

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Michael Dickman, Trustee
Nicholas A. Kantas, Trustee

22 Calendar Ave. STE D
LaGrange, IL 60525
Phone 708-352-4480
Fax 708-352-4417

NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

November 30, 2020 – 6:00 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting on November 30, 2020 at 6:00 P.M.

Pursuant to Governor Pritzker's Executive Order 2020-07, the special meeting will be a virtual meeting.

Microsoft Teams Virtual Meeting Information

[Click Here to Join Meeting](#)

To Join Meeting via Phone, Dial +1-872-810-3297,
and enter Conference ID: 825 527 83#

AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **Review/Approval of Minutes**
Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:
 - October 26, 2020 – TTO Open Meeting
 - October 26, 2020 – TTO Closed Meeting
5. **Treasurer's Report**

6. **Review the Lyons Township Treasurer’s Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer’s financial statements for the following months as presented:

- October 2020

7. **Review School Districts Official Records**

Board of School Trustees discussion and review of the Lyons Township Schools and Coop’s financial records for:

- September 2020
- October 2020

NEW BUSINESS:

8. **Review/Approval of Insurance Policy Coverage (12/01/2020 – 11/30/2021)**

9. **Review/Approval of Payables List**

Board of School Trustees approval and ratification for the payment of expenses is requested for the Lyons Township School Treasurer’s payables in the amount of

- November 30, 2020 - \$ 143,834.82
 - **Total \$ 143,834.82**

10. **FY2021 Board of School Trustees Future Meeting Dates**

OLD BUSINESS:

11. **Cook County Tax Distribution – FY2021**

12. **IMRF Election**

13. **District 204 Litigation Update**

14. **Semi-Annual Review of Closed Session Minutes**

15. **Motion to suspend the Special Meeting for the purpose of entering closed session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2(c)(21)*, “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

16. **Motion to reconvene the Special Meeting of the Board of Trustees**

17. **Action as a result of Closed Session**

18. **Adjournment**

Call to Order

Pledge of Allegiance

Public Comments

Review/Approval of Minutes

October 26, 2020 – TTO Open Meeting

October 26, 2020 – TTO Closed Meeting

Treasurer's Report

Review the Lyons Township Treasurer's Financial Reports

- October 2020

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 10/01/2020 through 10/31/2020

