



Craig Tribal Association  
P.O. Box 828  
Craig, Alaska 99921  
Tel: 907-826-3996  
Fax: 907-826-3997

## JOB ANNOUNCEMENT

### Full-Time, Non-Exempt Tribal Youth Advocate

**Purpose:** The Craig Tribal Association (CTA) is seeking someone to support youth participants by ensuring their voices are heard, their needs are addressed, and their cultural identity is strengthened throughout the court process. The advocate serves as a bridge between the youth, families, the court, and service providers.

**Position Summary:** Working collaboratively with multiple programs in the Tribe, the Tribal Youth Advocate is responsible for planning, developing, and delivering program activities for Craig Tribal youth. These activities may be social or cultural in nature, but will be geared towards outreach and inclusion of all Craig Tribal youth. This position will receive training and support (as needed) from other team members to fulfill these responsibilities.

#### Minimum Qualifications & Skills:

- Strong customer service skills/ Ability to Work with youth
- Ability to collect data and prepare written reports based on given information
- Experience with or desire to work with youth or tribal programs
- Excellent verbal and written communication skills
- High School Diploma or GED Equivalent
- Ability to create basic marketing materials such as flyers and social media posts
- Ability to critically analyze and creatively solve problems
- Ability to understand and follow existing policies and procedures
- Ability to quickly learn new office support technology systems and software packages
- Must have a Valid Driver's License and be insurable with Tribal Insurance Policies
- Court/Youth services experience preferred

Salary Range: \$18.00-21.25/hr DOE

Benefits: Paid time off and holidays, retirement, health stipend

Posted: February 13, 2026

Closing date: Open until filled.

**CRAIG TRIBAL ASSOCIATION IS A DRUG-FREE WORKPLACE. SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLETE A PRE-EMPLOYMENT UA AND SUBMIT A CRIMINAL BACKGROUND CHECK UPON JOB OFFER. PER THE TRIBAL POLICIES, AMERICAN INDIAN/ALASKA NATIVE PREFERENCE APPLIES.**

Applications may be submitted to the tribal offices: 505 Front Street, Craig, Alaska, or emailed to [hr@craigtribe.org](mailto:hr@craigtribe.org)