

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F
Tuesday, April 11, 2017, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: March 7, 2017
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
 - a. Certification of Election Results
 - b. Oath of Office to Newly Elected Trustee's
 - c. Nomination and Election of Chairman and Village Board Clerk
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. First Quarter Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. **BILL NO. 240 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO A CONTRACT WITH GREEN HORIZONS LAWN AND LANDSCAPE SERVICES FOR LANDSCAPE MANAGEMENT SERVICES. (ORD. 238)**
 - b. **RESOLUTION NO. 2017-1 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, OPPOSING AN INTERSTATE 70 TOLL ROAD IN THE STATE OF MISSOURI AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO COMMUNICATE THE SAME TO THE STATE OF MISSOURI.**
- 12) NEW BUSINESS:
 - a. Request For Exemption For Special Community Event Noise
 - i. Charrette Creek Commons - Weekly Concerts May 28 through September 2, 2017
 - ii. Charrette Creek Commons - Anniversary Party May 27, 2017
 - iii. Lake Aspen - Fireworks Display July 1, 2017
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
(Next quarterly report June 2017)

MINUTES

The April 11, 2017 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:02 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. Trustee Jerry Rust was absent. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Charlie Boyce, Innsbrook Corp; Jean Jarchow (L2133); Bob & Mary Lynn Soderholm (L2130); Dan West (L2141) and Suzy Manleta Campbell & Bryant Campbell (L2127).

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the April 11, 2017 agenda. Motioned by Trustee Dunn, seconded by Trustee Stevener, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions to the minutes. Being none, Chairman Thomsen asked for a motion to approve the March 7, 2017 meeting minutes. Motioned by Trustee Stevener, seconded by Trustee Sator to approve minutes from the Regular Meeting on March 7, 2017. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

PUBLIC COMMENTS -

Dan West with Fire Department stated that they have received a FEMA Grant for \$400,000 which will put four Firemen on one truck for the next two years.

A lengthy discussion was held amongst the public in attendance about the noise pollution and the exemption for special community event noise requests that have been received by the Village. Bob Soderholm explained the section pertaining to Noise Levels in the Village Zoning Regulations. Charlie Boyce passed out documentation on noise level examples. The Village of Innsbrook and Innsbrook Corporation would like to find common ground on the noise issue. Charlie would like to start at 90 dBA at the control panel and work from there. The Board discussed allowing an exemption for the first couple concerts, to take readings and make adjustments. Then revisit the request at the next Trustee meeting.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

Carla Heggemann stated that per Section 115.124 RSMo, and at this election, the number of candidates filing for the position of Trustee is equal to the number of positions to be filled by the election. Therefore the Village of Innsbrook did not hold an election for the three Trustee positions on April 4, 2017, and there are no election results to certify. Trustees Jeff Thomsen, Jerry Rust and Trish Dunn will retain their positions on the Board of Trustees. This two year term will expire in April 2019. Carla Heggemann swore in Trustees Jeff Thomsen and Trish Dunn for their positions of Trustee. Jerry Rust was not present. Nominations were held for the Board of Trustee Chairman and Village Board Clerk. Trustee Stevener nominated Trustee Thomsen as Chairman of the Board of Trustees for one year. Motioned by Trustee Stevener, seconded by Trustee Dunn, to appoint Trustee Thomsen as Chairman. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Trustee Thomsen nominated Trustee Dunn as Village Board Clerk of the Board of Trustees for one year. Motioned by Trustee Thomsen, seconded by Trustee Stevener, to appoint Trustee Dunn as Board Clerk. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.

BOARD OF TRUSTEES COMMENTS

Trustee Sator stated that the fundraiser Woof-stock is coming up for the Animal Shelter.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS - None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Dunn, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees. MML Elected Officials Training Conference will be held on June 8-9, 2017 in Columbia, MO. Trustee Thomsen and Carla Heggemann attended the Boonslick Regional General Membership Meeting on Monday, March 27, 2017. First quarter building report resulted in 16 permits total for the first quarter of 2017.
- c. Planning and Zoning Commission - A meeting was not held on April 5, 2017. Bob Soderholm and Carla Heggemann met with sales staff of Innsbrook Corporation regarding the new Village On-Site Sewer System Regulations. The Planning and Zoning Commission will meet to discuss a change in wording pertaining to lots more than three acres.

UNFINISHED BUSINESS:

- a. **BILL NO. 240 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO A CONTRACT WITH GREEN HORIZONS LAWN AND LANDSCAPE SERVICES FOR LANDSCAPE MANAGEMENT SERVICES. (ORD. 238)** After review and discussion, motioned by Trustee Stevener, seconded by Trustee Dunn to have Chairman Thomsen conduct the first and second reading of Bill 240 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Bill No. 240 twice by title only. No comments were made following the readings. Motioned by Trustee Stevener, seconded by Trustee Dunn to pass Bill No. 240 to Ordinance No. 238. By roll call vote, Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye", Trustee Rust was not present. With a 4-0 vote, Bill 240 is enacted as Ordinance 238 of the Village of Innsbrook, Missouri.
- b. **RESOLUTION NO. 2017-1 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, OPPOSING AN INTERSTATE 70 TOLL ROAD IN THE STATE OF MISSOURI**

AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO COMMUNICATE THE SAME TO THE STATE OF MISSOURI. After review and discussion, motioned by Trustee Sator, seconded by Trustee Stevener to have Chairman Thomsen conduct the first and second reading of Resolution No. 2017-1 by title only. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Chairman Thomsen read Resolution 2017-1 twice by title only. No comments were made following the readings. Motioned by Trustee Stevener, seconded by Trustee Sator to approve Resolution 2017-1. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Not present, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 4-0 vote, Resolution 2017-1 is enacted as a resolution of the Village of Innsbrook, Missouri.

NEW BUSINESS:

- a. Request For Exemption For Special Community Event Noise
- i. Weekly Concerts, May 28 through September 2, 2017 - Motioned by Trustee Stevener, seconded by Trustee Dunn, to approve request for Weekly Concerts, with the following conditions. Only as to dates May 28, 2017 and June 3, 2017, and on this condition that noise levels at the sound board not to exceed the range of 85 to 90 dBA. After which the Board of Trustees, at its June 13, 2017 Meeting, will evaluate how to handle the remainder of the concert dates in this request. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Not present, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 4-0 vote.
 - ii. Anniversary Party, May 27, 2017 - Motioned by Trustee Stevener, seconded by Trustee Sator, to approve Request for Anniversary Party, May 27, 2017 without conditions. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Not present, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 4-0 vote.
 - iii. Fireworks Display, July 1, 2017 - Motioned by Trustee Sator, seconded by Trustee Dunn, to approve Request for Fireworks Display, July 1, 2017 without conditions. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - Not present, Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 4-0 vote.

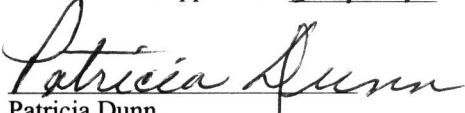
VOTE TO ADJOURN

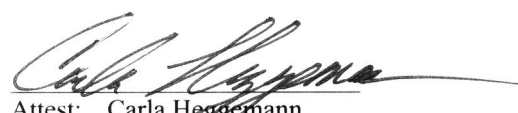
Motioned by Trustee Stevener, seconded by Trustee Dunn, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 6:55 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, April 11, 2017.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 5-9-17


Patricia Dunn,
Village Board Clerk


Attest: Carla Heggemann,
Village Administrator/Clerk

(seal)