

**Draft Agenda**  
**Lake Ozette Steering Committee Meeting**

January 14, 2010  
10:00 a.m. – 3:00 p.m.

Location: Sekiu Community Center

**Meeting Purpose:** to bring the Steering Committee up to date on activities since the November 16, 2009 meeting, receive updates on other relevant plans/programs, dialogue about steering committee structure, discuss Implementation Plan, and where pertinent make decisions/recommendations.

**Special Action Item:** entities/individuals will develop their top 3 implementation actions for sockeye recovery and will bring them to share at the January 2010 Steering Committee meeting.

<b>Time</b>	<b>Item</b>	<b>Materials</b>
10:00 a.m.	<b>Introductions, Review Agenda, and Announcements</b>	- Jan. 14 Meeting Agenda
10:05 a.m.	<b>Review and acceptance of Nov. 16, 2009 meeting summary; confirmation of June 29, 2009 meeting attachment</b>	- Nov. 16, 2009 draft meeting summary; June 29, 2009 meeting attachment
10:10 a.m.	<b>Action updates and planning efforts/programs for Recovery Plan implementation</b> <ul style="list-style-type: none"><li>• Update on actions to implement Recovery Plan</li><li>• Monitoring update: what is the status of sockeye, preliminary sockeye return data and DIDSON monitoring update (Jeremy Gilman)</li><li>• Presentation on dissolved oxygen study (Aaron Brooks)</li><li>• Identify topics for new presentations</li></ul>	
11:00 a.m.	<b>Steering Committee Purpose and Organization</b> <ul style="list-style-type: none"><li>• Recap of November 16 meeting</li><li>• Discuss and decide Option 5</li><li>• Steering Committee clarification and decision on logistics and administration sub-group<ul style="list-style-type: none"><li>• Whom? Future meeting support?</li></ul></li></ul>	- Decision making options; Revised Option #5
12:15 p.m.	<b>Lunch</b>	
12:45 p.m.	<b>Developing a Draft Three-Year Implementation Plan</b> <ul style="list-style-type: none"><li>• Review of preferences</li><li>• Action prioritization</li><li>• Discussion and recommendations by Steering Committee</li></ul>	- 3-year Implementation Action Table with initial preferences included; Attachment 2a & 2b; Recovery Plan; Steering Committee top 3 preferences
2:30 p.m.	<b>Introduction to Research, Monitoring, &amp; Evaluation Planning</b> <ul style="list-style-type: none"><li>• Introduction</li></ul>	
2:45 p.m.	<b>Next Steps and Future Meetings – March 2010</b> <ul style="list-style-type: none"><li>• Summary of meeting action items</li><li>• Review of potential meeting topics</li></ul>	
3:00 p.m.	<b>Adjourn</b>	

**Meeting Summary**  
**Lake Ozette Steering Committee Meeting**  
Thursday, Jan. 14, 2010  
10:00 a.m. – 3:00 p.m.  
Sekiu Community Hall  
Sekiu, WA 98381

**Meeting Purpose**

The purposes of the meeting were to:

- Bring the Steering Committee up to date on activities since the November 16, 2009 meeting;
- Receive updates on other relevant plans/programs;
- Dialogue about steering committee structure and decision making process; and
- Discuss the Implementation Plan next steps and responsibilities for implementing the Recovery Plan, and where pertinent make decisions/recommendations

**Introductions, Agenda Review, Announcements, and Meeting Summary Review**

The meeting Facilitator, Bob Wheeler from Triangle Associates, welcomed the Steering Committee. The Steering Committee went around the table making introductions (see Attachment 1 for a list of attendees) and reviewed the agenda.

Prior to reviewing the November 16, 2009 meeting summary, the Facilitator finalized the attachment to the June 29, 2009 Steering Committee meeting summary. As was noted at the November 16 meeting, a gap of discussion existed in the meeting summary when Triangle staff had stepped out of the room for a “closed door session” about next steps and facilitation services. At the meeting a representative from the National Marine Fisheries Service (NMFS) agreed to use her notes, augmented by an audio recording to draft an attachment, to complete the record of this portion of the meeting. The Steering Committee reviewed the attachment and approved it as an attachment to the June 29 Steering Committee meeting summary.

Then the Committee reviewed the November 16, 2009 meeting summary. One member expressed concern about whether the Washington Coast Sustainable Salmon Partnership (WCSSP) had been included as a member of the Co-Leads or not. The Steering Committee agreed to further clarify the role of WCSSP later in the meeting’s agenda. Following this discussion, the Steering Committee approved the November 16 meeting summary.

**Action updates and planning efforts/programs for Recovery Plan implementation**

The Steering Committee then reviewed updates on actions to implement the Recovery Plan. An Olympic National Park representative reported that the Park Service is examining developing a water quality index within the Olympic and North Cascades Park Complex. He noted that the protocol is due by June 1, 2010 and the index will be reviewing 303(d) and 305(b) water bodies to see if they warrant listing. This index will be limited within park boundaries, but in some cases when waters outside affect park waters, there could be some additional review. Some Steering Committee members expressed interest for additional updates on this process.

It was noted that the Big River land acquisition project funding was accepted by the Salmon Recovery Funding Board (SRFB), but that approval is still required.

A Makah Tribe fisheries representative then presented on the preliminary Lake Ozette Sockeye return data. He noted that survey efforts are just now being wrapped up. Surveys were completed on Umbrella Creek, Big River, Crooked Creek, and Siwash Creek. Sockeye were seen in good

numbers in the first two tributaries, but were non-existent in the latter two. Surveys also were conducted at both Allen's and Olsen's Beaches, but because of turbid water conditions it was hard to tell how many redds might actually exist in the lake. Overall, the preliminary numbers appear to indicate a good year. While indications are positive, the Makah Tribal representatives noted that more information (e.g., whether the good returns are primarily due to hatchery salmon) will need to be gathered and analyzed before making definite conclusions on the Lake Ozette Sockeye returns. Another Steering Committee member noted that Quinault Sockeye returns were lower-than-normal.

Makah Tribal representatives then reported on efforts to acquire a DIDSON (Dual-frequency Identification SONar) fish counting system for future monitoring activities. Currently efforts are underway to reach out to other governments and agency staff for ways to partner in using one for 2010. Efforts to borrow a system (because Lake Ozette Sockeye return at a time when other salmon runs do not, it could be possible to use one DIDSON for multiple basins) have so far been unsuccessful. Now the Makah Tribe plans to investigate renting a DIDSON from Sound Metrics. One Steering Committee member requested that NMFS and Olympic National Park work to help assist in funding for a DIDSON. A representative from the National Park Service explained he was very interested in helping and noted that funding to borrow a system aligned well with the National Park Service Threatened and Endangered (T&E) funding program. He added that it would be a competitive proposal for the national T&E funding pool. It was noted that analysis of the data generated could be the most expensive portion of operating the DIDSON. NMFS also expressed interest in coordinating, but noted that the current funding environment is challenging.

Some Steering Committee members mentioned that other federal government efforts could assist the analysis and identification of fish for DIDSON monitoring. One Committee member suggested that inquiries be made to the Indian Island Navy Base and the Pacific Northwest National Laboratories who are working on similar software design efforts.

University of Washington graduate student, Aaron Brooks presented his Master's thesis research titled, "A Hydrological Assessment of Sockeye Spawning Habitat in Lake Ozette." One of the key conclusions of Brooks's research to-date has been that with 21 sampling points at different sites around Lake Ozette, only Olsen's and Allen's Beaches contained enough oxygen (but a statistical difference did exist between the two beaches) to be viable spawning locations. Another conclusion was the observation of a high level of materials, or "fines," that reduced oxygenation levels in lake gravels.

