

LEGAL NOTICE

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WESTON COUNTY SCHOOL DISTRICT #7 Wednesday, January 8, 2025

Chairman Rankin called the meeting to order at 6:00 pm with the following in attendance: Trustee White, Trustee Mills, Trustee Miller and Trustee Mitchell. Superintendent Clark Coberly, Principals Cliff Toole and Joe Samuelson, and Business Manager Roxie Taft were also present.

Adjustments to the Agenda:

- There were no adjustments to the agenda.

Adoption of Agenda

- Motion by Trustee Miller, seconded by Trustee Mitchell, to approve the agenda as presented. Motion carried.

Consent Agenda:

Approve minutes from the December 18, 2024 Board Meeting and approve December and January claims for payment:

General Fund 48, 264-267, 23138-23162	\$ 614,313.31
Special Revenue 240, 2370-2375	10,552.24
Lunch Fund 207, 2454-2456	4,117.73
Activity Fund 221-222, 3674-3679	2,182.15

- The consent agenda was adopted as presented.

Reports:

- Principal Toole recognized the students of the month under the principle of "communication", provided current enrollment & attendance numbers, highlighted Bobcat Adventure activities, and provided an update on student activities. Mr. Toole provided an overview of both the Elementary and Middle School school improvement plans.
- Principal Samuelson recognized the students of the month under the principle of "communication", provided current enrollment numbers, highlighted the current business at the HS including student activities and upcoming events.
- Superintendent Coberly provided an update on the greenhouse project, the district wide phone replacement project & the Elementary/Middle School intercom replacement project; reported that we will be advertising for the replacement of all of the external windows at the Elementary/Middle School; provided a RIDE update; reported on our goal of producing a Blue Book document outlining our approach to personalized learning that can be shared with parents; provided current virtual enrollment numbers; reported that the Board policy committee will begin meeting on the 4th Tuesday of every month; and provided a legislative update.

Public Comment:

- There were no public comments.

Discussion and Information:

- Business Manager Roxie Taft presented the board with a Budget and program review timeline. Mrs. Taft reported that based on the legislative session schedule, a budget work session will be needed in March to review final legislation & funding implications in order to prepare for the April and May statutory deadlines for hiring initial contract staff and the presentation of the preliminary budget. Chairman Rankin stated that the board would set the budget work session date at their February meeting.

Executive Session:

Motion by Trustee Miller, seconded by Trustee White, to convene to executive session at 7:30 p.m. to discuss the employment of personnel. Motion carried. Motion by Trustee Miller, seconded by Trustee Mills to reconvene to regular session at 7:57 p.m. Motion carried.

Action Items:

- Motion by Trustee Miller, seconded by Trustee Mitchell, to approve the School Improvement Plan for the Upton Elementary School as presented. Motion carried.
- Motion by Trustee Mitchell, seconded by Trustee Mills, to approve the School Improvement Plan for the Upton Middle School as presented. Motion carried.
- Motion by Trustee Miller, seconded by Trustee Mitchell, to approve the Personnel Report as presented in Executive Session which included the resignation of Matthew Parsons as the Middle School Girls Basketball Coach and the resignation of Business Manager Roxie Taft which is effective December 18, 2025. Motion carried, noting Mrs. Taft's resignation is accepted with regret and conditional upon finding a suitable replacement.

Future Business/Date:

- Chairman Rankin reminded the Trustees that the next Regular Board Meeting will be February 12, 2025 beginning at 6:00 p.m and the WSBA Legislative Forum and Reception will be held in Cheyenne on February 2-3, 2025.

Adjournment:

There being no further business, the meeting adjourned at 8:01 p.m.

Curtis Rankin, Board Chair
Mark Mitchell, Board Clerk