

VILLAGE BOARD – January 17, 2006 (approved 02-21-06)

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 17, 2006 at the village hall. President Zimmermann presided and Frederickson served as secretary. The meeting was called to order at 7:00 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff and Zimmermann. Also present representing the village were Frederickson and Tracey. Two representatives from Badger Environmental, Nikki Hoppe, Teresa Andrews, Don Silver, Paul Maguire and Brian Yahnke were in the audience.

Agenda Approval/Additions/Amendments: Wolff/Buzzell moved to approve the agenda as posted. Motion carried.

Minutes: The minutes from December 20, 2005 were approved via a Wolff/Manicki motion and vote of all ayes.

Presentation of Petitions:

Business from the Floor: None.

Communications and Reports:

- **Columbia County Sheriff's Report:** None.
- **Ordinance Violation & Enforcement Report:** Questions were answered.
- **General Engineering Bldg. Inspector's Report:** The report listed permits through the end of the year.
- **Village Administrator's Report:** The written report is attached to these minutes.
- **D.P.W. Report:** Tracey reported that the corporate boundary legal description for the Piggly Wiggly annexation was completed and has been submitted to the state, the WWTP wet wells were cleaned and the protruding taps on the West Alley sewer line were removed. Hearing tests, medical evaluations and hepatitis B shots have been completed for the outside employees, chemical compliance inventories and other information is being gathered for the safety audit on February 6th. The employees are currently working on the electric rate application, PSC report, audit and American Public Power Assoc. reports. A Legislative Rally will be held in Madison on February 22nd. The pond dredging bid ads attracted 21 contractors; 13 submitted bids. The E. Chestnut St. project is being designed, the new siren is being installed, street lights and faults have been repaired and the crew is trimming trees.
- **Columbia County Economic Development Corp. Report:** None.
- **Columbia County Supervisor's Report:** Pufahl presented the Long Range Plan for Library Services and asked if anyone wanted a copy of the county audit report.
- **Library:** The annual Long Range Plan for the Angie W. Cox Library was distributed to the village board and Wisniewski discussed library issues.

- **Presentation of Bills for Approval:** Buzzell/Wolff made a motion to allow payment of checks numbered 16917-17083 and 16906. The action carried by a roll call vote of all ayes.

Committee Reports: Written reports were provided from the Library Board, Finance & Personnel, Utility Commission, Pubic Works, Parks & Property, Public Protection and Planning Commission.

Appointments: Zimmermann/Buzzell moved to table the ZBOA appointments.

RESOLUTIONS:

- **Res. 06-R01, Supporting Agreements with the State Elections Board:** Res. 06-R01 was introduced by Buzzell; seconded by Wolff and passed by all.

RESOLUTION 06-R01

RESOLUTION SUPPORTING AGREEMENTS BETWEEN THE VILLAGE of PARDEEVILLE AND THE WISCONSIN STATE ELECTIONS BOARD REGARDING USE OF THE STATEWIDE VOTER REGISTRATION SYSTEM

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to administer, implement and maintain local voter registration information within a centralized SVRS;

THEREFORE, BE IT RESOLVED, that the Village of Pardeeville directs the Village Clerk to enter agreements stating the municipality's intention to follow the technology, security, maintenance, support, and process guidelines developed by the State Elections Board relating to use of the Statewide Voter Registration System (SVRS).

FURTHER, BE IT RESOLVED, that a copy of these Resolutions and Memorandums of Understanding be sent to the State Elections Board.

Dated this 17th day of January, 2005

Bradley Zimmermann, President

Kathleen S. Frederickson, Clerk

UNFINISHED BUSINESS:

- **Frog Pond Dredging:** Tracey presented the bid tally sheets that included 13 bidders. Buzzell made a motion to accept the low bid of \$60,500 from Badger Environmental out of Westby contingent upon receipt of a D.N.R. dredging permit and satisfactory references from the contractor. The motion was seconded by Manicki and carried by a unanimous roll call vote.

- **Occupancy Permit for 430 Daniella Drive:** Tracey informed the board that Lenore Anderson's house was ready for occupancy after the building inspector's final walk-through. Buzzell/Manicki moved to approve the occupancy permit, which was approved by a vote of five ayes. Pufahl and Becker abstained.

NEW BUSINESS:

- **Seminars & Classes:** Manicki made a motion to send Jan Lee and Frederickson to the February 8th WCMA District meeting in Madison; seconded by Wisniewski and carried. Tracey was permitted to attend the February 1-2 Midwest Water Industry Expo in Wisconsin Dells via a Buzzell/Manicki motion and vote of all.
- **Pardeeville Triathlon:** Nikki Hoppe described the plans for the proposed 2006 triathlon. A Buzzell/Pufahl motion approved the event to be held in the park on July 1, 2006. Motion carried.
- **Zoning Map:** Pufahl made a motion that authorized the Planning Commission to begin the process of updating the Zoning Map. Wolff seconded the motion which passed.
- **Standing Committee Ex Officio Officer:** A motion that directed the Public Protection Committee to draft an ordinance allowing for the Village President to act as an Ex Officio officer of all of the standing committees came from Pufahl; seconded by Manicki and carried by vote of all ayes.
- **Employee Benefit & Life Insurance:** (refer to closed session)
- **Compensatory Hours Year End Pay Out:** (refer to closed session)
- **Office Manager Position:** (refer to closed session)
- **Temporary Full Time Office Personnel & Benefits:** (refer to closed session)
- **Time Clock at Village Hall:** (may be referred to closed session)

CLOSED SESSION: A Wolff/Buzzell motion came at 8:15 p.m. to close the session under WI Stats. 19.85(1)c to consider employee concerns with regard to employee evaluation, promotion and compensation. Motion passed by roll call vote of all ayes. (It was announced that it is the consensus of the Village Board to return to open session to formally dispose of any issues discussed in said closed session.) At 9:25 p.m. the meeting reopened via a Pufahl/Manicki motion and unanimous roll call vote.

- **Employee Life Insurance:** Pufahl/Wolff directed Frederickson to: 1. inform the affected employees that an error may have occurred by prorating their Life Insurance premiums; 2. seek legal advice as to refund procedures, and; 3. complete the corrections as required. The action passed by all with one abstention from Becker.
- **Compensatory Hours Year End Pay Out:** Frederickson was instructed via a Wolff/Buzzell motion to calculate and pay out 313.25 hours of compensatory time for the year 2005 to Sally Becker. The motion was passed by roll call vote of all ayes. Becker abstained.
- **Office Manager Position:** Pufahl moved to relieve Sally Becker from the responsibility of Office Manager for the Village of Pardeeville and appointed David Tracey to assume said duties of Utilities Office Manager, supervising Utility Clerks Sally Becker, Laurie Tangney and Diane Gmeinder. Due to this

added responsibility, Tracey's annual salary will be increased by 1%. The motion was seconded by Buzzell and passed by roll call vote of six ayes. Becker abstained.

- **Temporary Full Time Office Personnel & Benefits:** Wolff/Manicki made a motion to increase Laurie Tangney and Diane Gmeinder from Part Time I employees to Temporary Full Time employees by increasing each of their weekly hours by ten. The motion was contingent upon legal advice regarding administering benefits to Temporary Full Time employees. A roll call vote was conducted and six members voted yes; Becker abstained.
- **Time Clock at Village Hall:** A Lathem time clock model 1000E costing \$307.12 will be purchased from Rhyme Office Supply pursuant to a Wolff/Buzzell motion and roll call vote of all ayes, except Becker, who abstained.

Adjourn: Wisniewski moved to adjourn the meeting at 9:35 p.m.; seconded by Buzzell and carried.

Kathleen S. Frederickson, Clerk

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ADMINISTRATOR'S REPORT – JANUARY 2006

Corporate Boundaries: Dave has received the legal description of the Village of Pardeeville Corporate Limits. I have certified an original copy and it has been mailed to the Secretary of State. This process took over a year to complete.

Voter Registration: The state wants official resolutions authorizing us to go on line. We have received our correction sheets and I have entered the corrections. Now we need to enter all of the new registrations that we collected since last November. Jan & I will attend the mandatory training on January 25th.

HAVA Equipment: There has been no new information regarding the purchase of handicapped equipment. The County wants all districts to get the same machine to enable easy repair & set up.

Zoning Map Update: The Planning & Zoning Commission will begin to review the entire zoning map for the village and make suggestions for changes.

Fire Siren: The siren has arrived and the village crew is installing it.

Broadband Cable: The Century Tel Cable T.V. Franchise has been extended for six months to give us time to study our options. We will join the MEUW Broadband Group. There are also other groups out there that are installing radio towers for high speed internet.

2006 Budget: Now we transfer account balances and set aside monies for next year.

Baron Law Suit: Depositions are coming up. Our attorney will meet with Dave & I on December 16th and the Barons will be deposed in Milwaukee (today) December 17th. They have complained once again that we are picking on them because of the Lenore Anderson Zoning decision, water levels in the pond and snow plowing issues. Dave's deposition is scheduled for December 26th in our office. My deposition is not scheduled yet.

Taxes: 2005 taxes are coming in strong. Jan is writing many refund checks, because the levy went down a little. The end of the year collections were enormous.

Refund of Decommission Fund: We have paid our share of the attorney fees in order to enjoin us with the other utilities that are in line to recoup the refund. The \$90,000 will be credited back to our customers.

2005 Audit: We have delayed the annual audit to March and are busy preparing. Everyone is working very hard to complete all of the tasks.

Kathleen S. Frederickson, Village Administrator

VILLAGE BOARD – February 21, 2006 @ 7:00 p.m. (approved 03-21-06)

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 21, 2006 at the village hall. President Zimmermann presided and Frederickson served as secretary. The meeting was called to order at 7:00 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wolff and Zimmermann. Absent: Wisniewski. Village Administrator Frederickson and Sgt Hoege were also present representing the village. Father Hedrick and Don Silver were in the audience.

Agenda Approval/Additions/Amendments: Pufahl/Buzzell moved to approve the agenda as posted. Motion carried.

Minutes: The minutes from January 17th and the special meeting on February 7th, 2006 were approved via a motion from Manicki; seconded by Buzzell and passed. Pufahl abstained.

Presentation of Petitions:

Business from the Floor: None.

Communications and Reports:

- **Ordinance Violation & Enforcement Report:** Frederickson pointed out that several seven day warning letters were mailed regarding sidewalk snow removal.
- **Columbia County Sheriff's Report:** Sgt. Hoege presented his monthly report.
- **General Engineering Building Inspector's Report:** Building permits from January were reviewed.
- **Village Administrator's Report:** The written report is attached to these minutes.
- **D.P.W. Report:** None.
- **Columbia County Economic Development Corp. Report:** None.
- **Ambulance:** The board was presented with a portion of the minutes from the December Ambulance meeting.
- **Fire Association:** Pufahl informed the board that the annual meeting was scheduled for 7 p.m. on February 22nd.

Presentation of Bills for Approval: Pufahl made a motion to allow payment of checks numbered 17037-17188; seconded by Manicki and passed by a roll call vote of all ayes.

Committee Reports: Written reports were provided from the Finance & Personnel, Library, Utility, Public Works, Parks & Property, Public Protection and Planning & Zoning commissions and committees.

Appointments: Zimmermann's appointments of Bill Pelgorsch and Don Honaker as alternates on the Zoning Board of Appeals were approved by motion from Buzzell/Becker and vote of all ayes.

RESOLUTION:

- **Res. 06-R02, Borrow Vehicle & Equipment Funds for Fire Truck Chassis:** Resolution 06-R02 was introduced by Pufahl; seconded by Wolff and passed by a roll call vote of five ayes; Becker abstained.

**Resolution 06-R02
Borrow Vehicle & Equipment Funds**

WHEREAS, the Village of Pardeeville, Columbia County, Wisconsin (“Village”), is presently in need of funds aggregating twenty-two thousand nine hundred and no/100 dollars (\$22,900.00) for the public purpose of

PURCHASE OF NEW FIRE TRUCK CHASSIS

WHEREAS, THE Village Board deems it necessary and in the best interest of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of twenty-two thousand nine hundred and no/100 dollars (\$22,900.00) be borrowed for such purpose upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from National Exchange Bank and Trust (“Lender”), from time to time, in one or more advances, a maximum aggregate amount of \$22,900.00, or, if less, the aggregate principal amount of all advances as may be required to meet the above-stated purpose;

BE IT FURTHER RESOLVED, that each such advance shall be requested in writing by the Village Clerk and/or _____, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said President and Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated March 1, 2006, in said principal amount with interest at the rate of three & seven tenths percent (3.7%) per annum and payable as follows:

Installments of Principal in (1) one payment of \$22,900.00 due on or before September 1, 2007.

Interest is payable on September 1, 2006, and on the same day of each sixth month thereafter. Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year.

A copy of the promissory note shall be attached to this resolution.

Dated this 21st day of February, 2006

Bradley Zimmermann, President

Kathleen S. Frederickson, Clerk

UNFINISHED BUSINESS:

- **Employee Benefit & Life Insurance Reimbursement:** Wolff made a motion to reimburse the employee share of prorated life insurance premiums through 1999 except to the Library employees who will be dealt with at a later date. The motion was seconded by Manicki and passed by a unanimous roll call vote.
- **Designate Funds for Chandler Park Pond Dredging Project:** A Manicki/Buzzell motion designated \$30,000 from the Parks set-A-side fund and the balance of the project, not to exceed \$35,000, to be taken from the Public Works Equipment set-a-side fund. The roll call vote was unanimous to approve.
- **Pondview vs. Village of Pardeeville:** Wolff/Pufahl moved to refer this subject to closed session; motion carried.

NEW BUSINESS:

- **Seminars & Classes:** Frederickson, Jan Lee and Maude Bortz were authorized to attend the Chief Inspector’s Training in Portage in March via a motion from Becker/Buzzell and yes votes from all Trustees.
- **St. Jude’s Bike-A-Thon:** Chandler Park will be used on April 29th from 8:00 a.m. to noon for the St. Jude’s Bike-A-Thon, organized by Gena Smith; approved by motion from Buzzell/Becker and vote of all ayes.
- **Election Equipment:** Pufahl made a motion authorizing Zimmermann to sign the “Memorandum of Understanding”. The agreement authorizes the County to oversee the funding application process and the acquisition of ADA equipment on behalf of the village. The motion was seconded by Manicki and passed by a roll call vote of all ayes.
- **Fee for Use of Ball Field:** Pufahl/Wolff moved to charge the school \$5000 for next year’s ball field use because of the added expense to improve the pitcher’s mound, add infield mix to build up the infield as requested by the High School baseball coach and to restore the area where the bleachers will be removed. Motion carried by all.
- **St. Mary’s Real Estate Tax Bill:** Pufahl/Wolff moved that the tax liability for 318 S. Main St. stand as billed. The motion failed by votes of no from Becker, Buzzell, Manicki, Pufahl and Zimmermann. Wolff voted yes. A second motion from Pufahl/Manicki tabled the subject until Accurate Appraisals can appear before the village board to explain the assessment; motion carried by all.
- **Temporary Work Schedule for Sally Becker:** Wolff/Buzzell moved to discuss this subject in closed session. Motion carried.

