

Town of Marble
Regular Meeting of the Board of Trustees
July 11, 2024 6:00 P.M.
Marble Community Church, 121 W. State St. Marble, Colorado
Agenda

- A. 6:00 P.M. Call to order & roll call of the regular July meeting of the Board of Trustees of the Town of Marble
- B. Executive session pursuant to C.R.S.§ 24-6-402(4)(b) for a conference with an attorney for the Town for the purposes of receiving legal advice on specific legal questions relating to a potential agreement to fund an extension of the Marble water company system, and C.R.S.§ 24-6-402(4)(e)(I) for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the same.
- C. Mayor Comments
- D. Discussion regarding potential agreement to fund an extension of the Marble Water Company system, Ryan
- E. Public Hearing Abby Eygle use by review application for construction of an Accessory Dwelling unit. Abby
- F. Consent Agenda
 - a. Approval June 6th 2024 minutes
 - b. Approval of Current Bills, July 11th, 2024
- G. Administrator Report
 - a. Jailhouse project update, Ron
 - b. Consider approval of special counsel engagement letter, Ron
 - c. Consider approval of Slow Groovin Liquor License renewal application
 - d. Consider approval of Raspberry Ridge Café Liquor License renewal application
- H. Land Use Issues
- I. Committee Reports
 - a. Parks committee report, Brent
- J. Old Business
 - a. Consider approval of current business license applications, Alie
- K. New Business
- L. Adjourn

Minutes of the Regular meeting
Town of Marble Board of Trustees
June 6, 2024

A. 7:00 P.M. Call to order & roll call of the June meeting of the Board of Trustees of the Town of Marble – Ryan Vinciguerra called the meeting to order at 7:05 p.m. Present: Dustin Wilkey, Amy Rusby, Ryan Vinciguerra. Amber McMahill arrived at 7:08 p.m. Absent: Larry Good. Also present: Ron Leach, Town Administrator; Alie Wettstein, Administrative Assistant and Terry Langley, minutes.

B. Mayor Comments

C. Consent Agenda – Amy Rusby made a motion to approve the consent agenda. Dustin Wilkey seconded and the motion passed with 3 yes votes (Amber had not arrived at this point).

- a. Approval May 2nd, 2024 minutes
- b. Consider Approval of Current Bills, June 6th, 2024

D. Administrator Report

a. Jailhouse project update, Emma – Emma was not able to attend. Ron reported that the engineering firm of SGM in Glenwood Springs made a proposal to engineer the foundation for the jailhouse and that they would donate \$2000 of their costs. The engineering plan is in the packet. He forwarded the proposal to the building inspector (Bruce Staubach) as he does with all building projects in Marble. This has just been in the last 2-3 days so he has not heard back. Ron will fill out a building permit for the town's approval. Ron got a certificate of insurance from Grateful Builders. Emma sent a written report today. Ron does not feel the project will be complete by the end of June. GoCo gave the grant an extension until September. Dustin asked if the requested signage regarding the GoCo grant and SGM's participation was ok with the board and it is. There are no updates regarding the house moving company.

E. Land Use Issues

a. Abby Eagye use by review application for construction of an Accessory Dwelling unit (ADU) - Abby explained that she and her husband plan to retire here and would like to generate some income in the meantime. They would like to build a garage with an ADU above it. They will have a survey done to mark the boundaries of their oddly-shaped lot and to make sure they meet setback requirements. Dustin asked if they were ready to submit a building permit and said that they will need an OWTS permit. He asked for a description of the outside. This will be a steel building and they plan to match the existing building. Dustin asked if this would be a short-term or long-term rental and Abby said they want it to be a long-term rental. Ryan asked if permit applications had been submitted and Ron explained that this was simply a conceptual meeting. Ryan explained the information they need (survey, septic, set backs) and that there would need to be a public hearing. Dustin advised that they “go bigger” than they want. Abby said that the original builder (Gary Hubble) told her that the building was originally engineered for four bedrooms but that one had been converted to a closet. Ryan suggested increasing the accessibility of the driveway on the east side as previous tenants have used the access from the building next door. The property manager explained that they have included plowing and using the drive. They said they may put in a carport and were advised to talk to Ron about whether a permit would be needed. Dustin asked about a water tap. Ron explained that they only needed to work with the town, not Gunnison County. Ron asked Ryan about the timing of the project and suggested having

the public hearing in July before she spends money on permits and engineering. Dustin asked that there be a rendering of a site plan for the project at the public hearing.

