law;

NOW THEREFORE, BE IT RESOLVED that said plot is hereby approved in all respects.

Signed: *Grant B.* on the 15 day of July, 2020.  
 Mayor of the City of SummerSet

**CERTIFICATE OF SUMMERSET CITY FINANCE OFFICER.**

I, Finance Officer of the City of SummerSet, do hereby certify that this plot was signed by the Mayor of the City of SummerSet on the date shown above.

*Caroline Sauer*  
 Finance Officer of the City of SummerSet

**CERTIFICATE OF PLANNING COMMISSION MEMBER:**

I, *Gregory L. Kutzler*, member of the Planning Commission of the City of SummerSet, do hereby certify that the SummerSet Planning and Zoning Commission reviewed such minor plot on the 15th day of July, 2020, and recommends approval of the minor plot to the City Commission of the City of SummerSet.

*Gregory L. Kutzler*  
 Member of SummerSet Planning and Zoning Commission.

**CERTIFICATE OF THE REGISTER OF DEEDS**

State of South Dakota  
 County of Meade s.s.  
 I, *Lana Anderson*, Register of Deeds  
 Register of Deeds



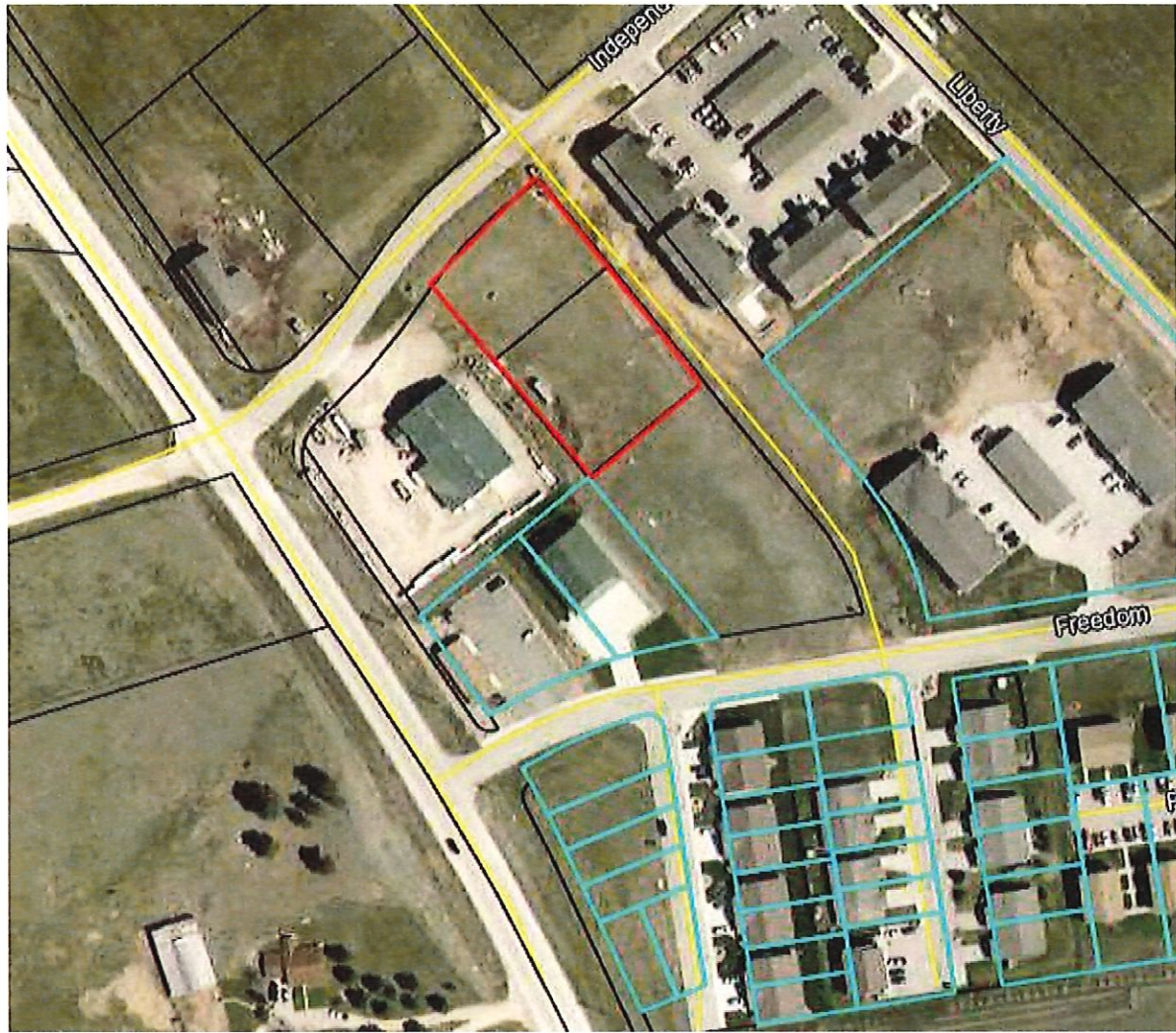
**CERTIFICATE OF SURVEYOR:**

State of South Dakota  
 County of Pennington s.s.  
 I, *Ronald D Davis*, Registered Land Surveyor #3095 of the State of South Dakota, do hereby certify that at the request of the owner(s) listed hereon I have surveyed the tract of land shown, and to the best of my knowledge and belief, the within plat is a representation of said survey. Easements or Restrictions of miscellaneous record or private agreements that are not known to me are not shown hereon.  
 In witness whereof, I have hereunto set my hand and seal.

Dated this 15 day of July, 2020  
*Ronald D. Davis*  
 Ronald D. Davis, RLS # 3095







## NOTICE OF PUBLIC HEARING

### NOTICE OF HEARING APPLICATION FOR CONDITIONAL USE PERMIT BEFORE THE CITY OF SUMMERSSET PLANNING AND ZONING BOARD

Notice is hereby given that the following petitioner has applied to the City of Summerset Planning and Zoning Board under the provisions of the City of Summerset Zoning Ordinances as follows:

Applicant: McKeever Properties, LLC  
Owner: Steve Elfstrand & Jim Semmler  
Address: SE side of Independence Street between existing Semmler and RCS properties.  
Address T/B/D.

Lot 2 and Lot 3, Block 9 of Semmler Addition, Section 25, Township 3 North, Range 6 East BHM, City of Summerset, Meade County SD

The applicant has requested a permitted conditional use for the following:

Property is currently zoned C-1 General Commercial:

Petitioner is asking for conditional use permit under 155.117 (E) - To allow a warehouse to store their products for local delivery.

Notice is further given that said application will be heard and considered by the City of Summerset Planning and Zoning Commission at Summerset Municipal Building, 7055 Leisure Lane, Summerset, South Dakota at 6:00 p.m. on the 22nd day of August 2023. At that time, any person, persons, or their attorney who are interested in the approval or rejection of said application may appear and be heard at said scheduled public hearing.

Dated this 31st day of July 2023.

Lisa Schieffer  
Summerset City Administrator



## BUSINESS CREDIT CARD COMPARISON

Our Business credit cards can help businesses keep expenses on track and obtain the buying power needed. All of our business cards feature:

- Competitive interest rates
- Online, in branch and by mail payment options
- 24/7 Customer Service
- Cash flow for expense tracking and purchasing power
- Consolidated or Individual billing statements
- Individually customized spending limits for employees
- Travel Assistance Services for travel documents and medical referrals
- Zero Liability Protection from employee misuse

	Welcome Offer	Rates	Features	Best Suited for
<b>Business Platinum</b>	<b>0% Introductory APR on Balance Transfers and Purchases for 6 months</b>	Prime + 5.74% to Prime + 13.74%	Excellent debt consolidation welcome offer	<ul style="list-style-type: none"> <li>• Any size business that would like to manage cash-flow and always have funds available to take care of company bills and obligations or</li> <li>• revolves credit and enjoys low monthly payment options at our lowest possible interest rates</li> </ul>
<b>Business Platinum Rewards</b>	<b>1% cash back per \$1 spent for all purchases w/no earning cap</b>	Prime + 9.74% to Prime + 15.74%	<ul style="list-style-type: none"> <li>• Rewards accumulated and redeemable at either company account level or by individual cardholding employees</li> <li>• Rewards accumulated and redeemable at either company account level or by individual cardholding employees</li> <li>• <b>Conderge Services</b> that a travel agency would provide on entertainment, travel, shopping and executive services</li> <li>• <b>MasterRental</b> Insurance coverage, <b>Identity Theft Resolution</b> and <b>Mastercard Travel and Lifestyle Service</b></li> </ul>	<ul style="list-style-type: none"> <li>• Small to medium sized business that is looking for a card with rewards options.</li> <li>• Enjoy unlimited cash back</li> <li>• will generally pay the credit card balance in full each month</li> <li>• Businesses/guarantors with excellent credit and higher revenue stream,</li> <li>• prefer and qualify for <u>higher spending limits</u>,</li> <li>• generally make <u>bigger ticket transactions</u> and <u>pay larger balances</u> in full each month and</li> <li>• enjoy <u>unlimited cash back</u></li> </ul>
<b>Business World Elite</b>	<b>1% cash back per \$1 spent on purchases w/no earning cap</b>	Prime + 9.74% to Prime + 15.74%	<ul style="list-style-type: none"> <li>• Easy expense management allows large corporations to pay for virtually all business expenses ranging from travel, hotel, and restaurants to couriers, office supplies and office bills</li> <li>• Allows large business, universities and government agencies to better manage and control rising costs and reduce the time spent authorizing and tracking transactions</li> <li>• Corporate Rewards option provides 1% cash back for every \$1 company purchase with low, \$25 per card annual fee</li> </ul>	<ul style="list-style-type: none"> <li>• Large enterprises with multiple employees who travel for the company, make multiple business-related purchases and</li> <li>• are looking to better manage cash flow, streamline/automate payments and reduce processing costs</li> </ul>
<b>Corporate</b>		Prime + 15.74%		

FOR INTERNAL USE ONLY | DO NOT DISTRIBUTE TO CLIENTS

CITY OF SUMMERSET

ORDINANCE 2024

AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2024

**SECTION ONE**

Be it ordained by the City of Summerset that the following sums are appropriated to meet the fiscal needs of the municipality for the fiscal year 2024.

