



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
April 10, 2018**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp and Battalion Chief Frank Cain Jr., Battalion Chief Denise Christensen, Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT:

GUESTS: Stephen Johnson, Stake Holder
Carson Van Driel, Jan Kottelenberg from TriVan Truck and Body
Jim Young from Braun NW

Regular Meeting called to order at 4:56 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular Meeting Minutes read and approved
- Warrants in the amount of \$22,511.80
- Payroll in the amount of \$36,063.75
- Cancellation of a Warrant
- Vouchers, for reimbursement

Hand Outs:

- Treasurers Monthly Report
- Bank of the Pacific Report
- Monthly Incident Reports
- Monthly Spending Chart and Budget to date (to commissioners)
- Kendall Remodel Expense Report

March's Treasurers Report:**714 Expense Fund**

| | |
|---|---------------------|
| • Starting Balance | \$66,761.05 |
| • Tax Receipts | \$50,313.38 |
| • Misc. Receipts | \$83,437.21 |
| • Warrants | \$91,843.27 |
| • Ending Cash Balance | \$58,254.99 |
| • Investment Starting Balance | \$170,329.71 |
| • Purchases & Pool Earnings | \$181.05 |
| • Total Cash & Investment Pool | \$228,765.75 |

71410 Go Bond

| | |
|--------------------|-------------|
| • Prior Debt | \$89,950.00 |
| • Debt Paid | \$769.64 |
| • Debt Outstanding | \$89,180.36 |

71420 Reserve Fund

| | |
|-----------------------------|--------------|
| • Prior Balance | \$316,177.41 |
| • Purchases & Pool Earnings | \$328.11 |
| • Ending Balance | \$316,505.52 |

71442 Mitigation Fees

| | |
|-----------------------------|-------------|
| • Prior Balance | \$11,315.85 |
| • Purchases & Pool Earnings | \$12.03 |
| • Ending Balance | \$11,327.88 |

Bank of the Pacific Statement:

| | |
|---------------------------------|-------------|
| • Beginning Balance (3/01/2018) | \$4,099.92 |
| • Deposits/Misc. Credits 22 | \$27,977.29 |
| • Withdrawals/Misc. Credits 5 | \$28,338.26 |
| • Ending Balance (3/31/2018) | \$3,738.26 |

Correspondence: Fire Commissioner Association 2017 Annual Report

Loan Cost and Cost for Kendall Add on:

- Commissioners agree NOT to transfer \$15,000 from the 714 account to the 71420 reserve account

Ambulance Bid:

- Meeting began with opening of the two bids received
- One bid from TriVan and one from Braun NW
- Commissioners thanked the representatives from TriVan and Braun NW for their bids and for coming out for the bid opening
- Commissioners indicated they would let TriVan and Braun NW know of their decision after they had time to review the bids
- TriVan and Braun NW representatives left after bid opening

Ambulance Bid Continue:

- Ambulance bids were reviewed and discussed
- Commissioner Moe made a motion to accept the TriVan Bid for the new ambulance with the stipulation that there are no glaring issues as verified by Training Division Lieutenant Moe's review of the two proposals
- Commissioner Bjornstad seconded the motion
- Training Division Lieutenant Moe will submit his findings to the commissioners

Old Business:

City of Sumas:

- District Chief DeBruin had no news from the City of Sumas

Kendall Remodel:

- District Chief DeBruin indicated there are still questions being brought up by the County about the remodel even though we have permits in place or in process
- District Chief DeBruin indicated it looks like we must use a point of capture system for vehicle exhaust
- Discussion continued on contractors and timeline for putting it out for bid

New Business:

Kendall Remodel Expense Report:

- Commissioners reviewed the expense report
- Discussion continued on cost of project

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp indicated all is well with Sumas
 - Battalion Chief Van Middendorp noted they have a couple of new volunteers at the Sumas Station
 - Battalion Chief Van Middendorp said the EMT student is doing great
 - Discussion on the Sumas Station's possibility of moving someday especially in light of the new City of Sumas Mayor
- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. indicated all is well at the Kendall Station
 - Battalion Chief Cain Jr. said the EMT student passed the class
 - Battalion Chief Cain Jr. noted the joint training with Welcome went well
 - District Chief DeBruin indicated he's happy how each station helps each other out and works so well together
- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen noted Welcome's new volunteer is doing great and all is well with Welcome

Training Division Lieutenant David Moe:

Red Card Training:

- Training Division Lieutenant Moe indicated the Red card training went well
- Training Division Lieutenant Moe noted he has three other volunteers interested in Red card training

New Firefighter Training:

- Training Division Lieutenant Moe talked about probie training and putting together new standards to hopefully get all new probies trained more efficiently

Supraglottic airway class:

- Training Division Lieutenant Moe indicated all EMT's have now taken the supraglottic airway class

District Chief DeBruin:

- District Chief DeBruin wanted to note that at the General EMS Council meeting it was noted District 14 is doing a great job with the community CPR classes and indicated some districts/areas can't seem to get any traction on offering the classes - no one signs up
- Discussion continued on community classes and Tony Kelley of Kelly Insurance involvement and support

Guest: Stephen Johnson

- Commissioner Graham asked Stephen Johnson if he had anything he would like to share
- Stephen Johnson spoke about an issue with a local fuel filling station
- Discussion continued

Good of the Order:

- Battalion Chief Frank Cain Jr. mentioned at the Block Watch meeting it was noted that district 14 is doing a great job

Regular Meeting adjourned 6:00PM

The next regular meeting will be at Kendall Station on May 8, 2018 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chis Moe

District Administrator, Jo Olson