CLOSED SESSION: Pufahl/Manicki moved to adjourn the meeting to a closed session under WI Stats 19.85(1)(g) to confer about strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and WI Stats. 19.85(1)(c) to consider employee concerns with regard to employee evaluation, promotion and compensation. A roll call vote of all ayes closed the session. At 8:15 p.m. Wolff/Pufahl moved to return to open session to formally dispose of issues discussed in said closed session. Motion passed by a unanimous roll call vote.

- **Pondview vs. Village of Pardeeville:** Pufahl made a motion to table the closed door strategy planning regarding Pondview vs. Village of Pardeeville until we can get advice from legal council about Bob Becker’s attendance at said closed session. Buzzell seconded the motion that passed by ayes from all except Becker, who abstained.
- **Temporary Work Schedule for Sally Becker:** Pufahl/Manicki moved to set Sally Becker’s temporary work schedule at four hours per day beginning at 8:00 a.m. and ending at noon. The motion passed by the following vote: Becker abstain, Buzzell yes, Manicki yes, Pufahl yes, Wolff no, and Zimmermann yes.

Adjourn: Wolff moved to adjourn the meeting at 8:17 a.m.; seconded by Buzzell and carried.

ADMINISTRATOR'S REPORT – FEBRUARY 2006

Taxes: 2005 taxes have been collected, balanced and paid out to each of the taxing entities.

Voter Registration: There is a Chief Election Inspector training coming up. We need training on how to handle voter registration during the day of the election, how to handle the voter registration list and the voter numbers. We still need to purchase a bar code scanner wand. The state wants official resolutions authorizing us to go on line. We have more input sheets to enter. I want Jan to do these, so she is trained.

HAVA Equipment: The purchase of the equipment is getting closer. Some of the vendors have been certified by the state. The county may handle all of the purchases for us. The HAVA machine is paid for by the state.

Zoning Map Update: MSA has provided us with a better copy of the original zoning map. The Planning Commission has appointed a committee to begin reviewing the possible changes.

Fire Siren: The siren has arrived and is installed. Testing has begun.

Broadband Cable: I have sent out the Century Tel Cable T.V. franchise with our changes. The contract has been extended for six months to give us time to study our options. We have joined the MEUW Broadband Group. There are also other groups out there that are installing radio towers for high speed internet.

Chandler Park Pond Dredging: The park may be a mess this summer, when the dredging is taking place.

Summer Plans: Triathlon – July 1st, 4th of July Firemen's Event, St. Jude's Bike-a-thon – Apr. 29th, Car Show – Sept. 2nd, Watermelon Fest – Sept. 9th.

Park Reservations: March 1st is reservation day. First come, first serve beginning at 8:00 a.m. Phone reservations will begin at 10:00 a.m.

Baron Law Suit: Dave, Brad, Barry and I are writing rebuttals to Barons claims. Bob Becker has filed an affidavit in opposition to the Villages defense. Trial date is May 22nd in Milwaukee.

Refund of Decommission Fund: No word yet, as to the refund of \$90,000.

2005 Audit: We have delayed the annual audit to March 13-15 and are busy preparing. Everyone is working very hard to complete all of the tasks. The balance sheets and bank reconciliations are in good shape now.

Office Reorganization: The duties in the office have been shifted around; Laurie & Diane are now full time, Sally will return on March 1st @ 20 hours per week.

Kathleen S. Frederickson, Village Administrator

Pardeeville Utility Commission
March 7, 2006 @ 4:30 p.m.

Call to Order: Chairman Buzzell called the regular meeting of the Utility Commission to order at 4:32 p.m. on Tuesday March 7, 2006.

Roll Call: Present Commissioners were Buzzell, Baker, Freiberg, Pufahl, Griepentrog (arriving at 4:38 p.m.) and Silver (arriving at 4:35 p.m.). Chapman was absent. Representing the Village were Frederickson, Tracey and Zimmermann. In the audience were Mike Wish, Carolyn Storandt and Scott Meske.

Agenda Approval/Additions/Amendments: The agenda was approved as posted via a Pufahl/Baker motion and vote of all ayes.

Minutes: Pufahl distributed a written explanation of the comp time payout that was discussed at last month's meeting. The minutes of the February 7, 2006 meeting were approved by motion from Pufahl; seconded by Freiberg and carried.

Presentation of Petitions:

- **Business from the Floor:** None.
- **Communications:** Copies of letters to legislatures were distributed. A note from Commissioner Chapman was read that explained her absences from the meetings due to employment responsibilities. She should be able to attend after April.

Reports:

- **Financial Reports:** It was suggested that the financial reports either be condensed or that one copy be distributed during the meeting, so to save on copying costs.
- **Village Administrator:** Frederickson briefly summarized the status of the two law suits and the annual audit.
- **D.P.W. Report:** Tracey reported: 1. the E. Chestnut St. construction project will be bid April 4th and the special assessment hearing will be April 18th; 2. the life expectancy of the sewer plant may be extended up to ten years if the grit pump and comminutor are upgraded at a cost of approximately \$40,000; 3. Public Works is taking a chemical inventory to comply with the D.O.C. safety standards; 4. John Walker will be submitting our electric rate case soon; 5. the poles are finally being removed from Breezy Point and Bayview to complete the electric upgrade project in that area; 6. eighty electric meters have been changed out and upgraded to radio reads and one hundred water meters will be next; 7. employee Sally Becker is scheduled to return to work four hours per day beginning March 15th 8:00 a.m. to noon; and 8. the 2005 P.S.C. audit resulted in a 7% water loss and an 8.3% electric loss.
- **Gen Sys Representative:** The virtual bids and offers for Pardeeville will begin soon and the company is studying whether to bid at a 90% rate or less conservative. Mike Wish stated that the Dairyland Power Co. transmission tariff

will be effective April 1st. Pardeeville's contract with GenSys will come due in 2009. Freiberg questioned Wish regarding alternatives.

UNFINISHED BUSINESS:

- **MEUW Lobbyist** – Carolyn Storandt representing the Village of Wyocena attended the meeting as an interested party regarding the subject of municipal telecommunications. Scott Meske described several municipal efforts to offer advanced telecom services to their communities. He cautioned the Commission by emphasizing that we should investigate the area's need for advanced technology. He also stated that we should petition the existing providers for more service.
- **Verizon Joint Use Agreement:** The Village currently has an agreement with Verizon that was dated 1970. We will attempt to update the agreement and report back.

NEW BUSINESS

- **Chemical Feed Pump Project:** Tracey reported that the project can be accomplished by our local utility crew if the plans are submitted to Dave Barkahn of the D.N.R. Tracey will begin planning for the project and report back.
- **2006 Electric Project:** Two underground electric projects, one on Sanborn and the other on Island Drive, will be constructed by our local utility crew. Some boring under drives will need to be hired. Tracey will begin planning for the projects and report back.
- **Water Loss @ 417 W. Chestnut St.:** Pufahl/Silver moved to adjust the sewer bill on Bob Schack's bill because the outside water valve was inadvertently turned on. The action failed with unanimous vote of no. The subject was tabled until a review of past practice could be presented.
- **Gas Cards for Public Works Vehicles:** Both gasoline providers in the community will be polled for gas rates, credit card and tax exempt procedures.

Adjourn: The meeting adjourned following a Silver/Baker motion and vote of all ayes.

Kathleen S. Frederickson, Village Administrator

VILLAGE BOARD – April 18, 2006 @ 7:00 p.m. (approved 05-16-06)

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 18, 2006 at the village hall. President Zimmermann presided and Frederickson served as secretary. The meeting was called to order at 7:30 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl and Zimmermann. Absent: Wisniewski and Wolff. Representing the Village were Village Administrator Frederickson, Sgt. Hoege, D.P.W. Tracey and Rob Roth of General Engineering. In the audience were Tom and Mary Lou Baron, Bill Baker, Tim Kath and Don Silver.

Agenda Approval/Additions/Amendments: Manicki/Buzzell moved to approve the agenda as posted. Motion carried.

Minutes: Pufahl made a correction under the “Village Administrator’s Report”. The minutes should read as follows: *“Pufahl/Wolff moved that the Administrator’s March report not be attached or included in the minutes and the web page; motion carried.”* Becker corrected his “Columbia County Economic Development Report” to read *“...he attended the bi-monthly meeting in Columbus along with six other representatives from the nineteen communities.”* Pufahl moved to approve the amended minutes from March 21st and the special meeting minutes from April 4th; seconded by Buzzell and carried.

Presentation of Petitions:

Business from the Floor: Tom and Mary Lou Baron addressed the Board and expressed concerns about Lenore Anderson’s cantilevered deck and rock shoreline on the private pond, the elevation of the pond and the design of the walk path bridge across the Fox River. No decisions were made.

Communications and Reports:

- **Columbia County Sheriff’s Report:** Pufahl pointed out that the contract with the S.O. suggests that two full time officers and one part time will work in Pardeeville. The monthly reports have indicated that several officers have been assigned to part time in the village and only one officer is full time.
- **Ordinance Violation & Enforcement Report:** Sgt. Hoege has attempted to collect delinquent parking tickets and has also prepared a large list of new ordinance violations to be sent warning letters.
- **General Engineering Bldg. Inspector’s Report:** No questions.
- **D.P.W. Report:** (written report attached to these minutes)
- **Columbia County Supervisor’s Report:** None.
- **Columbia County Economic Development Report:** None.
- **Columbia County Municipal Court Report:** Frederickson reported that the court has increased its fees \$5.00 per ticket per the state’s changes.

Presentation of Bills for Approval: A motion to allow payment of vouchers numbered 17325-17411 came from Buzzell; seconded by Manicki and carried by roll call vote of all ayes, except Becker who abstained.

Committee Reports: Written reports were provided from the Municipal Court, Finance & Personnel, Library, Utility Commission, Public Works, Parks & Property and Public Protection Committees.

ORDINANCES & RESOLUTIONS: The following will be considered:

- **Ord. S 4-2-3c**, Excavation of Streets, Alleys, Public Ways and Grounds – Insurance Requirements.
- **Res. 06-R03**, Petition for County Highway Aid

Res. 06-R04, Final Resolution for Special Assessments on E. Chestnut St.

UNFINISHED BUSINESS:

- **E. Chestnut St. Construction Project:** A motion from Buzzell/Manicki and vote of all ayes approved the construction plan. The Timme Construction bid in the amount of \$252,316.88 was awarded by motion from Manicki; seconded by Buzzell and carried by roll call vote of all ayes. Pufahl introduced Resolution 06-R03; seconded by Manicki and passed unanimously.

RESOLUTION 06-R03
Petition for County Highway Aid

WHEREAS, the records in the office of the Clerk show that the amounts given below have been provided for County Aid Highway Construction for the Village of Pardeeville, Columbia County.

The sums available have been raised as shown below for the improvement of the roads or streets named therein and all action taken in providing the sums named have been in accordance with the provisions of Sections 83.14 of the Wisconsin Statutes, and the taxes produced by said levies are not in excess of the legal minimums.

Local Road Budget	\$ 61,357
State Transportation Aids	\$ 80,943
*Total Road Budget	\$142,330

Name of Road or Street: East Chestnut Street

Character of Improvement (Grading or Surfacing or both): We plan to grade and resurface the street

Point where construction is to commence and where to proceed toward: Commence at the intersection of Elm St. and East Chestnut and proceed west approximately 950 lineal feet ending at the T intersection of Sanborn St. and East Chestnut St.

THE FUNDS PROVIDED FOR THE IMPROVEMENT ARE AS FOLLOWS:

By Vote of the Electors of the Village	\$ 142,330
By Money Donated	\$ _____
Total Available in the Village	\$ 142,330

Therefore, we, the undersigned Officials of said Village, do hereby petition your honorable body to appropriate an amount equal to the total above to cover the County's share of the cost of all designated improvements, to be expended in the year 2004 for the above purposes, all in accordance with the provisions of Sections 83.14 of the Wisconsin Statutes.

Amount of money advanced \$ 4,000
Respectfully submitted this 18th day of April, 2006

Kathleen S. Frederickson
Village Administrator

Brad Zimmermann
President

Resolution 06-R04 was introduced by Manicki; seconded by Buzzell and passed by a roll call vote of all ayes except Pufahl who abstained.

RESOLUTION 06-R04
Final Resolution Authorizing Public Improvements and
Levying Special Assessments against Benefited Property In
The Village of Pardeeville, Wisconsin.

WHEREAS, the governing body of the Village of Pardeeville, Wisconsin, held a public hearing at the Village Hall at 6:30 p.m. on the 18th day of April, 2006, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineer on the proposed public improvements consisting of the installation of concrete or blacktop driveway approaches, aprons and sidewalks and preliminary assessments against benefited property and heard all persons who desired to speak at the hearing.

EAST CHESTNUT STREET ASSESSMENT DISTRICT – PHASE 3:
All property fronting upon both sides of East Chestnut Street from Elm St. to 868' west towards Sanborn St.

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Village of Pardeeville, Wisconsin, determines as follows:

1. The report of the Engineer, as modified, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. Payment for the improvements shall be made by assessing the cost to the property benefited as indicated in the report.
3. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
4. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
5. Assessments shall be due within 45 days of billing date. Assessments may be paid in cash or in 5 annual installments to the municipal clerk. Installments shall be placed on the next tax roll after the date for collection and shall bear interest at the rate (equal to ½ % more than the Village interest rate at the local bank) per annum on the unpaid balance from January 1 of the year following the levy. Installments or assessments not paid when due shall bear additional interest on the amount due at the same rate per annum.
6. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985 Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Dated this 18th day of April, 2006

Bradley J. Zimmermann, Village President
ATTEST _____

Village Clerk

Published _____

The subject of sidewalk installation by individual property owners will be discussed at the May Village Board meeting.

- **Ord. S 4-2-3c, Insurance Requirements:** A unanimous roll call vote adopted the Becker/Pufahl motion that amended the ordinance as follows:

(c) INSURANCE REQUIRED. A permit shall be issued only upon condition that the applicant submit to the Director of Public Works or Clerk-Treasurer satisfactory written evidence that applicant has in force and will maintain during the time the permit is in effect public liability insurance of not less than \$1,000,000 per person, \$1,000,000 for one accident and property damage coverage of not less than ~~\$50,000~~ **\$300,000**.

- **New Volleyball Court Location:** Bill Baker appeared before the board to confirm that the Volleyball League would build and install the new court, provide for the sand, electrical conduit and lights, volleyball poles, net and winch. The Village will haul the sand and provide two light poles for the project. The batting cage needs to be moved south closer to the property

line to make room for the court. Pufahl/Buzzell made a motion to allow the installation of a new volleyball court directly north of the batting cage, contingent upon there being room for both the cage and court plus the eight foot property line set back. If there is not room, the batting cage will take precedent. The motion passed by all ayes.

- **Adult Team Participants – Park Use Fees:** Buzzell’s motion to decline the assessment of a fee failed due to the lack of a second. Pufahl/Manicki moved to table the subject and refer it to the Park & Recreation Committee for consideration.
- **Gas Card Bid Approval:** A motion to accept the bid from Pardeeville Quick Stop came from Pufahl; seconded by Manicki and carried by unanimous roll call vote.