<u>EXPENDITURES</u>	General Fund (Fund 101)	BBB Fund (Fund 211)	TIF # 1 Fund (Fund 302)	TIF # 2 Fund (Fund 305)	Improvement Proj. (Fund 602)
<b>410</b> <u>GENERAL GOVERNMENT</u>					
411    Legislative	\$     46,792				
411.5    Contingency	\$    147,632				
412    Executive	\$     28,430				
413    Election	\$     1,550				
414    Financial & Administration	\$    272,715				
419    Government Bldg & Engineering	<u>\$    193,080</u>				
Total General Government	<u>\$    690,199</u>				
<b>420</b> <u>PUBLIC SAFETY</u>					
421    Police	\$    940,786				
422    Fire	\$     35,257				
423    Inspection	<u>\$    10,750</u>				
Total Public Safety	<u>\$    986,793</u>				
<b>430</b> <u>PUBLIC WORKS</u>					
431    Streets & Drainage	\$    1,150,569				
432    Sanitation	<u>\$    217,500</u>				
Total Public Works	<u>\$    1,368,069</u>				
<b>440</b> <u>HEALTH &amp; WELFARE</u>					
441    Animal Control	<u>\$     1,000</u>				
Total Health & Welfare	<u>\$     1,000</u>				
<b>450</b> <u>CULTURE &amp; RECREATION</u>					
452    Parks	<u>\$    28,700</u>				
Total Culture & Recreation	<u>\$    28,700</u>				
<b>460</b> <u>CONSERVATION &amp; DEVELOPMENT</u>					
465    Economic Development		<u>\$    64,533</u>			
465.2    Planning & Zoning	<u>\$    24,618</u>				
Total Conserv & Development	<u>\$    24,618</u>	<u>\$    64,533</u>			
<b>470</b> <u>DEBT SERVICE</u>					
470    Debt Service			<u>\$    296,800</u>	<u>\$           -</u>	
Total Debt Service	<u>\$           -</u>		<u>\$    296,800</u>	<u>\$           -</u>	
<b>485</b> <u>CAPITAL OUTLAY</u>					
485    Capital Outlay					<u>\$    3,500,000.00</u>
Total Capital Outlay					<u>\$    3,500,000.00</u>
<b>490</b> <u>MISCELLANEOUS OTHER</u>					
499    Liquor	<u>\$     900</u>				
Total Miscellaneous	<u>\$     900</u>				
<b>510</b> <u>OTHER FINANCE USES</u>					
510    Transfer Out	<u>\$           -</u>	<u>\$           -</u>	<u>\$           -</u>		
<b>TOTAL 2024 APPROPRIATIONS</b>	<u>\$    3,100,279</u>	<u>\$     64,533</u>	<u>\$    296,800</u>		<u>\$    3,500,000.00</u>



**SECTION TWO**

The following designates the fund or funds to which the money derived from the following sources is applied.

<u>REVENUE</u>	<u>General Fund (Fund 101)</u>	<u>BBB Fund (Fund 211)</u>	<u>TIF # 1 Fund (Fund 302)</u>	<u>TIF # 2 Fund (Fund 305)</u>	<u>Improvement Proj. (Fund 502)</u>
<b>300</b> <b><u>GENERAL GOVERNMENT</u></b>					
Undesignated Fund Balance	\$ 710,839	\$ 14,033	\$ (305,200.00)	\$ (170,500.00)	
310 Taxes	\$ 1,822,330	\$ 50,000	\$ 600,000	\$ 170,000.00	
320 Licenses & Permits	\$ 87,200				
330 Intergovernmental Revenue	\$ 96,610	500			
340 Charges for Goods and Services	190,000				
350 Fines & Forfeits	\$ -				
360 Miscellaneous Revenue	\$ 193,300		\$ 2,000	\$ 500.00	
390 Other Sources	\$ -				\$ 3,500,000.00
<b><u>TOTAL MEANS OF FINANCE</u></b>	<b><u>\$ 3,100,279</u></b>	<b><u>\$ 64,533</u></b>	<b><u>\$ 296,800</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,500,000.00</u></b>

**ENTERPRISE FUNDS**

**604**     **SEWER ENTERPRISE FUND**

Estimated Revenue	\$ 790,191
Total Available	\$ 790,191
Less Estimated Appropriations	\$ 779,579
Estimated Surplus	\$ 10,612
Est Surplus For Future Expansion	\$ 10,612

**SECTION THREE**

That there is hereby levied upon all taxable property within the City of Summerset, for the fiscal year 2024, a tax sufficient to raise the following funds:

For General Purposes     \$     766,330

**SECTION FOUR**

The City Finance Officer is hereby authorized and directed to certify said tax levy to the Meade County Auditor, of Meade County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

Dated this 21st day of September, 2023

ATTEST:

Stephany Baumelster, Finance Officer

Melanie Torno, Mayor

Vote:     Kitzmillier:  
          Torno:  
          Hirsch:  
          Reade  
          Buller:

First Reading:     Thursday, September 7, 2023  
Second Reading:   Thursday, September 21, 2023  
Publication:

Published once \_\_\_\_\_ at the approximate cost of \$ \_\_\_\_\_



City of Summerset, SD

**Budget Worksheet**  
**Account Summary**  
 For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

	2022	2022	2023	2023	2024	2024
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<b>Fund: 101 - General Fund</b>						
<b>Department: 0000 - Non departmental</b>						
<a href="#">101-0000-31110</a>	662,183.00	655,621.57	718,614.00	368,345.86	766,330.00	0.00
Current Year Property Tax						
<a href="#">101-0000-31120</a>	1,200.00	6,235.09	10,000.00	1,445.75	2,500.00	0.00
Current Year Minus 1 Prop Tax						
<a href="#">101-0000-31310</a>	700,000.00	1,027,739.83	900,000.00	666,453.02	1,050,000.00	0.00
Sales Tax Revenue						
<a href="#">101-0000-31400</a>	3,000.00	2,884.98	3,000.00	0.00	3,000.00	0.00
GrossReceipts&BusTax-Utilities						
<a href="#">101-0000-31900</a>	0.00	628.00	0.00	239.10	500.00	0.00
Penalties&Interest/DelinqTax						
<a href="#">101-0000-32060</a>	0.00	-6,000.00	0.00	-4,000.00	4,000.00	0.00
Erosion Control Deposit Fee						
<a href="#">101-0000-32070</a>	10,000.00	24,693.31	50,000.00	67,232.87	65,000.00	0.00
Building Permits Revenue						
<a href="#">101-0000-32090</a>	0.00	25.00	0.00	614.50	1,000.00	0.00
Grading Permit Revenue						
<a href="#">101-0000-32120</a>	4,000.00	10,650.00	4,000.00	6,875.50	6,500.00	0.00
Business/Contractor License						
<a href="#">101-0000-32130</a>	0.00	75.00	0.00	1,405.50	600.00	0.00
Sign Permit Revenue						
<a href="#">101-0000-32140</a>	2,500.00	10,095.00	6,000.00	4,320.00	7,500.00	0.00
Plat Fee Revenue						
<a href="#">101-0000-32150</a>	0.00	300.00	0.00	600.00	600.00	0.00
Waiver/Variance Fee Revenue						
<a href="#">101-0000-32180</a>	0.00	0.00	0.00	1,275.00	1,000.00	0.00
Conditional Use Permit						
<a href="#">101-0000-32390</a>	0.00	450.00	0.00	600.00	500.00	0.00
Vendor License						
<a href="#">101-0000-32400</a>	150.00	1,025.00	500.00	525.00	500.00	0.00
Fence Permit Fee Revenue						
<a href="#">101-0000-33100</a>	0.00	0.00	125,000.00	120,086.20	0.00	0.00
Federal Grants						
<a href="#">101-0000-33210</a>	1,800.00	1,955.00	1,800.00	1,800.00	1,800.00	0.00
Malt Beverage Revenue						
<a href="#">101-0000-33220</a>	6,100.00	6,175.00	6,100.00	0.00	6,100.00	0.00
Liquor License Revenue						
<a href="#">101-0000-33230</a>	1,400.00	1,400.00	1,400.00	1,000.00	1,400.00	0.00
Lottery Machine Revenue						
<a href="#">101-0000-33240</a>	0.00	550.00	0.00	0.00	0.00	0.00
Wine License Revenue						
<a href="#">101-0000-33490</a>	9,240.00	289,685.55	13,000.00	3,952.28	25,000.00	0.00
State Grants						
<a href="#">101-0000-33530</a>	12,000.00	20,825.48	12,000.00	14,782.88	21,000.00	0.00
Liquor Reversion						
<a href="#">101-0000-33540</a>	20,000.00	29,744.26	29,000.00	18,332.35	30,000.00	0.00
Motor Vehicle License 5%						
<a href="#">101-0000-33810</a>	1,310.00	1,310.00	1,310.00	0.00	1,310.00	0.00
Cty Road Revenue						
<a href="#">101-0000-33890</a>	0.00	6,477.82	0.00	13,768.76	10,000.00	0.00
Other County Revenue						



Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

	2022		2023		2024	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<u>101-0000-34410</u>	180,000.00	190,187.71	180,000.00	131,577.75	190,000.00	0.00
Refuse Collection Charges						
<u>101-0000-35100</u>	0.00	277.88	0.00	0.00	0.00	0.00
Court Fines & Forfeits						
<u>101-0000-35900</u>	0.00	500.00	0.00	0.00	0.00	0.00
Other Fines and Forfeits						
<u>101-0000-36100</u>	0.00	1,392.71	250.00	2,358.69	125,000.00	0.00
Interest Revenue						
<u>101-0000-36350</u>	2,250.00	1,200.00	3,250.00	0.00	500.00	0.00
Street Lights Fee Revenue						
<u>101-0000-36400</u>	0.00	1,150.00	0.00	600.00	1,000.00	0.00
Code Enf Assmnt Fee Revenue						
<u>101-0000-36700</u>	0.00	350.00	0.00	5,284.02	0.00	0.00
Contributions and Donations						
<u>101-0000-36900</u>	23,650.00	133,174.83	371,034.00	32,575.19	50,000.00	0.00
Other Revenue						
<u>101-0000-36910</u>	16,800.00	16,642.46	16,800.00	10,057.37	16,800.00	0.00
Cable Television Franchise Fee						
<b>Department: 0000 - Non departmental Total:</b>	<b>1,657,583.00</b>	<b>2,437,421.48</b>	<b>2,453,058.00</b>	<b>1,472,107.59</b>	<b>2,389,440.00</b>	<b>0.00</b>
<b>Department: 4110 - Commission Expenses</b>						
<u>101-4110-41100</u>	28,000.00	28,583.17	28,000.00	16,333.24	28,000.00	0.00
Wage Expense						
<u>101-4110-41200</u>	2,142.00	2,186.86	2,142.00	1,396.26	2,142.00	0.00
PR Tax Expense						
<u>101-4110-42100</u>	500.00	197.12	500.00	140.65	250.00	0.00
Other Ins Expense						
<u>101-4110-42200</u>	15,000.00	10,256.15	0.00	0.00	2,500.00	0.00
Prof Fees Expense						
<u>101-4110-42300</u>	2,000.00	4,505.63	3,000.00	5,727.21	11,000.00	0.00
Publishing Exp						
<u>101-4110-42500</u>	200.00	10.50	200.00	219.00	300.00	0.00
Supply/Material Exp						
<u>101-4110-42700</u>	100.00	0.00	100.00	0.00	100.00	0.00
Travel/Conf Expense						
<u>101-4110-42810</u>	2,400.00	2,400.00	2,400.00	1,400.00	2,400.00	0.00
Phone						
<u>101-4110-42900</u>	500.00	778.45	500.00	11.50	100.00	0.00
Other Expense						
<b>Department: 4110 - Commission Expenses Total:</b>	<b>50,842.00</b>	<b>48,917.88</b>	<b>36,842.00</b>	<b>25,227.86</b>	<b>46,792.00</b>	<b>0.00</b>
<b>Department: 4115 - Contingency Expense</b>						
<u>101-4115-44150</u>	112,124.00	85,000.00	160,794.00	0.00	147,632.00	0.00
Contingency Expense						
<b>Department: 4115 - Contingency Expense Total:</b>	<b>112,124.00</b>	<b>85,000.00</b>	<b>160,794.00</b>	<b>0.00</b>	<b>147,632.00</b>	<b>0.00</b>
<b>Department: 4120 - Mayoral Expense</b>						
<u>101-4120-41100</u>	13,000.00	12,999.96	23,000.00	15,333.36	23,000.00	0.00
Wage Expense						
<u>101-4120-41200</u>	995.00	994.56	1,760.00	1,342.14	1,760.00	0.00
PR Tax Expense						
<u>101-4120-42100</u>	100.00	20.00	100.00	20.00	120.00	0.00
Other Ins Expense						
<b>Budget Notes</b>						
<b>Budget Code</b>						
2024						
<b>Subject</b>						
SDPAA						
<b>Description</b>						
SDPAA insurance premiums						
<u>101-4120-42200</u>	0.00	0.00	800.00	306.50	800.00	0.00
Prof Fees Expense						



Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

	2022	2023	2024	2024	2024
	Total Budget	Total Activity	Total Budget	Total Activity	YTD Activity
Auto Expense	750.00	75.19	200.00	159.63	200.00
Travel/Conf Expense	5,000.00	2,429.23	5,000.00	3,203.06	6,700.00
<b>Subject</b>	<b>Description</b>				
Breakout	1,600 FO/HR Training - Finance Officer & Asst. 500 Budget Training - Finance Officer 3,000 GFOA Municipal Gov. Accounting Training 600 SDML Annual Conference 1,000 Lisa Trainings				
Utility Expense	0.00	50.00	0.00	0.00	0.00
Phone	1,800.00	1,700.00	1,800.00	1,050.00	1,800.00
Other Expense	3,250.00	3,780.86	3,250.00	5,083.24	4,000.00
<b>Subject</b>	<b>Description</b>				
Bank Fees	Bank Fees				
Equip Expense	1,800.00	2,648.57	1,800.00	0.00	7,000.00
<b>Subject</b>	<b>Description</b>				
Breakout	1,800 - Laptop 3,600 - 2 desktop computer 500.00 - cash drawer 500.00 - UB scanner				
<b>Department: 4140 - Finance Office Expense Total:</b>					
	193,425.00	191,406.00	196,659.00	136,052.32	242,415.00
<b>Department: 4141 - City Attorney Expense</b>					
Prof Fees Expense	40,400.00	34,032.75	25,000.00	31,320.00	30,000.00
<b>Department: 4141 - City Attorney Expense Total:</b>					
	40,400.00	34,032.75	25,000.00	31,320.00	30,000.00
<b>Department: 4192 - General Government Buildings</b>					
Other Ins Expense	3,500.00	3,804.38	3,500.00	4,351.12	5,200.00
<b>Subject</b>	<b>Description</b>				
SDPAA	SDPAA Insurance Preliums				
Prof Fees Expense	18,450.00	8,913.44	18,450.00	56,020.16	61,820.00
Repair/Maint Expense	10,840.00	12,769.65	4,940.00	5,039.70	15,000.00



Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

Budget Notes		2022		2023		2024	
Budget Code	Subject	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
2024	10,000.00 Seal parking lot						
	10,000.00 Seal parking lot						
	5,000.00 General repairs						
<u>101-4192-42600</u>	Supply/Material Exp	1,000.00	1,270.55	1,000.00	1,091.46	2,500.00	0.00
<u>101-4192-42800</u>	Utility Expense	10,800.00	9,094.32	12,600.00	8,212.41	15,000.00	0.00
<u>101-4192-42810</u>	Phone	9,600.00	13,419.76	13,440.00	9,000.33	13,560.00	0.00
<u>101-4192-42900</u>	Other Expense	0.00	818.04	30,000.00	576.09	5,000.00	0.00
<u>101-4192-43400</u>	Equip Expense	44,775.00	48,275.45	72,775.00	45,397.47	30,000.00	0.00
<b>Budget Notes</b>							
Budget Code	Subject	Description					
2024	Generator	28,000 Generator, 2,000 for inflation on generator					
			98,965.00	98,365.59	156,705.00	129,688.74	148,080.00
<b>Department: 4192 - General Government Buildings Total:</b>			<b>98,965.00</b>	<b>98,365.59</b>	<b>156,705.00</b>	<b>129,688.74</b>	<b>0.00</b>
<b>Department: 4196 - City Engineer Expense</b>							
<u>101-4196-42200</u>	Prof Fees Expense	60,000.00	45,281.89	25,000.00	53,530.96	45,000.00	0.00
<b>Department: 4196 - City Engineer Expense Total:</b>			<b>60,000.00</b>	<b>45,281.89</b>	<b>25,000.00</b>	<b>53,530.96</b>	<b>0.00</b>
<b>Department: 4210 - Law Enforcement</b>							
<u>101-4210-41100</u>	Wage Expense	64,336.00	64,335.48	66,927.00	62,954.91	496,918.00	0.00
<u>101-4210-41150</u>	Wage Expense - Hourly	272,264.00	338,577.47	286,835.00	245,258.64	0.00	0.00
<u>101-4210-41170</u>	Safety Grant Wages	21,133.00	1,200.16	21,133.00	6,641.21	16,421.00	0.00
<u>101-4210-41180</u>	Other Wages	25,105.00	5,291.00	25,105.00	8,146.05	0.00	0.00
<u>101-4210-41200</u>	PR Tax Expense	29,610.00	31,365.13	30,795.00	24,050.17	39,271.00	0.00
<u>101-4210-41300</u>	SDRS Expense	28,187.00	31,996.83	29,399.00	21,686.48	41,070.00	0.00
<u>101-4210-41400</u>	Workers Comp Expense	10,420.00	6,641.31	10,420.00	0.00	10,500.00	0.00
<u>101-4210-41700</u>	Med Ins Expense	78,067.00	81,140.28	86,393.00	58,635.62	102,915.00	0.00
<u>101-4210-42100</u>	Other Ins Expense	23,000.00	17,432.57	23,000.00	20,715.54	26,000.00	0.00
<b>Budget Notes</b>							
Budget Code	Subject	Description					
2024	SDPAA	SDPAA Insurance					
			300.00	298.21	400.00	255.20	500.00
<u>101-4210-42150</u>	Postage						
<u>101-4210-42200</u>	Prof Fees Expense						
			21,925.00	22,787.73	22,140.00	4,495.87	24,001.00

Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

		2022	2022	2023	2023	2024	2024
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42300</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42500</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42600</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42610</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42700</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42730</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42800</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42810</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42820</a>							
Budget Notes							
Budget Code							
2024							
<a href="#">101-4210-42850</a>							

Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

		2022	2022	2023	2023	2024	2024
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Budget Notes							
Budget Code	Description						
2024	7 x 800		7 uniform stipends @ 800ea				
	Other Expense	6,000.00	6,711.20	8,440.00	7,116.42	3,200.00	0.00
<u>101-4210-42900</u>							
Budget Notes							
Budget Code	Description						
2024	Tows + Undesignated replacements						
	Equip Expense	85,000.00	83,109.42	114,166.00	118,114.26	68,150.00	0.00
<u>101-4210-43400</u>							
Budget Notes							
Budget Code	Description						
2024	Breakout						
	7,150 - Hwy Safety Grant Equipment (2 PBTS + 2 Radars)						
	6,000 - Equipment						
	8,000 - Vehicle Equipment						
	4,000 - Vehicle Upfitting						
	43,000 - Dodge Durango						
	<b>Department: 4210 - Law Enforcement Total:</b>	<b>767,589.00</b>	<b>757,298.86</b>	<b>831,211.00</b>	<b>639,431.69</b>	<b>940,786.00</b>	<b>0.00</b>
<u>101-4220-42900</u>							
Budget Notes							
Budget Code	Description						
2024	Other Expense	35,257.00	32,925.46	35,257.00	31,114.43	35,257.00	0.00
	<b>Department: 4220 - Fire Department Expense Total:</b>	<b>35,257.00</b>	<b>32,925.46</b>	<b>35,257.00</b>	<b>31,114.43</b>	<b>35,257.00</b>	<b>0.00</b>
<u>101-4232-42320</u>							
Budget Notes							
Budget Code	Description						
2024	Building Inspection Expense	15,000.00	7,265.00	7,500.00	2,155.00	10,000.00	0.00
	Other Expense	500.00	456.75	500.00	232.05	750.00	0.00
	<b>Department: 4232 - Proactive Inspection Admin</b>						
<u>101-4232-42900</u>							
Budget Notes							
Budget Code	Description						
2024	SD One Call						
	<b>Department: 4232 - Proactive Inspection Admin Total:</b>	<b>15,500.00</b>	<b>7,721.75</b>	<b>8,000.00</b>	<b>2,387.05</b>	<b>10,750.00</b>	<b>0.00</b>
<u>101-4310-41150</u>							
Budget Notes							
Budget Code	Description						
2024	Wage Expense - Hourly	145,034.00	142,200.67	150,656.00	105,817.40	167,406.00	0.00
	PR Tax Expense	11,095.00	10,187.41	11,525.00	7,541.64	12,903.00	0.00
	SDRS Expense	5,967.00	8,146.67	6,248.00	6,349.05	10,120.00	0.00
	Workers Comp Expense	2,000.00	4,717.45	2,000.00	0.00	5,000.00	0.00
	Med Ins Expense	27,615.00	28,565.79	38,809.00	27,822.92	43,040.00	0.00
	Other Ins Expense	5,000.00	11,817.02	12,000.00	14,935.48	18,000.00	0.00
	<b>Department: 4310 - Street Expense</b>						



Defined Budgets

2022 2023 2024  
Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity

Budget Notes

Budget Code  
2024

Subject Description  
SDPAA SDPAA Insurance Premiums

<a href="#">101-4310-42200</a>	Prof Fees Expense	10,000.00	4,515.50	26,000.00	6,066.24	26,000.00	0.00
<a href="#">101-4310-42300</a>	Publishing Exp	300.00	337.00	300.00	192.59	300.00	0.00
<a href="#">101-4310-42500</a>	Repair/Maint Expense	480,000.00	248,203.10	480,000.00	237,627.61	350,000.00	0.00
<a href="#">101-4310-42510</a>	Street Snow Removal	11,000.00	13,560.00	30,000.00	20,561.07	30,000.00	0.00
<a href="#">101-4310-42530</a>	Landscape&Mowing Expense	2,800.00	2,966.33	6,000.00	1,048.00	10,000.00	0.00
<a href="#">101-4310-42550</a>	Street Light Repair	4,200.00	945.36	15,000.00	0.00	115,000.00	0.00

Budget Notes

Budget Code  
2024

Subject Description  
Solar 100,000 - Solar

<a href="#">101-4310-42600</a>	Supply/Material Exp	30,000.00	23,195.12	44,500.00	10,849.65	50,000.00	0.00
<a href="#">101-4310-42610</a>	Auto Expense	12,100.00	11,815.29	15,500.00	811.11	20,000.00	0.00
<a href="#">101-4310-42800</a>	Utility Expense	19,000.00	18,039.04	21,000.00	11,811.43	21,000.00	0.00
<a href="#">101-4310-42810</a>	Phone	1,200.00	1,650.00	1,800.00	1,200.00	1,800.00	0.00
<a href="#">101-4310-42900</a>	Other Expense	10,000.00	1,697.50	15,000.00	34.16	20,000.00	0.00

Budget Notes

Budget Code  
2024

Subject Description  
Emergency Repairs Emergency Repairs

<a href="#">101-4310-43400</a>	Equip Expense	113,000.00	119,046.33	250,000.00	250,084.53	250,000.00	0.00
<b>Department: 4310 - Street Expense Total:</b>		<b>890,311.00</b>	<b>651,605.58</b>	<b>1,126,338.00</b>	<b>702,752.88</b>	<b>1,150,569.00</b>	<b>0.00</b>

Department: 4320 - Code Enforcement & Sanitation

<a href="#">101-4320-41150</a>	Wage Expense - Hourly	16,952.00	130.25	16,952.00	0.00	0.00	0.00
<a href="#">101-4320-41200</a>	PR Tax Expense	1,297.00	9.21	1,297.00	0.00	0.00	0.00
<a href="#">101-4320-41300</a>	SDRS Expense	0.00	7.82	0.00	0.00	0.00	0.00
<a href="#">101-4320-42150</a>	Postage	1,500.00	1,869.86	1,500.00	537.23	1,500.00	0.00
<a href="#">101-4320-42500</a>	Repair/Maint Expense	15,000.00	12,379.76	15,000.00	9,406.47	20,000.00	0.00
<a href="#">101-4320-42600</a>	Supply/Material Exp	15,000.00	15,689.09	48,000.00	36,236.85	55,000.00	0.00
<a href="#">101-4320-42610</a>	Auto Expense	0.00	132.62	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

2022 Total Budget 2022 Total Activity 2023 Total Budget 2023 Total Activity 2024 Total Budget 2024 YTD Activity

Budget Notes

Budget Code

2024

Subject Description  
Camera and 3rd Eye Contract

<a href="#">101-4320-42730</a>	Training Expense	750.00	249.00	7,000.00	6,428.53	15,000.00	0.00
<a href="#">101-4320-42810</a>	Phone	600.00	50.00	0.00	0.00	0.00	0.00
<a href="#">101-4320-42900</a>	Other Expense	25,000.00	21,940.84	25,000.00	18,681.09	40,000.00	0.00

Budget Notes

Budget Code

2024

Subject Description  
Emergency Repairs

<a href="#">101-4320-43230</a>	Solid Waste Collection	70,000.00	55,668.45	70,000.00	32,871.04	70,000.00	0.00
<a href="#">101-4320-43260</a>	C E Abatement Exp	0.00	120.00	0.00	0.00	1,000.00	0.00
<a href="#">101-4320-43400</a>	Equip Expense	0.00	152.00	12,000.00	1,920.00	15,000.00	0.00

Department: 4320 - Code Enforcement & Sanitation Total: 146,099.00 108,398.90 196,749.00 106,081.21 217,500.00 0.00

Department: 4410 - Animal Control Dept

[101-4410-43350](#)

Humane Society

Department: 4410 - Animal Control Dept Total:

250.00	0.00	1,000.00	250.00	1,000.00	250.00	1,000.00	0.00
250.00	0.00	1,000.00	250.00	1,000.00	250.00	1,000.00	0.00

Department: 4520 - Parks and Recreation

[101-4520-42100](#)

Other Ins Expense

500.00	450.05	500.00	328.79	500.00	500.00	500.00	0.00
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Budget Notes

Budget Code

2024

Subject Description  
SDPAA

SDPAA Insurance Premiums

<a href="#">101-4520-42500</a>	Repair/Maint Expense	2,300.00	2,578.65	10,000.00	7,391.39	10,000.00	0.00
<a href="#">101-4520-42530</a>	Landscape&Mowing Expense	600.00	8.97	600.00	99.30	1,200.00	0.00
<a href="#">101-4520-42600</a>	Supply/Material Exp	8,500.00	4,149.30	8,500.00	4,446.50	10,000.00	0.00
<a href="#">101-4520-42800</a>	Utility Expense	600.00	1,000.18	600.00	917.83	1,000.00	0.00
<a href="#">101-4520-42900</a>	Other Expense	5,800.00	5,083.07	5,800.00	500.00	6,000.00	0.00

Budget Notes

Budget Code

2024

Subject Description  
3,000 Porta Potties

Department: 4520 - Parks and Recreation Total:

18,300.00	13,270.22	26,000.00	13,683.81	28,700.00	13,683.81	28,700.00	0.00
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Department: 4652 - P & Z Expense

[101-4652-41100](#)

Wage Expense

9,000.00	3,375.00	9,000.00	3,525.00	12,000.00	12,000.00	12,000.00	0.00
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Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