b. Marble Water Company annual assessment review, Ron – Ron explained that the town will be meeting with the MWC on Monday at 5 p.m. He gave some history: in 2002, MWC was a rudimentary system that serviced 6-7 homes and included two fire hydrants. MWC got a grant and a loan from USDA and they expanded water service into west Marble and one pipe to east Marble. They added 8 fire hydrants. The loan was a 40-year low interest loan for about \$350,000 with a \$20,000 payment each year. In March of 2022 they entered into an agreement in which the town sends out assessments to every property owner in Marble, not just to tap holders. The town formed the Marble Water Board and the assessment is \$130 per property and that money is sent to MWC for debt service. Not everyone pays but they are able to make the \$20,000 payment. Ron estimates that 15-20% do not pay. The expansion provides for the fire hydrants which provide protection to all property owners regardless of whether or not they have water taps. 60 days after the initial bill, anyone not paying gets a second bill. The town could put a lien on properties that do not pay but that has never been done. The assessment is not equitable as it is the same amount regardless of parcel size. Dustin suggested an addendum so that folks who have two adjoining lots only have to pay one assessment. The meeting on Monday is to talk about the grant/loan for \$1,600,000 they just got for expanding water to East Marble. He said that it is approximately 1/3 grant and 2/3 loan.

Ryan asked about the current loan because if the loan has been paid for more than 20 years at \$20,000 per year the loan should be close to paid off. Ron said there should be a debt service schedule and he will request that for the Monday meeting. He also suggested asking for a copy of the grant request.

Amy asked if MWC has a plan for paying the new loan. Amber thought they hoped to pay some of it with new tap holder agreements. Ryan spoke to this in conjunction with the possibility of acquiring the MWC.

F. Committee Reports

a. Parks committee report, Brent – The written report is attached below. Amy updated a few things: the application for use by the Marble Charter School for graduation exercises was denied due to a conflict with set up for the Gem show. The dumpster days were successful. Thanks to the three volunteers (Vicky, Becca and Alden Branson) for their work. Regarding food for the Roaring Fork Outdoor Volunteers weekend, Slow Groovin' will donate dinner one night and the town will donate a second dinner from Slow Groovin'. Ryan asked for a head count 48 hours prior. Amy or Lisa will get those numbers.

b. Purchase order for 6 new metal picnic tables for campground – These tables are \$900 each. They are metal with rubber coating. There are 3 in the millsite currently and they have held up well. The wooden tables currently in use are falling apart and there are six sites with no tables. The board agreed to getting the tables. Further discussion concerning the campground followed. Amber spoke to how nice the campground looks and thanked Richard. The council also thanked Alie for the signage promoting the campground. Dustin suggested moving one of the signs so the chamber's town map could go back up. He asked for consistency with who is allowed to put up flyers and other signs. Amber suggested talking to the chamber about a separate kiosk for future advertising/flyers. She asked about other advertising for the campground. Alie is looking into camping websites, increasing social media and other. Dustin asked about allowing year-round camping/sites. Alie explained that it would involve

communicating with the property owner (Colorado Parks & Wildlife). Amber asked how allowing dogs was going and Ron said there had been no complaints.

Ryan thanked the town for their hard work including installing the speed bumps. Dustin asked about installing a 15 mph speed limit sign on the pole where the sign for the speed bump that was not installed was. Discussion of the automatic signs that show speed as well as other speed limit signs followed.

G. Old Business

a. Consider approval of current business license applications, Alie – Alie explained that there were two applicants – RPS Rentals, Slow Groovin’. Dustin asked about street parking for SG and whether that was allowed by the town. Ryan said there is enough for the seats but public parking is allowed along one side. Dustin asked that that be also allowed for other businesses. Dustin Wilke made a motion to approve the Slow Groovin’s business license. Amber McMahill seconded and the motion passed with Ryan recusing. RPS Rentals application was tabled because both Dustin and Amy abstained meaning there was not a quorum.

H. New Business

a. Consider appointment of a Treasurer for the Town of Marble, Board of Trustees – Colorado state statutes require municipalities to have an appointed treasurer. Many small towns do not. Ron is currently doing most of the overview of financial aspects with Alie’s help. Anyone can fill this role and Ron requests that it be an elected official so he is suggesting that Amy fill this role so that there is another set of eyes looking at bank statements, etc. Dustin suggested compensating her but she would like to see how it goes and how much time it takes – she will volunteer for the time being. She and Ron will get together to figure this out. Ryan Vinciguerra made a motion to appoint Amy Rusby as a Treasurer for the Town of Marble. Amber McMahill seconded and the motion passed with Amy abstaining.

b. Consider date change for July 4th Trustee meeting – July 11, 7 p.m. Ryan Vinciguerra made a motion to move the July meeting to July 11. Dustin Wilke seconded and the motion passed unanimously. Ryan suggested moving the monthly meetings to 6:00 p.m. which would require passing a new resolution. Dustin Wilke made a motion to have Ron Leach and/or Kendall Burgemeister write a resolution changing the board meeting time to 6 p.m. Amy Rusby seconded and the motion passed unanimously.

c. Mike Yellico /CPW – Mike sent a request asking the town to contact CPW regarding the violations at Beaver Lake.

d. Wetlands Preserve access – the first access runs through CPW property. In order to get CPW to grant access, CPW is asking Town of Marble be the applicant.

I. Adjourn – Amber McMahill made a motion to adjourn. Dustin Wilke seconded and the motion passed unanimously. The meeting was adjourned at 8:42 p.m.

Respectfully submitted

Terry Langley

n

Marble Parks Committee Meeting

May 6, 2024

In Attendance: Ron Leach, Alie Wettstein, Brent Compton, Richard Wells, Amy Rusby, Lise Hornbach

Agenda:

Parks Permits:

- Leslie Graduation- Park Use Application for June 1st- Approved- Amy will scan the signed application and email it to the Leslie's copying the Parks Committee members
- Can use picnic tables as long as they are returned to the spot they were found
- Millsite Entrance Parking- Ron to check with the Quarry for permission to use their lot parking due to the fact that the Millsite parking will be used for the dumpster days
- It is okay to use the Town of Marble insurance rider
- Need separate checks made out to the Town of Marble and given to Ron
 - \$100 Deposit
 - \$50 Fee
- Marble Charter School Graduation- Park Use Application for June 7th
- Richard let MCS know that the date does not work due to the Gem Show conflict

Millsite Stage Repairs:

- The stage needs plywood to fill in the walls and then to be painted; the floors need attention- possibly stained to protect it
- Estimate of \$1,000
- Brent contacted Mario to do the work but Mario was not available
- Once a contractor is secured- It was agreed that the cost of materials and labor needs to stay under \$1,000

Bell Tower Maintenance:

- Richard pursuing quotes for tightening the screws/bolts, staining, etc.

Visionary Repairs:

- Basketball Court Repairs-Committee asked if the basketball poles/nets could be positioned further away and resurface the entire area
- Safety Concerns- Putting a fence around the tower/concrete pad
- Parking area on Park Street- Repair the parking spots

Ron reported that he met with the owner's representative for the fire district. It was agreed that the Carbondale and Rural Fire District will pay for the repairs to the asphalt on the basketball court, fix the parking area, and put up a chain link fence around the tower/concrete pad.

020

Marble Children's Park:

- Tree removal- The trees of concern have been removed
- Irrigation- R & A Enterprises are scheduled to fix/complete the electricity for the irrigation pumps
- Brent is contacting Grand Junction Pipe Company to order parts to repair the irrigation system
- Ron, Richard, and Brent will be walking the Marble Children's Park and Jailhouse area

before construction on the Jailhouse in June. The intention is to identify and mark the areas that need to be avoided with heavy equipment, etc. Week of May 20th- Brent to coordinate with Ron

Wetland Area:

- Trail work and weed mitigation- The Town of Marble has hired Verde to do this work

Dumpster Day: June 1st-2nd scheduled by the Marble Chamber

Budget for 2024:

- Reviewed Parks Budget
- Discussed the wish list to include the following items if possible:
 - Snowmobile maintenance/repairs
 - Drinking Fountain
 - Hose spigot
- Discussed ideas to get donations to help the Marble Parks
 - Putting up a locked donation box at the Millsite entrance for the groomed trails for winter (Snowmobile costs, etc.) and the stage for repairs and upkeep
 - Concerned about collecting cash and boxes getting broken into
 - Create a tiered donation campaign
 - Present to Council for approval- Put up posters with a QR code to be linked to the town website for Parks donations
 - Provide to the public what their donation will go towards
 - Put on the website what money is going toward that is donated

Parking Lot Topics:

