

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JANUARY 13, 2025 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the January 13, 2025 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, January 10, 2025.

Elected Officers present: Sue Griffin, John Knapp, Jim Young, Tory Much and Amiee Stracy

Elected Officers absent: None

Others present: Adam Janke, Marcus Korth, Tom Stracy, and Donna Young

Approval of December 9, 2024 Town Board Meeting minutes

Knapp made a motion, seconded by Griffin, to approve the December 9, 2024 Town Board Meeting minutes. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of December 31, 2024, are as follows: Checking - \$3,358.09; Investment Savings - \$415,299.38; Town Reserve CD's - \$146,658.95; Town ARPA Reserve CD – \$71,287.98. Total town funds - \$636,604.40. Stands as read subject to an audit with the clerk.

• **GoDaddy website renewal**

A 1-year renewal costs \$201.87. Young made a motion, seconded by Knapp, to approve the GoDaddy website renewal for 1 year at a cost of \$201.87. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

• **Quicken Renewal**

Annual Quicken renewal is \$71.88. Knapp made a motion, seconded by Young, to approve the annual Quicken renewal at a cost of \$71.88. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

• **4th Quarter Reconciliation with Clerk – Completed**

• **Tax Settlement checks – January settlement checks will be included with invoices tonight**

Outagamie County Sheriff's officer report

None in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None.

Specific matters for discussion and possible action:

A. Roads

- WisDOT meeting for Project ID: 1040-00-07/77, Givens Road to Church Road, Waupaca County – Any updates from the 12/11/2024 meeting? No board members in attendance at meeting.

B. January WTA Unit Meeting – 6:00 p.m. at The Old Station 31 Distillery, W9689 State Rd 96, Dale, WI 54931 – INFORMATIONAL

C. Clerk

- February Primary Election – Highly likely that a primary will be needed, county awaiting notification from Wisconsin Elections Commission
- Name Placement for Spring Election Ballots, election to be held on April 1, 2025 – Names were drawn out of a hat for ballot placement for the April 1, 2025 election by Supervisor James Young and witnessed by Tory Much and Donna Young.
 - The order for placement on the ballot for Chairperson is:
 - 1. John K Knapp

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- 2. Susan L. Griffin
 - The order for placement on the ballot for Supervisor is:
 - 1. Tom Stracy
 - 2. Marcus Korth
 - 3. Adam Janke
- Nomination Papers – no Constable or Clerk papers were submitted, discuss unfilled vacancies. A write-in candidate still has time to submit papers. To register as a write-in candidate, you must file a CF-1L Local Candidate Registration Statement with the Town Clerk. The CF-1L form is available from the Wisconsin Ethics Commission or the Town Clerk. The deadline to register as a write-in candidate is **12:00 p.m. (noon) the Friday before the election, which is 3/28/2025**. All vacancies can be filled by appointment from the board if no write-in candidate is elected. The board would like to add the possibility of hiring a clerk outside the town to the Annual Meeting Agenda.

Report of officers:

- Cemetery – nothing to report
- Plan Commission— nothing to report
- Building Inspector— No new permits, awaiting additional information from Winters to issue permit for garage and porch as everything needs to be in compliance before new permits will be issued.
- Constable— nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- None

Complaints/Correspondence – No action taken

- Douglas Pipeline Company – Pipeline safety notice and flyer.
- Bertram Communications – BEAD Endorsement review for possible agenda item next month.
- Martinson & Eisele – Received correspondence advising of engineering services available to towns.

Review and payment of vouchers

Vouchers for checks numbering 12875 to 12898 were submitted for review and payment. An additional payment will be made by direct debit from checking for the January Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Add to Annual Meeting agenda – hiring clerk outside of the town

Adjournment/Calendar

- January 15 & 25 – Treasurer available for in-person property tax payments at Town Hall 9:00 a.m. – 3:00 p.m.
- January 20 – WTA Unit Meeting, 6:00 p.m. at The Old Station 31 Distillery, W9689 State Rd 96, Dale, WI 54931
- February 3 – Plan Commission meeting, if needed, 6:00 p.m.
- February 10 – Town Board meeting 6:30 p.m.

Knapp made a motion, seconded by Griffin to adjourn at 7:06 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of January 2025, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 10th day of February 2025 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp