

Lowell Community Library  
Library Trustee Meeting  
August 20, 2024

Trustees/Librarian Present: Brandie Cochran, Katherine Pion, Debbie Manning, Jenn Higgins,  
Librarian: Adeline Larose

Absent:

1. Call to order: 4:35
2. Any additions/deletions/changes to today's agenda? Where do we stand with our Budget?  
Savings Account?  
Keys?  
Concerned Townsperson
3. Review of Minutes from previous meeting: Approved
4. Treasurer's Report: We reviewed our expenditures so far this year. Based on info from the Lowell Treasurer, our budget included \$7500 from the Town, \$350 from a summer program grant, and \$1323 from our fundraising, for a total of \$9173.00. We have spent a total of \$4383.18 as of 6/4/25, leaving a balance of \$4789.92 for the rest of the year. \$373.58 has been spent on books, payroll has accounted for \$2655, (average of 16 hours/2 weeks) utilities (internet and phone) has been \$565.71. Trustees decided to look into cancelling the phone to save money, as no one seems to use it to reach us.
5. Librarian's Report: Adeline and McKenna have been busy reorganizing the books in the library, putting non-fiction all together and novels together organized by author. They've also sorted out kid/adolescent books based on age/reading level. It is a lot of work; McKenna has spent about 12 hours helping out. Based on an average of 16 hours per pay period, we have approximately 15 hours "stockpiled" to date. We will use that money to pay McKenna for her time.
6. Old Business: NA
7. New Business:  
Savings account: Town Clerk and the Select Board have approved that we can tie sales on E-Bay to a savings account to raise money.  
Keys: Trustees can have keys to the library and town office.  
Townsperson concerns: An avid reader in town expressed concerns that we have stopped purchasing books to increase Librarian's hours. We replied that she had some misinformation and there was just a very short time at the end of last year that the Trustees put a hold on all purchases, so we didn't exceed our budget. We have bought and had donated many books since the new budget year.
8. Meeting Adjourned at: 6:00

Next meeting is scheduled for 5:30 on July 18, 2025.

Notes respectfully submitted by Jenn Higgins