

**SOUTHPORT GUN CLUB, INC**  
**7401 75<sup>TH</sup> Street**  
**Pleasant Prairie, WI 53158**

**BYLAWS**

Approved by Executive Committee 7-25-2005

**ARTICLE I**

(Name)

The name of this organization shall be "Southport Gun Club, Inc."

**ARTICLE II**

(Purpose)

The object of this organization shall be the encouragement of organized rifle and pistol shooting among residents of our community, with a view toward better knowledge on the part of such persons on the safe handling and proper care of firearms, as well as improved marksmanship.

**ARTICLE III**

(Membership)

**Section 1 Application and Election to Membership:**

Any member of the National Rifle Association (NRA) 21 years of age or over may become a member of this organization on vote of the membership present at a regular meeting after subscribing to the bylaws and pledging to follow the rules and regulations of the Southport Gun Club Inc., and upon payment of the current initiation fee, and at least one fourth of the annual dues.

- A. Any perspective applicant must have a sponsor or references by a member in good standing, or persons that will verify the integrity of the perspective members. Sponsors must be members for a least one year.
- B. When application for membership into the club is acted upon at a regular membership meeting, a total of three (3) votes against the applicant by the members present will defeat membership into the club.

- C. A prospective member will be allowed to shoot on the club range, as a guest, no more than three (3) times before applying for membership into the club.
- D. Application for membership shall be submitted to the executive committee no less than thirty (30) days prior to a meeting before the membership for election to membership. At the time the membership is approved, the applicant will be required to pay required fees and serve a ninety (90) day probationary period.

## **Section 2 Membership Pledge:**

Each Prospective member is required to subscribe to the following pledge.

I certify that I have never been convicted of a felony, assault while participating in a felony, going armed with intent, terrorism, or willful injury to another. I am not addicted to the use of alcohol or any controlled substance, nor do I have a history of mental illness or repeated acts of violence. If admitted to membership I will faithfully endeavor to fulfill the obligations of good sportsmanship and good citizenship; and, will abide by the provisions of the By-Laws of Southport Gun Club, Inc.

## **Section 3 Rights and Privileges of Membership:**

Except as otherwise provided in these By-Laws, members shall have the right to receive Club publications, attend and be heard at all meetings of the club, compete in any matches or competitions sponsored by the Club for which they meet eligibility standards, and exercise such other rights and privileges as may accrue to members of this Club.

Each member shall be entitled to cast one (1) vote on any matter that might come before the vote of the membership at any meeting of the Club.

All voting shall be done by each member and not by proxy. No member who is in arrears on payments to the Club shall be eligible to vote. To be entitled to vote, the member shall have been a member in good standing for one calendar year immediately prior to said meeting.

## **ARTICLE IV**

(Dues)

### **Section 1 Initiation Fee:**

The initiation fee of the Club shall be determined by the Executive Committee for the coming fiscal year. Initiation fee will be paid at the time an individual is elected to membership.

### **Section 2 Annual Dues:**

The annual dues of the Club shall be determined by the Executive Committee for the coming fiscal year. Dues shall be payable not less than quarterly.

- A. The secretary will send out no more than two notices as reminders that dues are due. The first will be sent by U.S. Mail within the month prior to the date dues are due. The second to be sent by U.S. Mail within the month that dues become due.
- B. No member of the Club in arrears more ninety (90) days shall be eligible to vote or to enjoy any of the privileges or benefits offered by this Club, and membership will be terminated.

## **ARTICLE V**

(Meetings)

### **Section 1 Annual Meeting:**

The Annual Meeting of the Club shall be held on the second Tuesday in June in each year. If the Annual Meeting shall not take place at time fixed, it shall be held within a reasonable time thereafter and the officers shall hold over until their successors shall have been elected.

### **Section 2 Regular Meetings:**

The regular business meeting of the Club for the transaction of ordinary business shall be held on the second Tuesday of each month or at such time, date, and place as may be fixed by the executive committee. The agenda for the month of May shall include the nomination of officers to be elected at the Annual Meeting.

### **Section 3 Special Meetings:**

A special meeting of the club may be held at any time upon the call of the President, or upon the call of the Executive Committee, or upon demand in writing, stating the object of the proposed meeting and signed by not less than 20% of the members entitled to vote.