- Discuss/Plan RFOV weekend- Food, finalize what is agreed upon during the May 31st walk-through, etc.
- The tentative date for Woodchipper- July 12th-14th

Next Meeting: Monday, June 3rd

Adjourned: 8:30 PM

Town of Marble

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Ask- Ron	896.51		-896.51	
Conservation Trust Income - CTF		1,500.00	1,500.00	100.00 %
Conservation - Other Income		25,000.00	25,000.00	100.00 %
Total Conservation Trust Income - CTF		26,500.00	26,500.00	100.00 %
Intergovernmental				
Cigarette Tax	90.17	200.00	109.83	54.92 %
General Sales Tax	36,362.72	164,229.00	127,866.28	77.86 %
Highway Use Tax (HUTF)	10,347.53	13,000.00	2,652.47	20.40 %
Mineral Lease Distribution		8,000.00	8,000.00	100.00 %
Severance Tax		2,000.00	2,000.00	100.00 %
Total Intergovernmental	46,800.42	187,429.00	140,628.58	75.03 %
Licenses & Permits				
Building Permits	3,645.00	6,000.00	2,355.00	39.25 %
Business Licenses	750.00	1,000.00	250.00	25.00 %
Other Licenses & Permits	225.00	1,000.00	775.00	77.50 %
Septic Permits	646.00	3,000.00	2,354.00	78.47 %
Short term rental Licenses	300.00		-300.00	
Total Licenses & Permits	5,566.00	11,000.00	5,434.00	49.40 %
Other Revenue				
Campground/Store Revenues	28,611.25	45,000.00	16,388.75	36.42 %
CSQ Lease Agreement	28,867.67	32,000.00	3,132.33	9.79 %
CSQ Maintenance Payments	1,500.00	3,600.00	2,100.00	58.33 %
Holy Cross Electric Rebates	155.40	500.00	344.60	68.92 %
Interest Income	3,436.66	10,000.00	6,563.34	65.63 %
Marble Fest	3,201.00	25,000.00	21,799.00	87.20 %
Non-Specified		1,000.00	1,000.00	100.00 %
SGB Lease Agreement		2,900.00	2,900.00	100.00 %
Transfer Water Fund, Admin Cost		1,000.00	1,000.00	100.00 %
Total Other Revenue	65,771.98	121,000.00	55,228.02	45.64 %
Property Taxes				
Property Taxes	33,238.52		-33,238.52	
Additional License Tax		695.00	695.00	100.00 %
General Property Tax		39,276.00	39,276.00	100.00 %
Property Tax Interest		100.00	100.00	100.00 %
Specific Ownership Tax		1,500.00	1,500.00	100.00 %
Total Property Taxes	33,238.52	41,571.00	8,332.48	20.04 %
Water Fund Income				
Water - Fees For Service	22,275.30	21,000.00	-1,275.30	-6.07 %
Water Fund Interest	2.30		-2.30	
Total Water Fund Income	22,277.60	21,000.00	-1,277.60	-6.08 %
Total Income	\$174,551.03	\$408,500.00	\$233,948.97	57.27 %
GROSS PROFIT	\$174,551.03	\$408,500.00	\$233,948.97	57.27 %

