

# **CASTLE BAY SHORE COMMUNITY ASSOCIATION, INC.**

c/o Shelter Management Group (SMG)  
2850 W. Horizon Ridge Parkway, Henderson, Nevada 89052  
Ph: 702-818-4780 Fax: 877-471-2007

## **Board of Directors Meeting - Immediately Following Organizational Meeting**

**June 16, 2021 Los Prados Community Clubhouse 5150 Los Prados Circle Las Vegas, NV 89130**

### **Board Members Present**

Richard Bates-President  
Murray Hiebert-Vice-President  
Regina Gareis-Treasurer  
Rosemary Holmes-Gull-Secretary  
Gregory Finke-Director

### **Management**

Christopher E. Riestra-Schneider, CAM

Shelter Management Group

### **7 Homeowners Present**

- I. ESTABLISHMENT OF QUORUM/CALL TO ORDER**-A quorum of the board was established and the meeting was called to order at 6:36 PM.
- II. OPEN FORUM** - Per NRS 116, any homeowners present would be given the opportunity to address any concerns or comments they have regarding the agenda. No action taken.
- III. APPROVAL OF MINUTES**-Richard Bates made a motion to approve any and all previously unapproved meeting minutes. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.
- IV. REVIEW/ACCEPTANCE OF FINANCIALS**- Richard Bates made a motion to approve any and all previously unapproved financials subject to audit/review. Murray Hiebert seconded the motion. All in favor the motion carried unanimously
- V. RATIFY CURRENT CONTRACTS**
  - i. Richard Bates made a motion to ratify Termination of Nevada Community Management effective April 30, 2021. Gregory Finke seconded the motion. All in favor the motion carried unanimously.
  - ii. Richard Bates made a motion to ratify hiring SMG starting May 1, 2021. Rosemary Holmes-Gull Seconded the motion. All in favor the motion carried unanimously.
  - iii. Richard Bates made a motion to ratify the Gator Pools contract. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.
  - iv. Richard Bates made a motion to ratify the 2021 State Farm Insurance renewal. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.
  - v. Richard Bates made a motion to ratify the Meridian Landscape contract. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.
- VI. NEW BUSINESS**
  - a. Richard Bates made a motion to hire HOA Collections as new collection agent. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.
  - b. Richard Bates made a motion to table the proposed 2022 Budget until the next scheduled meeting September 22, 2021. Murray Hiebert Seconded the motion. All in favor the motion carried unanimously.
  - c. Richard Bates made a motion to adopt the 2022 Collection Policy. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.

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- d. Richard Bates made a motion to accept the proposal from Nevada Reserve Studies at \$1245. Murray Hiebert Seconded the motion. All in favor the motion carried unanimously.

**VII. OPEN FORUM** – Per NRS 116, Homeowner’s present would be given an opportunity to discuss any concerns or comments they have not on the agenda at this time. No action taken.

**VIII. SCHEDULE NEXT MEETING**

- a. September 22, 2021
- b. Budget Ratification meeting (TBD)
- c. December 29, 2021
- d. March 16, 2022 (Annual 2022)

**IX. ADJOURNMENT**- With no further business to discuss Richard Bates made a motion to adjourn the Board of Directors meeting at 7:28 PM. Murray Hiebert seconded the motion. All in favor the motion carried unanimously.

**Prepared By**

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Christopher E. Riestra-Schneider

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Date

**Approved By**

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Board Member Signature, Castle Bay Shores HOA

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Date