MINUTES

CCI September 28, 2016

BOARD MEETING

3:30 p.m.

Board Attending: Jim Denier, James Jones, Liz Ross, Jenny Martinez, Joe Motsch, Bob Conrad, Alexandra Rodriguez

Staff attending: Tara Kiene, Shannon Kreuser, Julie Hutson

Guests (Prospective board members) Anne Kernan, Sarah Shedd, Richard Siegele

The meeting was called to order.

Discussion on meeting notes

* Who should take minutes
  + Board member
  + Staff
  + Hired recorder
* Discussion tabled to next week

Motion to accept revised minutes, and James Jones second – Approved

Sarah Shedd, Richard Siegele, and Anne Kernan for BOD members

* Motion for Anne
  + Approved
* Motion for Sarah
  + Approved
* Motion for Richard
  + Approved
* Approved by all members of the BOD

The financial report was presented by Shannon.

* Financial Aid packet passed out
* Touch upon Rocket Guide Post Audit
* Audit
  + Required and in process by Fredrick Zink Elliot
  + Fredrick Zink Elliot will present at next board meeting
  + Think of questions to address auditor
    - Process, weakness
* Operating Efficiency
  + Draft will be emailed, by Fredrick Zink, to Board President
    - Board will be expected to vote on next meeting
    - Suggestion
      * Board get together prior to meeting to review draft
        + 2-3 key people get together and Jim & Liz volunteered for committee