Steering Committee members' discussion and comments about the research and presentation included:

- Members felt that it was a good idea to analyze the level of organic substances in anoxic situations.
- One member noted that he was very pleased at the level of data acquired for a relatively small investment. He said that the National Park Service is looking at potential projects to expand this research. They are also looking at the removal, or flushing, of the gravels to improve the oxygenation of the beaches. He also noted that concerns exist if this is a viable strategy, noting a concern that salmon could be attracted to new habitat that might quickly decline, thus limiting spawning success.
- In response to a question, it was noted that the perforated pipe locations were located at the same elevations along beaches.
- Also, conductivity data was collected, but that problems with the sampling gear inhibited acquiring a usable data set.

- Members discussed additional issues related to sediment, core sampling, and depth levels related to Brooks's research.

The Facilitator thanked Aaron Brooks who volunteered to provide Triangle his PowerPoint presentation for distribution to the Steering Committee.

### **Steering Committee Purpose and Organization**

The Facilitator recapped the conversation from the November 16, 2009 Steering Committee meeting. He then presented the revised Option #5 for Steering Committee structure that was proposed at the November 16, 2009 meeting. Using Option #5 the purpose at the January 14 meeting was to come to agreement on how Steering Committee members wished to organize and structure the Committee for the future.

Steering Committee members discussed whether or not a new structure could trigger a more formal process, such as what is required by the Federal Advisory Committee Act (FACA). A representative from Olympic National Park noted that he was checking with an attorney to be certain that the proposed structure would not trigger something akin to FACA. Another member noted that the Steering Committee had not triggered an analogous process during the recovery planning stage, but that the implementation phase may be slightly different. One Steering Committee member said that the proposed structure did not appear to trigger a FACA or NEPA process. She noted that it appeared that only when a committee was sponsored by a federal agency would such a process be triggered. Steering Committee members discussed how other recovery planning processes regularly noticed meetings in local papers and that the Steering Committee could do the same. Based on the discussion, it was agreed that future meetings would be publicized in the *Forks Forum*, *Peninsula Daily News*, the Clallam County website, and the WCCSP website.

Based on the ambiguity of WCCSP's Steering Committee role in the past, Steering Committee members clarified the organization's role for future Steering Committee activities. A representative from the Quileute Tribe wanted to make sure that while, WCCSP could fund meetings, it was not authorized to be involved in decision making. She felt that other counties and tribes with no relationship to Lake Ozette Sockeye should not interfere via WCCSP (just as the Quileute Tribe would not expect to influence decisions made in the Quinault Basin or Pacific County). Another Steering Committee member noted the role of WCCSP to not actively participate in decision making was decided in an interim agreement based on concerns stated by the tribes. A representative from the Governor's Salmon Recovery Office commented that he was supportive of WCCSP not taking a lead role, but instead a supportive or partnering one in the processes. The representative noted that one of the important relationships currently is to pass funds through WCCSP to support facilitation services for the Steering Committee. The Committee agreed that the role for WCCSP should be an administrative one and that they could participate in logistical activities that do not involve decisions on sockeye recovery.

The Steering Committee then discussed the meaning of consensus as it relates to decision making for sockeye recovery activities. One member noted he was generally supportive of the Option #5, but asked for further clarification as to what consensus meant in this context. The Committee discussed that consensus could span a range in levels of agreement. It was noted that if consensus is not available, advice could still be provided, but that the lack of consensus would signal some concern to other groups/agencies. The Facilitator then offered to provide various models of consensus for future discussion, if necessary.

The Steering Committee discussed the decision making structure of the Steering Committee. A Steering Committee member started off by expressing several concerns about the structure and nature of how governments would report back to the Steering Committee. One member clarified that that he didn't view the proposed structure as a top-down model, but instead a bottom-up (or inverse pyramid) process that begins with the Steering Committee advising all participating entities. A Steering Committee member suggested that the authority, or "boss," of the process was the power of consensus. Another member reiterated the strength of a consensus-based process and noted that the Steering Committee would offer a forum to come together to coordinate and confirm based on the issues at-hand. The Steering committee is not formed by a specific government action, but instead through a shared interest in voluntary participation for sockeye salmon recovery. For reporting, one member noted that Steering Committee agendas and meeting summaries form the basis for reporting out and a record of past and current activities.

Following lunch, the Steering Committee then transitioned to collaboratively editing the Option #5 document and ultimately approving the revised document. Based on the discussion and edits made to the Option #5, the group designated an administrative team made up of volunteers (WCSSP, NMFS, Olympic National Park, Quileute Tribe, Makah Tribe, the Washington Department of Fish & Wildlife, and one citizen representative) to handle logistics and Steering Committee meeting planning. Each of the major sections of the document now titled, *Steering Committee Function + Structure* (see attachment 2 containing the final approved organizational structure document), were voted on. In successive 13 in favor and none against votes, the Steering Committee adopted *Steering Committee Function + Structure* for use as a guide for future Steering Committee activities.

### **Developing a Draft Three-Year Implementation Plan**

Because of the lack of time remaining for the meeting, the Steering Committee agreed to hear a brief introduction on progress for the Three-Year Implementation table, and to wait on further discussions until the next Steering Committee meeting.

A NMFS representative then introduced the revised spreadsheet containing actions to be prioritized in the first three years of recovery plan implementation. She recounted that based on discussions held by the Co-Leads and input from Steering Committee members, the Three-Year Implementation table was sorted based on values generated by the recovery action hierarchy. She noted that the dot exercise was included as a record of the meeting, but that the dots did not influence the latest rating effort.

After reviewing the tables, Steering Committee members made several comments and suggestions to the Three-Year Action table. One Committee member requested additional background explaining the methodology of the Three-Year Implementation Plan table. Another member expressed a concern that this ranking system could distort important recovery plan activities by placing a large emphasis on the "low hanging fruit." He also noted that some actions – notably larger planning processes (e.g., the Olympic Coast National Marine Sanctuary Management Plan Review) and public involvement – lacked criteria to be scored equally with the other actions, and thus scored poorly. He suggested highlighting the actions that lacked some ranking scheme. One member observed that some of the actions could be packaged together and that other actions appeared to be relatively duplicative to each other. One Committee member noted that the columns in the Three-Year Implementation Plan table were too busy to take in all of the information available. He recommended simplifying it, if possible.

Based on the discussion, the NMFS representative explained she would take the feedback acquired and would revise the Three-Year Implementation table for the next Steering Committee

meeting. She also said she would provide additional background information about how the numeric order was developed. The Facilitator asked all Steering Committee members to again review their organization/entity's top three implementation actions, and to come ready to explain any concerns about how their priorities were ranked in the Three-Year Implementation table.

Some Steering Committee members raised concerns about a delay in getting started with implementation actions. They also inquired about whether or not a delay would result in missed salmon recovery funding opportunities. Specifically mentioned were SRFB funding opportunities for 2010. A representative from WCSSP noted that the pre-application for SRFB funding will be in May 2010. Representatives from WCSSP and North Pacific Coast Lead Entity agreed to bring a list of application dates to the next meeting and the Committee agreed to place this on the agenda for the upcoming Steering Committee meeting.

### **Introduction to Research, Monitoring, & Evaluation Planning**

The NMFS representative provided a quick update on the Research, Monitoring, & Evaluation (RM&E) planning effort. She noted that she is still waiting to hear about her funding request to enable progress on developing the Lake Ozette RM&E Plan. Additionally, she offered a quick explanation about its purpose and noted that at future meetings, the Steering Committee would discuss RM&E planning in greater depth.

