**RSAI Leadership Group Minutes - DRAFT**

**March 13, 2019 Noon**

GoToMeeting or at ISFIS 1201 63rd Street, Des Moines, IA 50311

*GoToMeeting Attendees: Laurie Noll, Paul Croghan, Duane Willhite, Nick Trenkamp and Dan Smith.*

*ISFIS Office Attendees: Margaret Buckton, Larry Sigel, Jen Albers*

**I        Call To Order and Introductions**

*Duane Willhite, acting as Chair Pro Temp, called the meeting to order at 12:08 pm.*

**II       Approve Agenda**

*Smith moved and Croghan seconded approval of the agenda. Approved unanimously.*

**III      Approve Minutes of Jan. 16, 2019 and Feb. 13, 2019 Leadership Group Meetings**

*Croghan moved and Noll seconded approval of the minutes from 01/16/2019 and 02/13/2019. Approved unanimously.*

**IV Membership Report**

*Albers shared the membership report, with paid RSAI member districts to date at 101 members.*

**V Monthly Financials**

*Albers walked through the financial report for financial through January 31, 2019. Trenkamp moved approval of the monthly financial report including reimbursement to ISFIS of $1,998.30, per the statements. Smith seconded. Approved unanimously.*

**VI      Mission Critical Actions**

* Membership renewal cycle. Planning ahead for outreach and possible RSAI leadership group members action steps.

*Buckton & Albers discussed that dues renewal amounts for 2019-20 fiscal year along with renewal materials will be presented at the April Leadership group meeting for review, and renewal packets will go out mid-May. Buckton also discussed some outreach materials being planned for after the renewals are sent.*

* RSAI Legislative Priorities status: SAVE, Children’s Mental Health, plus financial literacy mandate delay and Praxis test proposals, Vouchers, Charter Schools and Diversity plans.

*Buckton reviewed the status of the various RSAI legislative priorities.*

* Planning for July Regional Meeting dates/locations and Oct. 2019 annual meeting (Thanks to Paul for SW Region meeting at Riverside on June 20, 2019 at 4:00 p.m. date and time confirmed!!!!!!!!!!!!!!) Nick, Bob and Laurie set the other three.

*Buckton reminded the group that we need to set the regional meeting dates for June/July very soon. Nick, Bob, and Laurie will work on these dates and get back to Buckton. Buckton then discussed two possible dates for the October Annual Meeting (October 16th and 29th). Buckton & Albers will review a few more calendar items then send a survey to the Leadership Group to determine the best date.*

**VI      Other Business**

* **Grant Writing Survey**

*Buckton & Albers discussed the possibility of offering a member service to help rural schools identify grant opportunities and also perform grant writing services to assist with efficiencies. A sample survey was reviewed as a first step to gauge interest amongst members. After discussion, the group felt this was something that may be of value to rural schools and wanted to send the survey to RSAI members. Buckton & Albers will conduct the survey and bring results back to the April meeting with recommendations on next steps.*

**VII. Next Meeting dates**

Apr. 10 Noon (gotomeeting)

May 8 Noon (gotomeeting)

June 12 Noon (gotomeeting) (Day of ISFIS Conference – meet there?)

No meeting in July – but need dates set up for Regional Meetings in either June or July

June 20 – SW in Riverside

Aug. 9 Legislative Group Meeting at ISFIS (At-large members)

Aug. 14 Noon (gotomeeting)

Sept. 11 Noon (gotomeeting)

Oct. Annual Meeting and Leadership Group Organizational Meeting TBD (possible October 16, 2019 or October 29) *Suggestion was made to time with another conference to avoid travel.*

**VII Other Business**

*There being no other business, Croghan moved to adjourn and Smith seconded. Approved unanimously. Meeting adjourned at 12:33 pm.*

Minutes respectfully submitted

Margaret Buckton, RSAI Professional Advocate

As of 3/13/2019