Fiscal Year: 2020-2021

		<u>10/01/2020 - 10/31/2020</u>			<u>Budget</u>	<u>Budget Balance</u>			
10		EDUCATION							
REVENUE									
LineDesc		MTD	YTD	Budget	BudgetBalance	Percent			
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	\$0.00	\$0.00	(\$1,776,152.00)	(\$1,776,152.00)	0.0%			
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	\$0.00	(\$540,038.33)	(\$662,125.00)	(\$122,086.67)	81.6%			
10.4.1940.0000.000.4003	PRORATA - PRIOR YEARS	\$0.00	\$0.00	(\$642,703.00)	(\$642,703.00)	0.0%			
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	(\$12,903.17)	\$0.00	\$12,903.17	0.0%			
10.4.1999.0000.000.0000	OTHER LOCAL REVENUES	\$0.00	\$0.00	(\$13,000.00)	(\$13,000.00)	0.0%			
REVENUE		\$0.00	(\$552,941.50)	(\$3,093,980.00)	(\$2,541,038.50)	17.9%			
EXPENDITURE									
LineDesc		MTD	YTD	Budget	BudgetBalance	Percent			
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$12,600.00	\$50,399.99	\$151,200.00	\$100,800.01	33.3%			
10.5.2520.1000.000.5002	SALARIES - OFFICE MANAGER	\$6,120.00	\$24,480.00	\$73,440.00	\$48,960.00	33.3%			
10.5.2520.1000.000.5004	SALARIES - PAYROLL	\$5,407.50	\$21,630.00	\$64,890.00	\$43,260.00	33.3%			
10.5.2520.1000.000.5008	SALARIES - PT RECORDS MANAGEMENT	\$4,583.34	\$17,708.29	\$55,000.00	\$37,291.71	32.2%			
10.5.2520.1000.000.5011	SALARIES - DIR OF FINANCE AND OPERATIONS	\$9,441.66	\$37,664.14	\$113,300.00	\$75,635.86	33.2%			
10.5.2520.1000.000.5012	SALARIES - ACCOUNTANT	\$5,750.84	\$22,975.07	\$69,010.00	\$46,034.93	33.3%			
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$5,012.80	\$14,403.05	\$43,000.00	\$28,596.95	33.5%			
10.5.2520.2130.000.0000	FICA	\$3,635.72	\$14,496.02	\$43,000.00	\$28,503.98	33.7%			
10.5.2520.2140.000.0000	MEDICARE	\$850.28	\$3,390.15	\$9,850.00	\$6,459.85	34.4%			
10.5.2520.2210.000.0000	LIFE INSURANCE	\$90.10	\$360.40	\$1,100.00	\$739.60	32.8%			
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$6,651.48	\$25,932.18	\$80,000.00	\$54,067.82	32.4%			
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$399.12	\$1,614.28	\$4,800.00	\$3,185.72	33.6%			
10.5.2520.2341.000.0000	VISION INSURANCE	\$62.02	\$186.06	\$750.00	\$563.94	24.8%			
10.5.2520.3100.000.0000	CPA SERVICES	\$9,457.50	\$15,502.50	\$60,000.00	\$44,497.50	25.8%			
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.0%			
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$0.00	\$3,215.38	\$12,000.00	\$8,784.62	26.8%			
10.5.2520.3110.000.0000	EMPLOYEE ASSISTANCE SERVICES	\$625.00	\$625.00	\$625.00	\$0.00	100.0%			
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$132,539.40	\$132,539.40	\$132,500.00	(\$39.40)	100.0%			
10.5.2520.3160.000.0027	SOFTWARE	\$384.75	\$6,101.26	\$10,000.00	\$3,898.74	61.0%			
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$15,250.00	\$23,050.00	\$22,000.00	(\$1,050.00)	104.8%			
10.5.2520.3180.000.0000	LEGAL SERVICES	\$3,978.30	\$15,679.55	\$26,000.00	\$10,320.45	60.3%			
10.5.2520.3180.000.0001	DISTRICT 204 - LITIGATION	\$70,098.50	\$349,106.71	\$500,000.00	\$150,893.29	69.8%			
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%			
10.5.2520.3200.000.0000	PROPERTY SERVICES	\$51.86	\$257.60	\$600.00	\$342.40	42.9%			
10.5.2520.3210.000.0000	SANITATION SERVICES	\$0.00	\$210.00	\$840.00	\$630.00	25.0%			
10.5.2520.3220.000.0000	CLEANING SERVICES	\$495.00	\$1,770.00	\$5,100.00	\$3,330.00	34.7%			
10.5.2520.3250.000.0000	RENTALS	\$4,600.00	\$18,160.00	\$57,600.00	\$39,440.00	31.5%			
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$1,516.40	\$4,989.92	\$14,000.00	\$9,010.08	35.6%			
10.5.2520.3250.000.0004	ENVELOPE INSERTER LEASE	\$501.00	\$501.00	\$2,004.00	\$1,503.00	25.0%			
10.5.2520.3320.000.0000	TRAVEL	\$0.00	\$0.00	\$250.00	\$250.00	0.0%			
10.5.2520.3330.000.0000	MEETING EXPENSE	\$149.00	\$188.08	\$1,000.00	\$811.92	18.8%			
10.5.2520.3400.000.0005	POSTAGE	\$0.00	\$7.75	\$800.00	\$792.25	1.0%			
10.5.2520.3400.000.0008	INTERNET	\$376.76	\$2,180.03	\$6,000.00	\$3,819.97	36.3%			
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$0.00	\$0.00	\$22,000.00	\$22,000.00	0.0%			
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	(\$16.25)	(\$179.19)	\$7,600.00	\$7,779.19	2.4%			
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$0.00	\$9,500.00	\$9,500.00	0.0%			
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$0.00	\$0.00	\$3,400.00	\$3,400.00	0.0%			
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%			
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$1,403.00	\$1,415.00	\$12.00	99.2%			
10.5.2520.4100.000.0000	OFFICE SUPPLIES	\$68.26	\$2,175.84	\$14,000.00	\$11,824.16	15.5%			
10.5.2520.4100.000.0018	PAPER	\$0.00	\$0.00	\$600.00	\$600.00	0.0%			
10.5.2520.4100.000.0024	ENVELOPES	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.0%			
10.5.2520.4400.000.0000	PERIODICALS	\$42.99	\$100.97	\$600.00	\$499.03	16.8%			
10.5.2520.4900.000.0020	CHECKS	\$0.00	\$0.00	\$1,700.00	\$1,700.00	0.0%			
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.0%			
10.5.2520.6400.000.0000	DUES AND FEES	\$42.44	\$646.29	\$3,000.00	\$2,353.71	21.5%			

