

Richwood Village Council Regular Meeting – Agenda 9/23/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse A Von Beal A Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting 09/09/024

Motion to approve Minutes:

Motion RB Second DR Vote: RB Y PM X VB X DR Y JH Y BP AB
SY

4. Warrants

Motion to approve Warrants

Motion RB Second JH Vote: RB Y PM X VB X DR Y JH Y BP Y

5. Introduction of Visitors

6. Legislation

- Ordinance 09232024 for Approval and Granting consent to the Director of the Ohio Department of Transportation Authority to apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warning signs, consent to remove snow and ice and use snow and ice control materials, and perform maintenance and/or repair on state highways inside the village corporation. (first reading)

Motion: RB Second BP Vote: RB Y PM X VB X DR Y JH Y BP Y

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion BP Second DR
Vote: RB _____ PM _____ VB _____ DR _____ JH _____ Time: 7:46 pm

Next Council meeting Tuesday October 15 (President's Day) @ 7:00 PM

September 9, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on September 9, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Pat Morse, Jackie Hamilton, and Reddy Brown. Village Administrator Monte Asher (Eric Kincaid), Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer, Julie Spain, Solicitor (virtual) and Police Chief, Jim Hill. Council members Von Beal and Brad Plotner, absent.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 8/26/24. Motion passed unanimously

Reddy Brown moved and Pat Morse seconded a motion to approve the warrants. The motion passed 4-0.

Visitors:

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion to waive 3 reading rule due to time restraints for **Resolution 09092024** accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (estimated); Deadline is before October 1, 2024, received 9/6/24. Motion passed unanimously.
- Reddy Brown moved and Donald Ridgeway seconded the motion to approve **Resolution 09092024** accepting the amounts and rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor, only reading. Motion passed unanimously.

Mayor's report:

- We received the \$2,600.00 grant to purchase the shade for the splash pad. Will get with Nick McDonald to see if we want to do it now or wait until spring of next year. We will probably get it purchased so the price doesn't go up.
- The fair was very successful. Thank you to the community and especially the livestock sale. The lamb sold broke the State Fair Record. Sold for \$15,000.00
- Text system for boil alerts called Remind. It's non-profit and you pay as you go. Sends texts to people for alerts. Eric and Sarah will look into it.
- Camping is still an issue. Have people that don't want to leave, building their own fire rings. We have a 4-day max. Proposed to have 5 days before you can camp again and raise the fee to \$25.00 a night. Jackie Hamilton agreed to look at the ordinance and propose all the changes at once.

Street / Utility report: Administrator, Monte Asher (Eric Kincaid reported) – report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached.

Old Business:

- Reddy Brown discussed and distributed information on VPRO (Vacant Property Registration Ordinances) submitted the document for Julie to review. Spain reviewed and compared to other locations. After a short discussion, questions were answered to complete the document. Village Administrator, not a specific name will be changed to whom will administer it. Reddy will draft the Ordinance to be adopted. Will be posted on website for people to access it and ability to apply for exemptions.
- Brown reported the appraisal on the Opera House is complete. Came in at \$75,000.00. Reddy Brown made a motion to put the Opera House on the market for \$125,000.00. This will include the \$50,000.00 bond that needs paid for the grant funds received for roof repair to the state, Pat Morse seconded the motion. The motion passed 4-0.

New Business:

Reddy Brown moved and Jackie Hamilton seconded a motion to adjourn at 7:50 pm. The motion passed unanimously.

Next meeting is Monday September 23rd, 2024 at 7pm.