Town of Marble

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Expenses				
Ask Ron	1,509.78		-1,509.78	
General Government				
Abated Tax		0.00	0.00	
Campground Expenses	9,258.54	15,000.00	5,741.46	38.28 %
Church Rent	375.00	600.00	225.00	37.50 %
Civic Engagement Fund		1,500.00	1,500.00	100.00 %
Donation to AVLTL Childrens Park		3,500.00	3,500.00	100.00 %
Dues & Subscriptions	35.00	500.00	465.00	93.00 %
Elections	1,290.88	3,000.00	1,709.12	56.97 %
Food	2,578.43	0.00	-2,578.43	
Grant Expenditures		0.00	0.00	
Hub		10,000.00	10,000.00	100.00 %
Jailhouse		0.00	0.00	
Lead King Loop Project		0.00	0.00	
Legal Publication	165.46	1,000.00	834.54	83.45 %
Marble Fest Expense	3,375.00	23,000.00	19,625.00	85.33 %
Marble Hub Donation	10,000.00		-10,000.00	
Master Plan	8,190.00	0.00	-8,190.00	
Office Expenses	8,085.49	17,000.00	8,914.51	52.44 %
Office Maint.	723.62	5,000.00	4,276.38	85.53 %
Parking Program Expenses	1,789.46	1,000.00	-789.46	-78.95 %
Recycle Program	1,800.86	2,000.00	199.14	9.96 %
Transfer to Park Fund		25,000.00	25,000.00	100.00 %
Treasurers Fees		500.00	500.00	100.00 %
Tree Maintenance Program		0.00	0.00	
Unclassified	40.00	0.00	-40.00	
Vehicle Expenses	712.14	0.00	-712.14	
Weed Mitigation Program		0.00	0.00	
Workshop/Travel	400.32	1,000.00	599.68	59.97 %
Total General Government	48,820.20	109,600.00	60,779.80	55.46 %
Other Purchased Services				
Earth Day Expenses	2,826.00	3,000.00	174.00	5.80 %
Grant Writing		1,000.00	1,000.00	100.00 %
Liability & Worker Comp Insc	1,501.79	7,500.00	5,998.21	79.98 %
Utilities	1,390.65	4,000.00	2,609.35	65.23 %
Total Other Purchased Services	5,718.44	15,500.00	9,781.56	63.11 %
Park Fund Expenses				
Earth Day Clean Up - Park Fund		0.00	0.00	
Grant Writer - Park Fund		0.00	0.00	
Historical Park Pres. Planning		0.00	0.00	
Improvements - Park Fund	4,931.60	0.00	-4,931.60	
Jail Preservation Grant Match		5,000.00	5,000.00	100.00 %

Town of Marble

Budget vs. Actuals: FY_2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Maintenance - Park Fund	3,557.89	21,500.00	17,942.11	83.45 %
Total Park Fund Expenses	8,489.49	26,500.00	18,010.51	67.96 %
Payroll Expenses	485.16		-485.16	
Taxes	1,921.71		-1,921.71	
Wages	23,333.90		-23,333.90	
Total Payroll Expenses	25,740.77		-25,740.77	
Purchased Professional Services				
Accounting	2,756.25		-2,756.25	
Audit		12,000.00	12,000.00	100.00 %
Engineering Services & Insp.	1,245.00	12,000.00	10,755.00	89.63 %
Legal - General	7,771.94	14,000.00	6,228.06	44.49 %
Municipal Court		1,500.00	1,500.00	100.00 %
Total Purchased Professional Services	11,773.19	39,500.00	27,726.81	70.19 %
Roads				
Snow & Ice Removal	17,260.00	35,000.00	17,740.00	50.69 %
Street Maintenance	18,883.00	20,000.00	1,117.00	5.59 %
Total Roads	36,143.00	55,000.00	18,857.00	34.29 %
Wages & Benefits				
FICA/Medicare	3,456.72	8,400.00	4,943.28	58.85 %
Total Wages	43,069.92	133,000.00	89,930.08	67.62 %
Total Wages & Benefits	46,526.64	141,400.00	94,873.36	67.10 %
Water Fund Expenses				
Fire Protection/Water Tank		20,000.00	20,000.00	100.00 %
Water - Administration Costs		1,000.00	1,000.00	100.00 %
Total Water Fund Expenses		21,000.00	21,000.00	100.00 %
Total Expenses	\$184,721.51	\$408,500.00	\$223,778.49	54.78 %
NET OPERATING INCOME	\$ -10,170.48	\$0.00	\$10,170.48	0.00%
NET INCOME	\$ -10,170.48	\$0.00	\$10,170.48	0.00%