ORGANIZATIONAL MEETING:

- **Oaths of Office:** Frederickson administered the Oath to newly elected Gene Buzzell, Ted Manicki and Barry Pufahl.
- **Appointments:** Zimmermann presented the following appointments for consideration:
 - Park & Recreation Committee: Wm. John Baker - Three year term - reappointment
 - Public Utility Commission: Bill Baker Sr. and Greg Freiberg for Three year terms – reappointment
 - Plan & Zoning Commission: Connie Pease, Steve Thompson and Wm. John Baker all for Two year terms - reappointments.
 - Union Negotiations: Barry Pufahl will replace Wisniewski as the Trustee Representative and the new chairman of the Utility Commission will replace Buzzell on this committee.
 - Board of Review: Steve Thompson – Two year term – reappointment
 - Zoning Board of Appeals: Bill Baker Sr. – Three year term - reappointment
 - Community Development Authority: Steve Woxland & Dennis Stilson - Four year terms- reappointment.
 - Randy Frederickson’s seat remains vacant.

All current Standing Committees will remain the same and all Representatives to Other Boards will remain the same. A motion approving the appointments came from Manicki; seconded by Buzzell and carried by all.

Set the Board Time: Becker/Buzzell moved to set the Village Board meeting time at 7:00 p.m. The motion passed.

- **League Regional Dinners & New Officials Workshop:** The League dinners will be announced at a later date. Becker expressed interest in attending the “New Officials Workshop” on May 19th.

NEW BUSINESS:

- **Seminars, meetings & Classes:** Frederickson was authorized to attend the Clark County Economic Development Corp annual dinner on May 10th, 2006 at Lodi via a Pufahl/Manicki Motion and vote of all.
- **Operator’s License:** The Operator’s License for Danielle N. Wallner was approved by motion from Becker/Buzzell; motion carried.
- **Class B Comb License for Captain Ron’s:** A prorated combination class B beer and liquor license for RonDel R. Kruckeberg d/b/a Captain Ron’s @ 131 N. Main St. was approved by motion from Pufahl; seconded by Manicki and passed.
- **Landscaping of “Pardeeville” Sign:** Buzzell/Manicki moved to approve a \$250 expenditure to assist the Pardeeville Garden Club with landscaping the sign on N. Hwy 22 according to the drawing that was submitted by club members, Ginny and Jack

- Paulson. The action passed by unanimous a roll call vote.
- **Zoning Maps:** A motion to send the request for funds to produce base line GIS maps for a re-zoning project came from Pufahl; seconded by Manicki and carried.
 - **Join Tax Parcels 11171.486.34 & 486.35:** A motion to approve the combining of two parcels owned by Roger and Debra Moll at 204 Breezy Point Drive came from Buzzell/Becker and passed.
 - **CSM Parcels 11171.160 & 161:** Becker/Pufahl resolved to approve the certified survey map that combined Lots 15-17 into two parcels for Lawrence Kluge at 110 and 114 Spring St. The action passed by a voice vote of all ayes.
 - **Sidewalk Café – Rusty Rooster:** Permission to waive the sidewalk encroachment ordinance, Ord. 4-2-5, for Nancy Zarn d/b/a the Rusty Rooster Café came from Becker; seconded by Buzzell and carried. The café table and chairs will be removed each evening and the waiver will be revisited next spring.
 - **Fund Raiser – Refund of Donations:** Frederickson was directed to compose a refund information and request form letter to all persons who donated to last summer’s Park and Rec fund raiser. Tim Kath, Park and Rec Director, and Barry Pufahl, Finance Committee Chairman will help to compose the correspondence.
 - **Ethics:** Pufahl/Manicki moved to table this subject to a future meeting. Motion carried.

Adjourn: Manicki/Buzzell moved to adjourn the meeting at 9:10 p.m. Motion carried.

Kathleen S. Frederickson, Village Clerk

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D.P.W. REPORT – APRIL 2006

- Clean and Drain Towers: Water Tower Clean and Coat Co. cleaned and disinfected water towers #1 & #2.
- St. Mary’s Church Construction Project: Working with the architect, priest and contractor for the new church project.
- Electric Rate Increase Application: We’re still working on finalizing numbers for the electric rate increase. Tentative increase should be around 4 – 5 %.
- Pondview High Water: Looked at high water complaints on 4-5-6 of the pond in Pondview with Bob Becker and Gene Buzzell.
- Radio Repeater: Worked with Communication Services Co. on the installation of the repeater at village hall and hooked up the backup battery.
- DNR 2005 NR101 Report: Completed NR 101 wastewater report for 2005 and revisited our DBOD fee payment schedule.
- County Highway Aid: Completed petition for county highway aid for the E. Chestnut relay project.
- Safety Award: Received MEUW safety award for 2006 which will be presented at the conference in Green Bay.
- Delinquent Accounts: The office is working on deferred payment agreements with utility customers prior to disconnection on 4-18-06. As of April 13th we have approximately 90 customers that are still past due without any agreement.
- Chemical Inventory: Working on chemical inventory in the office.
- Maintenance: Currently we’re jetting sewers, cleaning the parks, sweeping streets, changing meters and working on electric maintenance.
- Fire Siren: I’ve contacted Federal Siren about our siren issues on 4-5-6 and 4-10-6 and I’m still waiting for a response. Mr. Mathews and Sommerfeldt will be here this week to test the decibels.
- Sally Becker: Sally has returned to work part time on 4-17-06.

VILLAGE BOARD – May 16, 2006 @ 7:00 p.m. (approved 06-20-06)

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 16, 2006 at the village hall. President Zimmermann presided and Frederickson served as secretary. The meeting was called to order at 7:00 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff and Zimmermann. Representing the Village were Village Administrator Frederickson, Sgt. Hoege, D.P.W. Tracey and Summer Rec. Director Kath. In the audience was Don Silver, Father Hedrick, Matt Schultz of Vogel Const., Craig Trewartha and Ann Marie Ames from the Daily Register.

Agenda Approval/Additions/Amendments: Pufahl requested that the April 18th special meeting minutes be approved separate from the other minutes. A Buzzell/Wolff motion approved the amended agenda; motion carried.

Minutes: A motion from Buzzell/Wolff approved the minutes from the April 18, 2006 special joint session with the Utility Commission. The motion passed by all ayes and one abstention from Pufahl. The minutes from the two public hearings and regular monthly meeting dated April 18, 2006 and the May 4, 2006 special meeting were approved by a motion from Manicki; seconded by Wolff and carried.

Presentation of Petitions:

Business from the Floor: None.

Communications and Reports:

- **Columbia County Sheriff's Report:** Sgt. Hoege presented the April 2006 report and answered questions.
- **Ordinance Violation & Enforcement Report:** Five citations have been issued since the printing of the May 12, 2006 report.
- **General Engineering Bldg. Inspector's Report:** Tracey stated that he knows of only one new home permit for this summer.
- **Administrator's Report:** The written report is attached to these minutes.
- **D.P.W. Report:** Tracey reported the following: 1. the Chandler Park Pond is being drained and prepared for dredging to begin June 1st; 2. hydrants were flushed during the daytime hours last week to clear out the system of sediment; 3. the "No Wake" buoys were put in Park Lake; 4. Craig Mathews from Jefferson Fire Service made the necessary adjustments on the new siren so it is now functioning properly; 5. a new volleyball court is being installed, trees were removed and the batting cage was removed and reinstalled adjacent to the new court location; 6. the Public Works employees attended an annual WRWA safety refresher course at Randolph; 7. Alliant Energy performed an infrared scan of the electric system and found six major hot spots and fourteen minor spots to be repaired; 8. the P.S.C has agreed to include the zeroing of the PCAC charge in the pending rate increase application that John Walker is writing; 9. the sewer plant Compliance Maintenance Annual Report has been submitted to the D.N.R;

and 10. two piers have been installed in Spring Lake and repairs are being done to the swim piers for Park Lake.

- **Columbia County Economic Development Report:** Becker reported that fifty people attended the May 10th annual dinner meeting of the CCEDC in Lodi. The speaker represented the Dane County Regional Economic Development Corp.
- **Columbia County Board of Supervisors:** Pufahl reported that the spring organizational meeting was held, committees were assigned and Harland Baumgartner of Rio is the new Chairman.

Presentation of Bills for Approval: Duplicate checks for Vytas Salna and Hill Ford will be voided. A motion to allow payment of vouchers numbered 17412-17510 came from Pufahl; seconded by Buzzell and carried by roll call vote of all ayes.

Committee Reports: Written minutes were provided from the Parks & Rec., Utility Commission, Public Works, Parks & Property, Public Protection, Planning Commission and Finance & Personnel Committees.

Appointments: Zimmermann presented the following appointments for consideration: Ad Hoc Committee for Telecommunications: Greg Freiberg, Trevor Hinz and Margo Pufahl. Liaison to Columbia County Sheriff's Office will be Bob Becker, Chairman of Public Protection, instead of Ernest Wolff, Jr. A motion approving the appointments came from Wisniewski; seconded by Buzzell and carried by all ayes, except Pufahl who abstained from the vote.

UNFINISHED BUSINESS:

- **Library:**
Uniform Benefits for Library and Village employee's were tabled by Buzzell/Wolff and carried.
Wisniewski moved to table the subject of Library Record Keeping Fees; seconded by Pufahl and passed.
- **Fund Raising Policy:** Pufahl introduced the policy for consideration. Wolff/Becker made a motion to approve; motion carried unanimously.

FUND RAISING POLICY

The Village Board recognizes fund raising as a means of producing revenues for various activities and programs that are not funded or partially funded by Village revenues.

The Village Board feels that all fund raising activities should serve a worthwhile purpose and promote the general welfare of Village citizens.

The Village will not approve any fundraiser that requires an agreement with a third party, or any fundraiser that would make the Village liable for "monetary" loss.

With this in mind, the Village Board sets the following standards for fund raisers:

1. All requests for fund raising activities must be submitted in writing to the Village Board, or in the case of Library fund raising activities, the Library Board. Included with this request shall be a statement to justify the reason(s) for the fund raising activity.

2. Village Board or Library Board approval is required for each fund raising activity. No fund raising activities shall commence prior to this approval.
 3. All funds shall be recorded, deposited and expended through the Village accounting system.
- **Park Fees:**
A Pufahl/Wolff motion to waive all Adult Team Participant Use Fees failed by a unanimous vote of nays. A second motion came from Pufahl; seconded by Buzzell and carried by all to refer the subject to the Public Works, Parks and Property Committee.
Concession Stand Use was also referred back to the Public Works, Parks and Property Committee via a Buzzell/Pufahl motion and vote of all ayes.
 - **E. Chestnut St. Project Special Assessments:** Wolff made a motion to accept the recommendation of the Public Works Committee by not allowing private property owners to install their own sidewalk for Phase 3 of E. Chestnut St. The motion was seconded by Buzzell and passed by all ayes except Pufahl who voted no.
 - **St. Mary's Church Project:** Father Hedrick and Matt Schultz of Vogel Const. displayed the plans for the new church. A Pufahl/Buzzell motion approved the plans for the new church. All votes were in favor of the motion.
 - **Gas Card Bids:** Pufahl, Chairman of Finance, explained that Pardeeville BP Quick Stop could not provide the gas cards as we expected per the bid. The bid from Kwik Trip was reconsidered. A Becker/Manicki motion approved the gas cards from Kwik Trip with a discount of five cents per gallon off the pump price. The motion passed by unanimous roll call vote.

NEW BUSINESS

- **Seminars, Meetings & Classes:** Pufahl made a motion to allow D.P.W. Tracey to attend the MEUW Conference and Broadband Seminar on June 28-30 in Green Bay; seconded by Buzzell and passed by all ayes.
- **Open Burning:** Buzzell made a motion that directed the Clerk to arrange for a non-binding referendum to be held during the November Election to answer the question of whether the voters want to allow open burning of dry leaves, etc. as stated in Ord. S. 3-2-11(b)(3). The motion was seconded by Manicki and carried by all ayes.
- **Map Funding:** Funding not to exceed \$1500 was approved to be used to upgrade the Zoning Map and House Number Map via a Pufahl/Buzzell motion and unanimous roll call vote.

(Zimmermann asked to be relieved of his chair at 8:25 p.m. Pufahl/Becker nominated Wolff to serve as Chairman of the meeting, motion carried. Zimmermann left the assembly.)

- **Citizen Participation at Meetings:** The following guideline was adopted as Village Board policy by motion from Pufahl; seconded by Wisniewski and carried.

Rules Regarding Citizen Participation at Village Board Meetings and Committee Meetings

1. A citizen may speak only during the "Business from the Floor" section of the meeting, or if given permission by the chair, defer to a specific item on the agenda.

2. Citizen comments are not to be viewed as a debate. Comments are primarily one way, from the citizen to the Board or Committee.
3. Time limit will be set by the chair. Time allotted to a citizen for input will be limited to 2 to 5 minutes, depending on the number of people wishing to speak on a specific issue.
4. Citizens must direct their remarks to the chair. They must be courteous in their language and deportment, and avoid all personalities and personal conflicts.
5. The chair has the right to declare the speaker out of order and surrender his/her remaining time allotment or be removed from the meeting room.
6. During the meeting, while a citizen or board members are speaking, no citizen is permitted to talk, make comments, engage in debate or in any other way disturb the assembly.
7. If the citizen's concern is not a part of the posted agenda, the Board or Committee may agree that the concern is put on a future agenda.

Bradley Zimmermann, Village President

Kathleen S. Frederickson, Village Clerk

- **Ingress/Egress Lytle Driveway:** A Becker/Pufahl motion tabled the subject; motion carried.

Adjourn: The meeting adjourned @ 8:42 p.m. pursuant to a Pufahl/Manicki motion and vote of all ayes.

Kathleen S. Frederickson, Village Clerk

ADMINISTRATOR'S REPORT – MAY 2006

Kuhlfuss Law Suit: We have been relieved from responsibility for the Kuhlfuss injury claim per a May 1, 2006 Court Decision for summary judgment in favor of the Village.

Truck Day: The Village crew participated in the Elementary School Truck Day. Several of the Village trucks were on display for the little children at the school.

Audit: The PSC and DOT reports have been filed. The MD&A will be completed as soon as we get the auditors year end entries and can run a final Fund Balance. We will schedule Al Brey for a Village Board/Utility joint session as soon as we are ready.

Voter Registration: We met with Steve Holmgren of the State Elections Board. There is a four day training session for "Going Live" in June at Portage. We discussed the fact that there will be a new clerk, so he suggested that we wait until August, when he will conduct another four day session. Jan and the new Clerk should attend; this is very important.

HAVA Equipment: The ADA equipment has been ordered and will be delivered directly to our office, instead of to Portage. The company will set up the machine and train us at the same time. We also will get the precinct counter soon. That will eliminate the need for the Clerk to travel to Portage at night, although she still needs to email results that night and travel to Portage the next day. The Sept. Primary is always by political party and is confusing to the voter. This year's primary will be a trial, with mandatory voter registration, new voting hours, new clerk, new certified election inspector and new precinct counter & ADA equipment.

