

CALUMET PUBLIC WORKS AUTHORITY

JANUARY 7, 2020

Members Present: Terry Brungardt, Steve Snow, Lacey Rowell, Mark Stanke, Bruce Wallace.

Members Absent: None.

Staff Present: Jill Ray, Secretary; Mickey Stratton, Treasurer; Joe Weaver, Town Attorney, Brian Huckabee, Chief of Police.

Others Present: Charles Daughety, David Chism; Tri-Star Utilities, Michael Taylor; Cowan Engineering, Katie Girardi; OKMRF, Millie Vance.

1. Meeting called to order and roll call. Chairman Wallace called the meeting of the Calumet Public Works Authority to order. Secretary Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday January 6, 2020 @ 12:00 p.m.
2. Consider approval of minutes of Regular Meeting held December 3, 2019. Trustee Rowell made a motion to approve the minutes for the meeting held December 3, 2019. Seconded by Trustee Stanke. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Rowell, aye, Trustee Stanke, aye, Trustee Wallace, abstain. Chairman Wallace declared the motion carried.
3. Consider and discuss approval of Claims, Checks, and warrants for the month of December 2019, with action as necessary. Trustee Snow made a motion to approve the claims, checks and warrants of the month of December 2019 with the change to invoice 2080 subtracting the \$63.00 freight charges for warranty work. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, nay. Chairman Wallace declared the motion carried.
4. Consider/Take action on final invoices from Cowan Engineering for engineering & inspection services on the 2018 Sewer System Improvements Projects Contracts A & B, with action as necessary. These contracts were approved in the claims, checks and warrants and no additional monies is owed. No Action.
5. Consider/Take action on final change order to Tri-Star Utilities Inc. Contract (A) to adjust quantities on the 2018 CDBG sewer system improvements project, with action as necessary. Trustee Snow made a motion to approve the final change order to Tri-Star Utilities Inc. Contract (A) to adjust quantities on the 2018 CDBG sewer system improvements project. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.
6. Consider/Take action on final change order to Tri-Star Utilities Inc. Contract (B) to adjust quantities on the 2018 Sewer system improvements project, with action as necessary. Trustee Snow made a motion to approve the final change order to Tri-Star Utilities Inc. Contract (B) to adjust quantities on the 2018 sewer system improvements project. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.

- 7. Consider/Take action on final pay application from Tri-Star Utilities Inc., for work on the 2018 CDBG sewer system improvements project, Contract A, with action as necessary. Trustee Snow made a motion to approve \$155,454.85 as the final pay application from Tri-Star Utilities Inc, for work on the 2018 CDBG sewer system improvements project, Contract A. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**
- 8. Consider/Take action on final pay application from Tri-Star Utilities Inc., for work on the 2018 sewer system improvements project, Contract B, with action as necessary. Trustee Stanke made a motion to approve the \$220,629.27 as the final pay application from Tri-Star Utilities Inc. for work on the 2018 sewer system improvements project, Contact B. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**
- 9. Consider/Take action on final invoice from Millie Vance Inc. for work on the 2018 CDBG sewer system improvements project, Contract A project, with action as necessary. This invoice was paid in the claims, checks and warrants. No action.**
- 10. Consider/Take action on adopting Resolution No. 2020-03 a Resolution on Leveraged (Matching) Funds for FY-2020 proposed CDBG water system improvements project, with action as necessary. Trustee Snow made a motion to adopt the Resolution No. 2020-03 a Resolution on Leveraged (Matching) funds in the amount of \$275,000.00 for FY-2020 proposed CDBG water system improvements project. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**
- 11. Consider/Take action on adopting Residential Anti-Displacement Plan for proposed FY2020 CDBG Water system improvements project, with action as necessary. Trustee Snow made a motion to adopt Residential Anti-Displacement Plan for proposed FY2020 CDBG Water system improvements project. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**
- 12. Consider/Take action on agreement with Cardinal Engineering to prepare FY-2020 CDBG grant application and administer project if funded, with action as necessary. Trustee Snow made a motion to approve the agreement with Cardinal Engineering at 8% to prepare FY-2020 CDBG grant application and administer project if funded. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**
- 13. Consider/Take action on agreement with Cowan Group Engineering to prepare Preliminary Engineering Report and obtain ODEQ permit to construct on FY2020 CDBG water system improvements project, with action as necessary. Trustee Stanke made a motion to approve the agreement with Cowan Group Engineering to prepare Preliminary Engineering Report and obtain ODEQ permit to construct on FY2020 CDBG water system improvements project. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.**

14. Consider and discuss report from the Trustee of the Oklahoma Environmental Management Authority, with action as necessary. Trustee Snow stated that there was not much to report on. No action.
15. Consider and discuss report from the Trustee of the COWRA board, with action as necessary. Trustee Wallace stated that Yukon and Mustang were taking about a water plant for both communities to share. No action.
16. Remarks and inquiries of the governing body members. None. No Action.
17. Consider new business of an emergency nature that had not been contemplated at the time of this agenda preparation, with action as necessary. None. No Action.
18. Adjournment. Trustee Rowell made a motion to Adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye. Chairman Wallace declared the motion carried.

Posted at the Calumet Town Hall on Monday January 6, 2020 at 12:00 pm.

Bruce Wallace, Chairman

ATTEST: _____

Jill Ray, Secretary