Notice of the time, place, and object of any special meeting shall be given to all officers, and members in good standing, in writing by the U.S. Mail not less than seven days prior to the date fixed for the holding of the meeting. The place of such special meetings shall be fixed by the Executive Committee.

#### **Section 4 Quorum:**

A quorum to transact business of the club shall consist of one-tenth (1/10) of the membership, to include three (3) members of the executive committee, one (1) of which must be President or V.P., and at least three (3) regular members, whichever is more.

#### **Section 5 Parliamentary Authority:**

Roberts Rules of Order, Newly Revised, or any subsequent revision thereof, shall govern the deliberations at all meetings of the members, the Executive Committee, unless specific exceptions are made herein.

### **ARTICLE VI** (Officers)

The officers of the Club shall be a President, Vice-President, Secretary and Treasurer. They shall be elected by a majority vote, by ballot of the members in good standing, present at the Annual Meeting. They shall hold office for a one (1) year term, unless they are reelected, or their successors are elected. The office of Secretary and Treasurer may be combined.

#### **Section 1 President:**

The President shall preside at all meetings of the Club and the Executive Committee. The President shall be a member ex-officio of all regular and special committees, and shall perform all other duties, usually pertaining to his office.

The President will not be required to pay dues while in office, for services performed thru his term.

#### **Section 2 Vice President:**

The Vice-President shall perform the duties of the president, in his absence, or at his request.

The Vice-President will not be required to pay dues while in office, for services performed thru his term.

### **Section 3 Secretary:**

The Secretary shall be the secretary for the Club, and of the Executive Committee. The Secretary shall attend to the proper publication of all reports, conduct official correspondence, attest documents, and perform such duties as may pertain to the office, or as required of by the President, or Executive Committee.

The Secretary shall notify the members of the Executive Committee of all meetings and shall notify all members of the Club of special meetings and annual meetings as required by these bylaws. Unless expressly provided for herein, each and every written notice required to be given by these by-laws shall be given by the Secretary.

The Secretary shall keep a true record of all meetings, of the Executive Committee and of the membership meetings.

The Secretary shall have in his custody the books, and papers of the club, except the treasurer's book of account. The Secretary is the custodian of the club, charter, Articles of Incorporation, By-laws, and other documents pertaining to the original organizing activities. The Secretary maintains files of newsletter, bulletins, official correspondence, and minutes of all meetings. Minutes of all meetings of the members, directors, and executive committee are received or taken by the secretary. Committee chairmen will designate a member to take notes and write a report of the committee meetings, which is then given to the secretary.

The Secretary will not be required to pay dues while in office, for services performed thru his term.

### **Section 4 Treasurer:**

The Treasurer shall have charge of the funds of the Club and general supervision of its books of account. The funds of the Club shall be placed in such bank or banks as may be designated by the Executive Committee.

All monies payable to the Club shall be deposited to its credit and shall be withdrawn only on checks signed by the Treasurer. The Treasurer is responsible for the preparation of periodic statements of the club's financial condition and statements of income and expense. The Treasurer also maintains all other records and official documents relating to the financial condition of the club.

The Treasurer will not be required to pay dues while in office, for services performed thru his term.

## **ARTICLE VII**

(Executive Committee)

### **Section 1 Membership in the Executive Committee:**

The officers of the club; plus the immediate Past President, Chief Range Instructor, Membership Chair, Events Chair, Range Maintenance Chair and Publicity Chair shall constitute the Executive Committee of the Club.

### **Section 2 Duties of the Executive Committee:**

- A. The Executive Committee shall have charge and control of the management of the Club.
- B. The Executive Committee shall have power to adopt such rules and regulations for the government of the Club as shall be necessary and suitable to carry out the purposes and objectives of the Club.
- C. The Executive Committee shall make all arrangements for all competitions and have full control of their conduct.
  - 1. All appeals form decision of match officials shall be submitted to the Executive Committee and a decision by majority vote of the Committee shall be final.
  - 2. At any competition, the Executive Committee may, by three-fourth (3/4) vote, disbar any individual or team competing in the matches of the Club, or those under its jurisdiction.
    - a. Such vote shall not be taken without giving reasonable notice to the offender of the charge made, and affording the so charged individual or organization a hearing.
    - b. Any team or individual so disbarred shall not be eligible to compete at any competition under the jurisdiction of the Club, unless reinstated by the Committee.

