

Financial Policy

Thank you for choosing Designing Smiles. Your complete understanding of your financial responsibilities is an essential element of your care and treatment.

Payment for services performed are due at the time of service. We accept cash, checks, debit cards and credit cards (Visa, MasterCard, American Express and Discover Care Credit). A fee of **\$40** will be charged for returned checks.

Missed Appointment Fee (\$40 per Hour): If you need to cancel or reschedule your appointment, we require a minimum of **24** hours notice. Earlier notice is appreciated. We do not overbook our schedule, preferring to devote our time to each patient instead. Last minute cancellations are very costly to our practice. To offset those costs, we have determined that a fee of **\$40 per hour scheduled** will be charged, if the appointment is not kept as agreed. The missed appointment fee must be paid in full, prior to scheduling a new appointment. Three missed/rescheduled appointments without proper notice may result in dismissal.

Initial here

Insurance: We'll gladly file your insurance claim electronically on your behalf. Your co-payments and deductible will be estimated based on the information provided by your insurance company and are due at the time of service. We'll do our best to determine your benefits, and estimate your costs; however, **it's not a guarantee that your insurance will pay exactly as estimated.** Any remaining balances after claims are paid, are your responsibility. It's to your benefit to understand your plan. Our relationship is with you, not your insurance company. You are responsible for all fees associated with your care, regardless of whether your insurance company pays its portion. Often insurance companies will reduce or deny benefits. Your insurance plan is a negotiated contract between your employer and the insurance company with varying benefit packages. Our office is unaware of what particular details have been negotiated. For outstanding claims over 30 days, we'll ask that you personally contact your insurance company to ensure processing. If payment isn't received within 60 days, or your claim is denied, you will be responsible for paying the balance.

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Treatment Plan Fee Expiration Dates: Fees quoted are good for **thirty (30) days** from the date of diagnosis /examination. Be aware that the proposed treatment plan can shift or change from the diagnosed treatment plan once treatment begins due to unforeseen circumstances, or if treatment is delayed. Treatment plans are only an estimation of treatment. If your insurance changes their fees on your plan, the fee change is effective immediately, per insurance laws.

Care Credit: We have made available either zero or low interest rate payment options, which you may qualify for, through Care Credit. If you would like additional information or you would like us to assist you with your application, please ask. Alternatively, you may go to CareCredit.com to apply from the privacy of your own home.

I have read, understand, and agree to the above terms. I authorize my insurance to pay my dental benefits directly to my dental office. I understand that any balance that is not paid by my insurance company is my responsibility.

Patient's signature

Print name

Date