### **Next Steps and Future Meetings**

A request to government entities was made by a timber representative to coordinate/work with timber companies regarding SRFB funding for road maintenance activities. He noted that timber companies would likely need a commitment prior to the next Steering Committee meeting. One Committee member suggested that Clallam County look to the Conservation District as a sponsor for this effort. The timber company representative noted that some funding from the sponsor agency would also be required.

Steering Committee members outlined next steps to prepare for the upcoming Steering Committee meeting. Based on discussions, the Steering Committee approved that Triangle Associates be retained under the current WCSSP contract to help organize and facilitate a meeting to be held in mid- to late-March. The Steering Committee also authorized Triangle to help with the logistics for organizing a call for the new Administrative Team.

### **Adjourn**

The Facilitator thanked the Steering Committee for its input and adjourned the meeting at 3:00 p.m.

**Attachment 1: Meeting Participants**

Name	Representing	Telephone	Email
Miles Batchelder	WCSSP	(360) 289-2499	<a href="mailto:milesb@wcssp.org">milesb@wcssp.org</a>
Aaron Brooks	University of Washington	(360) 963-2080	<a href="mailto:acbrooks@u.washington.edu">acbrooks@u.washington.edu</a>
Chris Byrnes	WDFW	(360) 417-1426	<a href="mailto:Chris.byrnes@dfw.wa.gov">Chris.byrnes@dfw.wa.gov</a>
Ed Bowen	Landowner/ Ozette		<a href="mailto:rockypt@olypen.com">rockypt@olypen.com</a>
Pat Crain	Olympic National Park	(360) 565-3071	<a href="mailto:Patrick_crain@nps.com">Patrick_crain@nps.com</a>
Rosemary Furfey	NFMS	(503)231-2149	<a href="mailto:Rosemary.furfey@noaa.gov">Rosemary.furfey@noaa.gov</a>
Jeremy Gilman	Makah Tribe		<a href="mailto:jeremygilman@centurytel.net">jeremygilman@centurytel.net</a>
Mike Haggerty	Consultant	(360) 928-0124	<a href="mailto:mhaggerty@olypen.com">mhaggerty@olypen.com</a>
Thom Hooper	NMFS	(360) 753-9453	<a href="mailto:Thomas.hooper@noaa.gov">Thomas.hooper@noaa.gov</a>
Randi Knox	Lake Ozette landowner	(360) 769-8623	<a href="mailto:randi@kennerud.com">randi@kennerud.com</a>
Katie Krueger	Quileute Tribe	(360) 374- 2265	<a href="mailto:Katie.krueger@quileutenation.org">Katie.krueger@quileutenation.org</a>
John Miller	Clallam County	(360) 417-2323	<a href="mailto:jmiller@co.clallam.wa.us">jmiller@co.clallam.wa.us</a>
Phil Miller	Governor's Salmon Recovery Office	(360) 902-2219	<a href="mailto:Phil.miller@esa.wa.gov">Phil.miller@esa.wa.gov</a>
Roy Morris Jr.	Stream Keeper	(360) 963-2442	<a href="mailto:able@olypen.com">able@olypen.com</a>
Rich Osborne	Salmon Recovery Funding Board/ North Pacific Coast Lead Entity	(360) 417-2569	<a href="mailto:rosborne@co.clallam.wa.us">rosborne@co.clallam.wa.us</a>
Cynthia Rossi	Makah Fisheries Management	(360) 640-3175	<a href="mailto:rossi@centurytel.net">rossi@centurytel.net</a>
Norma Jean Sands	NMFS	(206) 860-5607	<a href="mailto:Norma.sands@noaa.gov">Norma.sands@noaa.gov</a>
Norm Schaaf	Merrill & Ring	(360) 452-3325	<a href="mailto:nscaaf@merrilring.com">nscaaf@merrilring.com</a>
Blake Trask	Triangle Associates	(206) 583-0655	<a href="mailto:btrask@triangleassociates.com">btrask@triangleassociates.com</a>
Bob Wheeler	Triangle Associates	(206) 583-0655	<a href="mailto:bwheeler@triangleassociates.com">bwheeler@triangleassociates.com</a>

## **Attachment 2: Steering Committee Function + Structure**

### **Steering Committee Function**

The focus of the Steering Committee is to:

- Develop an Implementation Plan and Research, Monitoring, and Evaluation (R, M, & E) Plan (Adaptive Management Plan) that meets the needs of National Marine Fisheries Service (NMFS) and members of the Steering Committee;
- Be informed of activities;
- Recommend roles and responsibilities for implementing the Recovery Plan;
- Identify and obtain sources of funding for implementation and projects;
- Communicate with all the parties and the public;
- Proactively inform and educate the public about Lake Ozette Sockeye salmon and related issues;
- Monitor the status of the Lake Ozette Sockeye salmon;
- Provide input to agencies and entities on actions that impact the Lake Ozette Basin;
- Recommend changes to the recovery and implementation plans (as provided in Lake Ozette Sockeye Salmon Recovery Plan sections 3-14 and 3-15); and
- Appoint subcommittees as needed and supported.

### **Steering Committee Structure**

The Steering Committee structure places an emphasis on open membership, an advisory role for the Steering Committee, and for a delegated administrative team that will help coordinate logistical and administrative matters. Components of this approach include:

- 1) The Steering Committee provides advice to government entities, to entities taking voluntary actions, or regulated entities that are required to act on projects that directly or indirectly are related to the Recovery Plan:
  - a. The Steering Committee will attempt to reach consensus decisions on its advice, where feasible, understanding that there may be a range of agreement in a consensus decision. If consensus is not reached, differing positions by whom and intent will be recorded.
  - b. Governments, entities taking voluntary efforts, or regulated entities will ultimately make their own decisions on what they will do, but with the understanding and good faith that they will consider the input provided by the Steering Committee.
- 2) For funding requests and/or additional correspondence to legislature/Salmon Recovery Funding Board/other government entities, the Steering Committee would seek:
  - a. Consensus.
  - b. If consensus is not possible, individuals or entities could send letters or provide input on behalf of themselves (it would be acceptable for them to note they serve on the Steering Committee, but that their current correspondence is only representative of their position).
- 3) Steering Committee Logistics – The Steering Committee delegates an administrative team to carry out administration and logistics for the functioning of the Committee with

the understanding that it seeks input from the general Steering Committee membership. The Administrative Team’s tasks includes but is not limited to:

- a. When to meet
- b. Where to meet
- c. Utilize contracted resources
- d. Agenda
- e. Communications
- f. Advertising meetings

The initial members of the Administrative Team include representatives of (assuming their willingness to serve): Quileute Tribe, Makah Tribe, Olympic National Park, NMFS, Clallam County, Washington Coast Sustainable Salmon Partnership (WCSSP), citizen at-large (appointed by Steering Committee), and Washington Department of Fish and Wildlife (WDFW).

- 4) Consensus decision making: Decisions of the Steering Committee will be based on consensus. Consensus is defined as general agreement of the proposal among all members. Members of the Steering Committee will develop recommendations and advice on the following consensus-based process continuum:

<b>Consensus Decision</b>				<b>Block</b>
“Fully agree”	“Can live with it”	“Abstain”	“Disagree for the record, but support the decision”	“Veto the consensus”

- 5) Adjustments to the Steering Committee structure can be proposed, discussed, and decided as future conditions warrant it.