Zoning Map Update: The Committee will begin to meet starting May 18th. This is a priority, because I hate to leave such bad records for the new Clerk.

Fire Siren: The siren has arrived and is installed and has been adjusted to work better.

Broadband Cable: Dave, Gene and I met with Jeff Bump regarding the new D.O.T. radio tower network that will follow the railroads throughout the state. The state has just released funding for this project. We may be able to contract for a radio internet utility through them.

Chandler Park Pond Dredging: The pond is drained and Badger Environmental will begin dredging on June 1st, after all the turtles are out of the mud and the pond dries up. Hopefully they will be out of there before the 4th of July.

Summer Plans: Triathlon – July 1st, 4th of July Firemen's Event, St. Jude's Bike-a-thon – Apr. 29th, ACT 4 Bike Fund Raiser – Aug. 4th, Car Show – Sept. 2nd, Watermelon Fest – Sept. 9th.

Park Reservations: As usual, the park is very busy again this year.

Park & Rec. Program: Tim Kath has conducted two Saturday registrations at the village hall for the kids. He is now seeking out sponsors, umpires and coaches.

Beach: The beach will open Memorial Day. Mr. Kath is hiring life guards and D.P.W. Tracey will arrange to install the swim piers and sand.

Refund of Decommission Fund: No word yet, as to the refund of \$90,000.

Office Reorganization: Sally has returned to work twenty hours per week. The duties in the office have been shifted around; Laurie & Diane are now full time. My last day of work is July 7th. We are advertising for a new Clerk.

Developments & Building: Construction of the new St. Mary's Church is ready to begin. There will be a new Dollar General store on the Ziggies Garage location. No word yet from the developer of the Becker property or the developer from north of Lintner Road.

Telephone Long Distance: We switched telephone long distance to DCC Communications and are getting a better rate than LDMI offered.

Kathleen S. Frederickson, Village Administrator

VILLAGE BOARD – June 20, 2006 @ 7:00 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 20, 2006 at the village hall. President Zimmermann presided and Frederickson served as secretary. The meeting was called to order at 7:00 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff and Zimmermann. Representing the Village were Village Administrator Frederickson, and D.P.W. Tracey. Connie Pease was in the audience.

Agenda Approval/Additions/Amendments: Wolff/Buzzell moved to approve the agenda as posted; motion carried.

Minutes: The following minutes of regular, special and Board of Review meetings dated May 16, June 6, 10, 13 and 15 were approved via a Pufahl/Wolff motion and subsequent vote of all ayes.

Presentation of Petitions:

Business from the Floor: Connie Pease approached the Board to appeal for an ordinance that would regulate light pollution.

Communications & Reports:

- **Columbia County Sheriff's Report:** The report was provided to the Trustees; no questions.
- **Ordinance Violation & Enforcement Report:** Frederickson fielded questions.
- **General Engineering Building Inspector's Report:** Tracey will check on whether a razing permit was included with the building permit for Dollar General?
- **Administrator's Report:** The written report is attached to these minutes.
- **D.P.W. Report:** Tracey reported the following: 1. electric rate application to the P.S.C. was approved to go into effect June 12th wherein an average of the PCAC charge will be included in the base rate which will now be 5.66 cents per kwh; 2. the Kewaunee decommissioning refund of \$114,862.93 was wired to us on July 14th and will be distributed to our customers per PSC directive; 3. the new siren will be rewired to enable the village to activate it, if necessary; 4. L.W. Allen and EnviroCare have met to discuss the problems with the comminutor at the sewer plant; 5. inspection continues for the E. Chestnut St. project, new Dollar General Store, new St. Mary's Church and the Chandler Park pond dredging project; 6. a permit was issued for the 4th of July parade which will begin at 11:00 a.m. and will only travel on Hwy 22 for two blocks; and 7. sewer jetting is almost complete and sewer lift station preventive maintenance is scheduled next.
- **Columbia County Municipal Court Report & Budget:** Ernie Wolff presented his report and the 2007 Budget. A motion to approve the budget came from Wolff; seconded by Buzzell and carried by all ayes.

- **Columbia County Economic Development Corp. Report:** Becker reported that he has recently been elected to the Executive and Loan Boards of the CCEDC which will increase his meetings per month.
- **Columbia County Supervisor's Report:** Pufahl reported that the proposed Didion ethanol plant to be located in the Town of Courtland is being considered by the county board at this time.
- **Pardeeville Fire District:** Minutes from the meeting of May 24, 2006 were presented. Their budget will be discussed at the September 6th fire district meeting.

Presentation of Bills for Approval: Vouchers numbered 17511-17595 were approved for payment by motion from Wolff; seconded by Pufahl and passed by a unanimous roll call vote.

Committee Reports: Written reports were provided from the Parks & Rec., Utility Commission, Public Works, Parks & Property, Public Protection, Planning Commission, Finance & Personnel Committees and the Board of Review.

Appointments: Zimmermann presented the names of Paco San Emetrio to replace Pufahl on the Zoning Board of Appeals, Candy Bruenig to fill the vacant position on the Community Development Authority, and Gene Buzzell to serve on the newly revived Historic Preservation Committee. Becker will check into the requirement of "architect" of the Historic Preservation Committee. Pufahl/Manicki made a motion to approve the President's appointments. The motion passed by all ayes.

UNFINISHED BUSINESS:

- **E. Chestnut St. Project:** Change Order #1 was approved by motion from Manicki; seconded by Buzzell and carried unanimously by a roll call vote. Constructions funds will be borrowed; we need \$175,000. A motion from Wolff; seconded by Manicki authorized Frederickson to initiate a request for proposal to borrow \$175,000. The action passed by a roll call vote of all ayes, except for Becker who abstained from the vote.
- **Chandler Park Pond Dredging:** Tracey reported that springs have hindered the dewatering of the pond. Pufahl/Manicki made a motion to allow the contractor to stockpile the dredged material on the west side of the pond to enable it to dry before hauling it out.
- **St. Mary's Church Project:** The building inspector, our electric crew and D.P.W. Tracey have performed inspections and installed the new electric and cable lines. We are waiting for the delivery of a new transformer for the project.
- **Concession Stand Use:** Frederickson reported that Tim Kath of the Recreation Program and Dave Zimmermann of the Braves are cooperating and sharing the refrigerators and equipment in the stand. Becker made a motion to remove the Brave's refrigerators, provide a used side by side refrigerator for the stand and change the locks on the concession stand. His motion was seconded by Manicki and passed by a unanimous roll call vote.

NEW BUSINESS:

- **Tax Exemption:** Wolff/Buzzell moved to authorize the Clerk to ask the Village Attorney for a written opinion regarding the tax exemption of the Presbyterian parsonage. Motion passed by roll call vote of all ayes.
- **Life Guards:** Pufahl/Manicki directed Kath to hire the life guards for hours not to exceed 40 (forty) hours per week. Motion carried.
- **Signs for Lions & American Legion:** Buzzell made a motion to approve the location of the sign, if it were moved far enough to mow in between the new sign and the village sign. The motion was seconded by Manicki and carried.
- **Pathway between right field and pond:** Pufahl/Becker moved to table the discussion until the cost of the project can be determined. Motion passed.
- **UW Swap Purchases:** Buzzell and Zimmermann will travel to UW Swap on July 6th at 7:00 a.m. to shop for used office chairs and refrigerator/coolers via a motion from Pufahl/Wisniewski. A roll call vote approved the motion unanimously.

(8:30 p.m. Zimmermann relinquished the chair and excused himself from the meeting. A Becker/Wisniewski motion and unanimous vote seated Wolff as Chairman.)

- **2006 Licenses:**

Pufahl moved to approve the following licenses; seconded by Becker and carried:

Class A Beer:

1. Harmeet Singh, agent, 480 Skare Rd. #4, Rio, WI 53960, d/b/a Pardeeville Quick Stop at 510 S. Main St.
2. Valarie Paulmann, agent, 203 Maple St. Pardeeville, WI 53954, d/b/a Kwik Trip, Inc. #314 at 108 N. Main St.
3. Dennis A. Pederson, agent, N921 17th Ct., Dalton, WI 53926, d/b/a Pederson's Piggly Wiggly at 514 S. Main St.

Class A Liquor:

1. Dennis A. Pederson, agent, N921 17th Ct., Dalton, WI 53926, d/b/a Pederson's Piggly Wiggly at 514 S. Main St.
2. Harmeet Singh, agent, 480 Skare Rd. #4, Rio, WI 53960, d/b/a Pardeeville Quick Stop at 510 S. Main St.

Class B Beer:

1. Dominick Cirone, 451 E. Old 16 Road, Rio, WI 53960, d/b/a Dominick's Place at 109 N. Main St.

Class B Beer and Liquor:

1. Dian K. Hawley, 420 N. Washington, Wyocena 53969 and Jeffrey L. Smith, 303 Worthington Ct., Waunakee 53597, WI d/b/a Caddy Shack Bar & Grill at 138 N. Main St.
2. RonDel Kruckebereg, agent, 6615 N. Bird St., Sun Prairie, WI 53590 d/b/a Captain Ron's of Pardeeville, Inc. at 131 N. Main St.
3. William Jack Baker, agent, 116 N. Main St., Pardeeville, WI 53954 d/b/a Wild Bill's Saloon at 139 N. Main St.
4. Robert Wentworth, 403 Lakeshore Drive, Pardeeville, WI 53954 d/b/a Bob's Olde Chicago Bar, at 147 N. Main St.
5. Lois Ann Woodman, 300 N. Main St., Pardeeville, WI 53954 d/b/a Sportsman's Bar at 108 E. Lake St.

Becker/Buzzell moved to approve the following Operator's Licenses; motion carried:

Tabitha C. Gubbins – Kwik Trip
Nichole A. Lieske – Kwik Trip
Rose A Thran – Kwik Trip
Wendy S. Werner – Kwik Trip
Harmeet Singh, agent – Quick Stop
Michael J. Clark – Piggly Wiggly

Brenda L. Gorgeson – Kwik Trip
Sarah M. Kleist – Kwik Trip
Valerie M. Paulmann, agent – Kwik Trip
Jennifer A. Heitke – Kwik Trip
Dennis A. Peterson, agent – Piggly Wig.
Sheryl L. Cunzenheim – Piggly Wiggly

Terrence E. Thurler – Piggly Wiggly
 Cynthia A. Herman – Piggly Wiggly
 Harlan W. Waugh, Piggly Wiggly – Prov
 Lacie L. Gorde, Piggly Wiggly – Prov.
 Jeff L. Smith – Caddy Shack
 Lori M. Starker – Caddy Shack
 Brian M. Bennett – Caddy Shack
 Regina K. Jenkins – Wild Bill’s – Prov.
 Patricia L. Schnelle – Wild Bill’s- Prov.
 Jessica E. Skupniewitz – Wild Bill’s
 Robert P. Wolff – Olde Chi.
 Lisa L. Werner – Sportsmen’s
 Ellen A. Magli – Caddy Shack
 Wm. Jack Baker – Wild Bill’s
 April D. Ingram – Wild Bill’s
 James J. Henke – Wild Bill’s
 Laurian M. Baker – Wild Bill’s
 Kristine K. Gamer – Olde Chi.
 Mark F. Villavicencio – Sports-Prov
 Brandon Lloyd Miller – 4th of July

Rhonda L. Gaither – Piggly Wiggly
 Julie K. Pederson, Piggly Wiggly
 Michael L. Rurup, Piggly Wiggly – Prov
 Doninick Cirone – Donimick’s
 Dian K. Hawley – Caddy Shack
 Quinn A. Smith – Caddy Shack
 Wendi E. Nelson – Caddy Shack
 Juliatt E. Dykstra – Wild Bill’s – Prov.
 Angela J. Kollath – Wild Bill’s
 Kevin M. Calkins – Olde Chi.
 Lois A. Woodman – Sportsmens
 RonDel Kruckeberg - Captains
 Michelle R. Salvatore – Caddy Shck
 Danies S. Noyce – Wild Bills – Prov.
 Wm. John Baker – Wild Bill’s
 Loha K. Kuhn – Wild Bill’s
 Robert L. Wentworth – Olde Chi.
 Mark E. Werner – Sportsmen’s
 Rick Wendt – 4th of July

Pufahl/Manicki approved the following Class B Picnic Licenses and the Cigarette Licenses. Motion passed by vote of all ayes:

Class B Picnic Licenses
 Fire Dept. – July 4-5
 Fire Dept. – Oct 14-15
 Watermelon – Sept. 9

Cigarette Licenses
 Kwik Trip Caddy Shack
 QuickStop Wild Bill’s
 Piggly Wiggly

Pufahl/Buzzell approved the issuance of a Fire Works Permit for the 4th of July Firemen; motion carried.

- **Organizational Chart:** The new updated Organizational Chart (attached to these minutes) was approved via a Manicki/Pufahl motion and vote of all ayes.

Adjourn: The meeting adjourned @ 8:40 p.m. pursuant to a Wisniewski/Manicki motion and vote of all ayes.

Kathleen S. Frederickson, Village Clerk

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ADMINISTRATOR’S REPORT – JUNE 2006

Audit: I will be unable to complete the MD&A before I leave, as the auditor’s have not finished the final report. Our office has completed all of the auditor’s inquiries and entries. Al Brey will appear before a joint session of the Utility Commission and the Village Board as soon as his company is done with the report.

Voter Registration: Steve Holmgren of the State Elections Board will make sure the new Clerk is included in the August training session for “self provider communities”. I have been working on an address range chart for the voter registration and also for the County 911 system.

Refund of Decommission Fund: We have received \$114,862.93 and are now waiting for confirmation from the PSC on how to refund this to our customers.

PCAC Rate Change: The electric utility has gotten approval from the PSC to move some of the PCAC charge on to the regular rate. This doesn’t change the bottom line of the electric bill, but does make the bill look more consistent.

HAVA Equipment: No word yet as to when our equipment will be delivered. The precinct counter and handicapped voting machine have been ordered. That will eliminate the need for the Clerk to travel to Portage at night, although she still needs to email results that night and travel to Portage the next day. The Sept. Primary is always by political party and is confusing to the voter. This year’s primary will be a trial, with mandatory voter registration, new voting hours, new clerk, new certified election inspector and new precinct counter & ADA equipment.

Zoning Map Update: The Committee if working hard and trying to complete this before I leave. This is a priority, because I hate to leave such bad records for the new Clerk.

Broadband Cable: Dave and Greg Freiberg will attend a seminar in Green Bay next week.

Chandler Park Pond Dredging: The pond is drained and Badger Environmental is having a difficult time getting the pond dry enough to put heavy equipment in.

Summer Plans: Triathlon – July 1st, 4th of July Firemen’s Event, St. Jude’s Bike-a-thon – Apr. 29th, ACT 4 Bike Fund Raiser – Aug. 4th, Car Show – Sept. 2nd, Watermelon Fest – Sept. 9th.

Park Reservations: As usual, the park is very busy again this year.

