

**SUMMERSET CITY COMMISSION
REGULAR MEETING/ZOOM
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, December 16th, 2021 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Thurman, and Kitzmiller were present. Absent: Butler. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Mayor Torno gave the invocation.

Motion by Thurman, second by Hirsch, to approve the agenda for the Regular Meeting of the Summerset City Commission for December 16th, 2021. Motion carried.

CONSENT CALENDAR

Motion by Kitzmiller, second by Thurman, to approve the minutes of the Regular Meeting of December 2nd, 2021. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by Thurman, to approve the claims and hand checks in the amount of \$109,614.64 from December 2nd, 2021 through December 15th, 2021 as presented or amended. Motion carried.

AAA STATE OF PLAY	Playground Repairs	189.68
BLACK HAWK WATER USERS DISTRICT	Monthly Charges	32.75
CBH CO-OP	Govt Fuel	3,699.14
COYLE, ANDREW	Refund	68.68
DAKOTA PUMP, INC	Pump	500.00
DANR-FISCAL OFFICE	Surface Water Permit	1,500.00
DELTA DENTAL	Employee Dental Insurance	832.40
DEMERSSEMAN JENSEN	Legal Fees	2,632.50
ELECTRICAL ENGINEERING & EQUIP	Generator Services	1,618.41
GEORGE MANDAS	Professional Fees	750.00
GOLDEN WEST TECHNOLOGIES	Security Labor	1,981.00
GREENAPSIS	Professional Fees	320.00
HAWKINS INC.	Defoamer	2,412.00
HDR ENGINEERING, INC	Task Order 2021-03 &01	4,863.75
HERMANSON EGGE ENGINEERING	Building Inspections	605.00
LOCKWOOD, RON	Refund	73.68
MDU	Utilities	1,187.44
MEADE COUNTY REGISTER OF DEED	Burgner Plat	90.00
MID-AMERICAN RESEARCH CHEMICAL	WWTp Supplies	680.75
MIDCONTINENT COMMUNICATIONS	WWTP Phone	198.57

MIDCONTINENT TESTING LABS	Mid Co Testing	140.00
ONSOLVE	Code Red	2,662.50
RAPID CITY JOURNAL	Commission Publications	813.98
SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	143.10
SIMON CONTRACTORS	Sign Deposit	75.00
HDR ENGINEERING, INC	Task Order 2021-03 &2020-02	9,060.00
CARDMEMBER SERVICES	Credit Card Charges November	12,780.97
PENNINGTON CO. TITLE	Purchase Agreement	58,746.09
SD DEPARTMENT OF REVENUE	Sales Tax November	957.25

FINANCE REPORT – Candace Sealey

SECOND READING FOR SUPPLEMENTAL BUDGET ORDINANCE 2021.08

Motion by Hirsch, second by Kitzmiller to vote on approval of Second Reading of Ordinance 2021.08. Motion carried.

Motion by Thurman, second by Hirsch to vote on adoption of Ordinance 2021.08. A roll call vote was taken. All ayes. Motion carried.

SET FIRST READING FOR SUPPLEMENTAL BUDGET ORDINANCE 2021.09

Motion by Kitzmiller, second by Thurman to set first reading for January 6, 2022. Motion carried.

HDR TASK ORDER 2022-01 GENERAL ENGINEERING SERVICES

Motion by Kitzmiller, second by Thurman, to approve signing Task Order 2022-01. Motion carried

SET FIRST READING OF TSO 2022-01

Motion by Hirsch, second by Kitzmiller to set First Reading for January 6th, 2022. Motion carried.

SET FIRST READING OF TSO 2022-02

Motion by Kitzmiller, second by Hirsch to set First Reading for January 6th, 2022. Motion carried.

PRELIMINARY PLAT – JUSTIN RUDLAND

Motion by Thurman, second by Kitzmiller, to approve the preliminary plat on recommendation of the Planning & Zoning Board, contingent on HDR’s review comments being completed before Final Plat Review. Motion carried.

MINOR PLAT – BRIAN & MEGAN BURGNER

Motion by Hirsch, second by Kitzmiller to approve the minor plat on recommendation of the Planning and Zoning Board. Motion carried.

SAFETY BENEFITS REVIEW

Motion by Kitzmiller, second by Hirsch, to approve the policies as presented. Motion carried.

DRAFT COVID POLICY

Motion by Kitzmiller, second by Thurman to open discussion.

Motion by Kitzmiller, second by Hirsch to approve the Covid Policy with amendments. Motion carried.

CITY ADMINISTRATOR REPORT – Lisa Schieffer

UPCOMING EVENTS:

City offices will be closed Friday, December 24th for Christmas and Friday, December 31st for New Years.

CITIZENS INPUT – None

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by Kitzmiller, to enter into Executive Session at 6:40 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

Motion by Thurman, second by Hirsch, to come out of executive session at 7:40 p.m. Motion carried.

ADJOURNMENT

Motion by Kitzmiller, second by Hirsch, to adjourn at 7:40 p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____, 2021 at a cost of \$_____.