



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:03 p.m. EST Tuesday, July 9, 2019 at Station 11 located at 3953 S. Kennedy Drive, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer
Vicky Sorenson, Trustee

Those absent were as follows:

Others present were: Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, MFD
Tammy Bovenschen, Administrative Assistant
David Ferguson, Ferguson Law Offices
Rita Barrow, Van Buren Township Trustee
Kim Alexander, Bloomington Township Trustee
Aaron Robertson, Lt, MFD

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Chairman Bomgardner asked if there were any amendments or changes to the agenda. Chairman Bomgardner asked to add under New Business letter c, Pay Level for Administrative Assistant position.

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

MINUTES OF PREVIOUS MEETING

Minutes from the June 11, 2019 regular board meeting were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes.

Mr. Brown made a motion to approve the Minutes of June 11, 2019 as presented.

Mrs. Sorenson 2nd.

Motion passed 3-0

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard explained that the current district 8 grant was completed on June 30. There were many items purchased at the end of this grant cycle including CPR manikins, Rescue Randy's and several EMS books. Items will be divided between Columbus and Bloomington.

Chief Dillard also stated that the next grant cycle will be done differently. They are going back to the IGMS system. Until the new grant cycle is up and going, there are no classes scheduled through District 8.

Mr. Brown and Mrs. Sorenson both asked why the financial report shows negative amount in the district 8 line. Chief Dillard explained that the financial report shows that until we are reimbursed.

b. Legal Updates

1. Annexation

Mr. Ferguson updated that board concerning the Annexation lawsuit. The State is appealing. The State has until July 25 to have their brief done. The City will then have 30 days to respond. Mr. Ferguson believes it will be September or October before the briefing will be completed.

There was further discussion on the impact to the district.

c. Indian Creek Township

Mr. Ferguson spoke to the board concerning Indian Creek. The deeds have all been drafted, signed and recorded with the county. An original should be sent to Indian Creek and the District will also receive. There is one easement that must always remain open, that is on the west side of the building.

d. Squad Replacements

Chief Dillard explained to the board that the repairs to the squad should take about a week or two and it will be going to the shop after the meeting tonight.

e. Station 23 Expenses

Mrs. Bovenschen updated the board on the expenses at station 23. Mrs. Sorenson asked why the district had paid the all 3 storm fees for Indian Creek. Mrs. Bovenschen stated that the deeds could not be recorded until all of the storm water

fees had been paid. Chief Dillard also stated that the district had agreed to pay the storm water fees for this year.

f. Rescue 11 Replacement

Chief Dillard explained in more detail the delay in the rescue 11 replacement. Chief Dillard will have a detailed report on the changes that were made to the original specifications. There is a cost difference of about \$15,000. Chief Dillard explained that these changes were necessary and did not affect the date we should receive the new truck. Chief Dillard explained the \$100 per day fee will be paid if the build goes over the 360 days they have allotted. Chief Dillard will bring a breakdown of the changes requested and the dollar figure. Mr. Bomgardner mentioned that we should possibly with our next truck purchase put in an overage line, for change orders.

g. Monroe Fire Protection District Future

Chief Dillard spoke concerning the future of the district. He noted that the letter from Bloomington Township has been approved by the county attorney and will be mailed in the upcoming week. Van Buren has received back 1160 yes notices which have been verified by the Auditor. Van Buren will hold its public meetings on July 30, July 31 and August 1 at the Monroe County Fairgrounds. Mrs. Sorenson mentioned that putting a classified ad in the paper concerning the public meetings. Mrs. Barrow stated that the county commissioners requested signs to be put out in the community letting people know when the meetings are planned. Mrs. Barrow stated that she has already ordered the signs. Bloomington Township plans to hold their meetings on August 6, August 7 and August 8. Their meetings will be held at Northern Monroe Fire Territory.

h. Public Safety Income Tax

Chief Dillard stated that our PSLIT application had been submitted. The district has requested \$150,000 this year. \$120,000 to remodel station 23 and \$30,000 for a new squad. Chief Dillard stated that we should know what was awarded during the first week of August.

Mrs. Sorenson asked how Salt and Polk townships were represented concerning PSLIT funding. Chief Dillard stated that they are represented by our district.

i. Rhorer Road Property

Mrs. Bovenschen stated that she did not have a letter yet for the board to sign concerning the Rhorer Road property. Mr. Ferguson stated that his office would draw up a letter for the board to review and send.

j. Hovercraft

Chief Dillard stated that the Hovercraft agreement has been amended by legal counsel and has been reviewed by HERO.

Mr. Brown made a motion to approve the amended agreement with H.E.R.O concerning trading in our hovercraft for a better model.

Mrs. Sorenson 2nd.

Motion passed 3-0

New Business

a. Department Updates

Chief Dillard went over the statistics for May and June. He noted that road closures are still causing many delays in our response time. We have added a new category, Special Weather incidents. Chief Dillard also noted that we are making changes within the buildings to get individuals out of the house quicker.