Town of Marble
Transaction List by Vendor
June 6-July 6, 2024

DATE	VENDOR	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT	AMOUNT
06/07/2024							
06/07/2024	Redstone Inn	Expense	--	--	Alpine Credit Card 2	Food	\$72.37
06/07/2024	Amazon Prime	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$16.17
Total for 06/07/2024							\$88.54
06/09/2024							
06/09/2024	Intuit	Credit Card Credit	--	--	Alpine Credit Card 2	105025 Office Expenses	-\$949.00
Total for 06/09/2024							-\$949.00
06/11/2024							
06/11/2024	Alpine Hardware	Expense	--	--	Alpine Credit Card 2	Office Maint.	\$15.15
Total for 06/11/2024							\$15.15
06/12/2024							
06/12/2024	Reservation Nexus	Expense	--	--	Alpine Credit Card 2	Campground Expenses	\$37.50
06/12/2024	Redstone Inn	Expense	--	--	Alpine Credit Card 2	Food	\$284.00
Total for 06/12/2024							\$321.50
06/13/2024							
06/13/2024	Adobe	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$71.97
Total for 06/13/2024							\$71.97
06/14/2024							
06/14/2024	MTOT Disc Bankcard	Expense	--	BTOT DEP BANKCARD CCD XXXXXXXX0012837	Campground Account -6981	Campground/Store Revenues	-\$11.20
Total for 06/14/2024							-\$11.20
06/16/2024							
06/16/2024	Lowe's	Expense	--	--	Alpine Credit Card 2	Campground Expenses	\$26.41
Total for 06/16/2024							\$26.41
06/19/2024							
06/19/2024	Adobe	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$19.99
06/19/2024	Builders First Choice	Expense	--	--	Alpine Credit Card 2	Campground Expenses	\$70.24
06/19/2024	Lowe's	Expense	--	--	Alpine Credit Card 2	Campground Expenses	\$8.77
Total for 06/19/2024							\$99.00
06/21/2024							
06/21/2024	Alpine Bank	Check	11932	Acct. # ending: 6434	101001 *General Fund -0240	Alpine Credit Card 2	-\$3,000.00
06/21/2024	Alpine Partners	Check	11937	--	101001 *General Fund -0240	105630 Marble Fest Expense	-\$875.00
06/21/2024	Alpine Partners	Check	11938	--	101001 *General Fund -0240	105630 Marble Fest Expense	-\$1,750.00
06/21/2024	Starlink	Expense	--	--	Alpine Credit Card 2	Campground Expenses	\$120.00
Total for 06/21/2024							-\$5,505.00
06/23/2024							
06/23/2024	Sunburst Car Care	Expense	--	--	Alpine Credit Card 2	Vehicle Expenses	\$15.00
06/23/2024	Cenex - Roaring Fork Valley	Expense	--	--	Alpine Credit Card 2	Vehicle Expenses	\$78.28
Total for 06/23/2024							\$93.28
06/25/2024							
06/25/2024	Intuit	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$56.00
Total for 06/25/2024							\$56.00
06/26/2024							
06/26/2024	Lowe's	Expense	--	--	Alpine Credit Card 2	Maintenance - Park Fund	\$74.36
06/26/2024	Nordic Gardens	Expense	--	--	Alpine Credit Card 2	Improvements - Park Fund	\$93.51
Total for 06/26/2024							\$167.87
06/28/2024							
06/28/2024	HughesNet	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$111.51
06/28/2024	Intuit	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$25.90
06/28/2024	Adobe	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$19.99
06/28/2024	MTOT Disc Bankcard	Expense	--	BTOT DEP BANKCARD CCD XXXXXXXX0012837	Campground Account -6981	Campground/Store Revenues	-\$793.45
Total for 06/28/2024							-\$636.05
07/01/2024							
07/01/2024	Raspberry Ridge Cafe	Expense	--	--	Alpine Credit Card 2	Food	\$230.79
Total for 07/01/2024							\$230.79
07/02/2024							
07/02/2024	Amazon Prime	Expense	--	--	Alpine Credit Card 2	105025 Office Expenses	\$16.17
07/02/2024	MTOT Disc Bankcard	Expense	--	MTOT DISC BANKCARD CCD XXXXXXXX0012837	Campground Account -6981	Campground/Store Revenues	-\$486.73
Total for 07/02/2024							-\$470.56
07/05/2024							
07/05/2024	Redi Services LLC	Check	11939	Inv# 103698	101001 *General Fund -0240	Maintenance - Park Fund	-\$600.00
07/05/2024	Roaring Fork Sign Company	Check	11940	Inv# 3644	101001 *General Fund -0240	Parking Program Expenses	-\$985.00
07/05/2024	Colorado Site Services LLC	Check	11955	Inv# 50679	101001 *General Fund -0240	Earth Day Expenses	-\$220.00
07/05/2024	Law of the Rockies	Check	11942	Acct. #2898-0001	101001 *General Fund -0240	--	-\$503.00
07/05/2024	Raspberry Ridge Cafe	Check	11943	--	101001 *General Fund -0240	Food	-\$720.00
07/05/2024	Verde Land Management LLC	Check	11944	Inv# 657	101001 *General Fund -0240	--	-\$1,705.00
07/05/2024	Altitude Septic	Check	11945	Inv# 6211	101001 *General Fund -0240	Campground Expenses	-\$1,740.00
07/05/2024	Cadfish	Check	11946	Inv# 1875	101001 *General Fund -0240	105110 Engineering Services & Insp.	-\$945.00
07/05/2024	Kirby Built	Check	11947	Invoice# INVKSA5930	101001 *General Fund -0240	Improvements - Park Fund	-\$4,838.09
07/05/2024	Marble Water Company	Check	11948	Inv# 23185, 23263, 23186, 23264	101001 *General Fund -0240	--	-\$620.00
07/05/2024	Mountain Pest Control, Inc.	Check	11949	Acct# 112500	101001 *General Fund -0240	--	-\$206.00
07/05/2024	Century Link	Check	11950	Acct# ****2002	101001 *General Fund -0240	105125 Utilities	-\$105.12
07/05/2024	Roaring Fork Valley Co-Op	Check	11951	Acct# 598956	101001 *General Fund -0240	--	-\$267.99
07/05/2024	Alpine Bank	Check	11952	Acct. # ending: 6434	101001 *General Fund -0240	Alpine Credit Card 2	-\$275.16
07/05/2024	Ragged Enterprises, LLC	Check	11953	--	101001 *General Fund -0240	Accounting	-\$551.25

