

REMINTON OAKS POA ARCHITECTURAL CONTROL COMMITTEE APPLICATION

Please mail to: Candace Harrison, Sentry Management, 2180 West SR 434 Suite 5000, Longwood, FL 32779 or email to charrison@sentrymgt.com. The Architectural Review Committee normally reviews proposed alterations to properties on the third Monday of each month and must approve your project **BEFORE** work commences. Please allow **(30) days** from the time your application is submitted for the results of this review.

This section to be completed by the homeowner (Please print)

Name of Homeowner: _____ E-mail: _____

Date of Application: _____ Project Start Date: _____ Estimated Completion Date: _____

Street Address where improvement will occur: _____ Lot #: _____

Type of Work to be approved: (Check all that apply)

- | | |
|---------------------------------------------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Fence Replacement/Installation | <input type="checkbox"/> Screened Enclosure |
| <input type="checkbox"/> Exterior Painting (Choose from the HOA approved color list) | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Roof Replacement (Choose from the Weatherwood color schemes) | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Doors/Windows replacement (Front windows must have a grid pattern) | <input type="checkbox"/> Hurricane Shutters |
| <input type="checkbox"/> Pavers | |
| <input type="checkbox"/> Other: _____ | |

Who will do the work?

_____ Homeowner _____ Contractor

Contractor Name: _____ Contractor License #: _____

Contractor Address: _____ City: _____ Contractor phone: _____

Will any structures or trees need to be removed to accomplish the work? _____ Yes _____ No

(Note: Tree removal requires a permit from the City of Ocoee)

Project Description

Attach a copy of the architectural drawings, elevations, marketing materials, photos, etc (to include a plot plan or survey) showing where the addition such as a fence, porch, etc is to be located. All material dimensions and finishes must be described in detail and color samples or photos must be attached for any paint or other finishes. All request must conform to the local zoning and building regulations and you **MUST** obtain all necessary permits if your request is approved by the Architectural Control Committee.

(Note: Diagram and/or sketch are absolutely required for any and all architectural changes.)

(Note: When installing a fence you MUST paint any wood fences either white or with a natural seal stain. Any color other than white or natural must be approved by the ACC prior to painting)

Homeowner acknowledgement of responsibility:

I understand I must obtain the necessary building permits and understand that I am liable for damages to any common area or other property and accept the liability for encroachment on or damage to any easement. I also understand that if I do not carry out the project as approved by the ACC I will be required to remove it.

Homeowner Signature: _____ Date: _____

This section to be completed by the Architectural Control Committee

Review Date: _____

Approved:

Disapproved

Approved with the following required conditions/changes:

_____ Post Construction Inspection needed _____ Date of Inspection

Architectural Review Member

Architectural Review Member

Architectural Review Member

Architectural Review Member

Architectural Review Member