**Draft Agenda**  
**Lake Ozette Steering Committee Meeting**  
Wednesday, April 7, 2010, 10:00 a.m. – 3:00 p.m.

Location: Sekiu Community Center

**Meeting Purpose:** to bring the Steering Committee up to date on activities since the January 14, 2010 meeting, receive updates on other relevant plans/programs, review Steering Committee structure, discuss Implementation Plan, and where pertinent make decisions/recommendations.

**Special Action Item:** entities/individuals will develop their top 3 implementation actions for sockeye recovery and will bring them to share at the April 2010 Steering Committee meeting.

Time	Item	Materials
10:00 a.m.	<b>Introductions, Review Agenda, and Announcements</b>	
10:05 a.m.	<b>Review and acceptance of Jan. 14, 2010 meeting summary</b>	- Jan. 14, 2010 draft meeting summary
	<ul style="list-style-type: none"> <li>• Quick review of LOSC organization decision</li> <li>• Citizen appointee to Administrative Team</li> </ul>	
10:20 a.m.	<b>Action updates and planning efforts/programs for Recovery Plan implementation</b>	
	<ul style="list-style-type: none"> <li>• Update on actions to implement Recovery Plan</li> <li>• Monitoring update: status of sockeye, sockeye return data and DIDSON monitoring update (Jeremy Gilman)</li> <li>• Report on land transfer for Olympic National Park boundary + public meeting update</li> <li>• Identify topics for new presentations</li> </ul>	
10:40 a.m.	<b>Immediate funding opportunities for Implementation</b>	
	<ul style="list-style-type: none"> <li>• Report from WCSSP &amp; NPCLE on SRFB funding opportunities and deadlines</li> <li>• WCSSP role in sockeye salmon recovery</li> <li>• Report on timber companies partnership efforts to acquire recovery funding</li> <li>• Additional deadlines and/or opportunities?</li> </ul>	
11:20 a.m.	<b>Developing a Draft Three-Year Implementation Plan</b>	- 3-year Implementation Action Table with initial preferences included; Attachment 2a & 2b; Recovery Plan; Steering Committee top 3 preferences;
	<ul style="list-style-type: none"> <li>• Review of preferences</li> <li>• Action prioritization</li> <li>• Land purchases and acquisition</li> <li>• Discussion and recommendations by Steering Committee</li> </ul>	
12:30 p.m.	<b>Lunch</b>	
1:00 p.m.	<b>Developing a Draft Three-Year Implementation Plan</b>	
2:15 p.m.	<b>Introduction to Research, Monitoring, &amp; Evaluation Planning (RM&amp;E)</b>	
	<ul style="list-style-type: none"> <li>• Introduction</li> <li>• Next steps/timeline for completing the RM&amp;E Plan</li> </ul>	
2:45 p.m.	<b>Next Steps and Future Meetings – June 2010</b>	
	<ul style="list-style-type: none"> <li>• Summary of meeting action items</li> <li>• Review of potential meeting topics</li> <li>• Facilitation support</li> </ul>	
3:00 p.m.	<b>Adjourn</b>	

**Meeting Summary**  
**Lake Ozette Steering Committee Meeting**  
Wednesday, April 7, 2010  
10:00 a.m. – 3:00 p.m.  
Sekiu Community Hall  
Sekiu, WA 98381

**Meeting Decisions List:**

- The Committee approved the January 14, 2010 meeting summary (as amended at the meeting) by consensus.
- Friends of Lake Ozette (FOLO) will serve as the citizen representative for the Steering Committee Administrative Team.
- The Committee will write a letter of advice to OCNMS regarding the array permit.
- Steering Committee members requested that WCSSP to consider increasing the weight of the ESA listed criterion used to develop the sub allocation formula for the region.
- The Steering Committee approved supporting WCSSP to extend the contract between Grays Harbor County and Triangle Associates of any remaining meeting support funds into the next budget year (beginning July 1, 2010).

**Meeting Purpose**

The purposes of the meeting were to:

- bring the Steering Committee up to date on activities since the January 14, 2010 meeting;
- receive updates on other relevant plans/programs;
- review Steering Committee structure;
- discuss Implementation Plan, and where pertinent make decisions/recommendations.

**Introductions, Agenda Review, Announcements, and Meeting Summary Review**

The meeting Facilitator, Bob Wheeler from Triangle Associates, welcomed the Steering Committee. The Steering Committee went around the table making introductions (see Attachment 1 for a list of attendees) and reviewed the agenda.

*Committee Member Updates*

Prior to reviewing the January 14, 2010 meeting summary, the Facilitator asked if anyone had updates to share with the Steering Committee. An Olympic National Park Service representative made several announcements. He reported that a new deputy superintendant, Todd Seuss, has been appointed. Second, he announced that the winter acoustic monitoring had ended its initial 30-day effort. This summer the project will resume with 8 sites (3 more than the winter). The monitoring is located in wilderness or potential wilderness and the hope is to incorporate the data for a potential management plan or for an air traffic management plan.

The North Pacific Coast Lead Entity (NPCLE) director reported that the North Pacific Coast Marine Resources Committee will have full funding. The Marine Resources Committee will work on issues that affect the marine environment. Its interim committee recently considered a proposal to fund research on river otter scat. Currently analysis is being done to see if Lake Ozette sockeye is contained in the remains. A Steering Committee member requested that the Makah scientist further coordinate with the Committee on that project.

Responding to a request from the Steering Committee to provide information about funding opportunities, a representative from the National Marine Fisheries Service (NMFS) spoke about upcoming options. She explained that every 5 years NOAA evaluates the status of all listed species, including Lake Ozette sockeye. This is a “30,000 foot-level” evaluation to see if changes

in species status are present and if so then more analysis would be conducted. This analysis does not constitute a new biological opinion (BiOp), and NMFS is currently seeking public input as it begins this 5-year review of salmon and steelhead populations. Committee members can check NMFS' web page for more information and, as always, Steering Committee members are able to provide comment.

#### *Meeting Summary Review*

Then the Committee reviewed the January 14, 2010 meeting summary. One member noted that "index" should replace "protocol" regarding water quality in Olympic National Park. An edit submitted via email adjusting a description of the role of the Washington Coast Sustainable Salmon Partnership (WCSSP) was also accepted. Following this discussion, the Steering Committee approved the January 14 meeting summary.

#### *Review of Steering Committee Structure*

The Facilitator reviewed and outlined some of the key components of the *Function + Structure* document (see Attachment 2) that outlines how the Steering Committee will operate. Noting it was approved at the January 14 meeting, the group clarified the purpose of the document and then discussed needing to appoint a citizen member to the Administration Team. One member asked to clarify who, according to the *Function + Structure* document, the Steering Committee is advising. Members provided several explanations noting that the Committee advises its own members who have different roles and responsibilities, and that the Steering Committee can serve as an information clearinghouse for its membership. Members clarified that the Administration Team's role as simply a logistical body that coordinates meetings, reviews the agenda, and other logistics that support holding Steering Committee meetings.

Based on the discussion of logistics and in response to the Friends of Lake Ozette (FOLO) letter sent to NMFS and Olympic National Park representatives, members noted that at some point the Committee should determine to whom Steering Committee correspondence should be directed to. The Committee also discussed the meeting announcements that were posted in the *Forks Forum*, *Peninsula Daily News*, and on the websites of Clallam County and WCSSP.

Members then discussed filling the open citizen position on the Administrative Team. Questions surrounded the status of FOLO (a revived organization made up of landowners located around Lake Ozette whose current interest primarily relates to Lake Ozette water levels), and its membership. Following the Steering Committee's discussion, it was decided that the citizen seat for the Administrative Team would be provided to FOLO who could then coordinate with its membership regarding who participates in the conference calls.