Park & Rec. Program (Beach): Tim Kath has had some difficulty hiring enough life guards. The beach is open with a “swim at your own risk” sign.

Office Reorganization: Sally has returned to work twenty hours per week. The duties in the office have been shifted around; Laurie & Diane are now full time. My last day of work is July 7th.

Developments & Building: Construction all over town; St. Mary’s Church, Dollar General and E. Chestnut St. No word yet from the developer of the Becker property or the developer from north of Lintner Road. Today I met with a developer who is looking for 2 acres of land near the downtown to build senior apartments, single level, two bedroom, with garage and outside private entrances.

Ordinance Upgrade: We are going through the steps to amend and change the flood plain ordinance and the zoning ordinance. Open burning will appear in a referendum question in the fall.

Retirement: Thank you for your assistance and support the past five years. I am leaving this place with the blessing of several new and wonderful friends. I will miss you.

Kathleen S. Frederickson, Village Administrator

VILLAGE BOARD – July 18, 2006 @ 7:00 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 18, 2006 at the village hall. President Zimmermann presided and Roth served as secretary. The meeting was called to order at 7:00 p.m.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff and Zimmermann. Representing the Village were Village Clerk/Treasurer Roth, and D.P.W. Tracey. Tim Kath (Park and Rec. Director), Scott Meske (MEUW) and Jen McCoy (Portage Daily Register) and three citizens also were in attendance.

Agenda Approval/Additions/Amendments: Zimmermann requested the following additions to the end of the agenda for discussion only: Chandler Park, Beach, Life Guards, and dogs in the park.

MOTION MANICKI/PUFAHL to approve the agenda as amended. Motion carried by vote of all ayes.

Minutes:

MOTION PUFAHL/BUZZELL to approve the Village Board meeting minutes dated June 20. Motion carried by vote of all ayes.

Presentation of Petitions: None

Business from the Floor: None

Communications & Reports:

- Scott Meske of MEUW presented a plaque honoring Ernest Wolff nineteen years of service with the Village of Pardeeville's Board & Utility Commission.
- **Columbia County Sheriff's Report:** The written report was provided to the Trustees. Manicki stated a concern about the police cars not using their warning lights or sirens in an emergency.
- **Ordinance Violation & Enforcement Report:** concerns were raised about issues on Gillette St. and Spring St.
- **General Engineering Building Inspector's Report:** The written report was provided to the Trustees.
- **D.P.W. Report:**

Tracey updated the Trustees on the construction projects (East Chestnut, Sta-care, St. Marys, Dollar General). There are two electrical disconnects (pending due to the recent high temperatures). The Office is working with Johnson Block on finalizing the 2005 audit. Al Brey will be attending the Joint Village/Utility Board meeting on Aug.15 at 6:30 pm to give a summary of our audit. Tracey will be talking with Al Brey tomorrow to get his thoughts on us doing the MD&A (audit summary for the public for the year as required. If we do not do it the Auditors will add a sentence to our audit that the MD&A was not completed). Tracey also updated the Trustees concerning the Effluent Flow Meter that was struck by lightening at the Waste Water Treatment Plant. A surge protector has now been installed to prevent this problem in the future. Well #3 has been malfunctioning. A phase monitor has been ordered to repair the problem. The new Electric rates will be in effect for the July billing per the approved rate case by the PSC that will help zero out the PCAC. The library clock has been repaired.

- **Columbia County Economic Development Corp. Report:** Becker reported that the office is moving to the John Roach building, there will be a savings on rent. Their proposed budget for next year will be \$114,250.00, and the Village assessment will be \$3,485.00.
- **Columbia County Supervisor's Report:** Pufahl reported concerning a rezone request for an Ethanol Plant. He has received 85 letters, 75% in favor of the rezoning.
- **Other Reports:** Buzzell reported that the Lake District Association meeting is Aug.26; they will be discussing raising the elected members from three to five. Roth read the thank you letter to Robert Spear for his donation of the fourteen foot aluminum boat and trailer.

Presentation of Bills for Approval: Concerns that the Finance and Personnel Committee were discussed between the Trustees, Tracey and Tim Kath. Wisniewski will look into the copier issue with the library (maintenance contract).

MOTION BUZZELL/WISNIEWSKI to approve Vouchers numbered 17596-17699 for payment. Motion carried by a unanimous roll call vote.

Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

RESOLUTIONS & ORDINANCES

- Bank Resolution to borrow \$175,000.00 for the East Chestnut construction project was read. Resolution was read by Roth.

UNFINISHED BUSINESS:

- **Pond Dredging Project Update:** Tracey updated the Trustees concerning the project. The water level is too high in the pond in order to clean it out. Dan Hunt from the DNR e-mailed Tracey and stated that the Village could keep the water level down and finish the dredging project in the winter. The contractor would pump down the pond in October to prepare for the winter. The Trustees asked for a letter from the contractor: that he will keep the pond level down, come back in the winter to finish the dredging, re-seed the area in the spring, that there will be no additional charges, the letter to be approved by Attorney Salna.

MOTION BUZZELL/MANICKI that the contractor provide a letter to the Village: that he will keep the pond level down, come back in the winter to finish the dredging, re-seed the area in the spring, that there will be no additional charges, the letter to be approved by Attorney Salna. Motion carried by vote of all ayes.

- **Pond View Bridge:** Tracey reported that the new plans were sent to the DNR. The Village is to approve the project, and that Mr. Barron completes the bridge. Attorney Salna needs to preview the letter.

MOTION PUFAHL/MANICKI that the Village continue to pursue progress and work with Mr. Barrons on the Pond View Project, that the Village Attorney approve the letter, and forward letter to Mr. Barrons. Motion carried; Becker abstained.

- **Attorney Opinion on Tax Exemption:** The letter was copied to the Trustees. Attorney Salna's letter stated that the church property should be on the tax roll if the church is charging rent. The church has to initiate to get the property reclassified as tax exempt. A copy of the letter will be sent to Connie Pease, Steve Thompson and the church.

MOTION PUF AHL/WOLFF that the Village abide by Attorney Salna's opinion letter concerning the tax exemption status of the church property. Motion carried by vote of all ayes.

NEW BUSINESS:

- **Seminars/Classes:**

MOTION PUF AHL/BUZZELL to have two people attend the Voter Registration Application Training and Go-Live at Baraboo July 25-28. Motion carried by roll call vote of all ayes.

MOTION WOLFF/MANICKI to have Clerk/Treasurer Roth attend the new Clerk's training class in Milwaukee. Motion carried by roll call vote of all ayes.

MOTION BUZZELL/MANICKI to have Clerk/Treasurer Roth and Poll Workers attend the County Clerk election training class at Portage. Motion carried by roll call vote of all ayes.

- **Bank Loan Resolution for East Chestnut Street Construction:**

MOTION WOLFF/PUF AHL to approve and sign Resolution 06-R05 to borrow \$175,000.00 at 4.3% interest from National Exchange Bank. Motion carried by roll call vote, Becker abstained.

- **2006 Operator License Approval:**

MOTION BUZZELL/MANICKI to approve the following Operator License applications: Ashley Marie Greipentrog, Craig Foy, Valerie Miller, Shannon Dunahee, Shannon Fjelstad, Jennifer Heimann, Beverly Chapman, Brenda Burmania. Motion carried by vote of all ayes.

- **Adult Team Participation Use Fee:**

MOTION BECKER/WISNIEWSKI to accept the recommendation from the Public Works, Parks & Property Committee that a fee be charged for the adult teams, that at budget time the potential revenues be calculated. Motion carried by vote of all ayes.

- **Public Library Board Appointment:**

MOTION PUF AHL/WISNIEWSKI to re-appoint Steve Indrelie to the Public Library Board. Motion carried by vote of all ayes.

- **Newsletter Suggestion:**

MOTION PUF AHL/WISNIEWSKI to include Pufahl's newsletter suggestion in the fall newsletter. Motion carried by vote of all ayes.

- **Employee Return to Work**

MOTION PUFAHL/BUZZELL that Sally Becker be allowed to work five hours per day, 8:00 am to 1:00 pm with a fifteen minute break, per her doctor's excuse. Motion carried by roll call vote, Becker abstained.

- **Residency Requirement:** Finance and Personnel Committee is working on revisions to the Village of Pardeeville Personnel Benefit & Policies Manual. There is a call in to the Village Attorney concerning the legality of residency requirements.

MOTION PUFAHL/BUZZELL to make exceptions for John Roth and Laurie Tangney regarding the twelve mile residency requirement because they are not emergency or "on-call" personnel. Roll call vote: Wolff-no; Zimmermann-no; Becker-no; Buzzell-yes; Wisniewski-yes; Manicki-Yes; Pufahl-yes. Motion carried by roll call vote.

- **No dogs in park:** Zimmermann stated that the Village should either enforce the ordinance with a fine/citation by Sgt. Richard Hoega.
- **Beach:** Need to hire addition life guards.
- **Park Bench in the lake at the end of the pier**
- **Adjourn:** The meeting adjourned @ 9:15 pm pursuant to a PUFAHL/MANICKI motion and vote of all ayes.

John Roth, Village Clerk/Treasurer

VILLAGE BOARD – August 15, 2006 @ 7:20 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 15, 2006 at the Village Hall. President Zimmermann presided and Roth served as secretary. The meeting was called to order at 7:20 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

Roll Call: Present Trustees were Becker, Buzzell, Pufahl, Wolff and Zimmermann. Absent: Manicki and Wisniewski. Representing the Village were Village Clerk/Treasurer Roth, and D.P.W. Tracey. Jen McCoy from the Daily Register, Tim Kath (Park and Rec. Director), Sue Anderson (Ambulance District) and four citizens were also in attendance.

Agenda Approval/Additions/Amendments:

MOTION PUFAHL/BUZZELL to approve the agenda as posted. Motion carried.

Minutes:

MOTION BUZZELL/WOLFF to approve the Village Board meeting minutes dated July 18, 2006. Motion carried by vote of all ayes.

Presentation of Petitions: None

Business from the Floor: Nancy Bokamp, Trustee for Village of Markezan, commented concerning the recent Lake Protection Committee meeting.

Communications & Reports:

- Communication from Thomas and Mary Lou Baron dated August 7th, 2006 to the Village President regarding condominium ordinance.

MOTION PUFAHL/BUZZELL to forward this request to the Public Protection Committee. Motion carried.

- Proposal from Del Sanders concerning use of park for teen activities. Mr. Sanders appeared before the Village Board, shared his concerns for the teens in the area, trying to schedule and sponsor positive activities for the teens (as well as doing park projects for the Village). There will be no cost to the Village, businesses are donating funds for this project. The teens will also be doing their own fund raisers. He is forming a 6-7 person committee, all the area churches are getting involved.
- **Columbia County Sheriff's Report:** The written report was provided to the Trustees. Becker responded to Manicki's question from last month concerning the lack of use of sirens/lights by the Sheriff Deputies (trying to get license plate numbers). The Sheriff Deputies will enforce "NO DOGS IN PARK".
- **Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. The Trustees requested the report to be "cleaned up" (delete items six months or older). The Trustees requested that the owner of the recurring barking dog problem on Haskins be cited.
- **General Engineering Building Inspector's Report:** The written report was provided to the Trustees.
- **D.P.W. Report:** Tracey reported concerning a new home construction on a non-conforming lot, looked at the ordinance, new home must meet all setbacks. The Village received three new home construction permits this month. The DNR Annual Water Inspection went well. The Razing permit for the Dollar General has been paid. The painting of crosswalks, curbs and hydrants is being done. Effluent Flow Meter is repaired. Water Main breaks at 114 & 116 Third St are repaired. The paving of East Chestnut is scheduled for this week. Office Utility Clerk Sally Becker turned in a letter of intent to retire on Sept. 1, 2006. A Special Finance and Personnel Committee meeting will be set up.

- **Columbia County Economic Development Corp. Report:** Becker reported that they will meet Aug. 16.
- **Columbia County Supervisor's Report:** Pufahl reported that they are working on the 2007 budget. The rezoning for the Ethanol plant near Cambria was approved.
- **Ambulance Report:** Sue Anderson stated that recent minutes of meetings will be mailed. The payments are complete. The Ambulance District is asking the municipalities to make one more payment toward a new ambulance, some of the municipalities have agreed, the payment for the Village of Pardeeville would be between \$32,000.00-\$37,000.00. There will be a "mass casualty" practice at 8:30 am Saturday August 26.

MOTION WOLFF/PUFAHL to place the request for \$32,000.00-\$37,000.00 from the Ambulance District for a new Ambulance on next month's Finance & Personnel agenda. Motion carried.

- **Other Reports:** None.

Presentation of Bills for Approval: Becker had questions on voucher #17775, #17779, #17797, #17817. Tracey responded to the questions.

MOTION PUFAHL/WOLFF to approve Vouchers numbered 17700-17822 for payment. Roll call: Zimmermann:yes; Becker:no; Buzzell:yes; Manicki:absent; Pufahl:yes; Wisniewski:absent; Wolff:yes. Motion carried with two absences and one "no".

Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees. The Ambulance Commission meets September 6, 2006 for budget.

RESOLUTIONS & ORDINANCES

- Change to Ord 10-1-62(f). Second reading.

UNFINISHED BUSINESS:

- **Pond Dredging Project Update:** Tracey stated that the Village has not received a response from the Contractor. Village Attorney Salna had approved the letter. Bond was posted by the Contractor. No money has been paid to the Contractor.

NEW BUSINESS:

- **Seminars/Classes:**

MOTION BUZZELL/ PUFAHL to have John Roth attend the new voting machine training on August 28 at Portage. Motion carried by roll call vote of all ayes.

MOTION PUFAHL/WOLFF to have Jan Lee, John Roth, and three poll workers attend the new voting machine training on August 31 at Portage, the Poll Workers to be paid. Motion carried by roll call vote of all ayes.

MOTION PUFAHL/BUZZELL to have up to two Trustees and John Roth attend the League of Municipalities Annual Conference on October 11-13 at Middleton. Motion carried by roll call vote of all ayes.

MOTION WOLFF/PUFAHL to have Tracey attend the Wisconsin Wastewater Operator's Association Annual Meeting Oct.3-5 in Wis. Dells. Motion carried by roll call vote of all ayes.

MOTION PUFAHL/WOLFF to have a representative from the Civics/Caselle Accounting program come to the Village Hall for training on Aug.21-22 (plus travel time and mileage). Roll call vote: Buzzell:yes; Manicki:absent; Pufahl:yes; Wisniewski:absent; Wolff:yes; Zimmermann:yes; Becker:no;. Motion carried with two absences and one "no".

- **Change to Ord 10-1-62(f) Number of Parking Stalls:**

MOTION BUZZELL/BECKER to approve the Change to Ord 10-1-62(f) Number of Parking Stalls: from one parking stall per 150 square feet of floor space to one parking stall per 300 square feet of floor space. Motion carried by roll call vote of all ayes.

- **Removal of piers (time and date):** The beach will close September 4, and the piers will be removed Sept.5.
- **Increase in election worker’s pay (extra hours that the polls are open):** Per new Wisconsin State Statutes, the polls will be open two hours earlier, from 7:00 am to 8:00 pm. The State may reimburse municipalities for additional expenses.