	2022	2022	2023	2023	2024	2024
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<a href="#">101-4652-41200</a>	689.00	258.22	689.00	269.68	918.00	0.00
PR Tax Expense						
<a href="#">101-4652-42100</a>	200.00	117.12	200.00	60.64	200.00	0.00
Other Ins Expense						
<b>Budget Notes</b>						
<b>Budget Code</b>	<b>Description</b>					
2024	SDPAA Insurance Premiums					
<a href="#">101-4652-42150</a>	250.00	667.46	600.00	0.00	250.00	0.00
Postage						
<a href="#">101-4652-42200</a>	10,000.00	2,724.44	5,000.00	4,236.94	5,500.00	0.00
Prof Fees Expense						
<a href="#">101-4652-42300</a>	1,500.00	2,469.57	3,000.00	2,718.25	5,000.00	0.00
Publishing Exp						
<a href="#">101-4652-42600</a>	250.00	358.56	250.00	43.08	250.00	0.00
Supply/Material Exp						
<b>Budget Notes</b>						
<b>Budget Code</b>	<b>Description</b>					
2024	Clasp Folder-Yellow Labels					
<a href="#">101-4652-42700</a>	0.00	105.00	0.00	0.00	0.00	0.00
Travel/Conf Expense						
<a href="#">101-4652-42900</a>	0.00	1,025.73	500.00	450.00	500.00	0.00
Other Expense						
<b>Department: 4652 - P &amp; Z Expense Total:</b>						
	<b>21,889.00</b>	<b>11,101.10</b>	<b>19,239.00</b>	<b>11,303.59</b>	<b>24,618.00</b>	<b>0.00</b>
<b>Department: 4800 - Debt Service</b>						
<a href="#">101-4800-47200</a>	18,913.00	0.00	0.00	0.00	0.00	0.00
Debt SrvMunicipal Bldg						
<b>Department: 4800 - Debt Service Total:</b>						
	<b>18,913.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 4900 - Miscellaneous</b>						
<a href="#">101-4900-49900</a>	30,900.00	31,325.66	0.00	900.00	900.00	0.00
Miscellaneous						
<b>Budget Notes</b>						
<b>Budget Code</b>	<b>Description</b>					
2024	Malt Bev License					
<b>Department: 4900 - Miscellaneous Total:</b>						
	<b>30,900.00</b>	<b>31,325.66</b>	<b>0.00</b>	<b>900.00</b>	<b>900.00</b>	<b>0.00</b>
<b>Fund: 101 - General Fund Surplus (Deficit):</b>						
	<b>-863,626.00</b>	<b>301,447.35</b>	<b>-420,646.00</b>	<b>-431,115.05</b>	<b>-710,539.00</b>	<b>0.00</b>
<b>Fund: 211 - Liquor, Lodging and Dining</b>						
<b>Department: 0000 - Non departmental</b>						
<a href="#">211-0000-31320</a>	27,608.00	58,888.93	24,378.00	36,792.97	50,000.00	0.00
Bed & Booze Tax						
<a href="#">211-0000-33490</a>	0.00	39,323.18	0.00	245.44	500.00	0.00
State Grants						
<b>Department: 0000 - Non departmental Total:</b>						
	<b>27,608.00</b>	<b>98,212.11</b>	<b>24,378.00</b>	<b>37,038.41</b>	<b>50,500.00</b>	<b>0.00</b>
<b>Department: 4650 - Economic Development Expense</b>						
<a href="#">211-4650-41160</a>	17,169.00	17,168.76	17,851.00	12,585.11	20,317.00	0.00
Admin Wages						

Defined Budgets

	2022	2022	2023	2023	2024	2024
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<a href="#">211-4650-41200</a>	1,313.00	1,298.24	1,366.00	952.24	1,555.00	0.00
PR Tax Expense						
<a href="#">211-4650-41300</a>	1,030.00	1,030.20	1,072.00	755.11	1,161.00	0.00
SDRS Expense						
<a href="#">211-4650-41700</a>	2,301.00	2,488.72	2,499.00	2,371.76	3,000.00	0.00
Med Ins Expense						
<a href="#">211-4650-42700</a>	1,000.00	388.22	1,580.00	0.00	1,500.00	0.00
Travel/Conf Expense						
<a href="#">211-4650-42900</a>	3,938.00	500.00	0.00	0.00	2,000.00	0.00
Other Expense						
<b>Budget Notes</b>						
<b>Budget Code</b>						
2024						
<b>Subject</b>						
Media Campaign						
<b>Description</b>						
Media campaign for Summerset with QR Code for future economic development.						
<a href="#">211-4650-42901</a>	0.00	0.00	0.00	0.00	35,000.00	0.00
Allocation						
<b>Department: 4650 - Economic Development Expense Total:</b>	<b>26,751.00</b>	<b>22,874.14</b>	<b>24,378.00</b>	<b>16,664.22</b>	<b>64,533.00</b>	<b>0.00</b>
<b>Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):</b>	<b>857.00</b>	<b>75,337.97</b>	<b>0.00</b>	<b>20,374.19</b>	<b>-14,033.00</b>	<b>0.00</b>
<b>Fund: 302 - USDA/TIF #1 Fund</b>						
<b>Department: 0000 - Non departmental</b>						
<a href="#">302-0000-31100</a>	500,000.00	754,564.52	500,000.00	374,040.53	600,000.00	0.00
TIF Tax Revenue						
<a href="#">302-0000-36100</a>	200.00	2,959.06	600.00	633.27	2,000.00	0.00
Interest Revenue						
<b>Department: 0000 - Non departmental Total:</b>	<b>500,200.00</b>	<b>757,523.58</b>	<b>500,600.00</b>	<b>374,673.80</b>	<b>602,000.00</b>	<b>0.00</b>
<b>Department: 4700 - Swr Debt Service</b>						
<a href="#">302-4700-44200</a>	500,200.00	296,800.00	500,600.00	148,400.00	296,800.00	0.00
Debt Service Expense						
<b>Department: 4700 - Swr Debt Service Total:</b>	<b>500,200.00</b>	<b>296,800.00</b>	<b>500,600.00</b>	<b>148,400.00</b>	<b>296,800.00</b>	<b>0.00</b>
<b>Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>460,723.58</b>	<b>0.00</b>	<b>226,273.80</b>	<b>305,200.00</b>	<b>0.00</b>
<b>Fund: 305 - Fund 305</b>						
<b>Department: 0000 - Non departmental</b>						
<a href="#">305-0000-31100</a>	0.00	0.00	0.00	100,008.37	170,000.00	0.00
TIF Tax Revenue						
<a href="#">305-0000-36100</a>	0.00	0.00	0.00	0.00	500.00	0.00
Interest Revenue						
<b>Department: 0000 - Non departmental Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,008.37</b>	<b>170,500.00</b>	<b>0.00</b>
<b>Fund: 305 - Fund 305 Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,008.37</b>	<b>170,500.00</b>	<b>0.00</b>
<b>Fund: 502 - Improvement Projects</b>						
<b>Department: 3900 - Grant Funds</b>						
<a href="#">502-3900-39140</a>	0.00	0.00	0.00	1,122,046.00	0.00	0.00
Grant Funds						
<a href="#">502-3900-39150</a>	0.00	0.00	0.00	671,850.00	3,500,000.00	0.00
Proceeds From Debt						
<b>Department: 3900 - Grant Funds Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,793,896.00</b>	<b>3,500,000.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

	2022	2022	2023	2023	2024	2024
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<b>Department: 4850 - Capital Outlay</b>						
Construction Costs						
Department: 4850 - Capital Outlay Total:						
	0.00	0.00	0.00	2,618,605.42	3,500,000.00	0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,618,605.42</b>	<b>3,500,000.00</b>	<b>0.00</b>
<b>Fund: 502 - Improvement Projects Surplus (Deficit):</b>						
	0.00	0.00	0.00	-824,709.42	0.00	0.00
<b>Fund: 604 - Sanitary Sewer Fund</b>						
Department: 0000 - Non departmental						
<u>604-0000-32110</u>	4,500.00	15,000.00	4,500.00	6,000.00	15,000.00	0.00
<u>604-0000-36100</u>	0.00	162.00	0.00	108.00	2,000.00	0.00
<u>604-0000-36300</u>	2,500.00	12,007.52	10,000.00	5,930.54	10,000.00	0.00
<u>604-0000-36310</u>	0.00	150.00	0.00	224.85	200.00	0.00
<u>604-0000-38100</u>	369,000.00	400,367.71	383,616.00	271,936.43	390,000.00	0.00
<u>604-0000-38200</u>	52,800.00	46,880.95	52,800.00	34,372.67	50,000.00	0.00
<u>604-0000-38300</u>	49,680.00	49,680.00	49,680.00	33,120.00	49,680.00	0.00
<u>604-0000-38400</u>	70,800.00	77,711.40	77,711.00	51,807.60	77,711.00	0.00
<u>604-0000-38500</u>	46,116.00	56,090.04	47,952.00	38,866.82	55,000.00	0.00
<u>604-0000-38600</u>	31,200.00	32,125.65	31,200.00	22,331.13	32,000.00	0.00
<u>604-0000-38650</u>	97,360.00	109,448.98	97,360.00	73,325.30	108,500.00	0.00
<u>604-0000-38700</u>	0.00	0.00	0.00	-73.90	0.00	0.00
<u>604-0000-38800</u>	100.00	218.38	100.00	443,542.56	100.00	0.00
	<b>724,056.00</b>	<b>799,842.63</b>	<b>754,919.00</b>	<b>981,492.00</b>	<b>790,191.00</b>	<b>0.00</b>
<b>Department: 0000 - Non departmental Total:</b>						
<b>Department: 4000 - General Expense</b>						
<u>604-4000-41100</u>	66,170.00	66,170.16	67,570.00	46,070.20	162,785.00	0.00
<u>604-4000-41130</u>	17,169.00	17,168.76	17,861.00	12,585.08	0.00	0.00
<u>604-4000-41150</u>	47,840.00	39,970.21	41,113.00	28,987.09	0.00	0.00
<u>604-4000-41160</u>	17,680.00	17,345.65	19,474.00	7,196.87	0.00	0.00
<u>604-4000-41200</u>	11,388.00	9,842.64	11,170.00	6,634.19	12,454.00	0.00
<u>604-4000-41300</u>	8,932.00	8,461.48	8,761.00	5,690.32	9,868.00	0.00
<u>604-4000-41400</u>	2,000.00	3,701.98	2,000.00	0.00	4,000.00	0.00
<u>604-4000-41700</u>	31,225.00	38,064.48	40,273.00	34,551.54	53,218.00	0.00
<u>604-4000-42100</u>	8,000.00	10,607.58	10,000.00	12,246.10	15,000.00	0.00