1. Statistics	<u>May 2019</u>	<u>June 2019</u>
Fire	8	13
EMS	78	97
MVA	14	13
Haz Cond	4	11
Service	7	2
Good Intent	12	21
False Alarm	9	10
Special Weather/Natural Disaster		5
Special Incident		3
 Total Runs	 132	 175
 Mutual Aid		
Given	4	
Received	3	
 Average Response Time	 7:55	 7:35
Clear Creek	5:52	6:47
Indian Creek	7:54	7:50
Perry	6:52	5:56
Polk	19:37	22:54
Salt	15:54	13:26
 Paid Off Duty Response	 64	
 Volunteer Response	 78	 55
Avg. Volunteer/Run	0.59	0.31
 Volunteer Standby Time	 610.75	
Avg. Standby/Day	19.70	
 May 2019	 <u>1st due</u>	 14 calls under 5 minutes

05 calls over 15 minutes
74% calls under 5 minutes
14% of call volume

Outlying Areas: 1 call under 5 minutes
 12 calls over 5 minutes
 0% calls under 5 minutes
 09% of call volume

Total Annexation as of May 2019 Call Percentage: 23%

b. Workers Compensation Renewal

Mrs. Bovenschen reported that we have received the workers' compensation renewal notice. The quote this year is \$36,046. Mrs. Bovenschen noted that we are in the assigned risk pool from the state and we do not have an option to seek outside insurance for worker's compensation. Mrs. Sorenson asked why the quote has both the district name and the volunteer organization name on it. Chief Dillard explained that this is how it has always been done and that if a volunteer were hurt on a scene, this is the only way to cover their medical expenses.

Mr. Brown made a motion to approve the \$36,046 for worker's compensation renewal.

Mrs. Sorenson 2nd
Motion passed 3-0

c. Administrative Assistant Pay

Mr. Bomgardner first asked Mr. Ferguson if the board could discuss the administrative assistant pay rate during an regular meeting of the board. Mr. Ferguson stated that as long as it is a budget line item, it could be discussed in a regular meeting, however if they were going to discuss an employee's performance, they would need to do that in executive session. Chief Dillard stated that the administrative assistant pay is a separate budget line item.

Mr. Bomgardner asked the board to entertain a motion to increase the pay of the administrative assistant by \$5,000 in the 2020 budget.

Mrs. Sorenson made a motion to increase the administrative assistant pay line by \$5,000.

Mr. Brown 2nd.

Chief Dillard asked if he could speak before the board made a final vote. Chief Dillard wanted the board to understand that the original job for the administrative assistant was a part time position, and that Mrs. Bovenschen has done an exceptional job in the position, which is now a full-time position. Chief Dillard feels that we have not increased the pay with the amount of work that Mrs.

Bovenschen has taken on. Chief Dillard is requesting a \$10,000 increase in the budget line for the administrative assistant pay.

Mrs. Sorenson amended her original motion to an increase of \$10,000 for the administrative assistant budget line in the 2020 budget.

Mr. Brown 2nd the amendment

Motion passed 3-0

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Monroe Fire Protection District Claims dated June 27 and July 9, 2019 were presented for approval.

Mr. Brown motioned to approve MFD claims dated June 27 and July 9, 2019

Mrs. Sorenson 2nd

Motion passed 3-0

b. District 8 Claims:

District 8 claims dated June 26, 2019 and July 9, 2019 were presented for approval.

Mr. Brown motioned to approve District 8 claims dated June 26 and July 9, 2019

Mrs. Sorenson 2nd

Motion passed 3-0

c. Financial Report:

Mrs. Bovenschen went over the May 2019 financial report.

Payroll: Included the semi-monthly payrolls for June 2019.

Mr. Brown made a motion to approve the Financial Statement dated June 30, 2019, and payroll for June 2019.

Mrs. Sorenson 2nd

Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be at 6:00pm Tuesday, August 13, 2019 at Station 21, 9094 S. Strain Ridge Road, Bloomington, IN.

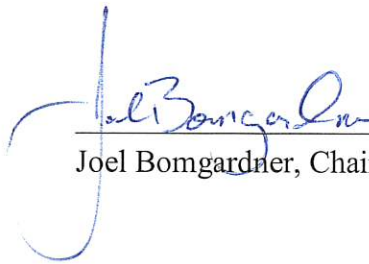
ADJOURNMENT

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

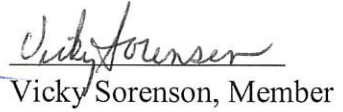
Mr. Brown motioned to adjourn at 7:28pm on Tuesday, July 9, 2019.

Mrs. Sorenson 2nd

Motion passed 3-0.


Joel Bomgardner, Chairman


Ed Brown, Fiscal Officer


Vicky Sorenson, Member

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorenson, Board Member
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief

Station No. 23, Bulletin Board
Station No. 21, Bulletin Board