

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
October 15, 2024

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Long, Trustee Chaffee, and Treasurer Fleming. Absent: none Also present was Transfer Station Attendant Jeffrey Craigmyle, County Commissioner Jim Maike, Residents: Travis Mund
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Long with support by Trustee Chaffee to approve the agenda as presented. Ayes all. Agenda approved.
5. **Approval of Board Minutes 9/17/24** – Trustee Chaffee with support by Trustee Long moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment** – none
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – Reconciled Bank Balances as of 9/30/24 – General Account \$1,052,763.94, Tax Account \$544,969.43.
  - B. **Bank Reconciliation 9/30/24** - \$1,052,537.38 total in the general checking account plus outstanding receipts of \$2.92 plus outstanding checks equals \$1,052,763.94. (General Fund \$758,310.78; Roads \$186,235.60; Fire \$202.70; Cemetery \$33.76; Building Dept. \$3,599.00; ARPA \$104,155.54)
  - C. **Township Bills-** Amount: \$26,989.86 (cks 12914 – 12937 & E802 – E809). A motion by Trustee Chaffee with support by Trustee Long was made to approve the payments. Ayes all. So moved
  - D. **Budget Review:** October is **58%** of FY 24/25.
8. **Unfinished Business:**
  - A. **Parking Lot Closure:** The Clerk has posted on the website and the Facebook page that the parking lot will be closed at time from October 21 until November 1 as it will be updated and enlarged.
9. **New Business:**
  - A. **Dave Wright Cemetery Board service recognition** – discussion. We will do something.
  - B. **Balance of ARPA funds** – Judy Maike with support by Curt Chaffee moved to allow the Clerk to spend up to \$5,000 to purchase parking lot bumpers and fencing. Roll Call Vote: All ayes. So moved. (the difference to be picked up by the general fund).
  - C. **Re-Trac Transfer Station Registration** – The clerk has begun the laborious registration process. Commissioner Maike will request a meeting with EGLE.
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – The Planning Commission will be deciding a Farm Land Agricultural Land Tax Abatement request. They are also beginning to review/update the Master Plan. Zoning has issued 36 permits so far this fiscal year. The Zoning Administrator will contact EGLE regarding possible water contamination at the curve between S Post Rd and E Post Rd.

- b. County Commissioner** Jim has offered a resolution to the DHD#10 that beginning January 1, 2025, a well, septic, and/or cemetery permit will not be approved prior to a zoning permit being issued. . The Clerk has been asked to contact MTA to request their support for the resolution. Judd Horton may be willing to serve on the Planning Commission. The County has purchased another marina on Hardy Pond which will be ADA accessible.
- c. Transfer Station** – Transfer Station Attendant Craigmyle is staying very busy. The Zoning Administrator is working hard to get blighted properties cleaned-up and using some free Transfer Station passes has helped as an aid in the process. There was discussion about the best way to get blighted properties in our township under control. MTA will be asked about the free passes for blight clean-up.
- d. Supervisor** – Supervisor Maike reported that the Library Board meeting scheduled for October had been cancelled.
- e. Clerk** – The Clerk reported that the 941x problem created over a year ago by the Planning Commission requesting payroll after the Board Meeting has finally been resolved after a ridiculous number of hours spent sorting it out with the IRS. The clerk is also continuing to pursue obtaining the 40 acres next to the Transfer Station owned by the Federal Government. She has also spent much time registering the Transfer Station with EGLE but the registration process is very complicated and is not yet complete. Election promises to be extra busy!
- f. Treasurer** – nothing.
- g. Trustees** – Trustee Long shared the Fire Board will meet on October 16<sup>th</sup> and that the MFR program has currently been tabled.
- 11. Public Comment** – (limited to 3 minutes per person on any topic) - none
- 12. Adjournment** – The meeting was adjourned at 2:35 pm.

Respectfully submitted by Clerk Pam Chaffee