

**MINUTES OF THE JUNE 24, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	June 24, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty and Mark Hammond were present; Ben D'Andrea participated by telephone.
Others:	William Thomas, James Hare, Jason Fowler, and Dan Whiston.

AGENDA ITEM NUMBER:

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, June 24, 2025, by Trustee Dougherty. Trustee Hammond and Trustee Dougherty were present; Trustee D'Andrea participated by telephone.

ANNOUNCEMENTS AND PUBLIC COMMENT. Jason Fowler advised that there were no emails with public comments, no calls and no one from the general public in attendance.

3. **LONG RANGE PLANNING.** None

4. **OLD BUSINESS.**

- a. Approval of the minutes of the May 27, 2025, Board of Trustees' Meeting. Motion by Trustee Hammond to approve the minutes of the May 27, 2025, Board of Trustees Meeting; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Approval of the Closed Session Minutes of the May 27, 2025 Board of Trustees meeting, tabled until next month's meeting.

5. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.**

Jim Hare presented the financial reports including accounts payable in the amount of \$268,575.39 plus additional accounts payable in the amount of \$41,143.80.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable and past due account payment plans; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. **Operations Report from Sheaffer & Roland.**

Jason Fowler provided an update to the Board which included that the Well 2 cabinet has been completed and tested as of June 12, 2025 and is fully

operational. Carmody has completed the roof repairs on the filter building and a final invoice has been submitted to the insurance company for reimbursement up to the amount permitted by the policy. The Lift Station 1 control panel order has been placed and the panel build is underway. Contractor is working with ComEd on the shutdown process during the replacement with the work planned for Mid-July. The Metronet service order has been placed with anticipated completion in 60 days. Motion by Trustee Hammond to approve the operations report from Sheaffer & Roland; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- c. **Discussion and approval of an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated By, or Located within the Boundaries of, the Mill Creek Water Reclamation District.**

Tabled until next meeting.

6. CLOSED SESSION.

- a. To consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that

finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).

Motion by Trustee Dougherty to enter closed session for the reasons listed on the Agenda. Seconded by: Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved at 5:42 p.m.

Return from Closed Session at 6:46 p.m.

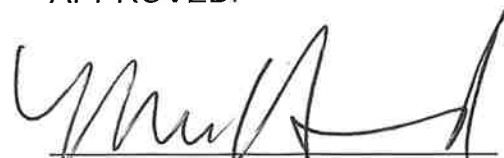
7. ADJOURNMENT.

Upon motion duly made by Trustee Hamond to adjourn until the next Meeting of the Board of Trustees on July 22, 2025; seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:47 p.m.

APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

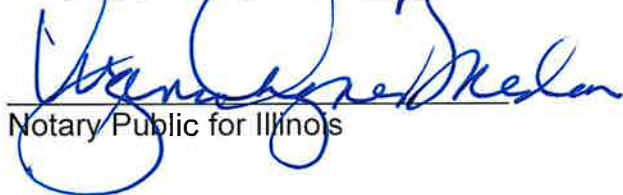
I hereby certify that the attached minutes were reviewed and approved for the June 24, 2025, Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 7/22/25

Subscribed and sworn to
this 22nd day of July, 2025.



Notary Public for Illinois