Defined Budgets

Budget Notes Budget Code 2024	Subject	Description	2022		2023		2024	
			Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<u>604-4000-42130</u>	Collection&Filing Fees	SDPAA Insurance Premiums	500.00	0.00	500.00	0.00	500.00	0.00
<u>604-4000-42150</u>	Postage		4,500.00	3,806.67	4,500.00	3,583.97	4,500.00	0.00
<u>604-4000-42200</u>	Prof Fees Expense		454,000.00	395,291.99	4,650.00	164,138.94	4,650.00	0.00
<u>604-4000-42300</u>	Publishing Exp		0.00	515.23	0.00	281.04	0.00	0.00
<u>604-4000-42500</u>	Repair/Maint Expense		79,500.00	81,593.28	94,500.00	168,402.84	152,500.00	0.00
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	<b>Breakout</b>							
2024		\$25,000 - 1/5 Sewer Camera & Clean						
		\$2,000 - Generator Servicing						
		\$1,500 - HVAC Maintenance						
		\$1,500 - Softner & RO Maintenance						
		\$4,000 - Service Agreements						
		\$500 - Replace door handles @ plant bldg						
		\$2,000 - De-Foamer						
		\$18,000 - SV lift station fence						
		\$20,000 - Plant road maintenance						
		\$10,000 - Reed Bed maintenance						
		\$50,000 - Replace main lift station controls						
<u>604-4000-42600</u>	Supply/Material Exp		15,000.00	1,446.00	15,000.00	4,245.10	15,000.00	0.00
<u>604-4000-42610</u>	Auto Expense		5,000.00	180.95	5,000.00	5,466.68	5,000.00	0.00
<u>604-4000-42620</u>	Testing Expense		3,000.00	2,471.32	3,000.00	2,725.00	4,000.00	0.00
<u>604-4000-42630</u>	Chemicals and Lab Supplies		5,000.00	8,108.94	5,000.00	9,207.54	10,000.00	0.00
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	<b>Breakout</b>							
2024		\$5,000 - Lab Equipment						
<u>604-4000-42640</u>	Permits/Penalties		3,000.00	0.00	3,000.00	2,500.00	3,000.00	0.00
<u>604-4000-42700</u>	Travel/Conf Expense		1,000.00	755.00	1,000.00	160.00	1,000.00	0.00
<u>604-4000-42800</u>	Utility Expense		50,000.00	61,587.24	72,000.00	42,371.94	72,000.00	0.00
<u>604-4000-42810</u>	Phone		3,600.00	1,100.00	4,200.00	1,300.00	4,200.00	0.00
<u>604-4000-42850</u>	Uniform Allowance		0.00	0.00	0.00	0.00	1,000.00	0.00

Defined Budgets

		2022	2022	2023	2023	2024	2024
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<b>Budget Notes</b>	<b>Description</b>						
<b>Budget Code</b>	\$500 - Dept Head clothing allowance						
2024	\$500 - Asst clothing allowance						
	Other Expense	1,000.00	5,011.97	1,000.00	500.00	0.00	0.00
<u>604-4000-42900</u>	Capital Expense	40,000.00	135,611.56	410,000.00	24,503.78	100,000.00	0.00
<u>604-4000-43000</u>							
<b>Budget Notes</b>	<b>Description</b>						
<b>Budget Code</b>	Lift Station Generator						
2024							
	Equip Expense	47,000.00	23,697.77	30,000.00	17,461.26	45,000.00	0.00
<u>604-4000-43400</u>							
<b>Budget Notes</b>	<b>Description</b>						
<b>Budget Code</b>	15,000 - Spare Pump						
2024	15,000 - Spare Blower Motor						
	15,000 - Spare Blower						
<b>Department: 4000 - General Expense Total:</b>		<b>922,504.00</b>	<b>932,510.86</b>	<b>871,572.00</b>	<b>600,809.48</b>	<b>679,675.00</b>	<b>0.00</b>
<b>Department: 4700 - Swr Debt Service</b>							
	Swr SRF Principal	0.00	96,212.80	0.00	62,028.75	82,705.00	0.00
<u>604-4700-47100</u>							
<u>604-4700-47120</u>	Swr SRF Interest	41,934.00	3,690.78	99,903.00	12,898.56	17,199.00	0.00
<b>Department: 4700 - Swr Debt Service Total:</b>		<b>41,934.00</b>	<b>99,903.58</b>	<b>99,903.00</b>	<b>74,927.31</b>	<b>99,904.00</b>	<b>0.00</b>
<b>Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):</b>		<b>-240,382.00</b>	<b>-232,571.81</b>	<b>-216,556.00</b>	<b>305,755.21</b>	<b>10,612.00</b>	<b>0.00</b>
<b>Report Surplus (Deficit):</b>		<b>-1,103,151.00</b>	<b>604,937.09</b>	<b>-637,202.00</b>	<b>-603,412.90</b>	<b>-238,260.00</b>	<b>0.00</b>

Group Summary

Defined Budgets

Department	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 101 - General Fund</b>						
0000 - Non departmental	1,657,583.00	2,437,421.48	2,453,058.00	1,472,107.59	2,389,440.00	0.00
4110 - Commission Expenses	50,842.00	48,917.88	36,842.00	25,227.86	46,792.00	0.00
4115 - Contingency Expense	112,124.00	85,000.00	160,794.00	0.00	147,632.00	0.00
4120 - Mayoral Expense	19,445.00	18,988.04	27,910.00	18,317.31	28,430.00	0.00
4130 - Election Expense	1,000.00	334.45	1,000.00	1,180.79	1,550.00	0.00
4140 - Finance Office Expense	193,425.00	191,406.00	196,659.00	136,052.32	242,415.00	0.00
4141 - City Attorney Expense	40,400.00	34,032.75	25,000.00	31,320.00	30,000.00	0.00
4192 - General Government Buildings	98,965.00	98,365.59	156,705.00	129,688.74	148,080.00	0.00
4196 - City Engineer Expense	60,000.00	45,281.89	25,000.00	53,530.96	45,000.00	0.00
4210 - Law Enforcement	767,589.00	757,298.86	831,211.00	639,431.69	940,786.00	0.00
4220 - Fire Department Expense	35,257.00	32,925.46	35,257.00	31,114.43	35,257.00	0.00
4232 - Proactive Inspection Admin	15,500.00	7,721.75	8,000.00	2,387.05	10,750.00	0.00
4310 - Street Expense	890,311.00	651,605.58	1,126,338.00	702,752.88	1,150,569.00	0.00
4320 - Code Enforcement & Sanitation	146,099.00	108,398.90	196,749.00	106,081.21	217,500.00	0.00
4410 - Animal Control Dept	250.00	0.00	1,000.00	250.00	1,000.00	0.00
4520 - Parks and Recreation	18,300.00	13,270.22	26,000.00	13,683.81	28,700.00	0.00
4652 - P & Z Expense	21,889.00	11,101.10	19,239.00	11,303.59	24,618.00	0.00
4800 - Debt Service	18,913.00	0.00	0.00	0.00	0.00	0.00
4900 - Miscellaneous	30,900.00	31,325.66	0.00	900.00	900.00	0.00
<b>Fund: 101 - General Fund Surplus (Deficit):</b>	<b>-863,626.00</b>	<b>301,447.35</b>	<b>-420,646.00</b>	<b>-431,115.05</b>	<b>-710,599.00</b>	<b>0.00</b>
<b>Fund: 211 - Liquor, Lodging and Dining</b>						
0000 - Non departmental	27,608.00	98,212.11	24,378.00	37,038.41	50,500.00	0.00
4650 - Economic Development Expense	26,751.00	22,874.14	24,378.00	16,664.22	64,533.00	0.00
<b>Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):</b>	<b>857.00</b>	<b>75,337.97</b>	<b>0.00</b>	<b>20,374.19</b>	<b>-14,033.00</b>	<b>0.00</b>
<b>Fund: 302 - USDA/TIF #1 Fund</b>						
0000 - Non departmental	500,200.00	757,523.58	500,600.00	374,673.80	602,000.00	0.00
4700 - Swr Debt Service	500,200.00	296,800.00	500,600.00	148,400.00	296,800.00	0.00
<b>Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>460,723.58</b>	<b>0.00</b>	<b>226,273.80</b>	<b>305,200.00</b>	<b>0.00</b>
<b>Fund: 305 - Fund 305</b>						
0000 - Non departmental	0.00	0.00	0.00	100,008.37	170,500.00	0.00
<b>Fund: 305 - Fund 305 Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,008.37</b>	<b>170,500.00</b>	<b>0.00</b>
<b>Fund: 502 - Improvement Projects</b>						
3900 - Grant Funds	0.00	0.00	0.00	1,793,896.00	3,500,000.00	0.00
4850 - Capital Outlay	0.00	0.00	0.00	2,618,605.42	3,500,000.00	0.00
<b>Fund: 502 - Improvement Projects Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-824,709.42</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 604 - Sanitary Sewer Fund</b>						
0000 - Non departmental	724,056.00	799,842.63	754,919.00	981,492.00	790,191.00	0.00