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 10/01/2020 through 10/31/2020

Fiscal Year: 2020-2021

	<u>10/01/2020 - 10/31/2020</u>	<u>Budget</u>	<u>Budget Balance</u>		
EXPENDITURE	\$300,765.77	\$813,470.72	\$1,656,774.00	\$843,303.28	49.1%
Net (Revenue)/Expense	\$300,765.77	\$260,529.22	(\$1,437,206.00)	(\$1,697,735.22)	18.1%

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 10/01/2020 through 10/31/2020

Fiscal Year: 2020-2021

10/01/2020 - 10/31/2020

Budget

Budget Balance

End of Report

Review School Districts Official Records

- September 2020
- October 2020

Lyons Township School Treasurer's Office
 District Operations Report
 September 2020

District	Beginning FY21 Fund Balance	Beginning FY21 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY21 Fund Balance	% of Total Ending Fund Balance
995	232,797.01		-232,797.01	0.00	0.00	0.00	0.00%
999	3,213.59		-2,524.67	688.92	688.92	0.00	0.00%
101	8,690,316.51		7,944,055.61	16,634,372.12	4,612,175.59	12,022,196.53	4.28%
102	10,777,694.77		17,250,239.29	28,027,934.06	7,164,682.86	20,863,251.20	7.43%
103	14,206,690.25		12,551,128.44	26,757,818.69	6,641,251.51	20,116,567.18	7.16%
104	12,913,682.17		10,055,926.61	22,969,608.78	5,248,524.71	17,721,084.07	6.31%
105	15,670,881.23		9,697,578.87	25,368,460.10	5,710,639.60	19,657,820.50	7.00%
106	13,751,185.28		5,889,255.47	19,640,440.75	2,786,882.50	16,853,558.25	6.00%
106.5	1,885,314.37		3,374,827.31	5,260,141.68	3,148,335.54	2,111,806.14	0.75%
106.7	0.00		39,314.90	39,314.90	195,016.64	-155,701.74	-0.06%
107	13,791,985.84		4,347,586.03	18,139,571.87	2,100,372.01	16,039,199.86	5.71%
108	6,279,749.48		2,122,385.08	8,402,134.56	1,154,870.25	7,247,264.31	2.58%
109	38,616,654.86		11,501,920.45	50,118,575.31	12,570,473.47	37,548,101.84	13.37%
204	43,338,324.21		30,946,687.58	74,285,011.79	14,287,651.75	59,997,360.04	21.36%
2045	3,479,238.42		11,629,723.47	15,108,961.89	3,290,197.24	11,818,764.65	4.21%
217	30,124,848.88		15,564,750.39	45,689,599.27	6,635,145.76	39,054,453.51	13.90%
TOTAL	198,552,285.54	0.00	142,680,057.82	356,442,634.69	75,546,908.35	280,895,726.34	100.00%

Lyons Township School Treasurer's Office
 District Operations Report
 October 2020

