

## Classified Staff Supplementary Pay Plans

Overtime: Overtime shall be paid at the rate of time and one-half to classified employees for work over and above the standard 40-hour week as prescribed by Federal and State regulations. All overtime shall require administrative approval.

Holiday Pay: Holidays worked shall be paid at the rate of regular pay (Policy #6010) plus time and one half for board named holidays. Holidays not worked may only be paid for calendar holidays preset by the board (Policy #6010) for the department an employee works in. They may not receive holiday pay for more than the preset calendar holidays for their respective department (refer to Staff Orientation Manual). Holiday hours are necessity based pending supervisor consent.

Training Pay: Classified staff shall be paid for training hours. Attendance at additional conferences and seminars shall require advance administrative approval to include a discussion of expenses and wages.