Budget Worksheet

For Fiscal: 2024 Period Ending: 12/31/2024

Defined Budgets

Department	2022		2023		2024	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
4000 - General Expense	922,504.00	932,510.86	871,572.00	600,809.48	679,675.00	0.00
4700 - Swr Debt Service	41,934.00	99,903.58	99,903.00	74,927.31	99,904.00	0.00
<b>Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):</b>	<b>-240,382.00</b>	<b>-232,571.81</b>	<b>-216,556.00</b>	<b>305,755.21</b>	<b>10,612.00</b>	<b>0.00</b>
<b>Report Surplus (Deficit):</b>	<b>-1,103,151.00</b>	<b>604,937.09</b>	<b>-637,202.00</b>	<b>-603,412.90</b>	<b>-238,260.00</b>	<b>0.00</b>

## Fund Summary

Defined Budgets

Fund	2022		2023		2024	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101 - General Fund	-863,626.00	301,447.35	-420,646.00	-431,115.05	-710,539.00	0.00
211 - Liquor, Lodging and Dining	857.00	75,337.97	0.00	20,374.19	-14,033.00	0.00
302 - USDA/TIF #1 Fund	0.00	460,723.58	0.00	226,273.80	305,200.00	0.00
305 - Fund 305	0.00	0.00	0.00	100,008.37	170,500.00	0.00
502 - Improvement Projects	0.00	0.00	0.00	-824,709.42	0.00	0.00
604 - Sanitary Sewer Fund	-240,382.00	-232,571.81	-216,556.00	305,755.21	10,612.00	0.00
<b>Report Surplus (Deficit):</b>	<b>-1,103,151.00</b>	<b>604,937.09</b>	<b>-637,202.00</b>	<b>-603,412.90</b>	<b>-238,260.00</b>	<b>0.00</b>

Prepared by:  
Michael V. Wheeler  
DEMERSSEMAN JENSEN  
TELLINGHUISEN & HUFFMAN, LLP  
516 5th Street, PO Box 1820  
Rapid City, SD 57709-1820  
(605) 342-2814

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## RESOLUTION VACATING MINOR DRAINAGE AND UTILITY EASEMENT

**Whereas**, the City of Summerset, Meade County, South Dakota, a South Dakota municipal corporation, has received a petition and application to vacate a certain minor drainage and utility easement on property located within the boundaries of the City of Summerset, as more particularly reflected on the attached Exhibit A; and

**Whereas**, the petition and application to vacate easements pertains to the following described real property:

Lot 125 R-1 of Sun Valley Estate Subdivision, Summerset, Meade  
County, South Dakota

**Whereas**, said minor drainage and utility easement is reflected on the Plat recorded at the Meade County Register of Deeds on 12/04/2020, in the Book of Plats 27, page 125, and

**Whereas**, the application has been signed by Darin McIntosh and Kelly McIntosh, who are the owners of the entire real property as described above; and

**Whereas**, the request has been reviewed by the City Engineer and has received the City Engineer's approval; and

**Whereas**, the application has been approved by Summerset Planning and Zoning and is now before the Board of Commissioners; and

**Whereas**, the City deems it to be appropriate to grant the application to vacate the certain minor drainage and utility easement that is granted to the City and for the City's benefit.

**Now, therefore, Be it Resolved** by the Summerset City Commission that the minor drainage and utility easement more particularly described and reflected on the attached Exhibit A is hereby vacated, terminated, and extinguished in all respects all easements created by the plat dated 12/04/2020, in Book 27, Page 125 in the Meade County Register of Deeds office.

Dated: September 7th, 2023.

CITY OF SUMMERSET

By \_\_\_\_\_

Melanie Torno

Its: Mayor

ATTEST:

\_\_\_\_\_  
Finance Officer  
(SEAL)

State of South Dakota,        )  
  ) ss.  
County of Meade                )

On September 7th, 2023, before me, the undersigned officer, personally appeared Melanie Torno, who acknowledged herself to be the Mayor of the City of Summerset, a South Dakota municipal corporation, and that she, as such Mayor, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by herself as Mayor.

In Witness Whereof, I hereunto set my hand and official seal.

(SEAL)

\_\_\_\_\_  
Notary Public, South Dakota  
My Comm. expires \_\_\_\_\_

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Summerset  
7055 Leisure Lane  
Summerset, SD 57718

PROJECT:  
Summerset WWTP Expansion

APPLICATION No. #6  
PERIOD TO: 08/31/23  
PROJECT NOS.: 202257

FROM  
CONTRACTOR: RCS Construction, Inc  
PO Box 9337  
Rapid City, SD 57709

ARCHITECT:

HDR Engineering  
703 Main St, Suite 200  
Rapid City, SD 57701

CONTRACT DATE: 1/6/2023

#6 DISTRIBUTION TO:	
OWNER	X
ARCHITECT	
CONTRACTOR	X
ENGINEER	

FED ID # 46-0418677

## CONTRACTORS APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the attached Contract Continuation Sheet.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that payment shown herein is now due.

1 ORIGINAL CONTRACT SUM	\$ 10,322,000.00
2 Net Change by Change Orders	\$ -
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 10,322,000.00
4 TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 3,192,250.00
5 RETAINAGE on COMPLETED WORK:	

CONTRACTOR: pc skills Date: August 30, 2023

10% Retainage

\$ 319,225.00

6 TOTAL EARNED LESS RETAINAGE  
(Line 4 less Line 5 Total)

\$ 2,873,025.00

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate)

\$ 2,559,375.00

8 CURRENT PAYMENT DUE  
(Line 3 less Line 6)

\$ 313,650.00

9 BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6)

\$ 7,448,975.00

Payment of:

\$

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding or Financing Entity (if applicable)

(Date)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

\*\*\*\* Contract Total Reduced by Change Order #01 as Valued Engineering during Contract Approval Process

State of: South Dakota  
County of: Pennington  
Subscribed and sworn to before me this 30th day of August, 2023.  
Notary Public: ANTHONY BLAKE  
My Commission expires: APR 17 2027

Payment of: \$ 313,650.00  
(Line 8 or other - attach explanation of the other amount)  
is recommended by: AKL 9/1/23  
(Engineer) (Date)







## Environmental Funding Program - Reimbursement Request

Submitted To: SD Dept. of Agriculture and Natural Resources  
Environmental Funding Program

Recipient Identification		Payment Information	
<b>Name:</b> <u>City of Summerset</u> <b>Street or PO Box:</b> <u>7055 Leisure Lane</u> <b>City, State, ZIP:</b> <u>Summerset, SD 57718</u>  <b>DANR Project ID Number:</b> <u>2022G-ARP-200</u>	<b>Funding Source</b>  <b>ARPA</b> Partial <input checked="" type="checkbox"/> Final <input type="checkbox"/> <b>Payment Request No.:</b> <u>6</u>		
Payee (Where payment should be sent if different than Recipient)		Grant Percentage (if applicable):	
<b>Name:</b> _____ <b>Street or PO Box:</b> _____ <b>City, State, ZIP:</b> _____	<b>Period Covered by this Payment Request</b> From: <u>8/1/23</u> To: <u>8/31/23</u>		
Eligible Request Cost Breakdown			
Category	Previous Request(s)	Current Request	Total Requests
Administrative Expense			
Land, Structures, Right-Of-Way			
Architectural & Engineering Basic Fees			
Other Architectural & Engineering Fees			
Project Inspection Fees			
Land Development			
Relocation Expenses			
Relocation Payments to Individuals/Businesses			
Demolition and Removal			
Construction & Project Improvement Cost	\$2,083,696.00	\$313,650.00	\$2,397,346.00
Equipment			
Miscellaneous Costs			
<b>Total Cumulative</b>	<b>\$2,083,696.00</b>	<b>\$313,650.00</b>	<b>\$2,397,346.00</b>
<b>Total Payments Previously Drawn</b>			<b>\$2,083,696.00</b>
<b>Reimbursement Amount</b>			<b>\$313,650.00</b>
Certification			
I certify that to the best of my knowledge and belief the costs requested for reimbursement are in accordance with the terms of the project and that the reimbursement amount represents the share due which has not been previously requested and all work is in accordance with the terms of the Agreement.			
_____ Signature of Authorized Certifying Official		_____ Date	
_____ Melanie Torno, Mayor Typed or Printed Name and Title		_____ (605)718-2189 Telephone Number	
DANR Use Only			
Approve for Payment: \$ _____			
Signature: _____		Date: _____	