Mayor

Fiscal Officer

Payment Listing

9/23/2024 to 9/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27454	09/23/2024	09/23/2024	AW	MASI Environmental Services	\$1,231.88	O
27455	09/23/2024	09/23/2024	AW	Brown Supply Co.	\$208.96	O
27456	09/23/2024	09/23/2024	AW	HERITAGE COOPERATIVE	\$2,042.05	O
27457	09/23/2024	09/23/2024	AW	Roy Tailor Uniform	\$65.99	O
27458	09/23/2024	09/23/2024	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$1,156.25	O
27459	09/23/2024	09/23/2024	AW	Ohio Edison	\$8,202.98	O
27460	09/23/2024	09/23/2024	AW	J&J OHIO TRADING POST LLC	\$756.25	O
Purpose: RPD - AMMO						
27461	09/23/2024	09/23/2024	AW	HAMILTON'S GARAGE	\$100.00	O
Purpose: DUMP TRUCK DOOR HANDLE						
27462	09/23/2024	09/23/2024	AW	CORRO PRO WATERWORKS	\$1,065.00	O
Purpose: PEARL STREET TANK						
27463	09/23/2024	09/23/2024	AW	USA BLUE BOOK	\$264.60	O
Purpose: WATER/SEWER PLANT CHARTS						
27464	09/23/2024	09/23/2024	AW	JOHNSTON I.T. LLC	\$4,429.89	O
Purpose: PARK CAMERAS						
27465	09/23/2024	09/23/2024	AW	PUBLIC ENTITIES POOL OF OHIO	\$42,568.03	O
Purpose: ANNUAL PROPERTY INSURANCE						
27466	09/23/2024	09/23/2024	AW	SHAUNA CHAPMAN	\$400.00	O
Purpose: FARMERS MARKET - CHANGE						
27467	09/23/2024	09/23/2024	AW	CORE & MAIN LP	\$4,908.44	O
Purpose: MARKING FLAGS - <i>meters + Smart Pairs</i>						
27468	09/23/2024	09/23/2024	AW	AUNALYTICS, INC	\$259.50	O
Purpose: RPD - PROFESSIONAL SERVICES						
27469	09/23/2024	09/23/2024	AW	Shinn Bros Inc	\$114,371.84	O
Purpose: WIRE/CDBG GRANT FUNDS - WATER PLANT						
27470	09/23/2024	09/23/2024	AW	RONA PENIX	\$300.00	O
Total Payments:					\$182,331.66	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$182,331.66	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Main Sewer line on E Ottawa Street has a hole in the line. all parts order.
- 3) I am working with Eric on service line inventories for EPA mailers will go out soon
- 4) **Alley between Fulton and Franklin found manhole under street. Was able to jet all line open. Should be working.**
- 5) **Added gravel to edge of pearl street. was added soon after complaint was reported.**
- 6) **Added cable wire line at admin for park cameras. As well as from the pole to building,**
- 7) **Picked up cold patch. From country**
- 8) **Over the last several weeks simi trucks have been taking down phone and cable lines on West Bomford street. Putting up no through trucks**
- 9) **Working on ISO**
- 10) See updated project report attached

Village of Richwood

Planned Projects for 2024

Date September 23rd 2024

- 1) New Water Plant installing block
- 2) SRTF 47 sidewalk. Surveying complete. Started poring sidewalk
- 3) New Well waiting on EPA for test drills
- 4) Sewer Plant Up Grade Bidding 2025
- 5) Franklin Street Phase 3, paving today
- 6) Uptown parking lot. Access is working with union county for grant our cost will be \$22,733
- 7) North Franklin Street Phase #4 Starts in 2025
- 8) Working with Eric and Ted from ISO for hydrant testing. Ted is coming out this week.

Richwood Police Department/Council Report 09/²³~~12~~/2024

- Walk to School Day is Tues, 10/08/2024, @ 7AM.
- Homecoming Parade went well. Thanks to EMA for providing assistance with traffic.
- Annual Taser Training is scheduled for November
- The cameras in the park are now functional
- The PD has been assisting Sarah with camping issues at the park

Village of Richwood
Finance Report: 09/23/2024

- Payroll: biweekly 9/13 and 9/27; biweekly and monthly)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (requested another extension 9/24)
- Camping issues. Ordinance states 4 nights max. Have people switching sites and then paying 4 more nights in another site (leaving \$ in night drop). And/ or reserving site in another name. Basically, not leaving the park. Increase cost? Still having issues with campers
- **August Bank Reconciliation**
- **Will start working with department heads on 2025 budget and then schedule a meeting with finance committee in a couple weeks.**

Star Ohio: August interest: \$8,646.79 YTD interest: \$65,315.76 Rate: 5.41%
Bulk Water: August \$780.00 YTD revenue: \$6443.00