

18 February 2019
Greenhill Village HOA Meeting Minutes

Board Members Present:

Kelsie - 5
Michele - 1
Shannon - 6
Tim - 2
Heidi - 4
Kristine - 7
Drew - 9
Shane – 3, absent

Agenda:

1. Election of officers
 - a. President - Tim
 - b. Vice-President - Drew
 - c. Secretary - Kelsie
 - d. Treasurer - Michele
2. Treasury report
3. 2019 due report
 - a. 46 homes still needed to pay (send letter March 8th) – Heidi will make copies (50)
 - i. Shannon will make the letter and send to Heidi
 - ii. Michele will get postage, envelopes, and mailing addresses
 - b. Facebook post that letter will be coming – by Wednesday, February 27 - Kelsie
 - c. FY20 – Dues
 - i. Late Fees
 1. Motion for 2020 late fees, \$25 late fee after March 31st, increase quarterly \$25 additionally thereafter – Drew motioned, Michele seconds
 - ii. Initiate Venmo account for FY20 dues
4. Distribution of responsibilities
 - a. Attach with meeting notes
5. Loren pond – postpone until 3/25
6. Spring clean up day – postpone until 3/25
7. May rummage sale – postpone until 3/25
8. Board Member compensation
 - a. Must attend 75% of meetings in order to receive annual board member compensation

Kelsie Action:

Update website with new officers
Add Shane as phase 3 board member
Send email with gmail login information
Add new board members to Greenhill HOA tracker
Email Ryan Howard for Pond information
Send meeting invite for March 25 meeting, 6:00 PM library

Drew Action: Needs to sign a paper at bank to be able to sign checks for HOA, Lincoln Savings Bank

Shannon Action: Write letter for past dues and send to Heidi

Heidi Action: Heidi to print past due letters and send

Michele: give mailing items to Heidi (envelopes, labels, stamps)