City of Summerset - Wastewater Treatment Plant Expansion Project

CMSRF - C651448-03

ARPA - 2022G-ARP-200

Date	Vendor	Invoice No.	Category	Detail	Invoice Total	CMSRF Loan	DANR ARPA Grant	DANR ARPA Match	Local ARPA Match	Total Request
3/21/2023	RCS Construction, Inc.	Pay App #1	Construction & Project Improvement Costs	For Construction Work Accomplished From: 1/6/23 - 3/17/23	\$ 755,100.00	\$ -	\$ -	\$ 279,421.00	\$ 475,679.00	\$ 9,995,000.00
<b>Total Draw #1</b>					<b>\$ 755,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 279,421.00</b>	<b>\$ 475,679.00</b>	<b>\$ 9,995,000.00</b>
7/12/21	HDR Engineering, Inc.	1200357226	Architectural & Engineering Basic Fees	Professional Services for the Period: 6/21/21 - 6/26/21	\$ 1,006.25	\$ 1,006.25	\$ -	\$ -	\$ -	\$ 1,006.25
8/12/21	HDR Engineering, Inc.	1200365590	Architectural & Engineering Basic Fees	Professional Services for the Period: 8/27/21 - 7/31/21	\$ 7,383.75	\$ 7,383.75	\$ -	\$ -	\$ -	\$ 7,383.75
10/5/21	HDR Engineering, Inc.	1200379079	Architectural & Engineering Basic Fees	Professional Services for the Period: 9/29/21 - 9/25/21	\$ 10,502.50	\$ 10,502.50	\$ -	\$ -	\$ -	\$ 10,502.50
11/2/21	HDR Engineering, Inc.	1200385459	Architectural & Engineering Basic Fees	Professional Services for the Period: 9/26/21 - 10/23/21	\$ 8,265.00	\$ 8,265.00	\$ -	\$ -	\$ -	\$ 8,265.00
12/6/21	HDR Engineering, Inc.	1200394316	Architectural & Engineering Basic Fees	Professional Services for the Period: 10/24/21 - 11/20/21	\$ 3,257.50	\$ 3,257.50	\$ -	\$ -	\$ -	\$ 3,257.50
1/12/22	HDR Engineering, Inc.	1200402744	Architectural & Engineering Basic Fees	Professional Services for the Period: 11/21/21 - 12/28/21	\$ 9,358.75	\$ 9,358.75	\$ -	\$ -	\$ -	\$ 9,358.75
2/11/22	HDR Engineering, Inc.	1200406898	Architectural & Engineering Basic Fees	Professional Services for the Period: 12/26/21 - 1/29/22	\$ 3,719.25	\$ 3,719.25	\$ -	\$ -	\$ -	\$ 3,719.25
3/9/22	HDR Engineering, Inc.	1200408699	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/31/22 - 1/29/22	\$ 7,534.63	\$ 7,534.63	\$ -	\$ -	\$ -	\$ 7,534.63
4/6/22	HDR Engineering, Inc.	1200414826	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/30/22 - 1/26/22	\$ 32,232.69	\$ 32,232.69	\$ -	\$ -	\$ -	\$ 32,232.69
5/8/22	HDR Engineering, Inc.	1200421841	Architectural & Engineering Basic Fees	Professional Services for the Period: 2/27/22 - 3/26/22	\$ 40,803.57	\$ 40,803.57	\$ -	\$ -	\$ -	\$ 40,803.57
6/1/22	HDR Engineering, Inc.	1200428614	Architectural & Engineering Basic Fees	Professional Services for the Period: 3/27/22 - 4/23/22	\$ 47,315.52	\$ 47,315.52	\$ -	\$ -	\$ -	\$ 47,315.52
6/1/22	HDR Engineering, Inc.	1200434548	Architectural & Engineering Basic Fees	Professional Services for the Period: 4/24/22 - 5/21/22	\$ 68,850.00	\$ 68,850.00	\$ -	\$ -	\$ -	\$ 68,850.00
7/12/22	HDR Engineering, Inc.	120043784	Architectural & Engineering Basic Fees	Professional Services for the Period: 5/22/22 - 6/25/22	\$ 49,703.88	\$ 49,703.88	\$ -	\$ -	\$ -	\$ 49,703.88
8/11/22	HDR Engineering, Inc.	1200451209	Architectural & Engineering Basic Fees	Professional Services for the Period: 6/26/22 - 7/30/22	\$ 44,853.75	\$ 44,853.75	\$ -	\$ -	\$ -	\$ 44,853.75
9/12/22	HDR Engineering, Inc.	1200459958	Architectural & Engineering Basic Fees	Professional Services for the Period: 7/31/22 - 8/27/22	\$ 41,508.75	\$ 41,508.75	\$ -	\$ -	\$ -	\$ 41,508.75
11/9/22	HDR Engineering, Inc.	1200472655	Architectural & Engineering Basic Fees	Professional Services for the Period: 9/25/22 - 10/22/22	\$ 17,013.75	\$ 17,013.75	\$ -	\$ -	\$ -	\$ 17,013.75
12/16/22	HDR Engineering, Inc.	1200486320	Architectural & Engineering Basic Fees	Professional Services for the Period: 10/23/22 - 11/28/22	\$ 7,300.97	\$ 7,300.97	\$ -	\$ -	\$ -	\$ 7,300.97
1/18/23	HDR Engineering, Inc.	1200494001	Architectural & Engineering Basic Fees	Professional Services for the Period: 11/27/22 - 12/31/22	\$ 8,660.00	\$ 8,660.00	\$ -	\$ -	\$ -	\$ 8,660.00
2/13/23	HDR Engineering, Inc.	1200500687	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/5/23 - 1/28/23	\$ 4,667.50	\$ 4,667.50	\$ -	\$ -	\$ -	\$ 4,667.50
2/13/23	HDR Engineering, Inc.	1200509684	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/1/23 - 1/28/23	\$ 1,288.75	\$ 1,288.75	\$ -	\$ -	\$ -	\$ 1,288.75
3/10/23	HDR Engineering, Inc.	1200507319	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/29/23 - 2/25/23	\$ 13,185.00	\$ 13,185.00	\$ -	\$ -	\$ -	\$ 13,185.00
4/12/23	HDR Engineering, Inc.	1200507320	Architectural & Engineering Basic Fees	Professional Services for the Period: 1/29/23 - 2/25/23	\$ 2,964.98	\$ 2,964.98	\$ -	\$ -	\$ -	\$ 2,964.98
4/27/23	HDR Engineering, Inc.	1200514648	Architectural & Engineering Basic Fees	Professional Services for the Period: 2/26/23 - 4/1/23	\$ 22,485.03	\$ 22,485.03	\$ -	\$ -	\$ -	\$ 22,485.03
<b>Total Draw #2</b>					<b>\$ 885,096.27</b>	<b>\$ 443,871.77</b>	<b>\$ 244,567.00</b>	<b>\$ 196,258.00</b>	<b>\$ -</b>	<b>\$ 885,096.27</b>
6/1/23	RCS Construction, Inc.	Rev Pay App #3	Construction & Project Improvement Costs	For Construction Work Accomplished Period To: 5/31/23	\$ 671,850.00	\$ -	\$ 671,850.00	\$ -	\$ -	\$ 671,850.00
<b>Total Draw #3</b>					<b>\$ 671,850.00</b>	<b>\$ -</b>	<b>\$ 671,850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 671,850.00</b>
6/29/23	RCS Construction, Inc.	Pay App #4	Construction & Project Improvement Costs	For Construction Work Accomplished Period To: 6/29/23	\$ 401,400.00	\$ -	\$ 401,400.00	\$ -	\$ -	\$ 401,400.00
<b>Total Draw #4</b>					<b>\$ 401,400.00</b>	<b>\$ -</b>	<b>\$ 401,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 401,400.00</b>
5/19/23	HDR Engineering, Inc.	1200524174	Architectural & Engineering Basic Fees	Professional Services for the Period: 4/22/23 - 5/6/23	\$ 19,514.97	\$ 19,514.97	\$ -	\$ -	\$ -	\$ 19,514.97
6/15/23	HDR Engineering, Inc.	1200531451	Architectural & Engineering Basic Fees	Professional Services for the Period: 2/26/23 - 6/3/23	\$ 828.28	\$ 828.28	\$ -	\$ -	\$ -	\$ 828.28
6/15/23	HDR Engineering, Inc.	1200531453	Architectural & Engineering Basic Fees	Professional Services for the Period: 5/7/23 - 6/3/23	\$ 23,669.75	\$ 23,669.75	\$ -	\$ -	\$ -	\$ 23,669.75
7/14/23	HDR Engineering, Inc.	1200539407	Architectural & Engineering Basic Fees	Professional Services for the Period: 6/4/23 - 7/12/23	\$ 25,373.02	\$ 25,373.02	\$ -	\$ -	\$ -	\$ 25,373.02
8/7/23	HDR Engineering, Inc.	1200544581	Architectural & Engineering Basic Fees	Professional Services for the Period: 7/12/23 - 7/29/23	\$ 32,937.65	\$ 32,937.65	\$ -	\$ -	\$ -	\$ 32,937.65
8/31/23	RCS Construction, Inc.	Pay App #5	Construction & Project Improvement Costs	For Construction Work Accomplished Period To: 7/31/23	\$ 289,800.00	\$ -	\$ 289,800.00	\$ -	\$ -	\$ 289,800.00
<b>Total Draw #5</b>					<b>\$ 392,123.67</b>	<b>\$ 102,323.67</b>	<b>\$ 289,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 392,123.67</b>
8/30/23	RCS Construction, Inc.	Pay App #6	Construction & Project Improvement Costs	For Construction Work Accomplished Period To: 8/31/23	\$ 313,650.00	\$ -	\$ 313,650.00	\$ -	\$ -	\$ 313,650.00
<b>Total Draw #6</b>					<b>\$ 313,650.00</b>	<b>\$ -</b>	<b>\$ 313,650.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 313,650.00</b>
<b>Total Project Costs To Date</b>					<b>\$ 3,419,220.44</b>	<b>\$ 546,195.44</b>	<b>\$ 1,921,667.00</b>	<b>\$ 475,679.00</b>	<b>\$ 475,679.00</b>	<b>\$ 3,419,220.44</b>
<b>Line Item Budget Balance</b>					<b>\$ 5,376,846.56</b>	<b>\$ 1,198,933.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,575,779.56</b>