District	Beginning FY21 Fund Balance	Beginning FY21 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY21 Fund Balance	% of Total Ending Fund Balance
995	232,797.01		-232,797.01	0.00	0.00	0.00	0.00%
999	3,213.59		-2,524.67	688.92	688.92	0.00	0.00%
101	8,690,316.51		9,047,117.92	17,737,434.43	6,877,043.94	10,860,390.49	3.84%
102	10,777,694.77		20,111,167.82	30,888,862.59	10,742,864.66	20,145,997.93	7.13%
103	14,206,690.25		16,087,030.25	30,293,720.50	10,123,461.11	20,170,259.39	7.14%
104	12,913,682.17		12,765,303.45	25,678,985.62	8,111,627.55	17,567,358.07	6.22%
105	15,670,881.23		12,373,282.35	28,044,163.58	7,613,180.09	20,430,983.49	7.23%
106	13,751,185.28		6,690,787.82	20,441,973.10	3,996,485.22	16,445,487.88	5.82%
106.5	1,885,314.37		4,464,801.72	6,350,116.09	4,167,476.27	2,182,639.82	0.77%
106.7	0.00		958,746.66	958,746.66	510,770.76	447,975.90	0.16%
107	13,791,985.84		5,858,332.66	19,650,318.50	4,210,248.62	15,440,069.88	5.46%
108	6,279,749.48		2,775,529.90	9,055,279.38	1,639,420.34	7,415,859.04	2.62%
109	38,616,654.86		15,523,840.62	54,140,495.48	15,579,051.39	38,561,444.09	13.64%
204	43,338,324.21		37,182,008.69	80,520,332.90	20,272,485.16	60,247,847.74	21.32%
2045	3,479,238.42		13,395,683.78	16,874,922.20	5,424,575.19	11,450,347.01	4.05%
217	30,124,848.88		21,476,102.52	51,600,951.40	10,335,849.97	41,265,101.43	14.60%
TOTAL	198,552,285.54	0.00	178,474,414.48	392,236,991.35	109,605,229.19	282,631,762.16	100.00%

Review/Approval of
Insurance Policy Coverage
(12/01/2020 - 11/30/2021)

Review/Approval of Payables List

- November 30, 2020 - \$ 143,834.82

➤ **Total Amount - \$ 143,834.82**

LYONS TOWNSHIP TRUSTEE OF SCHOOLS VOUCHER

Voucher No: 1041

Voucher Date: 11/30/2020

Prepared By: Brigid Murphy

Printed: 11/25/2020 12:02:50 PM

LYONS TOWNSHIP TRUSTEE OF SCHOOLS is hereby authorized to draw warrants against LYONS TOWNSHIP TRUSTEE OF SCHOOLS funds for the sum of \$143,834.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Michael S. Thiessen Board President

Michael Dickman Trustee

Nicholas A. Kantas Trustee

LYONS TOWNSHIP TRUSTEE OF SCHOOLS

Fund	Amount
10 EDUCATION	\$143,834.82
	\$143,834.82

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041 11/30/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADT SECURITY SERVICES	1000021					
Check Group:						
12/03/2020-01/02/2021		1 0		810458015 11/30/2020	10.5.2520.3200.000.0000 PROPERTY SERVICES	\$51.86
					Check #: 0	
					PO/InvoiceTotal:	\$51.86
					Vendor Total:	\$51.86
BLUE CROSS AND BLUE SHIELD OF IL						
Check Group:						
M-12/01/2020-12/31/2020		1 0		Acct#245480 11/30/2020	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$6,651.47
D-12/01/2020-12/31/2020		1 0		Acct#245480 11/30/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$36.57
D-12/01/2020-12/31/2020		1 0		Acct#245480 11/30/2020	10.5.2520.2230.000.0000 DENTAL INSURANCE	\$399.12
					Check #: 0	
					PO/InvoiceTotal:	\$7,087.16
					Vendor Total:	\$7,087.16
Cendrowski Corporate Advisors, LLC						
Check Group:						
DISTRICT 204 - LITIGATION-SEPT20		1 0		26319 11/30/2020	10.5.2520.3180.000.0001 DISTRICT 204 - LITIGATION	\$880.00
DISTRICT 204 - LITIGATION-OCT20		1 0		26562 11/30/2020	10.5.2520.3180.000.0001 DISTRICT 204 - LITIGATION	\$28,050.00
					Check #: 0	
					PO/InvoiceTotal:	\$28,930.00
					Vendor Total:	\$28,930.00
CHICAGO SUN TIMES	1000047					
Check Group:						