DATE	VENDOR	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT	AMOUNT
07/05/2024	Heavy Diamond Ring LLC	Check	11954	MarbleFest	101001 *General Fund -0240	105630 Marble Fest Expense	-\$750.00
Total for 07/05/2024							-\$15,031.61
<hr/>							
07/06/2024							
07/06/2024	Brad Kline	Check	11956	--	101001 *General Fund -0240	Parking Program Expenses	-\$804.46
Total for 07/06/2024							-\$804.46
							-\$22,237.37

711 W Park Street ADU proposal

Our property at 711 W Park St is one acre. Currently, there is a house but no garage. We would like to build a two- or three-car garage with an accessory dwelling unit above on the east side of the house. We hope to create a 1,000-square-foot footprint, if cost allows. That would allow for a three-car garage with a 1,000-sf ADU above. If cost is prohibitive at 1,000 sf, we will scale down the size. We would also like to build a one- or two-car carport on the east side of the house to create a total of four covered parking spaces on the east side of the house.

June 19, 2024

Board of Trustees
Town of Marble
322 West Park Street
Marble, CO 81623

Re: Letter of Engagement

Dear Board of Trustees:

We understand that the Town of Marble (“Client”) desires to appoint Collins Cole Flynn Winn & Ulmer, PLLC, a Colorado professional limited liability company (“Law Firm”), as the Client’s special counsel. This letter is intended to outline the terms governing our representation of the Client.

1. Scope of Services.

The Law Firm will advise the Client on all Client-related matters referred to the Law Firm by the General Counsel and/or the Board of Directors. We will take our direction from General Counsel, the Board of Trustees (“Board”), the Mayor, or such other person as is designated by the Board to be its representative and spokesperson for purposes of communication with the Law Firm. We do not represent (i) any person or entity (except the Client itself); (ii) individual members of the Board; or (iii) employees or agents of the Client (collectively, the “Other Persons”), and all services are provided only for the benefit of the Client and not for the Other Persons. The Law Firm owes professional responsibilities only to the Client itself. In all matters involving the Client, such Other Persons should retain their own legal counsel.

2. Designation of Attorneys and Assistants.

I, Allison Ulmer, a Partner in the firm, am designated as the attorney primarily responsible for the legal services rendered to the Client. Other qualified attorneys and paralegals may perform services for the Client under my supervision in order to most effectively provide a particular service or to minimize costs.

3. Compensation.

The Law Firm shall provide to the Client a monthly billing statement detailing the services rendered and the amount of time spent in performance thereof. The Client shall pay for the total time of all attorneys, paralegals and law clerks at the current rates in effect for the services rendered.

Secretarial and legal assistance services are not routinely billed to the Client, but out-of-the-ordinary use of a secretarial or legal assistance person's time may be billed in the attorney's reasonable discretion. Paralegals and law clerks are utilized when their skills are commensurate with a particular project, so as to minimize the costs billed to the Client. The attorney supervises the work product of associate attorneys, paralegals and law clerks.

The Client shall pay for Services within thirty days of the date of the invoice. The Law Firm shall not be obligated to perform any Services if payment of fees is sixty days overdue.

The Law Firm's current billing rates are subject to adjustment, but not by more than ten percent collectively at any time without written notice.

