

**GRAND WATER & SEWER SERVICE AGENCY**  
**Operating Committee Meeting**  
**August 17, 2017**

The meeting was called to order by President Dan Pyatt at 7:00 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present were: Gary Wilson, Mike Holyoak, Ken Helfenbein, Rick Thompson, Rex Tanner, and Dale Weiss (arrived at 7:02 p.m.). Those present established a quorum. Absent were: Brian Backus, Kyle Bailey, Preston Paxman Jerry McNeely, and Curtis Wells.

Others present were: Dana Van Horn, Lisa Cenicerros, Maggie Hamilton and Robert Worley.

**Minutes of meeting 8-3-2017** Motion to approve the minutes of 8-3-2017 as presented by Gary Wilson. Second by Rex Tanner. MOTION CARRIED 6-0.

**Citizens to be heard** None.

**Check approval** Motion to approve the payment of bills in the amount of \$149,972.71 by Rex Tanner. Second by Gary Wilson. MOTION CARRIED 7-0.

**Presentation – project updates – Sunrise Engineering** Robert Worley presented to the board the approval of USRDA grant and loan in the amount of \$500,000 in self-participation, \$2.7 Million at 2.65% interest loan, and \$2.08 Million grant. Robert went over the terms of the agreement and project timeline.

**Discussion of purchasing policy regarding procurement of bond attorney services for water project** Dana explained that in the purchasing policy the Procurement Officer is not required to get bids for the small purchase of professional fees. Recently the board has asked for the Manager to try to cast a broader net when engaging the services of an attorney. Robert Worley recommended Chamberlain as Bonding Attorney to the board. Dana will get references and some quotes prior to hiring counsel.

**Resolution 2017-08-017a- A Resolution adopting the GWSSA Construction Standards** Once approved by the Division of Drinking Water, these standards will be guidelines for any new construction. Motion to approve Resolution 2017-08-017a by Gary Wilson. Second by Dale Weiss. MOTION CARRIED 7-0.

**Financial Statement** The financial statement was included as part of the next agenda item and discussed there.

**Discussion and approval of reallocation of individual accounts within the 2017 Budget** The Auditor brought to our attention that the Agency should not overspend any of the individual line items in the budget regardless of the bottom line. Dana reworked the individual accounts in the budget. The budget did not increase so no public hearing was required. Motion to approve the reallocation of the 2017 budget as presented by Mike Holyoak. Second by Rick Thompson. MOTION CARRIED 7-0.

**Lake/Snow report** Ken's Lake has 1742 AF in storage as of 8/17/2017. SWE is 0 and YTD precipitation is 92% of average. Soil moisture is at 12%.

**Committee Report** None.

**Items from staff** Dana Van Horn discussed the next meeting will be annual training with LeGrand Bitter. Dana talked to the Division of Water rights regarding tunnel metering. The state is recommending the use of a weir to get more accurate numbers. Dana will coordinate with the Division to ask if they will provide the engineering for the project.

**Items from board members** None.

**Closed session if necessary** None.

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:09 p.m.

ATTEST:

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Dan Pyatt, Chairman

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Dana Van Horn, Secretary/Treasurer