### **Section 3 Vacancies in the Executive Committee:**

A vacancy in the Executive Committee shall be filled by a majority vote of the remaining members of the committee.

#### **Section 4 Meetings of the Executive Committee:**

- A. Notice** – Meetings of the Executive Committee shall be held from time to time upon the call of the President, upon ten (10) days written notice.
- B. Quorum** – one-fourth (1/4) of the members of the Executive Committee present at any meeting shall constitute a quorum.
- C. Electronic Communications** – The Executive Committee can meet and confer by means of a telephone teleconference arrangement, or electronic Internet chat room arrangement provided all members are provided notice and a quorum is maintained.
- D. Written Report** – A written report of all Executive Committee meetings and deliberations shall be presented to the Secretary within ten (10) days of any meeting in which the Secretary is not present.

### **ARTICLE VIII**

(Standing and Special Committees)

#### **Section 1 Purpose:**

##### **A. Standing Committees:**

1. Standing Committees are established to advise the Executive Committee, Board of Directors, and general membership in the conduct of shooting sports activities.
2. Standing committees shall be limited in focus to the specific activity defined in their authorization.
3. Standing Committees shall be established for:

- a. Chief Range Instructor

The Chief Range Instructor shall have charge of all small arms instruction with authority to appoint assistants. At least once a year, The Chief Range Instructor shall conduct a Range Safety Officer Course, specifically designed to the operations of the Club's range. The Chief Range Instructor shall contract no bills without the authorization of the Board of Directors.

b. Audit, Budget, and Financial

This committee will conduct an annual financial audit, assist the treasurer in preparation of an annual budget, and make recommendations on the financial status of the club.

c. Events Coordination

The Chair of this committee will coordinate the shooting activities for club members. The Events Chair will oversee the scheduling of shooting activities for club members and publish a Calendar of Activities.

The Chair of this committee will help arrange and coordinate shooting competitions on the state, regional or sectional level which involve non club members, to include NRA Indoor Pistol Sectional, Wisconsin Indoor Pistol Championship.

Other members of this committee will be the Pistol League Chair, Smallbore Rifle League Chair, and Match Directors.

The Pistol League Chair will be responsible for scheduling pistol leagues, securing targets, collecting and tabulating league scores, coordinate league banquets and prepare appropriate awards and recognition.

The Smallbore League Chair will be responsible for scheduling rifle leagues, securing targets, collecting and tabulating league scores, coordinate league banquets and prepare appropriate awards and recognition.

A Match Director is responsible for the efficient conduct of a tournament as defined in NRA Rules. The Match Director will be responsible for the Match Bulletin, registration, securing targets, collecting and tabulating match scores, and for the safety and proper discipline of all tournament operating personnel, competitors and spectators.

d. Membership

The Membership Chair shall maintain the membership dues status to include dues credits for work party participation.

All applications for membership into the club shall be made to the Membership Chair. The Membership Chair shall be responsible for



the collection of all fees and dues, and shall remit the same to the treasurer, taking proper receipt thereof.

The Membership Chair shall issue access electronic access door keys to members in good standing. The Membership Chair shall maintain the records of electronic access to the range.

e. Publicity & Newsletter

The Publicity Chair shall publish a newsletter, prior to the fall and winter leagues, and the Annual Meeting, to communicate the calendar of events to the membership at large.

f. Range Maintenance

The Maintenance Chair shall plan, coordinate and monitor routine maintenance and repair activities of all Club properties and equipment.

**B. Special or ad hoc Committees:**

1. Special or ad hoc committees may be established from time to time to advise the Executive Committee and general membership on a specific topic or task.
2. Any Special or ad hoc committee shall be limited to the specific topic or task defined in their authorization.

**Section 2 Appointment to Committees:**

- A. Appointment to standing or special committees shall be made by the President, subject to confirmation by the Executive Committee.
- B. Appointment to a Committee Chair shall be made by the President, subject to confirmation of the Executive Committee..
- C. When appropriate, non-members may be appointed by the President to assist a committee in its work.
- D. Appointments to committees shall be for a term of one (1) year, or as authorized, and shall be made annually.

