

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, November 14, 2023
5:00 P.M.**

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: October 10, 2023
- c. Approval of Payment of Purchase Order Invoices for the Month of October 2023: \$897,168.15
- d. Financial Reports for the Month of September 2023

III. Regular Agenda

1. Swearing in of Shelly McClain as Stilwell Utility Board and the Stilwell Area Development Authority Vice Secretary for FY 2023-2024.
2. Update on new Water Treatment Plant project.
3. Discussion, consideration, and possible action regarding previous bids from Kevin Hooper and Bob Shephard for barn project and alternatives for equipment and inventory.
4. Discussion, consideration, and possible action to approve changes to the Solar Agreement/Policy based on information from GRDA.
5. Discussion, consideration, and possible action to approve recommendations for the addition of a electric utility buy back rate for solar customers for consideration by the Stilwell City Council based on information from GRDA.
6. Discussion and possible action to approve, approve upon modification or deny regularly scheduled board meeting dates for calendar year 2024 at 925 West Hickory Street at 5:00 p.m.

January 09, 2024	February 13, 2024	March 12, 2024	April 09, 2024
May 14, 2024	June 11, 2024	July 09, 2024	August 13, 2024
September 10, 2024	October 08, 2024	November 12, 2024	December 10, 2024

7. Discussion, consideration, and possible action to approve, approve upon modification or deny Stilwell Area Development Authority/Stilwell Utilities personnel to complete required safety course. Those who successfully complete the course, and pass a test, including the Interim General Manager, will earn as compensation a \$650.00 stipend, less tax and retirement deductions. Copies of the lesson plan and test will be developed by the Interim General Manager and administered accordingly. Once the course is completed and the test is passed, the safety stipend, less deductions, will be paid.
8. Discussion, consideration, and possible action regarding future agreements with contractors for bid responses.
9. Discussion, consideration, and possible action to appoint two representatives from SADA to attend bid opening for pole change out Friday, November 17, 2023 at 5:00 p.m. at 925 West Hickory Street.
10. Discussion, consideration, and possible action regarding administrative leave on Friday, November 17, 2023, after Employee Appreciation Lunch.
11. Discussion, consideration, and possible action to direct staff to register board members for new officials training from the Oklahoma Municipal League on November 30, 2023.
12. Status report by Larry Eagleton. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Eagleton's duties and responsibilities. Questions may follow.
13. Status report by Joe Miller. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Miller's duties and responsibilities. Questions may follow.
14. Status report by Dewayne Palmer. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Palmer's duties and responsibilities. Questions may follow.
15. EXECUTIVE SESSION – Motion to exit Regular Session and enter Executive Session.
 - a. Discussion related to the employment and/or hiring of a Full-Time Water Plant Operator, as provided by 25 O.S. §307(B)(1).
 - b. Confidential communications between a public body and its attorney concerning all pending investigations, claims, and/or actions if the public body, with the advice of its attorney, determines that disclosures will seriously impair the ability of the public body to process the claims or conduct a pending investigation(s), litigation, or proceeding in the public interests, including but not limited to all pending disputes with Ozarks Electric, as provided by 25 O.S. §307(B)(4).
 - c. Discussion related to the purchase and/or appraisal of real property, particularly including but not limited to easement(s), in Section 3, Township 15N, Range 25E, Adair County, Oklahoma, as provided by 25 O.S. §307(B)(3).
16. Reconvene Regular Session.
17. Discussion and possible action related to hiring a Full-Time Water Plant Operator.
18. Discussion and possible action related to providing utility services at Carson Addition and/or Adair County Park.
19. Discussion and possible action related to Territorial Agreement with Ozarks Electric.

20. Discussion and possible action related to the purchase and/or appraisal of real property, particularly including but not limited to easement(s), in Section 3, Township 15N, Range 25E, Adair County, Oklahoma.

21. Audit Committee Report.

22. Policy Committee Report.

23. Budget Committee Report.

IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

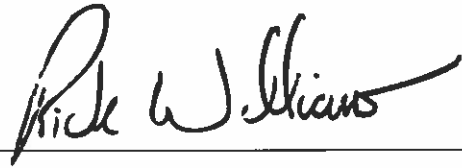
V. Adjournment

Posted: 2:00 P.M. November 09, 2023

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer





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Rick Williams