MOTION BECKER/WOLFF to increase the election workers pay from \$85.00 to \$100.00 per day. Motion carried by roll call vote of all ayes.

- **Changes to Personnel Benefit and Policies Manual:** Finance/Personnel Committee recommended a number of changes. There was discussion of the residency requirement issue. Pufahl gave a history of the residency issue, that the 12 mile residency requirement was not in the Personnel Benefit and Policies Manual until August 2004. Zimmermann stated that the requirement should be dropped. Wolff stated that there should be a residency requirement.

MOTION PUFAHL/WOLFF to make the following changes to the Personnel Benefit and Policies Manual as recommended by the Finance and Personnel Committee:

Page 6: **Employment Definitions**

Administrative Employees include the positions of Village Administrator *and/or Clerk/Treasurer* and Public Works Director.

Page 11: **Career Development**

. . . The Administrator *and/or Clerk/Treasurer* and Public Works Director must obtain Village Board approval to attend any seminars, workshops, classes, meetings, conferences, training sessions and other functions. *If time does not permit prior approval by the Village Board, approval may be granted by either the Village President or Chair of Finance and Personnel Committee.*

Page 13: **Vehicle Use (no change-leave as is on 2004 Personnel Benefit & Policies Manual)**

Page 26/27 **Absences and Leaves**

Sick Leave:

All permanent Full-time, *Part-time I* and Administrative employees shall earn . . .

Funeral Leave:

. . . ~~Only~~ Full-time, *Part-time I*, and Administrative employees are eligible for paid Funeral Leave.

Immediate Family Illness:

~~Only~~ Full-time, *Part-time I*, and Administrative employees are eligible for paid Immediate Family Illness paid leave. . .

Jury Duty:

Full-time and *Part-time I* employees who are called to jury duty . . .

Page 29

Longevity

. . . *Part-time I employees will be prorated on longevity.*

Mileage

No change. Leave at IRS rate.

The Residency issue will be placed on the Finance & Personnel Committee agenda for their Sept. meeting. Motion carried by vote of all ayes.

- **Changes to Guidelines Employee Relations Fund:** There was one “typo” to fix: The recommendation should read: “*The Employee Relations Fund has been established to compensate Village of Pardeeville Administrative, Full-time and ~~Full~~Part-time I employees . . .*”. There was discussion as to whether tax money should be funding some of these issues (such as Thanksgiving/Christmas turkey/hams, as well as incentives for longevity. The bereavement should stay the same.

- There was a five minute recess.
- The meeting reconvened.
- There was some discussion as to “Retirement” (if it should read “Eligible for Retirement”). Zimmermann stated that he felt that we are cutting too deep.

MOTION PUFAHL/WOLFF to make the following changes to the Employee Relations Fund as recommended by the Finance and Personnel Committee:

“The Employee Relations Fund has been established to compensate Village of Pardeeville Administrative, Full-time and Part-time I employees for special occasions, bereavement, illness, honors, holidays, etc. The following Guidelines have been written to ensure fairness equally and consistency when assigning monies from this fund for a special purpose:

<u>Death of Employee:</u>	Card and flowers/plant (\$30-\$35)
<u>Death in the Immediate Family:</u>	Card and flowers/plant or memorial money (\$30-\$35) [see “Funeral Leave” in the Employee Manual]
<u>Hospitalization of Employee:</u>	Card and flowers/or plant (\$20-\$25)
<u>Marriage:</u>	Card of Congratulations
<u>Birth or Adoption of Child:</u>	Card of Congratulations
<u>Time of Service Award:</u>	25 years Plaque 30 years Letter of recognition 40 years Letter of recognition
<u>Retirement:</u>	10 years or more: Gift of value (\$100) and letter of appreciation

Roll call vote: Buzzell:no; Manicki:absent; Pufahl:yes; Wisniewski:absent; Wolff:yes; Zimmermann:no; Becker:abstain. Motion failed with two “yes”, two “no”, two absences and one “abstain”.

- **Towel Racks at Shop and Park:**

MOTION BUZZELL/BECKER to refer this to the Public Parks/Property Committee. Motion carried.

- **Closed Session:**

MOTION WOLFF/BECKER to go into closed session pursuant to WI Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: “Regarding the Pond View foreclosure and the legal ramifications in regard to the foreclosure as it further affects the Pond View bridge and as it affects the Letter of Credit funds on deposit.”

Roll call vote: Pufahl-yes; Wolff-yes; Zimmermann-yes; Becker-yes; Buzzell-yes; Wisniewski-absent; Manicki-absent. Motion carried by roll call vote.

MOTION WOLFF/BECKER to return to open session

Roll call vote: Manicki-absent; Pufahl-yes; Wolff-yes; Zimmermann-yes; Becker-yes; Buzzell-yes; Wisniewski-absent. Motion carried by roll call vote.

- **Adjourn:** The meeting adjourned @ 9:30 pm pursuant to a PUFAHL/WOLFF motion and vote of all ayes.

John Roth, Village Clerk/Treasurer

VILLAGE BOARD – September 19, 2006 @ 7:06 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 19, 2006 at the Village Hall. President Zimmermann presided and Roth served as secretary. The meeting was called to order at 7:06 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff and Zimmermann. Representing the Village were Village Clerk/Treasurer Roth, and Director of Public Works Tracey. Jen McCoy (from the Daily Register), Bev Kennedy (Library), David Warnke & Rick Wendt (Fire District) and four citizens were also in attendance.

Agenda Approval/Additions/Amendments:

MOTION WOLFF/WISNIEWSKI to approve the agenda as posted. Motion carried.

Minutes:

MOTION BUZZELL/WISNIEWSKI to approve the Public Hearing minutes of August 15, 2006, the Special Joint Village Board/Utility Commission meeting minutes of August 15, 2006, and the Village Board meeting minutes dated August 15, 2006. Motion carried by vote of all ayes.

Presentation of Petitions: None

Business from the Floor: Tom Baron asked to speak under General Engineering's building inspector's report later on the agenda.

Communications & Reports:

- **Columbia County Sheriff's Report:** The written report was provided to the Trustees. Becker has the projected budget. The contract ends Dec.31, 2007.
- **Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. Letters were sent out in regard to trees in right-of-way, long grass, noise/junk/unregistered junk vehicles. Sergeant Hoege stated that one of the violators asked for an extension.
- **General Engineering Building Inspector's Report:** The written report was provided to the Trustees. Tom Baron presented documents to the Board in regard to alleged code violations in the Village that the Building Inspector did not find. Zimmermann stopped this specific discussion because it was not on the agenda.
- **D.P.W. Report:** Tracey reported the following:
 - Utilities Commission approved the purchase of a new pick-up truck from Hill Ford to replace the 1991 Ford F250; and the purchase of a new sewer Jetter & camera from Northern Sewer and Equipment that the Village has been budgeting for since 2002.
 - The Village has been doing maintenance at the Waste Water Treatment Plant in preparation for the return of the comminutor that was sent back to the factory for repairs.
 - All of the crosswalks were finished being painted for the start of school.
 - The Utility workers have begun starting to turn valves.
 - The painting of the hydrants has been completed for this year, we plan to replace one or two yet this year.
 - The Village is finishing up on our electric construction relay projects on Sanborn, Elm, E. LaFollette & Turtle Trail. We have also issued four permits for new houses this past month that we will be installing the electric on.
 - The Village sent out a punch list to Timme Construction to make repairs in order to complete the East Chestnut project. Most of the list was completed last Thursday.
 - The Village office personnel has been working on our 2007 budgets and have scheduled and have posted budget meetings at the Village Hall with Personnel and Finance on Sept.21, Sept.28 and Oct.5 at 8:30 am.
- **Columbia County Economic Development Corp. Report:** Becker reported that there is a informative retreat this Saturday and invited the Trustees to attend.

- **Columbia County Supervisor's Report:** Pufahl reported the County Board meets Wednesday.
- **Ambulance Report & Fire Department Report:** Wendt and Warnke were in attendance and would speak later concerning the 2007 Fire Department Budget.
- **Tree donation by 1986 High School Class:**

MOTION PUF AHL/MANICKI to approve the recommendation from the Public Works, Parks & Prop. Committee to accept the tree and plaque donation by the 1986 High School class, the Director of Public Works & Park/Rec. Comm. to approve the placement of the tree and plaque. Motion carried by all ayes.

- **Other Reports:** None.

Presentation of Bills for Approval:

Tracey responded to questions.

MOTION PUF AHL/WISNIEWSKI to approve Vouchers numbered 17823-17909 for payment. Discussion: Becker asked questions concerning check #17826, #17827, #17848, #17863, #17869, #17881, #17884, #17909. Tracey answered the questions.

Roll call: Buzzell:yes; Manicki:yes; Pufahl:yes; Wisniewski:yes; Wolff:yes; Zimmermann:yes; Becker:abstain. Motion carried 6-0 with six "yes" and one "abstain".

Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

RESOLUTIONS & ORDINANCES

- **NIMS (National Incident Management System Resolution).** Second reading.

UNFINISHED BUSINESS:

- **Pondview Walkway Bridge/Path:**

MOTION BUZZELL/WOLFF to install and finish the Pondview walk-way bridge and path. Discussion: The path is there (blacktop – part of the road). The Village needs to do the bridge and the remaining pathway (chipped). Pufahl stated that the Village should just go ahead and finish this project without involving ourselves in another agreement with the Barons. Motion carried 6-0 with six "yes" and Becker abstaining.

- **Changes to Personnel Benefit and Policies Manual – Residency:**

MOTION MANICKI/BUZZELL to approve the recommendation from the Personnel and Finance Committee concerning the following changes to the Personnel Benefit and Policies Manual: require on-call/emergency personnel to live within 15 miles of the Village of Pardeeville; and require non-emergency/office personnel to live within 25 miles of the Village of Pardeeville.

Discussion: Wolff stated that at the Personnel/Finance meeting he had suggested residency at 15 miles, and to treat all employees the same in regard to the residency miles. The Village could have a problem down the road. Becker stated that the Union Contract does not have the words "emergency personnel". The Village could add the word "emergency personnel" in the Union Contract negotiations. Pufahl stated that in regard to how far employees live, the important issue is that people are at work on time.

Roll call vote: Becker:no; Buzzell:yes; Manicki:yes; Pufahl:yes; Wisniewski:yes; Wolff:no; Zimmermann:no. Motion carried.

NEW BUSINESS:

- **Operator Licenses:** Public Protection Committee reviewed and recommended approval.

MOTION WOLFF/MANICKI to approve the following Operator Licenses: Danielle Wallnor; Michelle Katsma; Mikail Bacon; Whitney Sutfin. Motion carried 7-0.

- **Approval of Lake District Village Representative:** Ted Manicki will be replacing Gene Buzzell. Manicki stated that they stocked the lake. Chuck Williams is the new Chairman.

MOTION BUZZELL/WOLFF to appoint Ted Manicki as the Village representative for the Lake District. Motion carried.

- **2007 Library Budget:**

MOTION WISNIEWSKI/MANICKI to approve the recommendation from the Personnel & Finance Committee that the Village make a contribution of \$54,581.22 for the 2007 Library budget (a 2% increase from the three year Library budget average; an increase of \$1070.22).

Discussion: Buzzell asked concerning the utilities. Bev Kennedy stated that the utilities, building, and maintenance had been paid by the Endowment. Wolff stated the Wis. Stats. concerning library budgets/three year average.

Roll call: Buzzell:yes; Manicki:yes; Pufahl:yes; Wolff:no; Wisniewski:yes; Zimmermann:yes; Becker:no. Motion carried.

- **2007 Ambulance Budget:**

MOTION PUFAHL/MANICKI to approve the recommendation from the Personnel & Finance Committee that starting in 2007 (on a yearly basis) to reimburse the Ambulance District the funds that the Village receives from the State of Wisconsin (100-43-4372-000) for having an Ambulance service.

Discussion: Pufahl suggested that the District could purchase the ambulance “on time”.

Roll call: Manicki:yes; Pufahl:no; Wolff:no; Wisniewski:yes; Zimmermann:no; Becker:no; Buzzell:no. Motion failed.

MOTION PUFAHL/WOLFF to have the Personnel and Finance Committee re-look at the 2007 Ambulance Budget and funding. Motion carried.

- **2007 Fire Department Budget:**

Warnke, Wendt and Pufahl answered questions concerning the budget. The Department is planning on purchasing equipment for the new truck. Warnke is waiting for the other municipalities to give him their Equalized Values. The percentages of the Fire Department budget that the various municipalities are responsible for change every two years. This is the year that the percentages change. Pufahl states that we could approve their overall budget. The Fire Department also does their own fund raising.

MOTION PUFAHL/WOLFF to approve the overall Pardeeville Fire District budget which is \$119,000.00.

Roll call: Pufahl:yes; Wisniewski:yes; Wolff:yes; Zimmermann:yes; Becker:yes; Buzzell:yes; Manicki:yes. Motion carried by roll call vote of all ayes.

- **Condo Ordinance:**

Buzzell said that the Village Attorney’s letter states that the Village’s ordinance is legal, but that the Public Protection Committee suggested to change the wording to be more “user friendly”. Becker stated that the Attorney does not know or remember why the draft ordinance was changed. Pufahl suggested that we have the Attorney look at this ordinance more closely, or to have him write it. Becker stated that the Village does have an Urban Development Plan. Zimmermann stated that we should not rush through this decision. Pufahl stated that changing a couple of words can change the meaning of the ordinance. Wolff stated that he would like to have the Attorney look at this issue.

Baron (from the audience) stated his opinion that the original draft ordinance had the word “Developer”. The wording was changed at the Public Hearing and at the meeting where the ordinance was approved, and that changes can’t be made unless the item is tabled instead of voted on and then brought back to the Committee.

MOTION BUZZELL/WISNIEWSKI to approve the recommendation from the Public Protection Committee to change the wording in the Condominium Ordinance in (c)(5) from “owner” to “Developer/Association”.

Discussion: Buzzell stated that the Village be “Developer friendly” for all. Tracey stated that our ordinance came from another municipality. Even with the wording change, the property would still need to be rezoned. He also pointed out that changing a few words in the ordinance would drastically change the meaning of the ordinance.

Roll call: Wisniewski:yes; Wolff:no; Zimmermann:no; Becker:abstain; Buzzell:yes; Manicki:no; Pufahl:no. Motion failed.

MOTION BUZZELL/BECKER to have the Public Protection Committee re-look at the condo ordinance.

Roll call: Wolff:no; Zimmermann:yes; Becker:yes; Buzzell:yes; Manicki:no; Pufahl:abstain; Wisniewski:no. Motion failed.

- **NIMS (National Incident Management System) Resolution:**

MOTION MANICKI/BUZZELL to approve the recommendation from the Public Protection Committee that the Village adopt and sign the required NIMS (National Incident Management System) Resolution.

Roll call: Zimmermann:yes; Becker:yes; Buzzell:yes; Manicki:yes; Pufahl:yes; Wisniewski:yes; Wolff:yes. Motion carried.

