

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

November 9, 2020 Armstrong Room - 6:00 PM

Pledge of Allegiance – led by Denise Gill

**Roll Call-** Present: Denise Gill (President), Joanne Kerr (secretary), Bob Lochte, Fred Lofland, Pam Viner (Treasurer) and John Clarkin present. Michelle Snell (VP) absent. 6 BOD present.

Meeting called to order 6:01 p.m.

**President's Report-** given by Denise. Bylaws and Covenants are on the SAEHOA website and most answers to questions may be found there.

**Secretary's Report-**October 13, 2020 minutes were officially acknowledged as read by all present board members and accepted.

**Treasurer's Report-** Report received from Pam. September 30, 2020 ending balance: \$9387.22. Estoppel receipts: \$375.00. Less expenses: \$361.46. Ending Balance October 31, 2020 \$9400.76. Proposed 2021 budget presented and approved by all present BOD. Annual dues to remain at \$40 per property. BOD approved moving \$300 of current 2020 budget from social activities category to front entrance and misc. expenses categories.

**Old Business**

1. Armstrong room now open for meetings.
2. Annual Member's Meeting will be held on December 6, 2020 at 1pm in the Florida Room. No food or drinks are allowed by the SCCCA. In lieu of food, BOD approved a raffle giveaway of 20 \$25 gift certificates. There will be 1 raffle ticket issued per property.
3. Reminder that according to Robert's Rules, BOD meetings are for board members and SAE members remain quiet and hold any questions/comments until meeting is adjourned.
4. Any concerns or suggestions for change to the SAEHOA bylaws or Covenants may be received throughout the year. A Bylaw Committee is formed in early Fall to welcome and review more suggestions. Joanne will create a new paragraph on the website Forms and Documents page to clarify how to submit a form for suggested change.

**New Business**

1. A concern received from an SAEHOA homeowner about neighboring church making noise. Church has stated it is not active at this time.
2. Meetings will be adjourned before they are open for member's discussions. Member discussions are not part of an official meeting and will not be recorded in the minutes.

## **Committee Reports.**

**Welcome Committee** – 1 new homeowner greeted.

**Social Committee** –No social activities scheduled at this time. Next SAE gathering will be the Annual Members Meeting in December 2020.

**Election Committee** – Ballots have been sent out to SAE homeowners. 78 ballots received back to date. 63 are needed for a quorum.

**ARC-** Gloria Clarkin reported 2 properties approved for improvements. 1 property sent out 2<sup>nd</sup> concern form regarding maintenance of property.

**Website** – SAE BOD Candidate bios for the 2 open BOD positions are posted on the website.

Adjournment: 6:42pm by Denise Gill.

## **Membership Discussions**

Minutes submitted by Secretary Joanne Kerr on 11/16/20.