### **Section 3 Meetings:**

- A. Notice** – Meetings of a committee shall be held from time to time upon the call of the committee chair, upon five (5) days written notice.
- B. Quorum** – one-fourth (1/4) of the members of a committee present at any meeting shall constitute a quorum.
- C. Electronic Communications** – A Committee can meet and confer by means of a telephone teleconference arrangement, or electronic Internet chat room arrangement provided all members are provided notice and a quorum is maintained.
- D. Written Report** – A written report of all Executive Committee meetings and deliberations shall be presented to the Secretary within ten (10) days of any meeting in which the Secretary is not present.
- E. Required Meeting** – All standing committees are required to meet at least once each year and to make an oral and written report at the Annual Meeting.

## **ARTICLE IX**

(Suspension or Expulsion)

### **Section 1 Officer Suspension or Expulsion:**

Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension, or removal may be taken unless at least fifteen (15) days notice in writing shall have been given to the officer of the reasons for his removal, and the time, and place of the special meeting, at which such ballot on his removal is to be taken. At such meeting the officer shall be given a full hearing in which to defend himself of the charges against him.

### **Section 2 Member Suspension or Expulsion:**

Any member may be suspended or expelled from the club for any cause deemed sufficient by the Executive Committee, by a two-thirds affirmative vote of the members of the Executive Committee present at any regular meeting, or special meeting. No vote on suspension, or expulsion may be taken unless at least fifteen (15) days notice in writing shall have been given to the member of the charges against him, and the time, and place of the meeting of the Executive Committee. At which such charges will be considered, and at such meeting the member under charges will be accorded a full hearing.

### **Section 3 Presentation of Charges:**

Changes against any member, director, or officer may be preferred by any member in good standing. They shall be in writing stating the facts relied upon, and the accompanied by all affidavits, or exhibits that are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Executive Committee to hear the charges. The Secretary will give at least fifteen (15) days notice of the meeting to each member of the Executive Committee, also to the accuser and the accused. Such notice shall be in writing, and will include a true copy of the charges, and of the supporting affidavits and exhibits.

### **Section 4 Appeal of Suspension or Expulsion:**

Any member suspended, or expelled by the Executive Committee, may appeal to the full membership of the Club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the Club for the purpose of acting on the appeal. The Secretary shall give at least fifteen (15) days notice in writing to all members of the Club in good standing, stating the date, time, place, and reason for such special meeting. At the meeting of the full club, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits. He will also read the minutes of the special meeting of the Board of Directors, at which the charges were heard, and the action taken. A full hearing will be given the accuser, and the accused. A vote will be taken by ballot of the members in good standing present, and a two-thirds vote shall be required to reverse the action of the Board of Director.

### **Section 5 Suspension or Expulsion from National Rifle Association:**

Any officer, or member of the Club who has been suspended by the N.R.A. shall automatically stand suspended, or expelled from this club immediately upon receipt of the official notice by the Secretary of this Club, from the Secretary of the N.R.A.

## **ARTICLE X** (Match Rules)

All pistol and rifle competitions held by the Club, will be governed by the National Rifle Association rules and regulations in effect for the respective shooting discipline.

**ARTICLE XI**  
(Amendments)

The By-Laws of the Southport Gun Club, Inc. may be amended at any regular or special meeting of the Club called for that purpose upon two-thirds vote of the members present.

Amendments so approved shall take effect without action at a meeting.

Specific proposals to change the By-Laws must be communicated in detail to the membership 30 days prior to the meeting. No new amendments can be submitted which have not first met this notice.

**ARTICLE XII**  
(Dissolution)

Southport Gun Club, Inc. shall use its funds only to accomplish the objectives and purposes specified in these By-Laws and no part of said funds shall inure, or be distributed to the members of the Club. Upon dissolution of the Club, after the payment of all outstanding indebtedness of the Club, including unpaid loan capital however evidenced, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, or philanthropic organizations selected by the Executive Committee if their primary purpose is dedicated to the promotion of the shooting sports.

-End-