### **Action updates and planning efforts/programs for Recovery Plan implementation**

#### *DIDSON Update*

A Makah representative reported out that smolt trapping season equipment were slated to be put in by mid-April. The representative also updated the Steering Committee on efforts to acquire a DIDSON (Dual-frequency IDentification SONar) fish counting system for future monitoring activities. He explained that in discussions with the Washington Department of Fish and Wildlife and the Pacific Salmon Commission that it will be necessary to compare the DIDSON with the current viewing chamber to confirm the DIDSON's accuracy in counting fish. It was noted that an art exists accurately recognizing the differences between fish species and that it will take time for the operational analysis of the system to be reliable.

Committee members discussed coordinating to develop a proposal for National Park Service funding to pay for the DIDSON system. The National Park Service grant awards cap at \$150,000 and the proposal could be a Park/tribal project, which could help the proposal's chances. Steering Committee members noted that the Quileute Tribe would also be a great addition to the proposal team. A Park Service representative noted that the one downside was the 3-year wait in the application process, but noted that it would be better to propose now and get in the queue rather than waiting for later.

#### *Olympic Park Land Acquisition*

A National Park representative then provided an update on the recent discussions surrounding a land transfer between the Cascade Land Conservancy and Olympic National Park. The 240 acres is located upstream from the mouth of Umbrella Creek. The Park held two open houses: one in Sekiu and one in Port Angeles. The Park still has to complete its consultation with the Makah and Quileute tribes. Everything is in place in terms of funding, but the Park has learned valuable lessons for future land transfers and acquisitions. Specifically, the Park's Management Plan states that any transfers over 200 acres requires Congressional approval, and this transfer failed to account for that provision. As a result this of oversight, the transfer may be delayed for up to a year.

Steering Committee members discussed several issues related to the land transfer. In response to one member's expressed concern that money for land acquisition could take money from restoration activities, it was noted that the funding for transfers comes from a separate pool of funding than restoration. A Park representative also noted that while extensive opportunities to restore habitat exist on the property, the Park would work to ensure that they are consistent with activities that adjacent landowners need to use their property. A representative from Green Crow reported that representatives of the Sierra Club and Coalition had contacted large landowners in the Ozette Basin for Wilderness about selling timberlands. Green Crow turned down any requests for selling land, and they are opposed to Park expansion.

#### *Olympic Coast National Marine Sanctuary Permit Request*

The Facilitator then reported that the Olympic Coast National Marine Sanctuary (OCNMS) had contacted the Steering Committee seeking their input on a permit application to install a monitoring array off of Cape Alava. Olympic National Park explained that it had been approached by OCNMS about the issue and that generically it sees merit in having this additional monitoring equipment installed. Steering Committee members then discussed the value in learning more about marine survivability for Ozette sockeye and the potential that such an array could help provide more information about Ozette sockeye smolt. Members also discussed whether Cape Alava was the best location for Ozette sockeye and some of the merits of tracking salmon in the marine environment.

Following the discussion, the Steering Committee chose to develop a letter of advice to OCNMS regarding the array permit. Because of a concern of the location of the array, members chose to make special note of their concern on the impacts on commercial fishing, specifically trawling. They also decided to ask to have additional input on the location of the array and whether or not research could include movement of Lake Ozette sockeye smolt. Quileute and Makah representatives noted they would abstain from any letter stating they will have a government-to-government consultation with OCNMS regarding the array. Steering Committee members discussed a plan to coordinate with OCNMS and to write a letter noting the above points.

### **Immediate funding opportunities for Implementation**

The Committee then discussed NPCLE funding opportunities. Noting that NPCLE's jurisdiction stretched from Cape Flattery to just south of the Hoh River, the Lead Entity is sending out requests for proposals due in June. The director asked Committee members for their emails to provide updates and he noted that the next round of Salmon Recovery Funding Board funding will be able to include timber company projects. He outlined the immediate timeline for submitting proposals and explained that NPCLE has developed a one-page application letter and that all letters of intent will be added to a rolling list to be considered over time. The representative from the Quileute Tribe mentioned that it is valuable to partner with the two tribes who have usual and accustomed fishing rights in the Ozette Basin as it helps to bolster the application and it is useful to consider all of the fisheries issues involved.

#### *WCSSP's Role with the Steering Committee*

Based off a previous request to gather feedback from the Steering Committee about the appropriate role of WCSSP, its director provided background and an explanation of the organization's current role and some questions for Committee members. First, he noted that WCSSP is structured as a federation of strong lead entities that guide the organization and it is understood that each of the four lead entities does not tell the other three lead entities what to do. WCSSP, as one of Washington state's regional recovery organizations serves as a funding mechanism for Salmon Recovery Funding Board dollars, but it also can serve as a resource for outreach (which is what much of the role that WCSSP has been to-date for the Steering Committee). Still, over time the director said that he expected that the Governor's Salmon Recovery Office will look to WCSSP to communicate about issues regarding Lake Ozette sockeye salmon recovery. As a result, he asked the Steering Committee to further consider its relationship to WCSSP.

The Steering Committee then discussed funding and prioritization activities as they relate to WCSSP. In response to a question about the criteria used in determining funding allocations to the lead entities, it was noted that last year the criteria included salmonid stream miles, listing status, species diversity, and shoreline and estuarine miles. Last year diversity and Endangered Species Act (ESA) listings were ranked low as criteria, which affect the ability for Lake Ozette sockeye to acquire more recovery funding. In response to a series of Committee member questions about why prioritization differs across the coast region, it was noted that Lake Ozette is the only listed species (other than bull trout) on the coast and that, relatively speaking, stocks are doing well, which has resulted in a "protect the best, restore the rest strategy" for salmonids within the WCSSP region. Additionally, the thinking of WCSSP members has been that it is harder to get money for non-listed fish than with listed fish, hence the decision to weight the criteria in favor of non-listed salmonids.

The NPCLE representative noted that maintaining existing stocks but not excluding ESA-listed stocks exemplified the philosophy and differed somewhat from WCSSP. The WCSSP director asked Steering Committee members if they would like to pass along a sense of the Committee to the WCSSP board. Based on the discussion, Steering Committee members requested that WCSSP to consider increasing the weight of the ESA listed criterion used to develop the sub allocation formula for the region.

Due to the robust discussion on this more short-term action of increasing ESA weighting in criteria setting, the Steering Committee asked to include a more in-depth discussion about WCSSP's long-term role at the next meeting.

### *Facilitation Support*

The Committee then discussed whether to authorize funding to allow for facilitation at the next Steering Committee meeting. A motion was made and approved for the Steering Committee to support WCSSP to extend the contract between Grays Harbor County and Triangle Associates of any remaining funds into the next budget year. Steering Committee members discussed future funding opportunities, including continued NMFS involvement in funding the Steering Committee meetings and recovery projects. A NMFS representative noted that there are a number of ways to work with NMFS to look at future funding and to augment the already tremendous investment that NMFS has provided for sockeye recovery at Lake Ozette.

### **Developing a Draft Three-Year Implementation Plan**

A NMFS representative presented the latest version of the draft Three-Year Implementation Schedule that incorporated input made by Steering Committee members at the January 14, 2010 meeting. She noted that the Implementation Plan now included a more in-depth introduction, and that the implementation actions were divided into three categories: on-the-ground actions; research, monitoring, and evaluation (RM&E) actions; and public education and outreach actions. She underscored the fact that the Schedule is simply meant to be used as guidance and as a tool for acquiring funding to implement recovery actions.

