

# Committee Plan of Work

For School Year 2019 - 2020

Name of Committee: **Operating Budget**

Chair: **Laura Mitchell (410) 422-2694, [laura\\_mitchell@comcast.net](mailto:laura_mitchell@comcast.net)**

Vice Chair: **Henry Smith (202) 251-9540, [henrysmith@gmail.com](mailto:henrysmith@gmail.com)**

Committee Email: [operatingbudget@mccpta.org](mailto:operatingbudget@mccpta.org)

Communication (e-list, etc): N/A

**SUBCOMMITTEES / WORK GROUPS** (if applicable):

□ None/TBD

## **GOALS & OBJECTIVES:**

- 1) Empower stakeholders to effectively advocate for Operating Budget needs.
- 2) Educate local PTA's about the Operating Budget process and purpose.
- 3) Engage student groups, staff and parents in the process to gain insights on needs at individual schools as well as system wide.
- 4) Facilitate communication between MCPS and stakeholders.
- 5) Represent the entire county by having a robust outreach program, reaching out to all MCCPTA Areas, committees and SPED communities.
- 6) Advocate for the various Operating Budget needs in Montgomery County, including staffing, programs, furniture, equipment, computers, etc..
- 7) Offer support to MCPS, County Council, and State Lawmakers on bills that would provide more resources for the MCPS Operating Budget.
- 8) Monitor and provide updates on the progress and proposals from the Kirwan Commission. Encourage action and advocacy when needed.

## **ACTIVITIES PLANNED**

<b>Activity</b>	<b>Details</b>	<b>Timeframe/Deadline</b>
Outreach and communication	Share information through listservs, email lists, and social media on at least a monthly basis.	Ongoing
Meetings	<ul style="list-style-type: none"><li>• Attend MCPS Operating Budget Advisory Committee meetings.</li><li>• Have regular Operating Budget Committee meetings, on a monthly basis in Fall - Spring, ad hoc meetings via conference calls as needed at other times.</li></ul>	8/28, 9/5, 9/11, 9/17, 10/10, 11/13/19  Ongoing every two weeks until Dec; then weekly
Training	Provide training for effective testimony to the Board of Education and the County Council. Set an expectation that Area VPs and Cluster Coordinators participate in the workshop, and strongly encourage Presidents & Boards from local units to attend.	January 4, 2020 (January 11, snow date)
Local Testimony	Facilitate BOE and County Council testimony by elected MCCPTA board members.	January/March/April (BOE: 1/13, 1/15)

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Activity	Details	Timeframe/Deadline
Kirwan Commission	<ul style="list-style-type: none"> <li>• Keep MCCPTA members apprised of legislation spawned from the Kirwan Commission.</li> <li>• Track and share funding proposals and advocate for fair funding for Montgomery County schools.</li> <li>• Organize a legislative update just prior to the 2020 Maryland General Assembly session. Likely immediately following the OBC Workshop.</li> </ul>	<p>Ongoing</p> <p>January 4, 2020 (January 11, snow date)</p>
State Legislature	Work with State legislators to advance/protect the interests of MCCPTA families. Partner with Advocacy Chair on outreach to state legislators; host a legislative breakfast in Annapolis to share our point of view and enlist support for MCCPTA positions on proposed legislation.	January/February
Site visits	<ul style="list-style-type: none"> <li>• Visit schools/PTAs with significant Operating Budget needs, upon request, during the day or during a PTA meeting.</li> <li>• Attend student leadership group meetings to gain feedback and insights, as permitted.</li> </ul>	As needed
Updates	Keep the organization updated on the MCPS Operating Budget priorities.	Ongoing
Educate County officials	Inform and meet with current and new political representatives and candidates about specific Operating Budget needs in the county.	Ongoing
Feedback	Propose annual and long-range objectives and policies for approval by MCCPTA Board of Directors and Delegates Assembly.	Ongoing

Supplies Needed: Possibly palm cards with major points & positions for legislators, possibly for MCCPTA members if significant vocal support is needed.

Vendor(s)/Supplier(s) (if applicable): Montgomery Printing

Date of Agreement/Contract: \_\_\_\_\_

Budget requested: Request a budget of \$1,600;

CUPF rooms and copies for local testimony workshop(s)	\$1,000.00
Food service for OBC Workshop and Kirwan briefing	1,500.00
Legislative Breakfast for State Legislators	<u>1,000.00</u>
Total budget request	<u>\$3,500.00</u>

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

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