- **Purchase of Pedestrian crossing signs:**

MOTION WOLFF/WISNIEWSKI to approve the recommendation from the Public Protection Committee to purchase four of these in-street Pedestrian Crosswalk Signs.

Discussion: Tracey will be involved in the placing of these signs. More will be budgeted for in 2007.

Roll call: Wolff:yes; Zimmermann:yes; Becker:yes; Buzzell:yes; Manicki:yes; Pufahl:yes; Wisniewski:yes. Motion carried.

- **Designation of Utility Clerks as Full Time:**

MOTION BUZZELL/PUFAHL to designate the Utility Clerks as full time.

Discussion: They have been working full time since last January.

Motion carried.

- **Authorization/signatures for National Exchange Bank:**

MOTION PUFAHL/MANICKI that the following position titles and names be on the signature cards: Director of Public Works – Dave Tracey; Village President – Brad Zimmermann; Clerk/Treasurer – John Roth; Assistant Clerk – Janice Lee; and that the Director of Public Works oversees the Safe Deposit Boxes and all bank accounts.

Discussion: The Village has had four names for authorization/signatures. Two are needed on each check. The bank needs to have names.

Motion carried 7-0.

- **Fulfillment of Village President duties:**

The Board decided not to go into closed session. Zimmermann stated that due to a recent promotion at work and the busyness of the Christmas season at work, it would be difficult for him to make meetings for the next three months, so he offered his resignation. Pufahl & Buzzell stated that this is hard, that Zimmermann has done a great job. Zimmermann stated that he loves this community.

MOTION BUZZELL/BECKER to accept President Zimmermann's resignation from the Village Board with regret. Motion passed.

Becker nominated Wolff to be Interim President. Buzzell nominated Pufahl to be Interim President.

Roll call vote:

Wolff to be Interim President: Wolff; Becker.

Pufahl to be Interim President: Wisniewski; Buzzell; Manicki; Pufahl.

Pufahl has been voted in as Interim President. He will be keeping some office hours at the Village Hall.

Pufahl asked Wolff to take over as Chair of the Personnel and Finance Committee, Pufahl will stay on the Committee. Pufahl also asked Becker to be involved in the budget meetings if possible. At the present time the Trustees agreed to leave the open seat vacant.

- **Adjourn:** The meeting adjourned @ 8:50 pm pursuant to a BUZZELL/WOLFF motion and vote of all ayes.

VILLAGE BOARD–October 17, 2006 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 17, 2006 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff. Representing the Village were Village Clerk/Treasurer Roth, and Director of Public Works Tracey. Don Silver, Nancy Elsing (Columbia County Economic Development), and Deputy Dave Knapp, candidate for Columbia County Sheriff were also in attendance.

III. Agenda Approval/Additions/Amendments: Pufahl asked that we delete the Ambulance Report and the Pondview Walkway Bridge. Wolff asked that “Municipal Court” be added at the end of the agenda for discussion only.

MOTION MANICKI/WOLFF to approve the agenda as amended. Motion carried by vote of all ayes.

IV. Minutes:

MOTION BUZZELL/MANICKI to approve the Village Board meeting minutes dated September 19, 2006 as corrected: Under Columbia County Sheriff’s Report, the Contract ends December 31, 2007. Motion carried by vote of all ayes.

V. Presentation of Petitions:

A. Business from the Floor: Deputy Knapp, candidate for Columbia County Sheriff, spoke and gave an informational handout concerning his candidacy. Candidate Richards was not able to attend this meeting. Wolff asked about Knapp’s position about the Village Police Contract with Columbia County. Knapp stated that he would continue the current contracts, but would not seek to add new municipalities.

B. Communications & Reports:

- **Columbia County Sheriff’s Report:** The written report was provided to the Trustees. Sergeant Hoegge was not able to attend the meeting due to training.
- **Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. The list has been updated by Hoegge, Tracey and Roth. Pufahl stated that we should remind businesses in the spring concerning sign placement regulations.
- **General Engineering Building Inspector’s Report:** The written report was provided to the Trustees. Becker asked questions concerning inspections on electrical permits, alteration permits and re-roofing permits. Tracey will ask General Engineering concerning what inspections are being done. Wolff stated that he would like to see an ordinance change to charge double the fee if a permit is not taken out, or if the work is not done within two years.

MOTION WOLFF/MANICKI to refer back to Public Protection a possible ordinance change concerning permit fees. Motion passed.

- **D.P.W. Report:** Tracey reported the following:
 - * Budget: The Utility Commission has met a number of times concerning their Budget, it has been finalized.
 - * The Village has received many compliments concerning the new Pedestrian signs. The Village has had one stolen, and it has not been returned. The newspaper wrote an article concerning the theft, and flyers have been posted.
 - * Population signs have been updated, population is 2085.
 - * Special assessments for East Chestnut were sent to the property owners.
 - * The Pond dredging company has been notified concerning the pond. Tracey will look into the expiration of their bond.

- **Columbia County Economic Development Corp. Report:** Nancy Elsing spoke on behalf of the Columbia County Economic Development Corp. Elsing complimented Becker's work on that Board. She gave various handouts concerning Columbia County (maps and tourism flyers), and reported on what the Corporation has been doing (see handouts). They promote business and tourism.

Elsing spoke on Business incentives: someone is interested in Converter Concepts. What can the Village do to assist? Incentives by CCEDC: Revolving loan fund (low interest, \$550,000.00 available, 50% of business needs can be funded). TIF District can be a business incentive. The Village Trustees do not want to see the TIF District either enlarged or the time period lengthened. Becker stated that Nancy and Barb work hard and put in many hours for the CCEDC and our County.

- **Columbia County Supervisor's Report:** Pufahl stated that the County will be meeting tomorrow.
- **Other Reports:**

- **Presentation of Bills for Approval:**

Finance and Personnel Committee recommended the vouchers for the approval. Some of the Trustees had questions on some of the vouchers:

- #17930 Overpayment of a final bill.
- #17973 County Highway Commission
- #17927 "Information only" check – no dollar amount
- #17962 Business Cards
- #17978 \$75.00 refund – 2002 rezone fee (denied therefore refunded).

Tracey answered the questions.

MOTION BUZZELL/WOLFF to approve Vouchers numbered 17910-17989 for payment.

Roll call: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Motion carried by roll call vote of all ayes.

Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

VI. RESOLUTIONS & ORDINANCES

- **06-R07 honoring former Village President Bradley Zimmermann.** President Pufahl read the Resolution.

VII. UNFINISHED BUSINESS:

VIII. NEW BUSINESS:

- **06-R07 honoring former Village President Bradley Zimmermann.**

MOTION WOLFF/BUZZELL to sign the Resolution honoring Bradley Zimmermann's service for the Village of Pardeeville. Motion carried by vote of all ayes.

- **Operator Licenses: Amy Ahlgren.** Public Protection Committee reviewed and recommended approval.

MOTION BUZZELL/MANICKI to approve the Operator License for Amy Ahlgren. Motion carried by vote of all ayes.

- **Removal of two sidewalk panels at 310 Herwig St:** This was discussed at the Public Works Committee. They recommended the approval. The owners said that they would replace these two panels if the Village installed sidewalks in this area.

MOTION WOLFF/BECKER to allow the property owners to remove the two sidewalk panels at 310 Herwig Street, that the property owners will take out a sidewalk permit, that they will be responsible for repair if damage is done to the sidewalk on LaFollette Street during the removal. Motion carried by vote of all ayes.

- **Sheriff/Police budget/contract:** The Village Trustees must approve this by a 2/3 vote. The contract is \$291,240.00. The contract went up approximately 5% from last year. There were no language changes. The contract expires December 31, 2007.

MOTION WOLFF/BUZZELL to approve the Sheriff/Police budget/contract.

Roll call: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:no. Motion carried by roll call vote: 6 ayes, 1 no.

- **Set Public Hearing date for adoption of 2007 Budget:** Pufahl stated what the Village Ordinance requires. Pufahl suggested a Special Village Meeting November 9 at 6:30 pm to introduce the Budget, then recess, then have the Public Hearing at 7:00 pm, then continue the special meeting to approve the Budget.

MOTION WOLFF/WISNIEWSKI to introduce the proposed 2007 Village of Pardeeville budget at a special meeting on November 9, 2006 at 6:30 pm, then hold the Public Hearing at 7:00 pm, then have the Village Board approve the budget at a special meeting at 7:15 pm. Motion carried by vote of all ayes.

- **Purchase of Ambulance in 2007:** Wolff stated the discussion and motion from the Finance and Personnel Committee. The State reimburses the Village approximately \$4600 for having an Ambulance District. The Village would reimburse the Ambulance District this amount to go toward a new ambulance.

MOTION WOLFF/ to table this request until the Village receives more information from the Ambulance District.

Pufahl requested a seven minute recess so the Ambulance District representatives can be contacted.

Pufahl reconvened the meeting.

The Township of Wyocena said that they would approve and designate funds for it.

The Town of Springvale approved it.

Marcellon has not acted on this request yet, and was waiting for the Village of Pardeeville to act.

Village of Wyocena has not acted on this request yet.

The Village has paid \$37,000 last year toward the payment on their building.

MOTION WOLFF/BUZZELL to table this request until the Village receives more information from the Ambulance District. Motion carried by vote of all ayes.

- **Bonding of Village Employees:** The Finance and Personnel Committee approved this purchase of the bond for \$5000.00 and to have the insurance representative from Baer come to a Finance and Personnel meeting to explain the Village insurance. See minutes of their committee meeting.

MOTION BUZZELL/MANICKI to purchase the required bond for Clerk/Treasurer Roth for \$5000.00, approximate cost of \$100.00. Roll call: Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by roll call vote of all ayes.

- **Two election workers and Clerk/Treasurer to County machine training October 25:**

MOTION WOLFF/WISNIEWSKI to pay for two election workers to attend the County machine training October 25. Roll call: Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Motion carried by roll call vote of all ayes.

- **Personal Property and other Account Receivable write-off: Personnel and Finance started looking at this issue.**

MOTION WOLFF/MANICKI to write off Scoops 2002 Personal Property tax bill balance of \$63.55. Roll call: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by roll call vote of all ayes.

- **Update – Office Utility Clerk/Bookkeeper position and hiring procedure/Board approval for Office Utility Clerk/Bookkeeper position:** Interviews are Saturday, October 21, 2006. The Finance and Personnel Committee will make a recommendation to the Village for their approval on Nov.9.
- **Tim Kath – Park Summer report and 2007 Park Budget:** 262 children were enrolled in all programs. The Village collected \$7865 registration fees and did issue \$115.00 refunds for non-participants and for a coach's child. The expense budget of \$6000 budget was exceeded by a small amount when you include the revenue from concessions. The concession revenue was advertised to go toward the upgrading of the dugouts. Total profit from concessions was \$922. Kath asked if this money could be designated for repairs to the dugout. This item is being referred to Finance and Personnel Committee by President Pufahl. Life guard budget was \$5007, the Village paid \$2874. This year's life guard probably will not return next year. Kath and Pufahl commended him for his work ethic. Will the Board hire the lifeguard next year, or will Kath do it? Pufahl told Kath that he should search. A final recommendation of hire will come from the Finance/Personnel Committee to the Village Board, or the Finance and Personnel Committee may delegate the Clerk/Treasurer, Director of Public Works or Park/Rec. Director to hire the seasonal employee. The Finance and Personnel committee had some suggestions concerning the beach for next year. The Personnel and Finance Committee is looking at the 2007 budget.
- **Municipal Court issue:** Town of Columbus wants to join. Wolff read the letter. It will be on the Nov.9 agenda.
- **Evaluations – Roth and Tracey:** Pufahl handed out evaluation forms. These are to be returned to Wolff before the Nov.16 Finance and Personnel Meeting, they will compile the forms, the Village Board will do the evaluations for Roth and Tracey on Nov.21 in closed session.
- **Adjourn:** The meeting adjourned @ 9:15 pm pursuant to a **BUZZELL/MANICKI** motion and vote of all ayes.

VILLAGE BOARD–November 21, 2006 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 21, 2006 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wolff. Also representing the Village was Village Clerk/Treasurer Roth. Absent: Wisniewski and Director of Public Works Tracey. Don Silver was in attendance.

III. Agenda Approval/Additions/Amendments:

MOTION BUZZELL/MANICKI to approve the agenda as posted. Motion carried.

IV. Minutes:

MOTION WOLFF/BECKER to approve the Village Board meeting minutes dated October 17, 2006 and the November 9, 2006 Special Village Board meeting minutes. Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor: None

VII. Communications & Reports:

A. Columbia County Sheriff's Report: The written report was provided to the Trustees.

B. Ordinance Violation & Enforcement Report: The written report was provided to the Trustees. There were a few questions concerning some of the properties. These properties will be rechecked and revisited by Sergeant Hoege and Director of Public Works Dave Tracey.

C. General Engineering Building Inspector's Report: The written report was provided to the Trustees. There was a question concerning a building permit off of Main Street. The Building Inspector will be asked to look into this.

D. D.P.W. Report: (see written report, as Tracey is on vacation). There was some discussion of the pond dredging. The Lake District wants to lower the level of the lake for part of this winter.

E. Columbia County Economic Development Corp. Report: Becker gave an update on their activities.

F. Columbia County Supervisor's Report: Pufahl gave an update of their recent meeting. He stated that the County approved their budget. The Village's portion of the County levy is less than last year's levy.

G. Other Reports:

VIII. Presentation of Bills for Approval: There were some questions on vouchers/checks/bills from Aramark (uniforms), Columbia County (election machines), MSA (new zoning and address maps), Jeff Jenkins (payment for sewer backup), Piggly Wiggly (food for poll workers and holiday gift certificates for employees), Attorney Salna, State of Wisconsin (manufacturing assessment from the state).

MOTION BUZZELL/MANICKI to approve Vouchers numbered 17980-18057 for payment. Roll call: Pufahl:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees. The Utility Commission will discuss the possibility of charging for use of the lights at the park.

X. RESOLUTIONS & ORDINANCES

XI. UNFINISHED BUSINESS:

A. Financial Help for New Ambulance: There was some discussion of the condition of the existing ambulances. The Village has not heard back from the Town of Marcellon or the Village of Wyocena whether they will agree to give financial help for a new ambulance. The Town of Scott, Town of Springvale and the Town of Wyocena agreed to give financial help for the purchase of a new ambulance. The assessment ratios (to calculate and allocate the cost between the various municipalities for the Ambulance District) need to be redone, and calculate it on based on current equalized values of the municipalities. The Village of Pardeeville has already set its levy and budget and will be giving the Ambulance District \$4600 for 2007.

XII. NEW BUSINESS:

A. Operator License for Casey Vandermoon:

MOTION BUZZELL/MANICKI to grant the Operator License for Casey Vandermoon. Motion carried.

B. Commission/Committee appointments: Utility Commission Appointment – Robert Preskar; Community Development Authority Appointment – Robert Becker, G.P. Wiemer, Greg Freiberg; Ambulance Commission Appointment – Ernest Wolff.

