

January 21, 2013  
5:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, January 21, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Candy Schmitt.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Barton.

The ambulance agreement was added to the agenda. Motion by Commissioner Edwards to approve the agenda as amended. Seconded by Commissioner Forkenbrock. All aye.

The minutes of the January 7, 2013 meeting were corrected to show that Jeremy Forkenbrock seconded the motion to approve the mutual aid agreement. Motion by Commissioner Edwards to approve the minutes from the January 7, 2013 regular meeting as corrected. Seconded by Commissioner Barton. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3228 (Sick Pay Payroll) in the amount of \$27407.79. Seconded by Commissioner Barton. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3229 (Payroll) in the amount of \$38,026.42. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock asked why there was a tow bill for the patrol car. Ms. Schmitt informed the Commission that there was a bearing out of the rear end and the car had to be towed to Hiawatha Ford for warranty work. There was also a question about the workmen's comp bills that were being paid from April of 2012. Commissioner Edwards asked that the City Clerk/Administrator call the hospital and find out why they were so late. Motion by Commissioner Edwards to approve appropriation ordinance #3230 (Disbursements) in the amount of \$445,907.74. Seconded by Commissioner Barton. All aye.

#### **Public Comments**

None.

#### **Efficiency Kansas Commercial Lighting Program**

Scott Shreve called earlier and stated he would not be at the meeting and rescheduled for the next meeting.

#### **Discussion of Proposed Option for Health Insurance**

Chris Corkran from WFG was present to explain an insurance program that utilizes a 3<sup>rd</sup> party manager and could save the City anywhere from \$22,000 to \$55,000. After the discussion the Commission asked that Mr. Corkran move forward with getting the information that he needs to give a definite quote.

#### **Request for Assistance on Sidewalk in the Downtown Area**

A drawing and written request for assistance from the City on the sidewalk in front of a business on Central was presented to the Commission. Kay Stevens asked if the City could remove the existing cement and put fill material back in a 3 foot area for a sidewalk and she would plant grass on either side of the new sidewalk. The Commission had some concern about the width of

the sidewalk and ADA requirements. The Commission requested that Kay Stevens come to a meeting to discuss the request.

#### **Approval of Pump and Motor Repair on Well #6**

Mayor Lentz contacted Alliance Pump and found that since the City chose to use the City's pump during the cleaning process in order to save money that the pump was damaged by debris and needs to be replaced or rebuilt. The company will train the operator to run tests on the pumps and motors to help prevent future problems. Motion by Commissioner Edwards to approve the bid for rebuilding the pump and motor at a cost of \$13,422.37. Seconded by Commissioner Krug. All aye.

#### **Resolution to Update Flexible Spending Account Plan – 125 Cafeteria**

Motion by Commissioner Forkenbrock to adopt the resolution to limit the contributions on the flexible spending account to \$2,500 per year. Seconded by Commissioner Barton. All aye.

#### **Comp Time Policy**

The policy was not ready.

#### **Designate a Voting Delegate for the KRWA Annual Business Meeting**

Motion by Commissioner Forkenbrock to appoint Commissioner Edwards as the voting delegate for the KRWA business meeting. Seconded by Commissioner Barton. All aye.

#### **Ambulance Agreement**

Motion by Commissioner Edwards to approve the Ambulance Agreement for 2013. Seconded by Commissioner Krug. Aye – Mayor Lentz and Commissioners Krug, Edwards and Barton.  
Abstain – Commissioner Forkenbrock.

#### **Staff Reports**

Mr. West reported on the activities of the crews. They are cutting trees.

#### **City Clerk's/Administrator's Agenda**

The city received a settlement from the atrazine lawsuit in the amount of \$38,478.56. Motion by Commissioner Edwards to put these funds back into the water fund. Seconded by Commissioner Krug. All aye.

Ms. Schmitt reported that Jennifer Stevens resigned at City Treasurer. Motion by Commissioner Barton to accept the resignation of Jennifer Stevens. Seconded by Commissioner Edwards. All aye. Mayor Lentz expressed the appreciation of the Commission for Ms. Stevens years of service.

Keith Ohlsen asked if some equipment for the dog events at the fair could be stored at the armory and if the judging of the event could be held in the armory. After discussion the Mayor said he would contact Mr. Ohlsen to see how much room would be needed for the storage and he would find an area to store the poles and panels. The Commission suggested that the event could be held at the soccer fields.

Ms. Schmitt reported she was contacted by an insurance company that would like to bid the City's liability and property insurance. The Commission agreed to put together bid documents for this service and advertise for bids

#### **Commissioner's Agenda**

#### **Commissioner Krug**

Commissioner Krug asked if the Chief of Police and Community Services Officer had met about having range safety officers from the police department. Ms. Schmitt advised they had not when she checked a week ago.

**Commissioner Forkenbrock**

No report.

**Commissioner Edwards**

Commissioner Edwards reported he asked Ms. Schmitt to put the City Clerk job description in the packets for review by the Commission. The water committee already met once and will meet again on Thursday at 9 a.m. The plant operator will begin measuring Mission Lake on a daily basis.

Commissioner Edwards asked that the Commission consider creating a position in the Clerk's office to help alleviate some of the work load. Ms. Schmitt will produce a list of duties for this position.

Commissioner Edwards opened discussion on a plan of action for the City Administrator's position (i.e. do we want one, what is the time frame, etc.). Mayor Lentz stated he felt he was performing the duties the Commission asked him to complete. These include making the City staff accountable, overseeing projects, dealing with engineers and contractors, after hours going to fire calls, police calls and water breaks. He feels he can learn a portion of the paperwork. The Commission asked that Ms. Schmitt produce a list of duties for the Administrator's position.

**Commissioner Barton**

The Park Board is recommending that 7 more camping spots be developed and that they be placed on the east side of the lake. They also recommend that 4 instead of 8 slots be designated 14 day camping. Camping spots on the north end of the west side need to be designated and numbered so they can be assigned. A meeting with campers will be held on March 25 at the blue building from 6-8 p.m. Campers will then be allowed to sign up for stalls which will eliminate the congestion on opening day of the season.

**Mayor Lentz**

Mayor Lentz gave an update on the sewer project. The monitoring from KDOC on the CDBG portion of the sewer project went well.

**Executive Session to Discuss Non-Elected Personnel**

Motion by Commissioner Edwards to go into executive session for 10 minutes to discuss non-elected personnel to include the Commission and Candy Schmitt. Seconded by Commissioner Barton. All aye. No action was taken after executive session.

Motion by Commissioner Edwards to adjourn the meeting at 7:47 p.m. Seconded by Commissioner Forkenbrock. All aye.

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Candy Schmitt, City Clerk

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Tim Lentz, Mayor