

Minutes, Garnett Public Library Board of Trustees, Monday, April 4, 2016; 5:30 p.m.
Jennifer Sibley, president; Nancy Horn, vice president; Mike Herman, Steve Markham, Cleon Rickel and Glenda Tastove. Also attending Andrea Sobba, library director.

I- Secretary's Report

Motion by Horn, second by Tastove to approve minutes for February and March. Board approved.

II-Treasurer's Report.

Treasurer Tastove reviewed memorial funds and checks. Trustees examined statements for memorial funds. Librarian Sobba reviewed budget status. She also reported that the library has received the check for the final facilities improvement grant for improvements to the Archer Community Room.

III-Approval of Bills

Motion by Markham to pay bills, second by Herman. Board approved.

IV-Librarian's Report

Librarian Sobba reported on library circulation, financial and other data for the month.

V-Walker Art Committee

Trustees reviewed the minutes submitted by Walker Art Committee.

VI-Friends of the Library

- A. Librarian Sobba discussed Friends book sale beginning April 9.
- B. She reviewed Friends membership drive and that the drive was doing better.

VII-Old business.

- A. Trustee Rickel reported 3-D printers have been installed and were ready for use pending approval of use policy. Librarian Sobba offered a proposed policy for use of 3-D printers, and trustees included some additional changes. Motion by Markham, second by Herman to adopt policy for 3-D printer use. Board approved.
- B. Librarian Sobba reported that the library is awaiting a check and authorization for grant to replace most of the library's lights with LEDs.
- C. Trustees reviewed and made changes for a plan of updated priorities submitted by Librarian Sobba.
- D. Librarian Sobba reported that Garnett City Commission appointed Sandra Moffat and Linda Huttenmuller to the board of library trustees to succeed Jennifer Sibley and Glenda Tastove.
- E. Librarian Sobba informed trustees that the board would need to appoint new treasurer to succeed Glenda Tastove during the election of officers in May.

VIII-New Business

- A. Librarian Sobba asked trustees to buy three new shelving units for the circulation. Motion by Horn, second by Markham to take \$705 from memorial fund to buy new shelving units. Board approved.
- B. Librarian Sobba reviewed a memorial donation and that she has offered the family a variety of options for spending the donation. She also noted that the family opted to spend \$350 for children's books.
- C. 3-D printer policy adopted during old business item on 3-D printers.
- D. No upcoming workshops and vacations planned for month.
- E. Next meeting 5:30 p.m. Monday, May 2.

Adjourned by President Sibley

Submitted by Cleon Rickel, secretary.