



Pennington County Fair Assn., Inc
P.O. Box 637
Thief River Falls, MN 56701

We invite you to the **Pennington County Fair, July 14-18, 2021**. You may begin to set up **Monday, July 12th** and all outside vendor stands must be set up by **NOON on Wednesday, July 14, 2021**.

Outside space rental for a Novelty stand starts at **\$325.00, which includes one 110 electric service and one 220 electric service.** Additional electric hookups will increase booth rent by \$25.00 for 110 and \$50.00 for 220. If your signed contract, along with full payment, is received by **June 15, 2021** your outside space will be guaranteed. If payment is received after **June 15, 2021** space price will be **\$400.00**, and we cannot guarantee a location. Payment **must** be made by noon on **Wednesday, July 14, 2021** to Curt and Deb Howe at the address below. **Checks are to be made out to Pennington County Fair Association.**

Space size is approximately 20 ft. by 30 ft. If you need more space you will be charged accordingly.

We cannot guarantee dry grounds in the event of heavy rains. If you use a garden hose for water, please make sure there are no leaks or water will be disconnected until the leak is repaired.

Each day you must have your booth restocked with supplies by **10:00am** and all vehicles back in their designated parking area. No outside vendor vehicles may be driven to booths after 10:00am. If you are delivering on a regular basis to your stand, we will assign a gate near your stand.

Parking passes must be purchased at the gate for all of your vehicles. Season parking passes are \$6.00. There will be a designated space to park refrigeration and supply vehicles. Campers are required to be set up in the designated RV spots on the south edge of the fairgrounds. **Vendors can rent an RV spot with electric hook-up for an additional \$30 during the fair, if available.** Local RV parks are available for those wishing to stay off the fairgrounds.

Important: The State of Minnesota requires all fair boards to have a signed Form ST-19 on file for all exhibitors. Please send your signed contract, Form ST-19, Payment, and a certificate of insurance or copy of your insurance policy listing the Pennington County Fair Board Association as an additional insured by June 15, 2021. Visit http://www.electricity.state.mn.us/pdf/eli_notice_to_exhibitors.pdf and read the current electricity safety brochure. ALL food vendors must have the appropriate Class K fire extinguishers on hand and in working order. Please <https://dps.mn.gov> for specific information.

Note – All Covid-19 guidelines must be followed as designated by the State of MN.
Checks will be held until Wednesday, July 14th and will be deposited on that date.

Thank you,

Curt Howe
Outdoor Booth Coordinator
Pennington County Fair Association
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Thief River Falls, MN 56701
dhowe@mncable.net
Curt's cell # 218-686-0921