

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, April 13, 2021
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: March 9, 2021
- c. Approval of Special Meeting Minutes: March 25, 2021
- d. Approval of Payment of Purchase Order Invoices-\$581,637.58
- e. Financial Reports

III. Regular Agenda

1. Discussion and possible action to recommend or not recommend the reappointment of Bill Garrett to the Stilwell Municipal Utility Board/Stilwell Area Development Authority board of trustees.
2. Discussion and possible action to amend or not amend contract for services with Holloway, Updike & Bellen for water tower rehabilitation to include additional construction inspections at a cost not to exceed \$10,000.00.
3. Discussion, consideration and possible action regarding a change in city/utility retirement plan from Plan BB to Plan AA. Said change in retirement will require an increase in Employer contributions of 2.25% of wages and an increase in Employee contributions of 0.75% and a pay increase for Stilwell Area Development Authority/Stilwell Utilities employees. If Plan AA is adopted, it could result in employees not receiving a previously discussed pay increase. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1 & 25 Section 307.B.7.
4. Discussion, consideration and possible action to approve, or not approve, a pay increase for Stilwell Area Development Authority/Stilwell Utilities employees in an amount not to exceed \$1.50 per hour. The proposed pay increase may be impacted adversely by possible accepting of retirement Plan AA. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1 & 25 Section 307.B.7.
5. Discussion and possible action to approve, or not approve invoice from Jerry's Excavation, INC. in the amount of \$18,525.00, and if approved, authorize payment, for directional boring services at Wingfield Crossing.
6. Discussion and possible action regarding Mayor Jean Wright's memo regarding COVID-19 administrative leave.
7. Discussion and possible action to approve or not approve an account credit for sewer charges incurred as a result of water leaks, swimming pools, etc.

8. Status report by Larry Eagleton.
9. Status report by Shelldon Miggetto.
10. Audit Committee Report.
11. Policy Committee Report.
12. Budget Committee Report.

IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 2:00 P.M. April 9, 2021
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



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