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041

11/30/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
12/11/2020-12/10/2021		1	0	Acct.#194887 11/30/2020	10.5.2520.4400.000.0000 PERIODICALS	\$270.40
					Check #: 0	
						PO/InvoiceTotal: <u>\$270.40</u>
						Vendor Total: <u>\$270.40</u>
COMCAST	1000050					
Check Group:						
11/16/2020-12/15/2020		1	0	110920 11/30/2020	10.5.2520.3400.000.0008 INTERNET	\$178.35
					Check #: 0	
						PO/InvoiceTotal: <u>\$178.35</u>
						Vendor Total: <u>\$178.35</u>
Companion Life Insurance Company						
Check Group:						
V-DECEMBER 2020		1	0	215235 11/30/2020	10.5.2520.2341.000.0000 VISION INSURANCE	\$62.02
V-DECEMBER 2020		1	0	215235 11/30/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$7.57
L-DECEMBER 2020		1	0	215235 11/30/2020	10.5.2520.2210.000.0000 LIFE INSURANCE	\$90.10
L-DECEMBER 2020		1	0	215235 11/30/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$70.89
					Check #: 0	
						PO/InvoiceTotal: <u>\$230.58</u>
						Vendor Total: <u>\$230.58</u>
CONNOR & GALLAGHER INSURANCE SERVICES						
Check Group:						
FY2021 - General Liability Insurace		1	0	R2-1000536-2021 -01 11/30/2020	10.5.2520.3800.000.0013 COMMERCIAL PACKAGE	\$9,341.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041 11/30/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FY2021 - Workers Comp Insurance		1	0	R2-1000536-2021 -01 11/30/2020	10.5.2520.3800.000.0014 WORKERS COMPENSATION	\$3,039.00
Premium Credit		1	0	R2-1000536-2021 -01 11/30/2020	10.5.2520.3800.000.0013 COMMERCIAL PACKAGE	(\$309.00)
Check #: 0						
PO/InvoiceTotal:						\$12,071.00
Vendor Total:						\$12,071.00
De Lage Landen Financial Services, Inc.						
Check Group:						
10/15/2020-11/14/2020		1	0	69956280 11/30/2020	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$968.00
11/15/20-12/14/20		1	0	70403372 11/30/2020	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$968.00
Check #: 0						
PO/InvoiceTotal:						\$1,936.00
Vendor Total:						\$1,936.00
DEL GALDO LAW GROUP, LLC						
Check Group:						
09/01/20-09/30/20		1	0	25192 11/30/2020	10.5.2520.3180.000.0000 LEGAL SERVICES	\$195.00
10/01/2020-10/31/2020		1	0	25353 11/30/2020	10.5.2520.3180.000.0000 LEGAL SERVICES	\$3,700.00
Check #: 0						
PO/InvoiceTotal:						\$3,895.00
Vendor Total:						\$3,895.00
FIRST COMMUNICATIONS						
Check Group:						
INTERNET-NOVEMBER 2020		1	0	120680539 11/30/2020	10.5.2520.3400.000.0008 INTERNET	\$474.13

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041

11/30/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$474.13</u>
						Vendor Total: <u>\$474.13</u>
FIRST NATIONAL BANK OF LAGRANGE	1000078					
Check Group:						
FINANICAL TIMES		1 0		11/15/2020	10.5.2520.4400.000.0000	\$99.99
				11/30/2020	PERIODICALS	
STAFF TRAINING		1 0		11/15/2020	10.5.2520.3100.000.0019	\$137.50
				11/30/2020	PROGRAMMING & TRAINING	
PARKING		1 0		11/15/2020	10.5.2520.3180.000.0001	\$39.00
				11/30/2020	DISTRICT 204 - LITIGATION	
OFFICE SUPPLIES		1 0		11/15/2020	10.5.2520.4100.000.0000	\$169.99
				11/30/2020	OFFICE SUPPLIES	
OFFICE SUPPLIES		1 0		11/15/2020	10.5.2520.4100.000.0000	\$36.35
				11/30/2020	OFFICE SUPPLIES	
OFFICE SUPPLIES		1 0		11/15/2020	10.5.2520.4100.000.0000	\$14.39
				11/30/2020	OFFICE SUPPLIES	
Check #: 0						
						PO/InvoiceTotal: <u>\$497.22</u>
						Vendor Total: <u>\$497.22</u>
HINCKLEY SPRINGS	1000092					
Check Group:						
NOVEMBER 2020		1 0		14650680 111420	10.5.2520.4100.000.0000	\$15.97
				11/30/2020	OFFICE SUPPLIES	
Check #: 0						
						PO/InvoiceTotal: <u>\$15.97</u>
						Vendor Total: <u>\$15.97</u>
MILLER CANFIELD PADDOCK & STONE, P.L.C	1000117					
Check Group:						