The Steering Committee then asked questions, provided ideas, and noted their comment on the latest Three-Year Implementation Schedule. One Committee member commented on the November meeting's green dot exercise (e.g., it was not representative of enough Committee members). In response to one member's concern that the Schedule was not fine-scale enough, it was noted that such detail was not meant to be part of an Implementation Schedule but instead it would be included in a project workplan (whereas the implementation schedule dealt with a higher level plan prioritization efforts). One Committee member commented that there needed to be a protocol for ensuring communication between the community and implementers. NMFS noted that it would review the comments and revise the Schedule based on input, but that some of the feedback referred more directly to the Recovery Plan itself.

### **Next Steps and Future Meetings**

Steering Committee members outlined next steps to prepare for the upcoming Steering Committee meeting. Based on discussions, the Steering Committee requested that the upcoming meeting be scheduled earlier than later, perhaps as early as June 2010. The Steering Committee also authorized Triangle to help with the logistics for organizing a call for the new Administrative Team.

Potential agenda items for the upcoming meeting included approving the Implementation Schedule, a discussion on the long-term role for WCSSP in sockeye recovery, a presentation on the RM&E plan, and in discussing financial support for funding the Steering Committee and recovery actions.

### **Adjourn**

The Facilitator thanked the Steering Committee for its input and adjourned the meeting at 3:00 p.m.

**Attachment 1: Meeting Participants**

Name	Representing	Telephone	Email
Miles Batchelder	WCSSP	(360) 289-2499	<a href="mailto:milesb@wcssp.org">milesb@wcssp.org</a>
Harry Bell	Green Crow		
Coleman Byrnes	Citizen		
Chris Byrnes	WDFW	(360) 417-1426	<a href="mailto:Chris.byrnes@dfw.wa.gov">Chris.byrnes@dfw.wa.gov</a>
Ed Bowen	Lake Ozette landowner		<a href="mailto:rockypt@olypen.com">rockypt@olypen.com</a>
Pat Crain	Olympic National Park	(360) 565-3071	<a href="mailto:Patrick_crain@nps.com">Patrick_crain@nps.com</a>
Rosemary Furfey	NMFS	(503)231-2149	<a href="mailto:Rosemary.furfey@noaa.gov">Rosemary.furfey@noaa.gov</a>
Jeremy Gilman	Makah Tribe		<a href="mailto:jeremygilman@centurytel.net">jeremygilman@centurytel.net</a>
Mike Haggerty	Consultant	(360) 928-0124	<a href="mailto:mhaggerty@olypen.com">mhaggerty@olypen.com</a>
Don Hamerquist	Citizen		
Randi Knox	Lake Ozette landowner	(360) 769-8623	<a href="mailto:randi@kennerud.com">randi@kennerud.com</a>
Katie Krueger	Quileute Tribe	(360) 374- 2265	<a href="mailto:Katie.krueger@quileutenation.org">Katie.krueger@quileutenation.org</a>
Mike Libera	FOLO & Landowner	(360) 457-5662	<a href="mailto:mikelibera@tfon.com">mikelibera@tfon.com</a>
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Roy Morris Jr.	Stream Keeper	(360) 963-2442	<a href="mailto:able@olypen.com">able@olypen.com</a>
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Susan O'Brien	FOLO & Landowner	(360) 531-1795	<a href="mailto:Boneobrien1@gmail.com">Boneobrien1@gmail.com</a>
Rich Osborne	Salmon Recovery Funding Board/ North Pacific Coast Lead Entity	(360) 417-2569	<a href="mailto:rosborne@co.clallam.wa.us">rosborne@co.clallam.wa.us</a>
Cindy Paulin	FOLO & Landowner	(360) 457-5662	<a href="mailto:cynthiapaulin@hotmail.com">cynthiapaulin@hotmail.com</a>
Janeen Porter	Citizen		
Cynthia Rossi	Makah Fisheries Management	(360) 640-3175	<a href="mailto:crossi@centurytel.net">crossi@centurytel.net</a>
Norma Jean Sands	NMFS	(206) 860-5607	<a href="mailto:Norma.sands@noaa.gov">Norma.sands@noaa.gov</a>
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## **Attachment 2: Steering Committee Function + Structure**

### **Steering Committee Function**

The focus of the Steering Committee is to:

- Develop an Implementation Plan and Research, Monitoring, and Evaluation (R, M, & E) Plan (Adaptive Management Plan) that meets the needs of National Marine Fisheries Service (NMFS) and members of the Steering Committee;
- Be informed of activities;
- Recommend roles and responsibilities for implementing the Recovery Plan;
- Identify and obtain sources of funding for implementation and projects;
- Communicate with all the parties and the public;
- Proactively inform and educate the public about Lake Ozette Sockeye salmon and related issues;
- Monitor the status of the Lake Ozette Sockeye salmon;
- Provide input to agencies and entities on actions that impact the Lake Ozette Basin;
- Recommend changes to the recovery and implementation plans (as provided in Lake Ozette Sockeye Salmon Recovery Plan sections 3-14 and 3-15); and
- Appoint subcommittees as needed and supported.

### **Steering Committee Structure**

The Steering Committee structure places an emphasis on open membership, an advisory role for the Steering Committee, and for a delegated administrative team that will help coordinate logistical and administrative matters. Components of this approach include:

- 1) The Steering Committee provides advice to government entities, to entities taking voluntary actions, or regulated entities that are required to act on projects that directly or indirectly are related to the Recovery Plan:
  - a. The Steering Committee will attempt to reach consensus decisions on its advice, where feasible, understanding that there may be a range of agreement in a consensus decision. If consensus is not reached, differing positions by whom and intent will be recorded.
  - b. Governments, entities taking voluntary efforts, or regulated entities will ultimately make their own decisions on what they will do, but with the understanding and good faith that they will consider the input provided by the Steering Committee.
- 2) For funding requests and/or additional correspondence to legislature/Salmon Recovery Funding Board/other government entities, the Steering Committee would seek:
  - a. Consensus.
  - b. If consensus is not possible, individuals or entities could send letters or provide input on behalf of themselves (it would be acceptable for them to note they serve on the Steering Committee, but that their current correspondence is only representative of their position).
- 3) Steering Committee Logistics – The Steering Committee delegates an administrative team to carry out administration and logistics for the functioning of the Committee with

the understanding that it seeks input from the general Steering Committee membership. The Administrative Team’s tasks includes but is not limited to:

- a. When to meet
- b. Where to meet
- c. Utilize contracted resources
- d. Agenda
- e. Communications
- f. Advertising meetings

The initial members of the Administrative Team include representatives of (assuming their willingness to serve): Quileute Tribe, Makah Tribe, Olympic National Park, NMFS, Clallam County, Washington Coast Sustainable Salmon Partnership (WCSSP), citizen at-large (appointed by Steering Committee), and Washington Department of Fish and Wildlife (WDFW).

- 4) Consensus decision making: Decisions of the Steering Committee will be based on consensus. Consensus is defined as general agreement of the proposal among all members. Members of the Steering Committee will develop recommendations and advice on the following consensus-based process continuum:

<b>Consensus Decision</b>				<b>Block</b>
“Fully agree”	“Can live with it”	“Abstain”	“Disagree for the record, but support the decision”	“Veto the consensus”

- 5) Adjustments to the Steering Committee structure can be proposed, discussed, and decided as future conditions warrant it.

**Draft Agenda**  
**Lake Ozette Steering Committee Meeting**

June 23, 2010, 10:15 a.m. – 3:15 p.m.

