

SUBJECT: Student Referrals & Acceptance Requirements Policy & Procedures

1. Male students between the ages of 13- and 17-years old may be enrolled at CSTP if ordered by a juvenile court judge, so long as the student has not committed an A or Y felony, meets physical/medical/medication standards, and provides the required paperwork described below. Students with a sexual misconduct offense must have attended and completed a sex offender course before being accepted.

2. The student's referral, court order, and physical must be received before Intake (unless an exception is granted by the Director).

3. The physical must be administered and signed by a physician.

- It must clearly indicate that the student is physically cleared to participate in all activities.
- The physical should also include the type, dosage, and reason for any prescription medication taken by the student.
- If student is prescribed a psychotropic medicine, student must have been taking the medication in the prescribed dosage (and stable on the dosage) for at least one full month prior to intake day.
- Medications in the same class as Thorazine (anti-psychotic/sedative) or any anti-seizure drugs will generally disqualify a student from attending.
- Due to limited medical resources, CSTP generally will generally not enroll referred juveniles with serious conditions such as diabetes, anemia, severe allergies (those requiring special dietary considerations or those that might require emergency medical treatment), sickle cell anemia, infectious or contagious disease (ex. HIV or an active STAPH infection), active or recent psychosis, hallucinations, severe intellectual or developmental delays/disabilities, a personality disorder, autism spectrum disorders, severe anxiety disorders, severe post-traumatic stress disorder, or schizophrenia.

4. Parents/Guardians must attend Intake day to fully enroll their student (unless the Director authorizes another person to in-process the student). The parent/guardian must complete the following documents at intake:

- Power of Attorney & Consent to Participate
- Emergency Notification Contact Information
- Consent to Release Information & Image
- Approved Visitor List Request
- Medication/Refill Information
- Approval/disapproval for GED completion
- Copy of Social Security Card and Medical Insurance Card