



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Monday, February 22, 2016 - 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The Meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Debbie Haskins, Kathy Hull, Rachel Huckaby were present. Quorum exists.

Also present: Matt Johnson, City Attorney, Randy Freeman, Police Chief, Jonnie Hower.

MINUTES

Motion to approve minutes of Cascade City Council, first regular meeting, Monday, February 8, 2016 by Haskins. 2nd by Huckaby. Haskins amended motion to include corrections as stated by Councilwoman Huckaby. 2nd amended by Huckaby. Roll call vote: Debbie Haskins, aye; Kathy Hull, aye; Rachel Huckaby, aye. Motion carried.

Councilwoman Huckaby asked for clarification on police department training in January. Regarding public works, asked for clarification on question Councilwoman Haskins asked regarding shirts.

Motion by Debbie Haskins to approve with corrections the Cascade City Council Special Council meeting dated Tuesday, February 16, 2016. Corrections being under motion, motion regarding agenda was seconded by Judith Nissula, not Debbie Haskins. On motion regarding removal, Judy Nissula, not Debbie Haskins made the motion. 2nd by Huckaby. Roll call vote: Kathy Hull, aye; Rachel Huckaby, aye; Debbie Haskins, aye. Motion carried.

VOUCHERS

Mayor Terry added one late bill from Horrocks Engineering for engineering to-date on sewer and water for Lakeshore II project in amount of \$16,720.50. **Motion by Haskins to approve payment of invoices dated February 22, 2016 in amount of \$101,561.71. 2nd Kathy Hull, aye.**

Discussion. Councilwoman Huckaby asked for clarification on building repair and maintenance, which department is paying for bills. Mayor Terry explained about looking at number in right hand column which designates which department. Question regarding work on library, regarding shoveling library roof. Another question regarding bill for one gallon of oil.

Mayor Terry said questions will be clarified before signing checks.

Roll call vote: Rachel Huckaby, aye; Debbie Haskins, aye; Kathy Hull, aye, motion carried.

Appointment

Appointment of City Clerk: Mayor Terry requested motion to approve Heather Soelberg as new City Clerk/Treasurer. **Motion by Haskins to ratify the appointment of Heather Solberg as the new Cascade City Clerk. 2nd Rachel Huckaby. Roll call vote: Debbie Haskins, aye; Kathy Hull, aye; Rachel Huckaby, aye. Motion carried.**

NEW BUSINESS

Contract for land purchase from Cascade Golf Association: Mayor Terry explained present situation and what various descriptions meant regarding Tract A and Tract B. He met today with Matt Johnson for clarification on Item 2 for purchase price.

Matt Johnson clarified on Tract A, Provision 2 purchase price. First sentence remains the same. Second sentence will now read, "This purchase price is inclusive of the amount sufficient for the relocation of the Hole #4 with construction to be done by the property owner" - (Property owner is Golf Course Association) - "and compensation for removal of certain trees will be done during the right-of-way project." Johnson clarified the price will stay the same at \$38,650.

Mayor Terry clarified a not-to-exceed price question.

Motion by Haskins to authorize the Mayor to sign the purchase agreement for right-of-way for Lakeshore Phase II Drive, the Cascade Golf Association Tract A and additional agreement for Cascade Golf Association Tract B. 2nd by Huckaby. Roll call vote: Debbie Haskins, aye; Rachel Huckaby, aye; Kathy Hull, aye, motion carried.

FHWA reimbursement agreement DTFH 7016E00024. Mayor Terry had forwarded this to City Attorney. Matt Johnson clarified. He expressed opinion that nothing in agreement from negotiation standpoint precludes agreeing with it. Clarified since federal funds, many compliance actions and procedures will be required. Expressed concern regarding government requirement regarding drug-free workplace policy. City needs to make sure is up-to-date.

Motion by Haskins to approve Federal Highway Administration reimbursable agreement #DTFH 7016E00024 in amount of \$56,000 and authorize signature by Mayor. 2nd by Kathy Hull. Roll call vote: Debbie Haskins, aye; Rachel Huckaby, aye; Kathy Hull, aye, motion carried.

Policy code clarification by Matt Johnson. Passed out draft of table of contents from Wilder policy code.

Reported on presentation by ICRIMP recently also regarding policy code. Sample is on website regarding an at-will policy. He needs to be included in

discussion prior to adopting anything formally. He recommends getting personnel policy updated and get switched to at-will language as opposed to for-cause language. Discussed recommended steps involved in getting it organized into centralized policy code compilation.

Mayor Report

Reported on meeting with Mobility Team, which is part of the Bike Pedestrian plan. Planning and Zoning will be updated. An amendment will be added to master plan. Team will request bike pump station at entrance to The Strand near the community garden. It will be funded by 4Summit Challenge.

Shauna Arnold would like small shed inside the fence for tools to maintain the community garden at no expense to the city.

Met with Carol Garrison from USDA regarding grant opportunities, funding projects. Funding possibly available for updating Facilities Planning Study for aerating the lagoons. Could be funded in its entirety as USDA will fund up to \$30,000. City would need to file the application and see how City ranks. This process would be necessary if any larger subdivisions requested City services. Application due in first week of April.

At north end of Strand, tree has fallen into the Payette River. It is eroding the bank. Leslie Freeman has written a grant request which includes a funding request for bank stabilization. Grant was approved. City waiting for DEQ approval. The Mayor had Granite supply an estimate.

Regarding the City Kubota UTV, Mayor would like to investigate having a broom put on front to pre-sweep streets.

Melissa Hamilton has applied for ASAP (Activity Sector Analysis Project) business study. Brings in consultants to look at business compatibility to town. Funding has been secured. If City wants analysis just for City, extra cost of \$500. An ABC fund grant would probably fund this, so no cost to City. This is several months out.

Mayor Terry presented several items for next regular meeting agenda. One regarding drug policy. City Attorney will research what needed to make it work legally. Second regarding a discharge permit for extra water for Rec District building “undersized” water meter feeding building. Reported they will use geothermal water for internal water usage. They will meter that water usage that is discharged into sewer so City can make up difference. City Attorney will work on agreement. This will have to be completed prior to building opening.

EXECUTIVE SESSION PURSUANT TO (I.C. 74-206 (1) (f))

Motion by Haskins, 2nd by Hull to move to executive Session I.C. 74-206, (1) (f), legal. Roll call vote: Debbie Haskins, aye; Rachel Huckaby, aye; Kathy Hull, aye, motion carried.

Executive session ended at 6:38 p.m. No decisions were made.

ADJOURNMENT

Motion to by Haskins, 2nd by Kathy Hull. Motion carried unanimously by roll call vote.

Approved:

Rob Terry, Mayor

Attest:

Heather Solberg, Clerk/Treasurer