Location: Sekiu Community Center

**Meeting Purpose:** To review the Implementation Plan for NMFS’ completion; receive a briefing on next steps for the RM&E Plan; to discuss the long-term WCSSP role; consider future LOSC efforts, meetings, resource needs, and funding approaches; bring the Steering Committee up-to-date on activities since the April 7, 2010 meeting; and where pertinent make decisions/recommendations.

<b>Time</b>	<b>Item</b>	<b>Materials</b>
10:00 a.m.	<b>“Meet-and-Greet” (optional, for those who can arrive early)</b>	
10:15 a.m.	<b>Introductions, Review Agenda, and Announcements</b>	
10:20 a.m.	<b>Review and acceptance of April 7, 2010 meeting summary</b>	- April 7, 2010 draft meeting summary
10:25 a.m.	<b>Developing a Draft Three-Year Implementation Plan</b> <ul style="list-style-type: none"> <li>• Review changes to Implementation Schedule cover narrative and document table</li> <li>• Present what the Implementation Plan is and what it isn’t – Discuss Steering Committee expectations</li> <li>• Discuss prioritization process</li> <li>• Steering Committee reviews Actions for On-the-Ground, RM&amp;E, and Public Outreach</li> <li>• Presentation on streamlined permitting process (Chris Byrnes, WDFW)</li> </ul>	-Revised Three-Year Implementation Schedule; Attachments 2a and b
12:30 p.m.	<b>Lunch</b>	
1:00 p.m.	<b>The Future of the Lake Ozette Steering Committee, Short and Long Term Consultant Needs, and Funding Needs and Sources</b> <ul style="list-style-type: none"> <li>• Steering Committee discussion on future Steering Committee efforts and schedule</li> <li>• Identification of resource support for Steering Committee – Facilitation and/or other</li> <li>• Develop a funding plan – amount needed, potential funding sources, actions needed by Steering Committee to secure funding</li> <li>• Identify next steps/timeline for enacting efforts identified – Include summary of commitments by Steering Committee members</li> <li>• WCSSP role in Lake Ozette sockeye salmon recovery and with the Steering Committee: discussion and recommendations</li> </ul>	- Documents to be determined
2:15	<b>Introduction to Research, Monitoring, &amp; Evaluation Planning (RM&amp;E)</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Steering Committee briefing</li> <li>• Next steps/timeline for completing the RM&amp;E Plan</li> </ul>	

- 2:45 p.m.     **Action updates and planning efforts/programs for Recovery Plan implementation**
- Update on actions to implement Recovery Plan
  - Monitoring update: status of sockeye, sockeye return data and DIDSON monitoring update (Jeremy Gilman)
  - Report out on OCNMS request for comments on Acoustic Receiver Arrays
  - Identify topics for new presentations
- 3:00 p.m.     **Next Steps and Future Meetings – Next Meeting?**
- Summary of meeting action items
  - Review of next meeting potential topics
  - Resource support recommendation
- 3:15 p.m.     **Adjourn**

**Meeting Summary**  
**Lake Ozette Steering Committee Meeting**  
June 23, 2010, 10:15 a.m. – 3:15 p.m.  
Location: Sekiu Community Center

**Meeting Decisions List:**

- The Committee approved the April 7, 2010 meeting summary (as amended at the meeting) by consensus.
- The implementation prioritization table will incorporate limiting factors in the prioritization ranking process as the first sort, followed by area and then hierarchy. Steering Committee members will provide updates on status of Actions that are ongoing for the Implementation Table
- The Committee chose to not submit a letter of advice to OCNMS regarding the Kitama array permit.
- Steering Committee members affirmed their support to continue meeting as the Lake Ozette Steering Committee to discuss sockeye salmon recovery issues. Committee members will work to seek out funding and other in-kind support for facilitation services.
- The Administrative Team will plan to hold a conference call in mid-August with a Steering Committee meeting to be tentatively planned in the third week of September 2010.

**Meeting Purpose:**

The purposes of the meeting were to:

- review the Implementation Plan for National Marine Fisheries Service completion;
- receive a briefing on next steps for the Research, Monitoring & Evaluation Plan;
- discuss the long-term Washington Coast Sustainable Salmon Partnership role; consider future Lake Ozette Steering Committee efforts, meetings, resource needs, and funding approaches;
- bring the Steering Committee up-to-date on activities since the April 7, 2010 meeting; and
- where pertinent, make decisions/recommendations.

**Introductions, Agenda Review, Announcements, and Meeting Summary Review**

The meeting Facilitator, Bob Wheeler from Triangle Associates, welcomed the Steering Committee. Steering Committee members went around the table making introductions (see Attachment 1 for a list of attendees) and reviewed the agenda. The Facilitator outlined the purpose and keys for the day and provided a recap of the Steering Committee's past three meetings, which have dealt with the development of an Implementation Schedule for the recovery plan and organizational approaches for the Steering Committee. The Facilitator underscored the import of discussing the future of the Steering Committee during the day's meeting.

The Steering Committee then reviewed the draft April 7, 2010 meeting summary to approve it. A representative from the Quileute Tribe requested that several changes be made in the meeting record to better reflect the Quileute position that the Tribe does not support the Kitama array application to the Olympic Coast National Marine Sanctuary. This opposition is due in part because the applicant will not agree to share data. She explained that the Quileute had already drafted a letter opposing the project and she offered to forward it to Steering Committee members. Following the discussion of changes, the summary was approved.

**Developing a Draft Three-Year Implementation Plan**

Steering Committee members then turned to reviewing changes to the Implementation Schedule cover narrative and action table. The National Marine Fisheries Service (NMFS) representative presented an update on the progress of changes to the Implementation Schedule introduction

section and explained that due to Steering Committee member input, the document had changed considerably since the April 7, 2010 Steering Committee meeting. The introduction had been altered to better highlight the strong link between it and the recovery plan, and the fact that the Implementation Schedule is not intended to serve as a project workplan – which will come after the three-year Implementation Schedule is finalized. Instead the Implementation Schedule is simply the list of recommended actions in the Recovery Plan that are prioritized based on the criteria selected.

Steering Committee members talked about the utility of the Implementation Schedule. While some actions show up in the table as higher or lower priorities, this ranking does not preclude entities from taking on specific actions and implementing them. Furthermore, because the Recovery Plan is not mandatory, the Implementation Schedule is a voluntary guide for sockeye salmon recovery. Additionally, the Implementation Schedule can be used as a tool to enhance a grant application for funding a specific implementation action or actions.

The Steering Committee then discussed details related to implementing the Recovery Plan. In response to one question about the steps required to move forward on an activity, Steering Committee members noted that whatever entity is implementing the action must abide by the necessary rules, regulations, and permits. In other words, many guidelines exist that could relate to communications or assessments that may need to be carried out to implement a recovery action. In addition, the funding sources often stipulate certain requirements (e.g., communications) in order for funding eligibility. It was noted that some recovery actions or research projects might not require public involvement for various reasons; one being that no environmental impact is identified.

The Committee then discussed several aspects related to recovery plan action tracking. Depending on the level of public review, several members suggested that it would be good to have a list – like the Implementation Schedule – that could track the various projects to better understand how recovery implementation is proceeding year-by-year. Members also discussed adding a status column to help the reader know if certain recovery actions (e.g., RMAP activities) are proceeding now. Because of concern related to the adequacy of implementing a certain action, it was suggested that a status update could simply note the action is occurring without specifying its efficacy (a determination that could depend on one's point of view).