MOTION BUZZELL/MANICKI to appoint Robert Preskar to the Utility Commission, Robert Becker, G.P. Wiemer, Greg Freiberg to the Community Development Authority, and Ernest Wolff to the Ambulance Commission. Motion carried.

C. Caselle Training: This will be done Dec.11-12 at the Village office. This cost was approved in August.

D. Zoning/Variance training for Board of Appeals and Plan Commission (WISLINE Portage, January 31, 2007 cost is \$15.00 per person.

MOTION WOLFF/BUZZELL to approve this expense for any of the Village Board, Plan Commission and Zoning Board of Appeals members to attend this training. Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Motion carried by roll call vote of all ayes.

E. Personal Property and other Account Receivable write-offs: See minutes of the Finance/Personnel Committee meeting dated 11-16-06.

MOTION WOLFF/MANICKI to write off the 2005 uncollectible Personal Property (Transit Authority), the uncollectible charges for vandalism at the Park, and the uncollectible charges for the electrical outage at Piggly Wiggly; and to keep the 2005 Pondview charges active and to continue to be on the creditor list for the unpaid Pondview expenses.

Roll call vote: Wolff:yes. Becker:abstain. Buzzell:yes. Manicki:yes. Pufahl:yes. Motion carried with one vote of “abstain”.

F. Notary Public for the Office: The Finance/Personnel Committee recommended that the Village have two employees as Notary Publics, as the office presently does not have any.

MOTION BUZZELL/WOLFF to have Clerk/Treasurer John Roth and Office Utility Clerk Laurie Tangney apply to become Notary Publics.

Roll call vote: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wolff:yes. Motion carried by roll call vote of all ayes.

G. Designation of 2006 Concession Stand revenue for dugouts: See minutes of the Finance/Personnel Committee meeting dated 11-16-06.

MOTION BUZZELL/MANICKI to have the 2006 concession stand revenue go into the general park fund. Motion passed. The Public Works, Parks and Property Committee will discuss the needed repairs for the dugouts.

H. Operation of 2007 Concession Stand: See minutes of the Finance/Personnel Committee meeting dated 11-16-06. If the Village chooses not to run the concession stand in 2007, the Village will still have some liability (insurance) because it is Village property. There should be a charge for an organization to use the concession stand. The Committee recommended having someone else run the concession stand. It would be a good money making revenue for some organization.

MOTION BECKER/WOLFF to recommend the “operation of the 2007 concession stand” issue to the Public Works, Parks and Property Committee. Motion carried.

I. Personnel Benefit and Policies Manual Changes: This was discussed at Finance/Personnel. This involves health insurance.

MOTION BUZZELL/BECKER to approve the changes to the Personnel Benefit and Policies Manual as recommended by the Finance/Personnel Committee concerning Health Insurance see below). Motion passed.

Changes to the Employee Benefit and Policy Manual:

HEALTH INSURANCE

Employees will have the option to choose a group health insurance plan from the standard plan and alternative health insurance plans offered by the Wisconsin Public Employers' Group Health Insurance Board in the Employer's service area. The Employer has the right to change carriers, provided the level of benefits is equivalent to or greater than the existing level of benefits. ~~The Employer agrees to pay the premium for single or family health insurance in the amount of one hundred five percent (105%) of the gross premium of the alternative or standard health insurance plan that is the least costly qualified plan within the service area, but not more than the total amount of the premium of the plan selected. The employee will pay any premium in excess of said amount.~~ Effective January 1, 2005, the employer agrees to pay the premium for single or family health insurance in the amount of one hundred percent (100%) of the gross

premium of the alternative or standard health insurance plan that is the least costly qualified plan within the service area. The employee will pay any premium in excess of said amount.

The Village shall pay a prorated amount of the premium for employees who work less than full-time and desire to participate in the insurance program. Prorating shall be based on one hundred seventy-three (173) hours per month equals full premium. No other benefits will be granted in lieu of health insurance.

A retiree or surviving spouse may continue this group coverage at no cost to the Employer, **except for using unused sick leave towards Health Insurance if eligible. (Please see absences and leaves – p.26)**

J. Press Box Removal: (see Public Works, Parks & Property Committee minutes 11-07-06). The school has been notified concerning the need for the removal of the press box.

MOTION BUZZELL/BECKER to give the Pardeeville High School until December 22 to remove the press box or the Village will remove it and bill the school for the cost of the removal. Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Motion carried by roll call vote of all ayes.

K. Final Tax Roll Listing for 2006 Delinquent Utilities (approved by the Utility Commission at the 11-07-06 meeting):

MOTION WOLFF/BUZZELL to approve the placement of the 2006 Delinquent Utilities onto the 2006 Tax Roll. Motion carried.

L. Recommendation from the Public Protection Committee for a Public Hearing on a change to the sign ordinance. Pufahl read the ordinance change.

MOTION BUZZEL/MANICKI to set a public hearing for a change in the Sign ordinance at 6:50 pm on December 19, 2006. Motion passed.

M. Evaluations – Roth and Tracey:

MOTION BUZZELL/MANICKI to go into CLOSED SESSION under WI Stats. 19.85(1)(c) to consider employee evaluations.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Motion carried by roll call vote of all ayes.

MOTION MANICKI/WOLFF to reconvene into open session. Roll call vote: Pufahl:yes.

Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes.. Motion carried by roll call vote of all ayes.

- **Adjourn:** The meeting adjourned @ 9:15pm pursuant to a BECKER/BUZZELL motion and vote of all ayes.

John Roth, Village Clerk/Treasurer

VILLAGE BOARD–December 19, 2006 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, December 19, 2006 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski, Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Dean and Jennifer Petersons (owners of the sign company), Don Silver, and Richard Hoege were in attendance.

III. Agenda Approval/Additions/Amendments:

MOTION WOLFF/WISNIEWSKI to approve the agenda as posted. Motion carried.

IV. Minutes:

MOTION BUZZELL/MANICKI to approve the Village Board meeting minutes dated November 21, 2006. Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor: None

VII. Communications & Reports:

- A. Columbia County Sheriff's Report:** The written report was provided to the Trustees. Hoege explained the report. There has been some damage to the Columbia County Sheriff squad cars. There was a question concerning the hours on the Sheriff's report. The Deputies placed warning letters (concerning alternate parking) on cars during the night. A question was asked about pull-overs and warnings.
- B. Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. 7-8 cats have been trapped in the last two weeks. A few questions were asked concerning the condition of some of the properties on the report.
- C. General Engineering Building Inspector's Report:** There were no new building permits issued last month. Tracey addressed questions concerning some construction projects, some where no permits were taken out.
- D. D.P.W. Report:** Badger Excavating is working on dredging the pond, they should be finishing in the next few days. A lot of sludge has been removed. St. Mary's church is near completion. A final occupancy needs to be done. There was a complaint about the outside lighting at the church. Grothman and Associates looked at the Sanborn Substation to take grades as the Village prepares to appeal the FEMA flood plain map. 80 letters were sent out to property owners concerning the FEMA flood plain map. A Plan Commission meeting concerning this issue is scheduled for Jan.9, 2006 at 6:00pm. Pufahl and Tracey attended a meeting concerning the lake drawdown. The Village has received the new Jetter and camera. The Digger Derrick truck has been purchased for \$19,500, and the Village will be selling the old one via sealed bids to be opened on Feb.6, 2007 at 4:30 pm at the Utility Commission meeting. The pre-audit was completed last week. The final audit will be scheduled for early February. Civic was here for training last week.

- E. Columbia County Economic Development Corp. Report:** Becker gave an update on their activities. 90 people attended the Manufacturing of the Year Award ceremony.
- F. Columbia County Supervisor's Report:** They meet tomorrow. There is a controversial rezoning in the Dekorra Township. County mill rate is down this year. County Clerk Jeanne Miller is retiring this month.
- G. Other Reports:** On Jan.13 the Lake District will meet at 10:00 am.

VIII. Presentation of Bills for Approval: The Finance and Personnel Committee recommended the approval of the vouchers (see Finance and Personnel Committee minutes). Pufahl and Tracey summarized the questions and issues from that meeting. Journal entries were made to correct coding errors. Becker asked a few additional questions concerning some of the vouchers.

MOTION BUZZELL/MANICKI to approve Vouchers numbered 18058-18147 for payment. Roll call: Manicki: Yes Pufahl: Yes. Wisniewski: Yes. Wolff: Yes. Becker: Yes. Buzzell: Yes. Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

X. RESOLUTIONS & ORDINANCES

Change to the Sign Ordinance: Pufahl read the title of the ordinance.

XI. UNFINISHED BUSINESS:

A. Pond Dredging update: Badger Excavating has been working on it last week and this week. It is going as well as can be expected.

B. Repair of dugouts: (see Public Works, Parks and Property minutes). The fascia needs replacing. Shingles need replacing as well.

MOTION BUZZELL/ that the Village repair the fascia boards and shingles, and to approach the Braves to paint the dugouts and concession stands in lieu of a 2007 park/light use fee. No second was made, so motion dies for lack of a second.

MOTION PUFAHL/MANICKI for the Village to do the repairs needed on the dugouts (shingles, fascia), and to ask the Braves to paint the dugouts.

Roll call vote: Buzzell: Yes. Manicki: Yes Pufahl: Yes. Wisniewski: Yes. Wolff: Yes. Becker: Yes.

C. Press Box Removal. Ownership of the press box was discussed. There has been some communication concerning this project being done by the Boys Club if they could wait to do it until January.

MOTION BECKER/BUZZELL to extend the deadline for the removal of the press box until January 31 2007. Motion carried. Hoege asked if there should be some signage or snow fence to keep the kids out of the press box. Tracey will take care of getting a fence up.

XII. NEW BUSINESS:

A. Recommendation from the Public Protection Committee for a Public Hearing on a change to the Sign Ordinance. Pufahl did the third reading.

MOTION BECKER/BUZZELL to approve the change to Ord 10-1-82(c) Signs In Business And Industrial Districts "GROUND SIGNS".

~~(c) GROUND SIGNS. Ground signs will be permitted in lieu of signs mounted on building facades, subject to the size restrictions of the sign replaced, and must observe all applicable building setback lines, and shall not exceed thirty (30) feet in height.~~

(C) GROUND SIGNS. One ground sign will be permitted per lot (no exceptions). Multiple businesses are allowed on the sign, but the sign cannot exceed 100 square feet in any situation, or exceed 30 feet in height. All applicable setback lines must be observed.

(old language ~~XXX~~)

Discussion: Wolff asked a question concerning the setback to the road. Some zoning allows structures right up to the road setback. Tracey read from the Ordinance Book concerning setbacks, and how a sign can "project" over a setback. Wolff stated that some current signs already project into the road right of way.

Roll call: Becker: Yes. Buzzell: Yes. Manicki: Yes. Pufahl: Yes. Wisniewski: Yes. Wolff: No. Motion carried.

B. Operator License – Class "B"/"Class B" Retailers License for the Rio Conservation Club for Feb.10, 2007 at Shelter #3 Chandler Park:

MOTION BUZZELL/WOLFF to grant the Operator License – Class "B"/"Class B" Retailers License for the Rio Conservation Club for Feb.10, 2007 at Shelter #3 Chandler Park. Motion carried.

C. Community Development Authority appointment – Sandy Hosig: Pufahl explained what this Committee does and how often they meet.

MOTION WISNIEWSKI/MANICKI to appoint Sandy Hosig to the Community Development Authority. Motion carried.

D. Special Events use of park and park shelters by:

- * **Triathlon for either June 30, 2007 or July 7, 2007**
- * **Fourth of July activities**
- * **4th Annual Pardeeville Community Car & Truck show Sept. 1, 2007**

The Board wants a firm date from the Triathlon group before approving the specific date.

MOTION BUZZELL/MANICKI to approve the special events use of park/park shelters by:

- * **Fourth of July activities July 3-4, 2007**
- * **4th Annual Pardeeville Community Car & Truck show Sept. 1, 2007**

Motion carried. The Village will wait on the **Triathlon until we hear from them concerning the date of either June 30 or July 7.**

E. 2007-08 Election Workers: Betty Meierdirk is not within the village limits. **MOTION WOLFF/WISNIEWSKI** to approve the following names for the 2007-2008 Election Workers: Maude Bortz (certified election inspector), Janice Lee (certified election inspector), Arlene Cooper, Vivian Cooper, Peter Gust, Greg Freiberg, Judd Neef, Jeannine Long, Margo Pufahl, Bonnie Seeberg, Don Silver, Steve Thompson. Motion carried.

F. Sale of 35 mm camera: This was discussed at the Finance/Personnel Committee meeting.

MOTION WOLFF/WISNIEWSKI to have closed bids for the sale of the 35 mm camera, to do closed bids advertised in the 2007 Spring Newsletter and local posting.
Motion carried.

G. Seminar: MEUW Territorial Seminar January 17-19, 2007: This was discussed at the Finance/Personnel Committee meeting. New handouts concerning this agenda was given out to the Board. The cost is \$150.00 plus housing (\$80 per night).

MOTION BUZZELL/WISNIEWSKI to have the Director of Public Works David Tracey attend the MEUW Territorial Seminar on January 17-19, 2007.

Roll call vote: Buzzell: yes. Manicki: Yes. Pufahl: Yes. Wolff: Yes. Wisniewski: Yes. Becker: Yes. Motion carried

H. Preliminary preparation for 2007 Fire Truck Loan bids: This was discussed at the Finance/Personnel Committee meeting, and tabled until next month.

I. 2007 Assessor Contract: This was discussed at the Finance/Personnel Committee meeting. The Accurate Appraisal Company agreed that Board of Review will be completed in May.

MOTION WOLFF/MANICKI to approve and sign the 2007 Assessor Contract with Accurate Appraisal for \$6200 with the agreement that Board of Review will be completed in May.
Roll call: Manicki: Yes. Pufahl: Yes. Wolff: Yes. Wisniewski: Yes. Becker: Yes. Buzzell: Yes.
Motion carried.

J. 2007 Non-union wages (may be referred to closed session):

MOTION WOLFF/BECKER to go into CLOSED SESSION under WI Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility . Roll call vote: Pufahl: Yes. Wisniewski: Yes. Wolff: Yes. Becker: Yes. Buzzell: Yes. Manicki: Yes
Motion carried.

MOTION MANICKI/BUZZELL to reconvene into open session. Roll call vote: Wisniewski: Yes. Wolff: Yes; Becker: Yes. Becker: Buzzell: Yes. Manicki: Yes. Pufahl: Yes. Motion carried.

MOTION WOLFF/BUZZELL to approve the following Non-Union wage increases for 2007:

Life Guards:	\$.50 per hour raise.
Park/Recreation Director Tim Kath:	\$90 (or 2%) raise.
Crossing Guards:	\$1.00 per day raise.
Diane Gmeinder:	2% raise (same as Union Contract).
Janice Lee:	2% raise (same as Union Contract).
Laurie Tangney:	Union contract raise.
John Roth:	1% raise in January, 1% raise in July (at one year anniversary if satisfactory evaluation).
David Tracey:	2.5% raise

- **Adjourn:** The meeting adjourned @ 8:45pm pursuant to a BUZZELL/BECKER motion and vote of all ayes.

John Roth, Village Clerk/Treasurer