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041

11/30/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DISTRICT 204 - LITIGATION-SEPT20		1	0	1494897 11/30/2020	10.5.2520.3180.000.0001 DISTRICT 204 - LITIGATION	\$18,323.00
Check #: 0						
PO/InvoiceTotal:						\$18,323.00
Vendor Total:						\$18,323.00
Nancy Sylvester						
Check Group:						
DISTRICT 204 - LITIGATION-08/27/20-11/10/20		1	0	TTS1112202001 11/30/2020	10.5.2520.3180.000.0001 DISTRICT 204 - LITIGATION	\$13,000.00
Check #: 0						
PO/InvoiceTotal:						\$13,000.00
Vendor Total:						\$13,000.00
ProxiT, Inc.						
Check Group:						
OCTOBER 2020		1	0	21718 11/30/2020	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$784.00
MICROSFT-NOVEMBER 2020		1	0	21763 11/30/2020	10.5.2520.3160.000.0027 SOFTWARE	\$265.75
CLOUD BACK-UP-NOVEMBER 2020		1	0	21763 11/30/2020	10.5.2520.3160.000.0027 SOFTWARE	\$119.00
NOVEMBER 2020		1	0	21807 11/30/2020	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$784.00
Check #: 0						
PO/InvoiceTotal:						\$1,952.75
Vendor Total:						\$1,952.75
RRP HOLDINGS, LLC						
Check Group:						
DECEMBER 2020-RENT		1	0	Dec2020 11/30/2020	10.5.2520.3250.000.0000 RENTALS	\$4,600.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1041 11/30/2020

Fiscal Year: 2020-2021

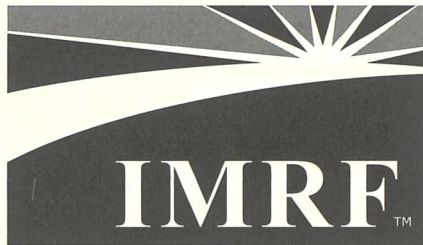
Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DECEMBER 2020-GARBAGE		1	0	Dec2020 11/30/2020	10.5.2520.3210.000.0000 SANITATION SERVICES	\$70.00
					Check #: 0	
					PO/InvoiceTotal:	\$4,670.00
					Vendor Total:	\$4,670.00
The Quinlan Law Firm						
Check Group:						
DISTRICT 204 - LITIGATION-SEPT20		1	0	1755 11/30/2020	10.5.2520.3180.000.0001 DISTRICT 204 - LITIGATION	\$49,263.75
					Check #: 0	
					PO/InvoiceTotal:	\$49,263.75
					Vendor Total:	\$49,263.75
TYLER BUSINESS FORMS						
Check Group:						
CHECKS		1	0	Order#151821 11/30/2020	10.5.2520.4900.000.0020 CHECKS	\$562.65
					Check #: 0	
					PO/InvoiceTotal:	\$562.65
					Vendor Total:	\$562.65
WIPE N' KLEEN						
Check Group:						
DECEMBER 2020		1	0	248167 11/30/2020	10.5.2520.3220.000.0000 CLEANING SERVICES	\$425.00
					Check #: 0	
					PO/InvoiceTotal:	\$425.00
					Vendor Total:	\$425.00
					Grand Total:	\$143,834.82

End of Report

FY2021 Board of School Trustees Future Meeting Dates

Cook County Tax Distribution FY2021

IMRF Election



2020 OFFICIAL BALLOT

Executive Trustee Election

Five-Year Term

(vote for one)

Gwen Henry

Jeffrey S. Janda

Jamie Maitret

Line for write-in candidates

(see instructions)

By direction of the IMRF Board of Trustees
Brian Collins, Executive Director

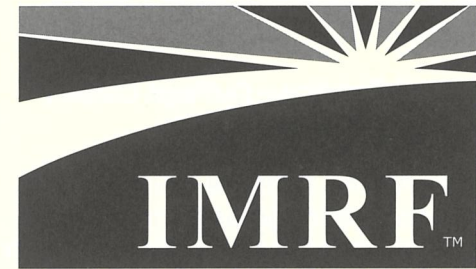
Balloting Instructions

Not all Authorized Agents are eligible to vote.