One Steering Committee member indicated that she did not have concerns with the individual implementation actions listed on the Schedule, but she did have concerns about the process for how projects were reviewed, monitored, and implemented. She wondered if this would be the role of the Steering Committee or not. Another member indicated that process was also concern, but that in the WRIA 20 process, nothing is done secretly and that everyone is welcome to attend and engage in the process. The NMFS representative noted that the intent is to have the Steering Committee play a key role in tracking and monitoring of the recovery plan, and immediately the Steering Committee needs to work to identify its future workplan and to determine how it will continue forward.

A Steering Committee member then observed that he felt the current prioritization process that focused on geographic location and recovery plan action hierarchy was missing a key relationship in linking to the limiting factors of sockeye salmon recovery. He then hypothesized that many of the projects identified as important implementation actions by agencies and individuals likely had a stronger relationship to the limiting factors than to hierarchy or geography. The NMFS consultant agreed with this analysis and said that he felt that the prioritization process should be

addressing the key limiting factors. The Facilitator asked if the Implementation Schedule should incorporate limiting factors into the sorting process.

The group then reviewed the Implementation Schedule to examine the projects highlighted by agencies, governments, and individuals' as their top implementation actions (the actions highlighted in green on the draft Implementation Schedule), to see if the limiting factors seemed to line up with these priorities. Through this conversation, topics included the relationship of the North Pacific Coast Lead Entity, sedimentation issues surrounding Coal Creek and its effect on lake hydraulics, as well as concerns about lake levels and wood placement. Based on this discussion the implementation prioritization table will incorporate limiting factors in the prioritization ranking process as the first sort, followed by area and then hierarchy.

In addition to reviewing on-the-ground recovery actions and research, monitoring and evaluation actions, the Steering Committee addressed public outreach and education actions. High priorities seemed to be developing a clearinghouse that was open and transparent and that could foster information sharing. In addition to specific changes that were recorded by NMFS and its contractor (e.g., place a footnote on the methodology for sorting the implementation actions; individual changes to implementation actions), the Facilitator noted several actions that the Steering Committee agreed on:

- 1) combine certain PEA categories to improve clarity
- 2) sort to distinguish programmatic and on-the-ground actions
- 3) include a comment category to add more detail to track action progress
- 4) add updates to the status of implementation actions – but do not include value statements associated with these updates
- 5) include information on funding sources and sponsors
- 6) remove the dot exercise from the action table
- 7) recommend that the Steering Committee review and consider annually the implementation and RME and recommend changes for updates to those plans.
- 8) include references, such as a footnotes explaining the sorting of the tables

The NMFS representative explained that they would take this additional feedback to refine the Implementation Schedule.

### **The Future of the Lake Ozette Steering Committee, Short and Long Term Consultant Needs, and Funding Needs and Sources**

Discussion surrounding the future of the Steering Committee began with a summary of the current status: the June 23 meeting is the last meeting where funding exists for facilitation support. Members asked the group if they were supportive of continuing to meet as the Lake Ozette Steering Committee. Representatives from Olympic National Park, Washington Coast Sustainable Salmon Partnership, NMFS, Clallam County, timber companies, and landowners all expressed their support, and the WDFW representative said that his agency could participate on a quarterly basis.

Funding options for Steering Committee activities were discussed. The NMFS representative reported that the Governors Salmon Recovery Office recently indicated that the Washington State Recreation and Conservation Office could offer some funding support, but any request to the Office would best be made from the NMFS Regional Director. The Steering Committee voiced concern that this funding request could compete with a request to acquire enough money to raise the North Pacific Coast Lead Entity coordinator's salary to the same level as his peer lead entity coordinators across the state. It was noted that a Steering Committee funding a request would not come out of the same funding stream, so this conflict should not exist.

The Facilitator then outlined the tasks related to some of the facilitation tasks that are required for the Steering Committee: communications (emails and notices), meeting summary development, meeting facilitation, advertising, logistics to support the meeting (venue, etc), and meeting preparations and administration.

Additionally the Olympic National Park representative indicated that he has identified two relatively immediate sources of funding and in-kind support from the Park: (1) finding a Park volunteer who has facilitation experience; and (2) seeking a portion of the revenue from Park visitor fees to help support the Steering Committee. For the latter option, it was noted that how to allocate visitor fees is an annual decision made by the National Park and the representative indicated that he felt the Steering Committee's public outreach benefits could qualify it for this type of Park funding. The Quileute representative expressed some concern of the neutrality of a National Park volunteer in facilitating the Steering Committee.

Steering Committee members addressed the draft funding letter drafted for the Steering Committee to use in requesting support for its activities. Individuals also brainstormed about additional funding opportunities including a specific request to NOAA for end-of-year discretionary funds, to non-governmental organizations or private foundations, to timber companies (or their foundations), and to tribes. Based on the conversations about specific requests, several follow-up actions were outlined for the Steering Committee members. They are listed below:

- The Olympic National Park representative will draft a letter, but won't do anything without the Steering Committee's approval, to apply for Olympic National Park to ask for visitor fees revenue. He will also check on the application cycle (when a letter request is due) and report back to the Steering Committee on next steps.
- The Olympic National Park representative will speak with the Olympic National Park volunteer coordinator and will develop a draft job description for a facilitator and note taker. Once these tasks are complete he will send them on to the Steering Committee for consideration.
- The Olympic National Park representative will also check to see if the Olympic National Park interpretive ranger would be willing to take notes for the Steering Committee.
- The NMFS representative will revise the Steering Committee funding request letter and then will send out to Administration Team to see who needs to adapt it to make sure their respective groups/governments can sign the letter requesting support for Steering Committee activities.
- The NMFS representative will investigate what content is necessary for the new NMFS regional administrator, Will Stelle, to support such a funding request from NMFS.
- The Quileute Tribe representative will conduct research necessary for applying for funding from the Packard Foundation.
- The Merrill & Ring representative will look into what funding opportunities (matching opportunities, etc.) are feasible to apply for with foundations operated by local timber companies.
- The WCSSP representative will conduct some additional research on funding opportunities with additional non-governmental organizations.

### **Introduction to Research, Monitoring, & Evaluation Planning (RM&E)**

Because of time limitations, the NMFS representative provided a quick introduction to the initial RM&E draft that was provided to Steering Committee members. It was noted that the RM&E Plan is a key component in the effort to delist sockeye salmon. RM&E is essential to develop monitoring programs and data needs to establish information for the status of the species. Without

a RM&E Plan it will be hard to establish a case to delist sockeye if and when it recovers. The draft version currently is essentially an annotated outline of what the Plan will be and it will ultimately identify the actions to carry out to build a case for delisting. The statutory listing factors guided the basic outline that contains information on the objectives, monitoring priorities, monitoring types, monitoring questions and the approach, analysis, and status.

NMFS will be funding the development of the RM&E Plan, and it will be reviewed by the Recovery Implementation Technical Team (RITT) as it is developed. While NMFS is drafting, there still is a need for stakeholder input and perhaps a technical workgroup to discuss ideas. Unfortunately NMFS does not have funding to help support the Steering Committee at this time.

### **Action updates and planning efforts/programs for Recovery Plan implementation**

The Steering Committee discussed whether or not to move forward on the Kitama array support letter. Based on concerns about data sharing and other concerns about negative impacts concerning the array, the Steering Committee declined to approve the draft letter of support.

### **Next Steps and Future Meetings**

The Administrative Team will plan to hold a conference call in mid-August with a Steering Committee meeting to be tentatively planned in the third week of September 2010. Individual members will pursue meeting support activities and will report back to the entire Steering Committee as information becomes available.

### **Adjourn**

The Facilitator thanked the Steering Committee for its input and adjourned the meeting at 3:30 p.m.

### **Attachment 1: Meeting Participants**

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