4. Expenses.

Expenses for which the Law Firm will or will not receive reimbursement are as follows, along with the rates for such reimbursement:

a. Mileage.

No charge, unless lengthy travel distance.

b. Out-of-Town Travel.

Expenses at cost without mark-up. Travel time by attorneys and staff will be billed at current billing rates. Trips will be coordinated with other clients, to the extent possible, to minimize travel costs.

c. Computer Expenses.

No charge, except for computer research, Lexis/Nexis or other special costs; billed at actual cost without mark-up.

d. Photocopies.

No charge for in-house copying, unless large volume of copying. Outside copying and printing billed at actual cost without mark-up.

e. Postage.

No charge for usual first-class mailings, such as mailings to the Client, courts, counsel of record and other consultants. Mass mailings, such as election notices, and overnight and special delivery mailings billed at actual cost without mark-up.

f. Couriers.

Courier service will be used on an as-needed basis with the cost thereof being billed to the Client without mark-up.

g. Other Reimbursables.

Other reimbursables include our payment of filing fees, costs for service of process and related services, expert witness fees (only as pre-authorized by the Client), court reporter fees for transcript of testimony, court reporter appearance fees, county clerk and recorder's fees for recording of documents, title company's fees for reports of title, publication fees, election materials and other related expenses. All such reimbursables will be billed to the Client at cost without mark-up.

h. Other Expenses.

Certain services and expenses not otherwise documented herein (e.g., private investigator, special counsel, etc.) may become necessary under certain circumstances. To the extent that such services are required, the Law Firm will first obtain authorization from the Client before incurring such costs. As such expenses are incurred, they will be billed to the Client.

5. Communications between Law Firm and Client.

Written and oral communication between the Law Firm and the Client on the Client's matters shall be made using all current forms of technology including mail, courier, email, POTS, VoIP and cellular telephone, and other

electronic means of communication as such technology becomes available. The security of such means of communication, particularly electronic means such as e-mail and cellular telephone cannot be guaranteed, and therefore a risk exists that privileges such as the attorney-client privilege may be waived if a communication is inadvertently received by persons other than the Client. If the Client desires to avoid the risk of inadvertent disclosure by any particular means of communication, the Client must contact the Law Firm and instruct the Law Firm as to any unacceptable means of communication for Client matters.

6. Cloud Services.

During and/or after termination of our engagement we may use cloud services. Where we do so, or where we use a subcontractor to provide cloud services, we will ensure an appropriate level of security.

7. Disclaimer of Warranties.

There can be no warranties as to the success of any matter undertaken by the Law Firm in the representation of the Client. All expressions made by the Law Firm relative thereto are solely matters of the Law Firm's opinion.

8. Power of Attorney to Execute Documents.

The Client grants to the Law Firm the power to execute documents connected with the representation of the Client, which have been generally approved by the Client, including pleadings, applications, protests, contracts, commercial papers, settlement agreements and releases, verifications, dismissals, orders, and all other documents associated with the services provided hereunder.

9. Document Retention/Destruction.

Files created and compiled by the Law Firm for work on Client matters, including correspondence, pleadings, research and any other documents prepared by the Law Firm, will not be retained indefinitely. Law Firm will retain files for sixty days following conclusion of a matter or conclusion of representation, at which time Client may retrieve the file(s), so long as the Client has paid all fees and costs, or the file(s) may be disposed of at the discretion of the Law Firm, except that we will not destroy (i) original documents entrusted to us for continued representation as part of our services; and (ii) any documents that the Client is obligated by law to retain.

10. Entire Agreement.

The terms herein represent the entire agreement of the parties concerning the representation of the Client by the Law Firm. The agreement represented by this letter may not be amended or modified except in writing and signed by both parties hereto.

11. Term.

The agreement represented by this letter shall commence upon execution by the Client and the Law Firm, as evidenced by the dates listed below, and remain in effect until terminated by written notice of either party.

**Collins Cole Flynn Winn & Ulmer,
PLLC**, a professional limited liability
company

Town of Marble

By: _____
Name: Allison Ulmer, Partner
Date: _____

By: _____
Name: Ryan Vinciguerra, Mayor
Date: _____

BILLING RATES

Effective 1/2024

<u>Name</u>	<u>2024 Rates</u>
Partner	\$415 - \$450
Associate	\$280 - \$370
Paralegal	\$210 – \$250

*Allison Ulmer's 2024 rate is \$415/hour.