The ballot envelope indicates who has the authority to cast a ballot in IMRF's Executive Trustee election.

Your governing body has granted its Authorized Agent the authority to cast a ballot.

- Mark the box in front of the name of the candidate you wish to vote for.
- You may vote for an employee who is not shown if the employee will be vested in IMRF by December 31, 2020, and is employed by an IMRF employer as a chief executive officer, chief finance officer, or other officer, executive, or department head. Write his or her name in the space provided and place an "X" in the circle in front of that line.
- For the vote to count, the certification on the back of the ballot envelope must be completed. Envelopes with a blank certificate will not be opened, and the enclosed ballot will not be counted.
- Insert the ballot into the ballot envelope.
- Insert the sealed ballot envelope into the enclosed self-addressed return envelope.
- The self-addressed return envelope **must be received** by IMRF **no later than 4:30 PM CST, Thursday, December 10, 2020**. Envelopes received after that time and date will not be opened and the enclosed ballots will not be counted.



Notice to IMRF Authorized Agents

2020 Election of Executive Trustee

Five-Year Term

Gwen Henry, CPA, CPFIM, CPFA

Present Position—DuPage County Treasurer

Length of Service—DuPage County Treasurer, 2006 to present

Duties—As the DuPage County Treasurer, I manage and invest the financial resources of the County with a budget greater than \$483,000,000 and investments in excess of \$480,000,000. In my role of Tax Collector, I collect a levy exceeding \$2.99 billion and distribute the taxes collected to more than 390 taxing bodies and entities.

Other Pertinent Information—I am completing my twelfth year of service on the IMRF Board of Trustees. While serving on the Board, I have earned the Certificate of Achievement in Public Plan Policy for Employee Pensions. Service on the Board has included Board President, Investment chair and Audit Committee chair. I would be pleased to continue to share my experience and knowledge as a trustee of the IMRF Board as we continue to protect and enhance the pensions of our members.

Jeffrey S. Janda

Present Position—Executive Director for the Streamwood Park District

Length of Service—Executive Director, October 2019 to present. Berwyn Park District, Executive Director, January 1996 to October 2019; Park Foreman/Risk Manager, February 1990 to December 1995.

Duties—As Executive Director, I am responsible for the implementation of District policy, statutory and legal responsibilities, and overall management of the District; including, planning, capital development, finance, human resource, policy development, recreation, safety, and park operations functions. Answering to a Board of elected Commissioners, I am responsible for 209 employees.

Other Pertinent Information—Degree in Communications, NRPA Executive Development and Safety Schools, Certified Park and Recreation Executive, Past Chairman of West Suburban Special Recreation Association, TIF Review Board member, and member of PDRMA Claims Committee. Financial knowledge and experience gained throughout my park district career related to investing, budgeting, debt management, and auditing will be a positive attribute to the IMRF Board if I am elected. Illinois Pension Funds are facing many issues and need prudent management for current and future IMRF members.

Jamie Maitret

Present Position—Director of Finance for the City of Belleville

Length of Service—Director of Finance, September 2009 to present

Duties—As Director of Finance, an appointed Department Head that reports directly to the Mayor, I oversee 2 staff members. My office handles payroll for all City staff (approximately 300 full-time employees), processes all accounts payable for the City, and prepares our annual budget and tax levy.

Other Pertinent Information—I am the Authorized Agent for the City of Belleville. My department administers employees' participation in IMRF, and assists members with retirement questions, disability issues, and all other pension related matters. Previous to my employment with the City, I worked for a public accounting firm, performing financial audits of public entities. IMRF is well-funded, but having an additional voice for our members is essential. I am seeking this position to bring a positive voice to the board from Southern Illinois.



Locally funded, financially sound.

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2020 Executive Trustee Election



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Quick Links

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2020 Executive Trustee Election



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District 204 Litigation Update

Semi-annual review of the minutes
of meetings lawfully closed under
the Open Meetings Act

Closed Session

Motion to suspend the Special Board Meeting for the purpose of entering Closed Session.

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)***, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)***, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal specific employees of public body.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2(c)(21)***, “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

Motion to reconvene the
Special Meeting
of the
Board of Trustees

Time: _____

Action as a result of Closed Session

Adjournment